

**CHAIR:**

N. IANNICCA

**MEMBERS:**

P. BROWN

G. CARLSON

B. CROMBIE

D. DAMERLA

S. DASKO

G. S. DHILLON

J. DOWNEY

C. FONSECA

P. FORTINI

A. GROVES

J. INNIS

J. KOVAC

M. MAHONEY

S. MCFADDEN

M. MEDEIROS

M. PALLESCHI

C. PARRISH

K. RAS

P. SAITO

R. SANTOS

I. SINCLAIR

R. STARR

A. THOMPSON

P. VICENTE



The Council of the  
**Regional Municipality of Peel**  
**REVISED AGENDA**

**Date:** Thursday, April 9, 2020

**Time:** 9:30 AM

**Place:** Council Chamber, 5<sup>th</sup> Floor  
Regional Administrative Headquarters  
10 Peel Centre Drive, Suite A  
Brampton, Ontario

Due to the efforts to contain the spread of COVID-19 the meeting will be live streamed on <http://www.peelregion.ca/>

**For inquiries about this agenda or to make arrangements for accessibility accommodations including alternate formats, please contact:**

Christine Thomson at [christine.thomson@peelregion.ca](mailto:christine.thomson@peelregion.ca).

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**The Council of the  
Regional Municipality of Peel**

**Date:** Thursday, April 9, 2020

**Time:** 9:30 a.m.

**Place:** Council Chamber, 5th Floor  
Regional Administrative Headquarters  
10 Peel Centre Drive, Suite A  
Brampton, Ontario

**\* Denotes Revised/Additional Items**

**Due to the efforts to contain the spread of COVID-19 there will be limited access to seating in the Council Chamber. The meeting will be live streamed on <http://www.peelregion.ca/>**

1. CALL TO ORDER
2. INDIGENOUS LAND ACKNOWLEDGEMENT
3. DECLARATIONS OF CONFLICTS OF INTEREST
4. APPROVAL OF MINUTES

- 4.1 March 26, 2020 Special Regional Council meeting
- 4.2 March 26, 2020 Special Regional Council meeting
- \*4.3 March 12, 2020 Regional Council meeting

5. APPROVAL OF AGENDA
6. CONSENT AGENDA
7. DELEGATIONS

WITHDRAWN

- \*7.1 ~~Don Given, Professional Planner and Land Economist, Malone Given Parsons Ltd on behalf of Brookvalley Project Management Inc.~~

~~Requesting that the Deferral of the Adoption of Mayfield West Phase 2 Stage 2 Settlement Area Boundary Expansion be Reconsidered (ROPA 34) (Related to 7.2, 16.1 and 16.2)~~

WITHDRAWN

- \*7.2 ~~Jason Afonso, Senior Associate, Glen Schnarr and Associates Inc. on behalf of the Mayfield West Phase 2 Landowner Group~~

~~Regarding the Deferral of Regional Official Plan Amendment No. 34 (ROPA 34), Proposed Mayfield West Phase 2 Stage 2 Settlement Boundary Expansion (Related to 7.1, 16.1 and 16.2)~~

8. STAFF PRESENTATIONS

- 8.1 Update on COVID-19  
(Oral)  
Presentation by Dr. Lawrence Loh, Acting Medical Officer of Health

\*8.2 Fiscal Update on COVID-19

(Oral) (Related to 17.1)

Presentation by Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer and Norman Lum, Director, Business and Financial Planning

**9. ITEMS RELATED TO PUBLIC WORKS**

*Chaired by Councillor A. Groves or Vice-Chair Councillor P. Fortini*

9.1 External Legal Counsel for the Peel Renewable Natural Gas Centre Project, Document Number 2016-227N

9.2 Locate Alliance Consortium Update

(For information)

**10. COMMUNICATIONS**

10.1 Jeff Yurek, Minister and Andrea Khanjin, Parliamentary Assistant, Ministry of the Environment, Conservation and Parks

Email dated March 11, 2020, Regarding an Invitation to the Region of Peel to Join the Province in its First Official Day of Action on Litter on May 12, 2020 (Referral to Public Works recommended)

**11. ITEMS RELATED TO HEALTH**

*Chaired by Councillor J. Downey or Vice-Chair Councillor D. Damerla*

**12. COMMUNICATIONS**

12.1 Christine Massey, Spokesperson, Fluoride Free Peel

Email dated March 6, 2020, Regarding Federal Report Finding Fluoride Lowers IQ of Children Reviewed by National Academy of Sciences (Receipt recommended)

**13. ITEMS RELATED TO HUMAN SERVICES**

*Chaired by Councillor M. Medeiros or Vice-Chair Councillor G.S. Dhillon*

13.1 Canada-Ontario Housing Benefit Program and Regulatory Changes to Subsidy Administration

**14. COMMUNICATIONS**

\*14.1 Steve Clark, Minister of Municipal Affairs and Housing

Letter dated April 1, 2020, Advising and Allocation of the Funding Investment for the Social Services Relief Fund (Referral to Human Services and Finance recommended) (Related to Item 14.2 and 20.1)



- \*14.2 John Halbländer, Senior Program Development Officer, Program Delivery Branch, Ontario Region, Service Canada, Government of Canada

Email dated April 3, 2020, Advising of Additional Funding for the Reaching Home Program and the 2020-2021 Incremental Funding Allocation Under Canada's COVID-19 Economic Response Plan to Support People Experiencing and at Risk of Homelessness (Referral to Human Services and Finance recommended) (Related to Item 14.1 and 20.1)

**15. ITEMS RELATED TO PLANNING AND GROWTH MANAGEMENT**

*Chaired by Councillor M. Palleschi or Vice-Chair Councillor A. Thompson*

**16. COMMUNICATIONS**

- \*16.1 Don Given, Professional Planner and Land Economist, Malone Given Parsons Ltd on behalf of Brookvalley Project Management Inc.

Letter dated April 6, 2020, Requesting that the Deferral of the Adoption of ROPA 34 be Reconsidered (Receipt recommended) (Related to 7.1, 7.2 and 16.2)

- \*16.2 Jason Afonso, Senior Associate, Glen Schnarr and Associates Inc. on behalf of the Mayfield West Phase 2 Landowner Group

Letter dated April 6, 2020, Regarding the Deferral of Regional Official Plan Amendment No. 34 (ROPA 34), Proposed Mayfield West Phase 2 Stage 2 Settlement Boundary Expansion (Receipt recommended) (Related to 7.1, 7.2 and 16.1)

**17. ITEMS RELATED TO ENTERPRISE PROGRAMS AND SERVICES**

*Chaired by Councillor C. Fonseca or Vice-Chair Councillor K. Ras*

- 17.1 Approach to the Development of the 2021 Budget

(Related to 8.2 and 17.2)

- 17.2 2020 Final Levy By-law

(Related to 17.1 and By-law 30-2020)

- 17.3 2020 Borrowing Report

- 17.4 Procurement Activity Report – T3 September 1 to December 31, 2019

(For information)

- 17.5 2019 Region of Peel Employee United Way Campaign

(For information)

- 17.6 Report of the Diversity, Equity and Anti-Racism Committee (DEAR-1/2020) meeting held on March 5, 2020

- 17.7 Report of the Government Relations Committee (GRC-1/2020) meeting held on March 5, 2020

- \*17.8 Regional Role to Support Alternate Care Sites in Peel  
(Related to 18.5)

## 18. COMMUNICATIONS

- 18.1 Greg Rickford, Minister of Energy, Northern Development and Mines  
Email dated March 6, 2020, Regarding the Natural Gas Expansion Support Program  
(Receipt recommended)
- 18.2 Rod Phillips, Minister of Finance  
Letter dated March 25, 2020, Regarding Ontario's Action Plan – Responding to COVID-19  
(March 2020 Financial and Fiscal Update) (Receipt recommended)
- 18.3 Allan Doheny, Assistant Deputy Minister, Ministry of Finance  
Letter dated March 25, 2020, Advising of Deferral of Education Property Tax Remittance;  
2021 Reassessment; Appeal Deadlines; and Providing Additional Support to Municipalities  
(Receipt recommended)

(The Item previously listed as Item 18.4 is now listed as Item 14.1)

- ~~\*18.4 Steve Clark, Minister of Municipal Affairs and Housing  
Letter dated April 1, 2020, Advising and Allocation of the Funding Investment for the Social  
Services Relief Fund (Receipt recommended)~~
- \*18.5 David C. Williams, Chief Medical Officer of Health, Ministry of Health  
Memorandum dated April 2, 2020, Regarding Emergency Order to Support Public Health  
Units with Human Resource Capacity (Receipt recommended) (Related to 17.8)

## 19. OTHER BUSINESS/COUNCILLOR ENQUIRIES

## 20. NOTICE OF MOTION/MOTION

- \*20.1 Funding Allocations to the COVID-19 Emergency Response Fund  
(As requested by Councillor Medeiros) (Related to Item 14.1 and 14.2)

## 21. BY-LAWS

*Three Readings*

21.1 By-law 30-2020

A by-law to adopt estimates of all sums required during the year 2020 for the purposes of the Regional Corporation and to provide a general levy and special levies on lower-tier municipalities, and to elect to adjust the total assessment for property in a property class with changes to the tax roll for 2019 resulting from various prescribed events. (Related to 17.2)

**22. IN CAMERA MATTERS**

\*22.1 Update on the Local Planning Appeal Tribunal Hearing - Regional Official Plan Amendment 30

(Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and, Advice that is subject to solicitor-client privilege, including communications necessary for that purpose)

22.2 Proposed Property Acquisition – Mayfield Road Widening – EXP-10054.17 – West of Chinguacousy Road to the West Side of Hurontario Street – City of Brampton, Wards 2 and 6 and Town of Caledon, Ward 2

(A proposed or pending acquisition or disposition of land by the municipality or local board)

22.3 Proposed Property Acquisitions, Pursuant to Section 30 of the Expropriations Act, R.S.O. 1990, c. E.26 – Mississauga Road Widening – EXP-19129 – North of Bovaird Drive West to Mayfield Road – City of Brampton, Ward 6

(A proposed or pending acquisition or disposition of land by the municipality or local board)

22.4 Update on Water and Wastewater Services

(Oral)

(Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board)

\*22.5 Region of Peel Workforce Management in Response to COVID-19

(Labour relations or employee negotiations) (For information)

\*22.6 March 12, 2020 Regional Council Closed Session Report

**23. BY-LAWS RELATING TO IN CAMERA MATTERS**

**24. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL**

**25. ADJOURNMENT**



**THE COUNCIL OF  
THE REGIONAL MUNICIPALITY OF PEEL**

**March 26, 2020**

Members	P. Brown	M. Mahoney
Present:	G. Carlson	S. McFadden
	B. Crombie	M. Medeiros
	D. Damerla	M. Palleschi
	S. Dasko	C. Parrish
	G.S. Dhillon	K. Ras
	J. Downey	P. Saito
	C. Fonseca	R. Santos
	P. Fortini	I. Sinclair
	A. Groves	R. Starr
	N. Iannicca	A. Thompson
	J. Innis	P. Vicente
	J. Kovac	
Staff Present	N. Polsinelli, Interim Chief Administrative Officer	J. Sheehy, Commissioner of Human Services
	S. Baird, Commissioner of Digital and Information Services	C. Granger, Acting Commissioner of Health Services
	K. Lockyer, Regional Clerk and Acting Commissioner of Corporate Services	Dr. L. Loh, Acting Medical Officer of Health
	S. VanOfwegen, Commissioner of Finance and Chief Financial Officer	C. Thomson, Legislative Specialist
	P. O'Connor, Regional Solicitor	H. Gill, Legislative Specialist
	A. Farr, Acting Commissioner of Public Works	R. Khan, Legislative Technical Coordinator

**1. CALL TO ORDER**

Regional Chair Iannicca called the Special meeting of Regional Council to order at 9:31 a.m. in the Council Chamber, Regional Administrative Headquarters, 10 Peel Centre Drive, Suite A, Brampton.

Members of Council and staff participated electronically in the Special Regional Council meeting held on March 26, 2020 in response to a declared state of emergency by the Province of Ontario and the Region of Peel. The Regional Chair and four members attended in-person. The audio of all members and staff participating either electronically or in person was included on the Region of Peel live streaming webpage to ensure an open and transparent public meeting.

**2. DECLARATIONS OF CONFLICTS OF INTEREST**

**3. APPROVAL OF MINUTES**

**4. APPROVAL OF AGENDA****Resolution Number SRC-2020-230****Moved by** Councillor Parrish**Seconded by** Councillor Sinclair

*That the agenda for the March 26, 2020 Special Regional Council meeting be approved.*

**Carried**

**5. DELEGATIONS****6. STAFF PRESENTATIONS****7. REPORTS****7.1 Municipal Emergency Act, 2020 – Electronic Participation in Open and Closed Meetings**

(Related to By-law 23-2020)

**Resolution Number SRC-2020-231****Moved by** Councillor Downey**Seconded by** Councillor Sinclair

*That the Emergency Electronic Meeting Procedures, attached as Appendix I to the report of the Acting Commissioner of Corporate Services, titled “Municipal Emergency Act, 2020 – Electronic Participation in Open and Closed Meetings”, be approved;*

*And further, that a by-law to amend Procedure By-law 56-2019 to enable electronic meetings to be held during a period of declared emergency, be presented for enactment.*

In Favour (24): Councillor Brown, Councillor Carlson, Councillor Crombie, Councillor Damerla, Councillor Dasko, Councillor Dhillon, Councillor Downey, Councillor Fonseca, Councillor Fortini, Councillor Groves, Councillor Innis, Councillor Kovac, Councillor Mahoney, Councillor McFadden, Councillor Medeiros, Councillor Palleschi, Councillor Parrish, Councillor Ras, Councillor Saito, Councillor Santos, Councillor Sinclair, Councillor Starr, Councillor Thompson, and Councillor Vicente

**Carried**

In response to a question from Councillor Crombie, the Regional Clerk advised that staff would continue to explore options to facilitate electronic meetings that are compatible with the platforms used by the Region of Peel and local municipalities.

**8. COMMUNICATIONS****9. OTHER BUSINESS/COUNCILLOR ENQUIRIES****10. NOTICE OF MOTION/MOTION**

**11. BY-LAWS**

*Three Readings*

**Resolution Number SRC-2020-232**

**Moved by** Councillor Downey

**Seconded by** Councillor Sinclair

*That the by-law listed on the March 26, 2020 Special Regional Council agenda, being By-law 23-2020, be given the required number of readings, taken as read, signed by the Regional Chair and the Regional Clerk, and the Corporate Seal be affixed thereto.*

**Carried**

**11.1 By-law 23-2020**

A by-law to amend the Region of Peel Procedure By-law 56-2019 to allow for electronic participation at Council meetings during a declared emergency.  
(Related to 7.1)

**12. IN CAMERA MATTERS****13. BY-LAWS RELATING TO IN CAMERA MATTERS****14. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL****Resolution Number SRC-2020-233**

**Moved by** Councillor Downey

**Seconded by** Councillor Parrish

*That By-law 24-2020 to confirm the proceedings of Regional Council at its special meeting held on March 26, 2020, and to authorize the execution of documents in accordance with the Region of Peel by-laws relating thereto, be given the required number of readings, taken as read, signed by the Regional Chair and the Regional Clerk, and the corporate seal be affixed thereto.*

**Carried**

**15. ADJOURNMENT**

The meeting adjourned at 9:51 p.m.

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Regional Clerk

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Regional Chair



**THE COUNCIL OF  
THE REGIONAL MUNICIPALITY OF PEEL**

**March 26, 2020**

Members Present:	P. Brown	M. Mahoney
	G. Carlson	S. McFadden
	B. Crombie	M. Medeiros
	D. Damerla	M. Palleschi
	S. Dasko	C. Parrish
	G.S. Dhillon	K. Ras
	J. Downey	P. Saito
	C. Fonseca	R. Santos
	P. Fortini	I. Sinclair
	A. Groves	R. Starr
	J. Innis	A. Thompson
	J. Kovac	P. Vicente
Staff Present	N. Iannicca	J. Sheehy, Commissioner of Human Services
	N. Polsinelli, Interim Chief Administrative Officer	C. Granger, Acting Commissioner of Health Services
	S. Baird, Commissioner of Digital and Information Services	Dr. L. Loh, Acting Medical Officer of Health
	K. Lockyer, Regional Clerk and Acting Commissioner of Corporate Services	C. Thomson, Legislative Specialist
	S. VanOfwegen, Commissioner of Finance and Chief Financial Officer	H. Gill, Legislative Specialist
	P. O'Connor, Regional Solicitor	R. Khan, Legislative Technical Coordinator
	A. Farr, Acting Commissioner of Public Works	

**1. CALL TO ORDER**

Regional Chair Iannicca called the Special meeting of Regional Council to order at 9:52 a.m. in the Council Chamber, Regional Administrative Headquarters, 10 Peel Centre Drive, Suite A, Brampton.

Members of Council and staff participated electronically in the Special Regional Council meeting held on March 26, 2020 in response to a declared state of emergency by the Province of Ontario and the Region of Peel. The Regional Chair and four members attended in-person. The audio of all members and staff participating either electronically or in person was included on the Region of Peel live streaming webpage to ensure an open and transparent public meeting.

**2. DECLARATIONS OF CONFLICTS OF INTEREST**

**3. APPROVAL OF MINUTES**

**4. APPROVAL OF AGENDA****Resolution Number SRC-2020-234****Moved by** Councillor Saito**Seconded by** Councillor Parrish

*That the agenda for the March 26, 2020 Special Regional Council meeting include a communication from the City of Brampton regarding Property Tax Assistance – City Response to COVID-19, to be dealt with under Communications – Item 8.2;*

*And further, that the agenda for the March 26, 2020 Special Regional Council meeting include a communication from the Town of Caledon providing a copy of a report titled “COVID-19 Pandemic – Property Tax Assistance” to be dealt with under Communications – Item 8.3;*

*And further, that the agenda for the March 26, 2020 Regional Council meeting include a communication from the City of Mississauga providing a copy of a report regarding “COVID-19 Pandemic Property Tax Assistance” to be dealt with under Communications Item 8.4;*

*And further, that the agenda for the March 26, 2020 Special Regional Council meeting include a Resolution from the City of Mississauga regarding COVID-19 Pandemic-Property Tax Assistance, to be dealt with under Communications – Item 8.5;*

*And further, that the agenda for the March 26, 2020 Special Regional Council meeting include a Resolution from the City of Mississauga regarding Deferral of Stormwater Payments, to be dealt with under Communications – Item 8.6;*

*And further, that the agenda for the March 26, 2020 Special Regional Council meeting include a motion from Councillor Santos regarding the Region’s response to COVID-19, to be dealt with under Notice of Motion/Motion – Item 10.2;*

*And further, that the agenda for the March 26, 2020 Special Regional Council meeting include a by-law to amend the water fees by-law;*

*And further, that the agenda for the March 26, 2020 Special Regional Council meeting include a by-law to amend the wastewater fees by-law;*

*And further, that the agenda for the March 26, 2020 Special Regional Council meeting be approved, as amended.*

**Carried****5. DELEGATIONS****6. STAFF PRESENTATIONS****6.1 The Region of Peel Response to the Impacts of the COVID-19 Pandemic**

(Oral)

Presentation by Nancy Polsinelli, Interim Chief Administrative Officer

**Resolution Number SRC-2020-235****Received**



Nancy Polsinelli, Interim Chief Administrative Officer (CAO), provided an update on the Region of Peel response to impacts of the COVID-19 pandemic including: activation of the Regional Emergency Operations Centre (REOC); impacts on Regional programs and initiatives, including a Human Resources/employee update; and, a review of the Federal and Provincial response.

In response to a question from Councillor Santos regarding coordination, collaboration and potential duplication of emergency response from local municipalities and the Region, Janice Sheehy, Commissioner of Human Services advised that the Terms of Reference for the Community Response Table would be updated once each local municipality has provided the name of their staff representative. The Commissioner stated that the best way to ensure open collaboration and communication between the Region of Peel and its local municipalities is to include a local municipal representative at the Community Response Table and that the assignment of staff to other task forces would negatively affect the Region's ability to respond to the urgent needs of the community.

Nancy Polsinelli stated that information is being shared through the Regional Emergency Operations Centre (REOC) and through regular meetings with local municipal Mayor's and CAO's. She noted that Councillors may send email inquiries to the Office of the Regional Clerk. She stated that filtering questions through the Region's webpage and having a dedicated email allows staff to triage, and respond or give action where required, in an efficient and effective manner.

Councillor Santos withdrew the motion listed as item 10.2 on the March 26, 2020 Regional Council agenda.

## **6.2 Update on COVID-19**

(Oral)

Presentation by Dr. Lawrence Loh, Acting Medical Officer of Health

### **Resolution Number SRC-2020-236**

**Received**

Dr. Lawrence Loh, Acting Medical Officer of Health, stated that historically, human to human spread of viruses were eliminated by stopping human to human interactions because viruses cannot infect new hosts if the hosts are not meeting. He confirmed that, like many other jurisdictions in the Greater Toronto Area, community transmission of COVID-19 is occurring in the Region of Peel, which means that there are chains of transmission that are not linked to travel but are linked to residents here who have fallen ill. Dr. Loh highlighted that this was expected, and should not cause alarm as proper measures can be adopted. Specifically highlighted was the importance of slowing the spread through stringent physical distancing once community transmission is established.

Dr. Loh noted that there will be more cases and more disease severity in the coming days, but highlighted measures that can be taken by members of the community to slow the spread of COVID-19:

- Self-isolating if one has travelled outside of Canada. Returning residents should not stop anywhere between the airport and home, and should rely on a family or friend to get supplies and groceries while they stay home for fourteen days.
- Self-isolating if one is unwell.
- Staying at home as much as possible, and only leaving for essential excursions and solo exercise.
- Working from home as one's work permits.
- Cancelling all group gatherings regardless of purpose.
- Not venturing out unless it is absolutely necessary for groceries, medicine or emergencies.
- Avoiding groups while out, continually walking, and maintaining a physical distance of two metres from others in lines or on public transit.
- Washing one's hands frequently and avoiding touching one's face.
- Not attending healthcare facilities or assessment centres unless critically necessary, to ensure that healthcare services are provided to those who need it most.

On behalf of staff in Public Health, Dr. Loh expressed gratitude to healthcare partners and first responders for bravely stepping forward to care for those who are sick and he also recognized the workers – cashiers, clerks, transit operators, who are maintaining essential community services. Dr. Loh commended those who have done their duty to close businesses and the community for coming together during this time. Dr. Loh closed by highlighting that the impact of these actions will not be not reflected immediately, but are vitally important to plank the curve of the COVID-19 outbreak in the Region of Peel.

In response to a question from Councillor Vicente, the Acting Medical Officer of Health advised that police have started to enforce the provincial order with respect to essential workplaces. He undertook to ensure the Region of Peel website remains updated with resources related to workers' rights to a safe work environment and guidance for businesses to reduce exposure

In response to a question from Councillor Vicente, Andrew Farr, Acting Commissioner of Public Works advised that TransHelp services have been limited to essential trips; passengers are being screened and the number of passengers on each trip is limited to two; and, buses are disinfected daily. TransHelp ridership has been reduced by approximately 70 per cent. Cleaning supplies and sanitizers have been issued to all staff who work with the public.

In response to a question from Councillor Groves, the Interim Chief Administrative Officer undertook to request that staff in Communications Services provide information to Councillors that could be shared with residents on how to protect themselves from the spread of COVID-19.

In response to questions from Councillor Damerla, Dr. Loh undertook to consult with other public health units regarding how enforcement of physical distancing

guidelines in workplaces is happening, and he confirmed that staff in Communications Services are working to ensure public communications are available in different languages.

In response to a question from Councillor Crombie, the Interim Chief Administrative Officer advised that the Region of Peel Emergency Operations Centre (REOC) would be establishing an email address to receive offers to donate medical supplies. REOC staff are working with staff from the local hospitals to develop an inventory of supplies.

Councillor Downey raised the question of the provincial or Region of Peel's responsibility to ensure that Region of Peel contractors are providing safe conditions for workers at Region of Peel project sites, and the Acting of Medical Officer of Health undertook to explore options as part of the broader question of approaches to business operations.

Councillor Brown noted that the City of Brampton is home to one of the largest food processing sectors in the province whose work is classified by the province as essential. He requested that staff ensure guidance is provided to those workplaces with respect to protection against the spread of COVID-19.

Members of Regional Council recognized the great efforts of Dr. Loh and staff during these challenging times.

### **6.3 Region of Peel Measures to Provide Financial Relief for Taxpayers and Ratepayers and to Support Local Municipal Measures (COVID-19 Pandemic)**

Presentation by Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer (Related to 8.1, 11.1, 11.2)

#### **Resolution Number SRC-2020-237**

**Received**

#### **Resolution Number SRC-2020-238**

**Moved by** Councillor Saito

**Seconded by** Councillor Downey

*That changes to the collection of Regional interim and final levies from the local municipalities presented in the report of the Commissioner of Finance and Chief Financial Officer, and the Commissioner of Public Works, titled "Regional Measures to Provide Financial Relief for Taxpayers and Ratepayers and to Support Local Municipal*

*Measures (Covid-19 Pandemic)" be authorized;*

*And further, that there be:*

1. i) a deferral for a period of 91 days of the imposition of the late payment fee applicable to late payments of utility bills for those payments due on and after April 1, 2020 to and including June 30, 2020, and relief from the imposition of the late payment fee altogether where invoice payment is made in full on or before the conclusion of the 91 day deferral period;

2. ii) a deferral on the water and wastewater rate increase, scheduled for April 1, 2020, with the increase as deferred to take effective July 1, 2020;

*iii) a revision of the fees applicable to Transhelp services to nil with retroactive effect to March 21, 2020 until such time as MiWay (Mississauga Transit) and Brampton Transit, or one of them, resumes charging fares for their services;*

1. iv) a variation of the Regional Corporation's accounts receivable terms so as not to charge a monthly penalty on outstanding accounts receivable for the period from and including April 1, 2020 to and including June 30, 2020;

*And further, that the by-laws necessary to give effect to Regional Council's directions be presented for enactment at the first Council meeting at which such by-laws can be presented for enactment.*

In Favour (24): Councillor Brown, Councillor Carlson, Councillor Crombie, Councillor Damerla, Councillor Dasko, Councillor Dhillon, Councillor Downey, Councillor Fonseca, Councillor Fortini, Councillor Groves, Councillor Innis, Councillor Kovac, Councillor Mahoney, Councillor McFadden, Councillor Medeiros, Councillor Palleschi, Councillor Parrish, Councillor Ras, Councillor Saito, Councillor Santos, Councillor Sinclair, Councillor Starr, Councillor Thompson, and Councillor Vicente

**Carried**

Stephen VanOfwegen, Commissioner of Finance and Chief Financial Officer, provided an update resulting from the March 25, 2020 Provincial Economic announcement. He highlighted that the Property Tax Reassessment scheduled for 2020, to be used for the 2021 taxation year, will be postponed. The Province will work with municipalities and the Association of Municipalities of Ontario to determine when the next reassessment will take place. The Province will also defer the June and September education property tax installments by 90 days. He noted that the Province also announced additional funding to public health units and service managers and that further updates will be provided as the details are confirmed.

Stephen VanOfwegen provided an overview of property tax relief implemented by the local municipalities to defer payment of property taxes and the request for the Region of Peel to amend its tax levy payment schedule. He stated that Region of Peel staff estimate the financial impact of aiding municipal cash flows to be in the range of \$2.8 million to \$3.4 million and that the Region of Peel's tax stabilization reserves will be utilized to cover the cost of the proposed measures.

Stephen VanOfwegen outlined two proposed solutions regarding Peel's Utility Rate bills for Council's consideration, noting that the cost of Utility Rate relief measures will be funded from available Rate Stabilization reserves. He further outlined different measures for consideration regarding Mississauga stormwater charges; TransHelp fees; and, the suspension of interest charges for overdue invoices, for a period of 90 days, effective April 1, 2020.

In response to a question raised by Councillor Fortini regarding different relief periods offered by local municipalities, Stephen VanOfwegen confirmed that deferment of Regional Utility Bills is for a period of 3 months, separate from what the local municipalities have implemented for municipal tax relief.

Councillor Saito asked how the deferment of Utility rate increases and suspension of late charges will be communicated. Steve Fantin, Director, Operations Support, responded that the due dates on the invoice is not changing and those that can pay, should continue to pay. He stated that there will be a notice regarding the deferment on the applicability of the late- payment charge via social media.

Councillor Saito requested that the Region of Peel website include information on the relief measures, including a question and answer section.

Councillor Ras suggested that consideration be given to including an insert with the bills and electronic notification.

Councillor Saito requested that Region of Peel staff consult with local municipal staff regarding implementation of the utility and storm water relief measures.

## 7. REPORTS

### 7.1 Supporting the Region of Peel's Community Agencies During the COVID-19 Pandemic

#### **Resolution Number SRC-2020-239**

**Moved by** Councillor Medeiros

**Seconded by** Councillor Dasko

*That the Commissioner of Human Services, Commissioner of Health Services, Director of Community Partnerships and/or Director of Seniors Services Development be granted authority to award emergency funding to Community Agencies from the Community Investment Program, as outlined in the report from the Commissioner of Human Services and Acting Commissioner of Health Services, titled "Supporting the Region of Peel's Community Agencies During the COVID-19 Pandemic";*

*And further, that the Community Investment Program be increased by \$1,000,000 from existing working fund reserves to support emergency grant payments.*

In Favour (23): Councillor Brown, Councillor Carlson, Councillor Crombie, Councillor Dasko, Councillor Dhillon, Councillor Downey, Councillor Fonseca, Councillor Fortini, Councillor Groves, Councillor Innis, Councillor Kovac, Councillor Mahoney, Councillor McFadden, Councillor Medeiros, Councillor Palleschi, Councillor Parrish, Councillor Ras, Councillor Saito, Councillor Santos, Councillor Sinclair, Councillor Starr, Councillor Thompson, and Councillor Vicente

Absent (1): Councillor Damerla

**Carried**

Janice Sheehy, Commissioner of Human Services, advised that Region of Peel staff convened a community response team with over 60 participating agencies to lead the coordination of information, sharing and problem solving. A survey was sent to community partners and networks and 200 responses have been received, to date. Once compiled, the financial and non-financial needs of the agencies will have been determined. Requests are triaged based on urgent need to those agencies that provide the necessities of life, such as food, shelter, safety

and protection. Each application will be reviewed by staff in conjunction with the agency itself, as the “ask” can be quite different from the actual “need”. Community agencies in difficulty may be referred to the community response email. This has created an expediated process that balances urgent need with ensuring decisions are made using fair and equitable criteria

In response to a question from Councillor Medeiros, the Commissioner of Human Services advised that controls would be put in place to require that agencies that receive emergency assistance must report on how funds were spent and that contracts would be in place that set out the Region of Peel’s expectations.

Councillor Brown requested that staff monitor to ensure that the Region of Peel receives its fair share of provincial funding for food security.

In response to a question from Councillor Fortini, the Commissioner of Human Services advised that the Region of Peel does not have the legislated authority to control whether child care centres continue to charge fees if parents are not utilizing the service.

## **7.2 Waste Management Response to COVID-19**

### **Resolution Number SRC-2020-240**

**Moved by** Councillor Saito

**Seconded by** Councillor Parrish

*That the Commissioner of Public Works be authorized to adjust waste management services, as required, in response to COVID-19 to ensure the safe and efficient delivery of waste management services, support physical distancing and protect the health and safety of workers and residents;*

*And further, that prior to any major decision being implemented or communicated to the public, Members of Regional Council be advised that a decision is imminent, the rationale and the implementation timeline and consult with each Councillor by phone;*

*And further, that staff be directed to consider having an exemption period for garbage limits and/or bag tag fees should doing so be deemed prudent;*

*And further, that the Commissioner of Public Works be authorized to amend existing contracts related to waste management services, and enter into new contracts related to waste management services, on a directly negotiated basis as may be required, as deemed necessary by the Commissioner in response to COVID-19 to ensure the safe and efficient delivery of waste management services on business terms acceptable to the Commissioner of Public Works and on legal terms acceptable to the Regional Solicitor.*

In Favour (23): Councillor Brown, Councillor Carlson, Councillor Crombie, Councillor Damerla, Councillor Dasko, Councillor Dhillon, Councillor Downey, Councillor Fonseca, Councillor Fortini, Councillor Groves, Councillor Innis, Councillor Kovac, Councillor Mahoney, Councillor McFadden, Councillor Medeiros, Councillor Palleschi, Councillor Parrish, Councillor Ras, Councillor Saito, Councillor Santos, Councillor Sinclair, Councillor Starr, and Councillor Vicente

Absent (1): Councillor Thompson

**Carried**

Councillor Saito requested that staff notify Regional Council prior to making major decisions or communicating to the public with respect to significant changes to the waste collection in the Region of Peel during the COVID-19 pandemic, including rationale, timeline and implementation plans.

Councillor Santos suggested that Regional staff send text messages as a way to communicate changes on waste collection as it relates to the COVID-19 pandemic.

Councillor McFadden noted that illegal dumping puts pressure on local municipal by-law enforcement staff and that reduced waste collection could pose health risks to the community.

Members of Council requested that consideration be given to an exemption period for garbage limits and/or bag tag fees should doing so be deemed prudent.

## **8. COMMUNICATIONS**

### **8.1 David Wojcik, President and CEO, Mississauga Board of Trade**

Letter dated March 20, 2020 Regarding Region of Peel Utility Bills (Receipt recommended) (Related to 6.3)

**Resolution Number SRC-2020-241**

**Received**

### **8.2 Peter Fay, City Clerk, City of Brampton**

Email dated March 25, 2020, Providing a Copy of the City of Brampton Resolution and Report Regarding Property Tax Assistance – City Response to COVID-19 (Receipt recommended)

**Resolution Number SRC-2020-242**

**Received**

### **8.3 Amanda Fusco, Manager, Legislative Services/Acting Town Clerk**

Letter dated March 25, 2020, Providing a Copy of the Town of Caledon Report 2020-0114: COVID-19 Pandemic – Property Tax Assistance

**Resolution Number SRC-2020-243**

**Received****8.4 Krystal Christopher, Legislative Coordinator, City of Mississauga**

Email dated March 26, 2020, Providing a Copy of the City of Mississauga Report Regarding COVID-19 Pandemic-Property Tax Assistance (Receipt recommended)

**Resolution Number SRC-2020-244**

**Received****8.5 Krystal Christopher, Legislative Coordinator, City of Mississauga**

Email dated March 26, 2020, Providing a Copy of the City of Mississauga Resolution Regarding COVID-19 Pandemic-Property Tax Assistance (Receipt recommended)

**Resolution Number SRC-2020-245**

**Received****8.6 Resolution 54-2020 from the City of Mississauga received March 26, 2020**

Regarding Deferral of Stormwater Payments (Receipt recommended)

**Resolution Number SRC-2020-246**

**Received****9. OTHER BUSINESS/COUNCILLOR ENQUIRIES**

The Acting Commissioner of Health Services confirmed that the Community Safety and Well-Being team includes representatives from the school boards who keep Region of Peel staff up to date on school board issues.

**10. NOTICE OF MOTION/MOTION****10.1 Curbside Waste Collection During the COVID-19 Pandemic (As requested by Councillor McFadden)**

**Resolution Number SRC-2020-247**

**Withdrawn****10.2 Regarding the Region of Peel's Response to COVID-19 (As requested by Councillor Santos)**

**Resolution Number SRC-2020-248**

**Withdrawn****11. BY-LAWS**



*Three Readings***Resolution Number SRC-2020-249****Moved by** Councillor Parrish**Seconded by** Councillor Sinclair

*That the by-laws listed on the March 26, 2020, Special Regional Council agenda, being By-laws 25-2020 to 28-2020 inclusive, be given the required number of readings, taken as read, signed by the Regional Chair and the Regional Clerk, and the Corporate Seal be affixed thereto.*

**Carried****11.1 By-law 25-2020**

A by-law to amend the 2020 Regional Interim Levy By-law 75-2019. (Related to 6.3)

**11.2 By-law 26-2020**

A By-law to amend the Fees By-law 67-2019. (Related to 6.3, 8.1)

**11.3 By-law 27-2020**

A by-law to amend By-law 14-2007 titled the "Water Consumption Fees and Charges By-law" as amended by the annual Water Consumption Fees and Charges By-law 71-2019

**11.4 By-law 28-2020**

A by-law to amend By-law 15-2007 titled the "Wastewater System Fees and Charges (Sewer Charge Rates) By-law" as amended by the annual Wastewater System Fees and Charges (Sewer Charge Rates) By-law 70-2019

**12. IN CAMERA MATTERS****13. BY-LAWS RELATING TO IN CAMERA MATTERS****14. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL****Resolution Number SRC-2020-250****Moved by** Councillor Sinclair**Seconded by** Councillor Downey

*That By-law 29-2019 to confirm the proceedings of Regional Council at its special meeting held on March 26, 2020, and to authorize the execution of documents in accordance with the Region of Peel by-laws relating thereto, be given the required number of readings, taken as read, signed by the Regional Chair and the Regional Clerk, and the corporate seal be affixed thereto*

**Carried**

**15. ADJOURNMENT**

The meeting adjourned at 1:29 p.m.

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Regional Clerk

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Regional Chair



**THE COUNCIL OF  
THE REGIONAL MUNICIPALITY OF PEEL**

**March 12, 2020**

**Members  
Present:**

P. Brown  
G. Carlson  
B. Crombie  
D. Damerla  
S. Dasko  
G.S. Dhillon  
J. Downey  
C. Early\*  
C. Fonseca  
P. Fortini  
A. Groves  
N. Iannicca

J. Innis  
J. Kovac  
M. Mahoney  
M. Medeiros  
M. Palleschi  
C. Parrish  
P. Saito  
R. Santos  
I. Sinclair  
R. Starr  
P. Vicente

**Members  
Absent:**

S. McFadden  
K. Ras

A. Thompson\*

**Staff Present**

N. Polsinelli, Interim Chief  
Administrative Officer  
S. Baird, Commissioner of Digital and  
Information Services  
K. Lockyer, Acting Commissioner of  
Corporate Services  
S. VanOfwegen, Commissioner of  
Finance and Chief Financial Officer  
P. O'Connor, Regional Solicitor  
A. Smith, Acting Chief Planner  
A. Farr, Acting Commissioner of Public  
Works

J. Sheehy, Commissioner of Human  
Services  
C. Granger, Acting Commissioner of  
Health Services  
Dr. J. Hopkins, Medical Officer of  
Health  
A. Macintyre, Deputy Regional Clerk  
and Manager of Legislative Services  
C. Thomson, Legislative Specialist  
S. Valteau, Legislative Technical  
Coordinator  
R. Khan, Legislative Technical  
Coordinator

**1. CALL TO ORDER**

Regional Chair Iannicca called the meeting of Regional Council to order at 9:32 a.m. in the Council Chamber, Regional Administrative Headquarters, 10 Peel Centre Drive, Suite A, Brampton.

**2. INDIGENOUS LAND ACKNOWLEDGEMENT**

Regional Chair Iannicca read an Indigenous Land Acknowledgement.

**3. DECLARATIONS OF CONFLICTS OF INTEREST**

Nil

**4. APPROVAL OF MINUTES****4.1 February 27, 2020 Regional Council meeting****Resolution Number 2020-182****Moved by** Councillor Groves**Seconded by** Councillor Fortini

*That the minutes of the February 27, 2020 Regional Council meeting be approved.*

**Carried****5. APPROVAL OF AGENDA**

(Related to 7.1, 19.2 and 19.3)

**Resolution Number 2020-183****Moved by** Councillor Palleschi**Seconded by** Councillor Parrish

*That the agenda for the March 12, 2020 Regional Council meeting include a Delegation from Rob Harrison, Director, Valleywood Resident Association regarding Regional Official Plan Amendment 34, to be dealt with under Delegations – Item 7.1;*

*And further, that the agenda for the March 12, 2020 Regional Council meeting include an update on the progress of hiring a Chief Administrative Officer, to be dealt with under Other Business/Councillor Enquiries – Item 19.2;*

*And further, that the agenda for the March 12, 2020 Regional Council meeting include a discussion regarding electronic participation at meetings, to be dealt with under Other Business/Councillor Enquiries – Item 19.3;*

*And further, that the agenda for the March 12, 2020 Regional Council meeting be approved, as amended.*

**Carried****6. CONSENT AGENDA****Resolution Number 2020-184****Moved by** Councillor Mahoney**Seconded by** Councillor Innis

*That the following matters listed on the March 12, 2020 Regional Council Agenda be approved under the Consent Agenda: Items 9.1, 9.2, 11.1, 13.1, 14.1, 14.2, 15.1, 15.2, 15.3, 16.3, 16.4, 17.1, 17.2, 17.3, 18.1, 19.1*

In Favour (19): Councillor Brown, Councillor Carlson, Councillor Crombie, Councillor Dasko, Councillor Dhillon, Councillor Downey, Councillor Early, Councillor Fonseca, Councillor Fortini, Councillor Groves, Councillor Innis, Councillor Mahoney, Councillor Palleschi, Councillor Parrish, Councillor Saito, Councillor Santos, Councillor Sinclair, Councillor Starr, and Councillor Vicente

Absent (5): Councillor Damerla, Councillor Kovac, Councillor McFadden, Councillor Medeiros, and Councillor Ras

**Carried**

### **Canada Water Week**

Regional Chair Iannicca advised that Canada Water Week is a week-long celebration of water from coast-to-coast, held annually in March to coincide with World Water Day on March 22. Each day, 200 Region of Peel staff treat, test, build and maintain the water supply. To show support for the Region of Peel's high quality, safe and clean tap water, Regional Chair Iannicca invited all members of Regional Council to take a synchronized drink of water.

## **7. DELEGATIONS**

### **7.1 Rob Harrison, Director, Valleywood Resident Association**

Regarding Regional Official Plan Amendment 34 (Related to 13.2 and 16.4)

#### **Resolution Number 2020-185**

**Received**

*Councillor Damerla arrived at 9:42 a.m.*  
*Councillor Medeiros arrived at 9:42 a.m.*  
*Councillor Kovac arrived at 9:46 a.m.*

Rob Harrison, Director, Valleywood Resident Association (VRA), noted that the letter listed as Item 16.4 from the Ministry of the Solicitor General advising that the Region of Peel is compliant with the requirements of the Office of the Fire Marshall and Emergency Management, does not address the concerns of the VRA with roads within Valleywood and its surrounding area in the Town of Caledon with respect to the lack of emergency lanes and the impact of the road structure on emergency response times. He stated that it would be premature to approve Regional Official Plan Amendment (ROPA) 34, as the VRA has not yet had an opportunity to meet with the Mayor of Caledon regarding its concerns.

The Acting Commissioner of Corporate Services advised that the letter listed as Item 16.4 relates to the 15 pillars of Emergency Management and not emergency response times.

Councillor Downey advised that the Valleywood egress was addressed through the Fire Master Plan that was presented to Caledon Council on March 10, 2020.

Councillor Groves noted that some questions regarding Valleywood were not answered at the March 10, 2020 Caledon Council meeting.

## **8. STAFF PRESENTATIONS**

### **8.1 Update on Novel Coronavirus**

(Oral)

Presentation by Dr. Jessica Hopkins, Medical Officer of Health

#### **Resolution Number 2020-186**

**Received**

Dr. Jessica Hopkins, Medical Officer of Health, provided an update on the Novel Coronavirus (COVID-19), including its global and local status, what is known about the virus and pandemic and transition planning. She noted that cases continue to rise around the world and that there have been four positive cases of COVID-19 in the Region of Peel. Dr. Hopkins explained that community spread means a person contracted COVID-19 in Canada without international travel in the last 14 days to an area with COVID-19 activity or came into contact with someone who had COVID-19. There is no evidence of community spread in the Region of Peel.

The World Health Organization declared COVID-19 a pandemic and Peel Public Health and the local health system have been actively planning for a pandemic. Pandemic planning has three phases: containment; mitigation and response; and, recovery. The current phase is the containment phase which involves containing and eliminating the spread of the virus as much as possible.

Several steps have been taken to ensure Peel Public Health has a sustainable plan in place to support the COVID-19 response, including the reallocation of staff members to support the emergency response which will temporarily impact some public-facing services.

Dr. Hopkins advised that Dr. Lawrence Loh will take over as Acting Medical Officer of Health for the Region of Peel effective March 16, 2020. She thanked the Board of Health for the opportunity to serve as Medical Officer of Health and assured Regional Council of the continued service by a skilled public health team and committed leadership team.

Nancy Polsinelli, Interim Chief Administrative Officer, advised that the Region of Peel activated the Regional Emergency Operations Centre (REOC) effective March 10, 2020 to prepare for potential impacts should COVID-19 become more widespread. This step allows staff to coordinate work and focus on the response to COVID-19. Some staff will move from their day-to-day roles to provide operational support to the Region, based on their experience and abilities.

In response to a question from Councillor Santos, the Acting Commissioner of Health Services advised that the Chief of Peel Paramedic Services is working with staff on a regular basis to ensure Paramedics have the required equipment and up to date information regarding COVID-19.

Councillor Santos requested that Chief Dundas provide an update to Regional Council at its next meeting.

In response to a question from Councillor Crombie, the Medical Officer of Health stated that staff will post updates to the Region of Peel website and will not be providing separate updates to Councillors.

Councillor Crombie requested that updates be posted to the website early in the day.

Councillor Saito advised that she would be placing a motion, under Other Business, to permit Council meetings to be conducted electronically should enough members have to be self-isolated.

Members of Regional Council thanked Dr. Hopkins for her thoroughness and knowledge, and commended her for her service to the Region of Peel and wished her well in her future endeavors.

## **8.2 Development Charge Interest Rate Policy – Bill 108**

Presentation by Stephanie Nagel, Treasurer and Director of Corporate Finance, and Maggie Wang, Manager, Financial Policy and Development Financing

### **Resolution Number 2020-187**

**Received**

### **Resolution Number 2020-188**

**Moved by** Councillor Parrish

**Seconded by** Councillor Starr

*That the report titled “Development Charge Interest Rate Policy – Bill 108” listed on the March 12, 2020 Regional Council agenda be deferred for three months for further discussion between staff from the Region of Peel and local municipalities;*

*And further, that staff report back prior to the July 9, 2020 Regional Council meeting.*

**Carried**

Stephanie Nagel, Treasurer and Director, Corporate Finance, provided an overview of the proposed Development Charge Interest Rate Policy that aims to protect the Region of Peel’s financial interests, support development of affordable housing and provide predictability in the implementation of Bills 108 and 138 that have made significant changes to the *Development Charges (DC) Act, 1997*. The proposed policy includes a DC Freeze interest rate of 5.5 per cent per annum and DC Deferral Interest rate of zero per cent per annum. Region of Peel staff will collaborate with local municipal staff to implement the policy.

Councillor Parrish advised that staff from the City of Mississauga do not support a zero per cent per annum DC deferral interest rate and she requested that the report listed as item 8.2 on the agenda be deferred for further discussion between staff at the Region of Peel and local municipalities.

## **8.3 Neighbourhood Information Tool Data by Ward**

(For information)

Presentation by Sandra Solonik, Advisor, Community Engagement, Chine Nkado, Manager, Business Intelligence, and Kevin Farrugia, Advisor, Digital and Information Services

**Resolution Number 2020-189****Received**

Sandra Solonik, Advisor, Community Engagement, Chine Nkado, Manager, Business Intelligence and Kevin Farrugia, Advisor, Digital and Information Services provided an overview and demonstration of the Neighbourhood Information Tool (NIT); a common data and mapping tool that can support evidence-informed decision making about the specific types of resources and investments required in different communities across the Region of Peel. Staff from the Region of Peel, local municipalities, community agencies and stakeholders can use the NIT to inform priorities, planning, services and grant applications. Training on the NIT for Regional and local municipal Councillors and staff to support the use of the NIT will be available in Spring 2020 and staff will continue to explore opportunities for integration of various regional data maps/tools.

Councillor Saito stated that it would be beneficial if the NIT used updated data, rather than 2016 Census data to assist in the planning of community hubs and the allocation of municipal resources.

Councillor Santos suggested that consideration be given to integrating transit hubs and health centres as an indicator for community wellbeing and quality of life.

The Commissioner of Human Services noted that staff are looking at a number of regional mapping tools to see if there are opportunities for integration.

**9. ITEMS RELATED TO HEALTH**

*Chaired by Councillor J. Downey or Vice-Chair Councillor D. Damerla*

**9.1 Increase in Provincial Base Funding for Community Support Services****Resolution Number 2020-190****Moved by** Councillor Mahoney**Seconded by** Councillor Innis

*That the 2020 Community Support Services operating budget be amended to include an increase of \$112,883 in provincial base funding in Adult Day Services to deliver enhanced and expanded services for older adults living in the community with complex care, including cognitive impairment or dementia;*

*And further, that the required changes to the service delivery model to enhance Adult Day Services as outlined in the report of the Acting Commissioner of Health Services titled "Increase in Provincial Base Funding for Community Support Services", be approved.*

**Carried**



This item was dealt with under the Consent Agenda.

**9.2 Report of the Health System Integration Committee (HSIC-1/2020) meeting held on February 20, 2020**

**Resolution Number 2020-191**

**Moved by** Councillor Mahoney

**Seconded by** Councillor Innis

*That the report of the Health System Integration Committee (HSIC-1/2020) meeting held on February 20, 2020, be adopted.*

**Carried**

This item was dealt with under the Consent Agenda

**1. DECLARATIONS OF CONFLICTS OF INTEREST - Nil**

**2. APPROVAL OF AGENDA**

*Resolution Number 2020-192*

**RECOMMENDATION HSIC-1-2020:**

*That the agenda for the February 20, 2020 Health System Integration Committee meeting be approved.*

**Approved**

**Item 4.2 was dealt with.**

**4.2 Addressing Community Mental Health and Addictions System Challenges in Peel**

*Presentation by Brian Laundry, Director of Strategic Policy and Performance, Health Services*

*Resolution Number 2020-193*

**Received**

*Resolution Number 2020-194*

**RECOMMENDATION HSIC-2-2020:**

*That the advocacy approach outlined in the report from the Acting Commissioner of Health Services, titled "Addressing Community Mental Health and Addictions System Challenges in Peel", be endorsed.*

**Approved**

**3. DELEGATIONS**

**3.1 Kimberley Floyd, Vice President, Home and Community Care and Liane Fernandes, Vice President, Regional Programs, Central Region LHIN, Providing an Update on Adult Day Services within the Region of Peel**

*Resolution Number 2020-195*

Received

**3.2 David Smith, Chief Executive Officer, Canadian Mental Health Association Peel Dufferin; Ceri Harnden, Chief Officer, System Integration, Peel Children's Centre, Regarding Community Mental Health and Addictions Services and Supports Across Peel**

*Resolution Number 2020-196*

Received

*Resolution Number 2020-197*

RECOMMENDATION HSIC-3-2020:

*That representatives from the Canadian Mental Health Association Peel Dufferin and the Peel Children's Centre delegate to a future Regional Council meeting regarding community mental health and addictions services and supports across Peel region.*

Approved

#### **4. REPORTS**

##### **4.1 Overview of Adult Day Services in Peel**

*Resolution Number 2020-198*

Received

##### **4.2 Addressing Community Mental Health and Addictions System Challenges in Peel**

*Presentation by Brian Laundry, Director of Strategic Policy and Performance, Health Services*

*This item was dealt with earlier in the meeting.*

## **10. COMMUNICATIONS**

## **11. ITEMS RELATED TO HUMAN SERVICES**

*Chaired by Councillor M. Medeiros or Vice-Chair Councillor G.S. Dhillon*

### **11.1 Community Data Summary Report**

*(For information)*

**Resolution Number 2020-199****Received**This item was dealt with under the Consent Agenda**12. COMMUNICATIONS****13. ITEMS RELATED TO PLANNING AND GROWTH MANAGEMENT***Chaired by Councillor M. Palleschi or Vice-Chair Councillor A. Thompson***13.1 Ninth Line Lands Settlement Area Boundary Expansion, Regional Official Plan Amendment 33 (ROPA 33) Adoption***(Related to By-law 18-2020)***Resolution Number 2020-200****Moved by** Councillor Mahoney**Seconded by** Councillor Innis*That the Region of Peel Official Plan be amended to expand the Regional Urban Boundary by approximately 350 hectares to include the Ninth Line Lands;**And further, that Regional Official Plan Amendment (ROPA) 33, be declared to meet the requirements of Section 26(1)(a), (b) and (c) of the Planning Act as required by Section 26(7) of the Planning Act;**And further, that ROPA 33, attached as Appendix I to the report of the Acting Commissioner of Public Works and the Acting Chief Planner and Director of Regional Planning and Growth Management, titled "Ninth Line Lands Settlement Area Boundary Expansion, Regional Official Plan Amendment 33 (ROPA 33) Adoption" be adopted in accordance with Section 17(22) of the Planning Act;**And further, that a by-law to amend the Regional Official Plan be presented for enactment;**And further, that notice of decision of Council's adoption of ROPA 33 be given in accordance with Section 17(23) of the Planning Act;**And further, that a copy of the subject report be provided to the City of Brampton, Town of Caledon, and City of Mississauga;**And further, that a copy of the subject report and supporting materials be provided to the Minister of Municipal Affairs and Housing for review and approval, in accordance with Section 17(31) of the Planning Act.***Carried**This item was dealt with under the Consent Agenda**13.2 Mayfield West Phase 2 Stage 2 Settlement Boundary Expansion, Regional Official Plan Amendment 34**

**Resolution Number 2020-201****Moved by** Councillor Crombie**Seconded by** Councillor Medeiros

*That the report of the Acting Commissioner of Commissioner of Public Works and the Acting Chief Planner and Director Regional Planning and Growth Management titled "Mayfield West Phase 2 Stage 2 Settlement Boundary Expansion, Regional Official Plan Amendment 34" be deferred until such time as the Municipal Comprehensive Review is completed.*

In Favour (16): Councillor Carlson, Councillor Crombie, Councillor Damerla, Councillor Dasko, Councillor Dhillon, Councillor Fonseca, Councillor Fortini, Councillor Groves, Councillor Kovac, Councillor Mahoney, Councillor Medeiros, Councillor Parrish, Councillor Saito, Councillor Santos, Councillor Starr, and Councillor Vicente

Opposed (5): Councillor Downey, Councillor Early, Councillor Innis, Councillor Palleschi, and Councillor Sinclair

Absent (3): Councillor Brown, Councillor McFadden, and Councillor Ras

**Carried**

Several members expressed concern that approval of Regional Official Plan Amendment (ROPA) 34 would be premature until such time as the Municipal Comprehensive Review is completed and noted that it would be the first ROPA to use 2041 growth targets.

Councillor Downey stated that approval of ROPA 34 would expand the Mayfield West Service Centre to complete the community.

Councillor Palleschi stated there are incomplete communities in his ward that would benefit from the approval of ROPA 34.

Councillor Innis noted that the process has been ongoing for several years and that the ROPA 34 infrastructure would support development of future phases.

Regional Council recessed at 12:43 p.m.

Regional Council reconvened at 1:07 p.m.

**14. COMMUNICATIONS****14.1 Caspar Hall, Director, Municipal Finance Policy Branch, Ministry of Municipal Affairs and Housing**

Email dated February 19, 2020, Responding to a Letter from Regional Chair Iannicca Regarding the Community Benefits Charges Framework and Bill 138: *Planning to Build Ontario Together Act, 2019* (Receipt recommended)

**Resolution Number 2020-202**

**Received**

This item was dealt with under the Consent Agenda.

**14.2 Steve Clark, Minister of Municipal Affairs and Housing**

Letter dated February 28, 2020, Regarding the Release of the Provincial Policy Statement, 2020 (Receipt recommended)

**Resolution Number 2020-203**

**Received**

This item was dealt with under the Consent Agenda

**15. ITEMS RELATED TO ENTERPRISE PROGRAMS AND SERVICES**

*Chaired by Councillor C. Fonseca or Vice-Chair Councillor K. Ras*

**15.1 2019 Statement of Remuneration and Expenses**

(For information)

**Resolution Number 2020-204**

**Received**

This item was dealt with under the Consent Agenda

**15.2 Proposed Surplus Declaration and Transfer of Region Owned Land and Interests at Various Locations - City of Brampton, Ward 4, and City of Mississauga, Ward 5**

**Resolution Number 2020-205**

**Moved by** Councillor Mahoney

**Seconded by** Councillor Innis

*That the fee simple interest in lands described as Part of Lot 14, Concession 1 West of Hurontario Street, City of Brampton (formerly Township of Toronto), Regional Municipality of Peel, designated as Part 1 on draft reference plan Dwg. No. 36211, prepared by A. T. McLaren Limited Legal and Engineering Surveys be declared surplus to the needs of The Regional Municipality of Peel, subject to reservation of a permanent easement for telecommunication facilities;*

*And further, that a permanent hydro easement interest in lands described as Part of Lot 14, Concession 1 West of Hurontario Street, City of Brampton (formerly Township of Toronto), Regional Municipality of Peel, designated as Part 2 on draft reference plan Dwg. No. 36211, prepared by A. T. McLaren Limited Legal*

*and Engineering Surveys be declared surplus to the needs of The Regional Municipality of Peel;*

*And further, that a temporary working easement interest, for a sixty day term, in lands described as Part of Lot 14, Concession 1 West of Hurontario Street, City of Brampton (formerly Township of Toronto), Regional Municipality of Peel, designated as Part 3 on draft reference plan Dwg. No. 36211, prepared by A. T. McLaren Limited Legal and Engineering Surveys be declared surplus to the needs of The Regional Municipality of Peel;*

*And further, that The Regional Municipality of Peel, as vendor, enter into an Offer to Sell Agreement with Metrolinx, as purchaser, for the transfer of the fee simple interest in lands described as Part of Lot 14, Concession 1 West of Hurontario Street, City of Brampton (formerly Township of Toronto), Regional Municipality of Peel, designated as Part 1 on draft reference plan Dwg. No. 36211, prepared by A. T. McLaren Limited Legal and Engineering Surveys; and, a temporary working easement interest, for a sixty day term, in lands described as Part of Lot 14, Concession 1 West of Hurontario Street, City of Brampton (formerly Township of Toronto), Regional Municipality of Peel, designated as Part 3 on draft reference plan Dwg. No. 36211, prepared by A. T. McLaren Limited Legal and Engineering Surveys, for the Hurontario Light Rail Transit (HuLRT) project;*

*And further, that the transfer of a permanent hydro easement interest in lands described as Part of Lot 14, Concession 1 West of Hurontario Street, City of Brampton (formerly Township of Toronto), Regional Municipality of Peel, designated as Part 2 on draft reference plan Dwg. No. 36211, prepared by A. T. McLaren Limited Legal and Engineering Surveys be transferred to Alectra Utilities Corporation for the Hurontario Light Rail Transit (HuLRT) project;*

*And further, that a permanent hydro easement interest in lands described as Part of Lot 5, Concession 1 West of Hurontario Street, City of Mississauga (formerly Township of Toronto), Regional Municipality of Peel, designated as Part 4 on Reference Plan 43R-20199 be declared surplus to the needs of The Regional Municipality of Peel;*

*And further, that the permanent hydro easement interest in lands described as Part of Lot 5, Concession 1 West of Hurontario Street, City of Mississauga (formerly Township of Toronto), Regional Municipality of Peel, designated as Part 4 on Reference Plan 43R-20199 be transferred gratuitously to Alectra Utilities Corporation for the Hurontario Light Rail Transit (HuLRT) project;*

*And further, that a permanent hydro easement interest in lands described as Reserve Block 8 on Registered Plan 43M-1447, City of Mississauga, Regional Municipality of Peel be declared surplus to the needs of The Regional Municipality of Peel;*

*And further, that the permanent hydro easement interest in lands described as Reserve Block 8 on Registered Plan 43M-1447, City of Mississauga, Regional Municipality of Peel be transferred gratuitously to Alectra Utilities Corporation for the Hurontario Light Rail Transit (HuLRT) project;*

*And further, that the Office of the Regional Solicitor be authorized to complete any and all transactions, including the execution of all agreements, documents,*

*affidavits, statutory declarations and undertakings required for each property included in this report;*

*And further, that the Commissioner of Public Works be authorized to execute any and all Offer to Sell Agreements required for the transfer of lands for each property included in this report.*

**Carried**

This item was dealt with under the Consent Agenda

### **15.3 Public Sector Network: Opportunities for Use by the Private Sector**

**Resolution Number 2020-206**

**Moved by** Councillor Mahoney

**Seconded by** Councillor Innis

*That the Public Sector Network's (PSN) proposed approach to handle new revenue opportunities, as outlined in the report of the Commissioner of Digital and Information Services titled, "Public Sector Network: Opportunities for Use by the Private Sector", be endorsed;*

*And further, that staff report back to Regional Council should a PSN private sector opportunity become available.*

**Carried**

This item was dealt with under the Consent Agenda

## **16. COMMUNICATIONS**

### **16.1 Robert Serpe, Executive Director, Region of Peel Police Services Board**

Letter dated February 28, 2020, Regarding 2019 External Funding Assistance – Public Police Programs (Receipt recommended)

**Resolution Number 2020-207**

**Received**

### **16.2 Robert Serpe, Executive Director, Region of Peel Police Services Board**

Letter dated February 28, 2020, Regarding Community Event Paid Duties - Board Policy Review (Receipt recommended)

**Resolution Number 2020-208**

Referred to the Peel Police Services Board

The Chair of the Peel Police Services Board, who was in attendance at the meeting, was requested by Councillor Parrish to clarify whether Peel Regional Police can require a specific number of paid-duty officers at events if the analysis conducted by the police determines that on-duty officers are not required; and, under what circumstance private security companies could be used instead of paid-duty officers.

**16.3 Laurie Scott, Minister of Infrastructure**

Letter dated March 3, 2020, Regarding the Investing in Canada Infrastructure Program (Receipt recommended)

**Resolution Number 2020-209**

**Received**

This item was dealt with under the Consent Agenda

**16.4 Douglas Browne, Chief of Emergency Management, Ministry of the Solicitor General**

Letter dated March 4, 2020, Advising that the Region of Peel is Compliant with the Requirements of the Office of the Fire Marshal and Emergency Management (Receipt recommended)

**Resolution Number 2020-210**

**Received**

This item was dealt with under the Consent Agenda

**17. ITEMS RELATED TO PUBLIC WORKS**

*Chaired by Councillor A. Groves or Vice-Chair Councillor P. Fortini*

**17.1 Boundary Road Agreement Amendment and Extension Between the Region of Peel and the Region of York**

**(A copy of the Boundary Road Amending and Extending Agreement is available from the Office of the Regional Clerk for viewing)** (Related to By-law 20-2020)

**Resolution Number 2020-211**

**Moved by** Councillor Mahoney

**Seconded by** Councillor Innis

*That The Regional Municipality of Peel amend and extend the existing Boundary Road Agreement with The Regional Municipality of York for the maintenance and repair of the intersection of Regional Road 9 (King Street) and Albion-Vaughan Road and the portion of Regional Road 50 (Highway 50) under joint jurisdiction, for an additional term of 10 years, from January 1, 2019 to December 31, 2028;*

*And further, that a by-law be presented for enactment authorizing and directing the Regional Clerk to execute the Boundary Road Agreement amendment and extension on legal terms satisfactory to the Regional Solicitor.*

**Carried**

This item was dealt with under the Consent Agenda



**17.2 2019 Annual Drinking Water Systems Summary Report**

(For information)

**Resolution Number 2020-212**

**Received**

This item was dealt with under the Consent Agenda

**17.3 Billing Services for the City of Brampton Stormwater Charge Program**

(For information)

**Resolution Number 2020-213**

**Received**

This item was dealt with under the Consent Agenda

**18. COMMUNICATIONS****18.1 Alisa Mahrova, Clerk and Manager, Policy, Toronto and Region Conservation Authority (TRCA)**

Letter dated February 20, 2020, Providing a Copy of a TRCA Resolution Regarding GTA West Transportation Corridor Individual Environmental Assessment (Receipt recommended)

**Resolution Number 2020-214**

**Received**

This item was dealt with under the Consent Agenda

**19. OTHER BUSINESS/COUNCILLOR ENQUIRIES****19.1 Office of the Regional Clerk, Region of Peel**

Memorandum dated March 12, 2020, Regarding Conference Registration Notifications (Receipt recommended)

**Resolution Number 2020-215**

**Received**

This item was dealt with under the Consent Agenda

**19.2 Update on the Progress of Hiring a Chief Administrative Officer**

(Oral)

**Resolution Number 2020-216**

**Received**

In response to questions from Councillor Parrish, the Acting Commissioner of Corporate Services advised that an executive search firm had been retained to conduct a nation-wide search on behalf of the Regional Municipality of Peel to fill the position of Chief Administrative Officer in accordance with Regional Council Resolution 2019-1149 from the December 19, 2019 Regional Council meeting. Three firms participated in the process and one firm advanced to having its pricing envelope opened.

At the advice of the Regional Solicitor, discussion on this item continued in camera.

### **19.3 Motion Regarding Electronic Participation at Meetings**

(Related to Item 8.1)

#### **Resolution Number 2020-217**

**Moved by** Councillor Saito

**Seconded by** Councillor Parrish

*That section 6.1.6 of Procedure By-law 56-2019 be waived to permit consideration of a motion without previous notice, related to electronic participation at meetings.*

In Favour (19): Councillor Carlson, Councillor Crombie, Councillor Damerla, Councillor Dasko, Councillor Downey, Councillor Early, Councillor Fonseca, Councillor Fortini, Councillor Groves, Councillor Innis, Councillor Kovac, Councillor Mahoney, Councillor Medeiros, Councillor Parrish, Councillor Saito, Councillor Santos, Councillor Sinclair, Councillor Starr, and Councillor Vicente  
Absent (5): Councillor Brown, Councillor Dhillon, Councillor McFadden, Councillor Palleschi, and Councillor Ras

**Carried**

#### **Resolution Number 2020-218**

**Moved by** Councillor Saito

**Seconded by** Councillor Parrish

*Whereas pursuant to subsection 238(3.1) of the Municipal Act, 2001 a procedure by-law may provide for electronic participation in a meeting which is open to the public, in the manner set out in the by-law;*

*And whereas, the World Health Organization has declared a world wide pandemic respecting the spread of the COVID 19 virus (the "Pandemic");*

*And whereas, it is desirable that Regional Council have the ability to continue to meet on the basis of electronic participation of members affected by quarantine or self-isolation (including participation in voting at the meeting) upon a declaration by the Chair that Pandemic related quarantine or self-isolation makes this necessary for the continuing discharge of the responsibilities of the Council;*

*Therefore be it resolved, that an amendment to the Regional Procedure By-law for the purpose of enabling full electronic participation (including voting participation) by Members in meetings in the circumstances recited herein be enacted by means of a combination of this resolution and the confirming by-law for today's meeting of Regional Council;*

*And further, that any notice requirement under Regional policy or by-law be considered to be waived or amended in the like manner as required for the purposes of this resolution on the basis that Pandemic related quarantine or self-isolation constitute and are considered to be an emergency for these purposes;*

*And further, that the government of Ontario be requested to make an immediate legislative amendment, in this situation, to subsection 238(3.1) of the Municipal Act, 2001 to remove the proviso that members participating electronically not be counted in determining whether or not a quorum of members is present.*

In Favour (19): Councillor Carlson, Councillor Crombie, Councillor Damerla, Councillor Dasko, Councillor Downey, Councillor Early, Councillor Fonseca, Councillor Fortini, Councillor Groves, Councillor Innis, Councillor Kovac, Councillor Mahoney, Councillor Medeiros, Councillor Parrish, Councillor Saito, Councillor Santos, Councillor Sinclair, Councillor Starr, and Councillor Vicente  
Absent (5): Councillor Brown, Councillor Dhillon, Councillor McFadden, Councillor Palleschi, and Councillor Ras

**Carried**

## **20. NOTICE OF MOTION/MOTION**

## **21. BY-LAWS**

### **Three Readings**

#### **Resolution Number 2020-219**

**Moved by** Councillor Vicente

**Seconded by** Councillor Innis

*That the by-laws listed on the March 12, 2020 Regional Council agenda, being By-laws 18-2020 and 20-2020, be given the required number of readings, taken as read, signed by the Regional Chair and the Deputy Regional Clerk, and the Corporate Seal be affixed thereto.*

**Carried**

### **21.1 By-law 18-2020**

A by-law to adopt Amendment Number 33 to the Region of Peel Official Plan in order to expand the Ninth Line Lands Settlement Area Boundary Expansion to include Ninth Line Lands in the Regional Urban Boundary and establish an updated planning framework. (Related to 13.1)

### **21.2 By-law 20-2020**

A by-law to authorize the execution of an Agreement attached hereto as Schedule "A" between The Regional Municipality of York and The Regional Municipality of Peel for the maintenance and repair of that portion of Highway 50 forming the boundary between The Regional Municipality of York and The Regional Municipality of Peel and the intersection of Regional Road 9 (King Street) and Albion-Vaughan Road; and to repeal By-law 41-2015. (Related to 17.1)

**22. IN CAMERA MATTERS****Resolution Number 2020-220****Moved by** Councillor Downey**Seconded by** Councillor Fonseca*That Council proceed "In Camera" to consider reports relating to the following:*

- *February 27, 2020 Regional Council Closed Session Report*
- *Early Years and Child Care Service System Manager (Labour relations and employee negotiations)*
- *Herridge Feedermain (Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board)*
- *Update on the Process for Hiring a Chief Administrative Officer (Advice that is subject to solicitor-client privilege, including communications necessary for that purpose)*

**Carried****Resolution Number 2020-221****Moved by** Councillor Mahoney**Seconded by** Councillor Sinclair*That Council move out of "In Camera".***Carried****Resolution Number 2020-222****Moved by** Councillor Kovac**Seconded by** Councillor Santos*That the February 27, 2020 Regional Council Closed Session report be received;**And further, that in camera directions related to items 22.2 to 22.4 inclusive listed on the March 12, 2020 Regional Council agenda be approved.***Carried****22.1 February 27, 2020 Regional Council Closed Session Report****Resolution Number 2020-223****Received****22.2 Early Years and Child Care Service System Manager***(Labour relations and employee negotiations)*

**Resolution Number 2020-224****Moved by** Councillor Kovac**Seconded by** Councillor Santos

*That direction given “in camera” to the Commissioner of Human Services related to item 22.2 on the March 12, 2020 Regional Council agenda, be approved and voted upon in accordance with section 239(6)(b) of the Municipal Act, 2001, as amended.*

**Carried****22.3 Herridge Feedermain**

(Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board)

**Resolution Number 2020-225****Moved by** Councillor Kovac**Seconded by** Councillor Santos

*That direction given “in camera” to the Commissioner of Public Works related to item 22.3 on the March 12, 2020 Regional Council agenda, be approved and voted upon in accordance with section 239(6)(b) of the Municipal Act, 2001, as amended.*

**Carried****22.4 Update on the Progress of Hiring a Chief Administrative Officer (Advice that is subject to solicitor-client privilege, including communications necessary for that purpose)****Resolution Number 2020-226****Moved by** Councillor Parrish**Seconded by** Councillor Saito

*That section 6.1.6 of Procedure By-law 56-2019 be waived to permit consideration of a motion without previous notice, related to the hiring of a Chief Administrative Officer.*

In Favour (18): Councillor Carlson, Councillor Crombie, Councillor Damerla, Councillor Dasko, Councillor Early, Councillor Fonseca, Councillor Fortini, Councillor Groves, Councillor Innis, Councillor Kovac, Councillor Mahoney, Councillor Medeiros, Councillor Parrish, Councillor Saito, Councillor Santos, Councillor Sinclair, Councillor Starr, Councillor Vicente  
Absent (5): Councillor Dhillon, Councillor Downey, Councillor McFadden, Councillor Palleschi, and Councillor Ras

**Carried****Resolution Number 2020-227****Moved by** Councillor Parrish**Seconded by** Councillor Medeiros

*That the contract for the retention of an executive search firm related to the hiring of a Chief Administrative Officer, be cancelled;  
And further, that the direction given "in camera" to the Acting Commissioner of Corporate Services related to item 22.4 on the March 12, 2020 Regional Council agenda, be approved and voted upon in accordance with section 239(6)(b) of the Municipal Act, 2001, as amended.*

In Favour (17): Councillor Carlson, Councillor Crombie, Councillor Damerla, Councillor Dasko, Councillor Fonseca, Councillor Fortini, Councillor Groves, Councillor Innis, Councillor Kovac, Councillor Mahoney, Councillor Medeiros, Councillor Parrish, Councillor Saito, Councillor Santos, Councillor Sinclair, Councillor Starr, and Councillor Vicente

Opposed (1): Councillor Early

Absent (6): Councillor Brown, Councillor Dhillon, Councillor Downey, Councillor McFadden, Councillor Palleschi, and Councillor Ras

**Carried**

**Resolution Number 2020-228**

**Moved by** Councillor Parrish

**Seconded by** Councillor Groves

*That the direction given "in camera" to the Deputy Regional Clerk related to item 22.4 on the March 12, 2020 Regional Council agenda, be approved and voted upon in accordance with section 239(6)(b) of the Municipal Act, 2001, as amended.*

In Favour (18): Councillor Carlson, Councillor Crombie, Councillor Damerla, Councillor Dasko, Councillor Early, Councillor Fonseca, Councillor Fortini, Councillor Groves, Councillor Innis, Councillor Kovac, Councillor Mahoney, Councillor Medeiros, Councillor Parrish, Councillor Saito, Councillor Santos, Councillor Sinclair, Councillor Starr, and Councillor Vicente

Absent (6): Councillor Brown, Councillor Dhillon, Councillor Downey, Councillor McFadden, Councillor Palleschi, and Councillor Ras

**Carried**

**23. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL**

**Resolution Number 2020-229**

**Moved by** Councillor Saito

**Seconded by** Councillor Early

*That By-law 22-2020 to confirm the proceedings of Regional Council at its meeting held on March 12, 2020, and to authorize the execution of documents in accordance with the Region of Peel by-laws relating thereto, be given the required number of readings, taken as read, signed by the Regional Chair and the Deputy Regional Clerk, and the corporate seal be affixed thereto.*

**Carried**

**24. ADJOURNMENT**

The meeting adjourned at 2:07 p.m.

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Deputy Regional Clerk

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Regional Chair

# Request for Delegation

FOR OFFICE USE ONLY

MEETING DATE YYYY/MM/DD <b>2020/04/09</b>	MEETING NAME <b>REGIONAL COUNCIL</b>
--	---

Attention: Regional Clerk  
Regional Municipality of Peel  
10 Peel Centre Drive, Suite A  
Brampton, ON L6T 4B9  
Phone: 905-791-7800 ext. 4582  
E-mail: [council@peelregion.ca](mailto:council@peelregion.ca)

DATE SUBMITTED YYYY/MM/DD <b>2020/04/06</b>
--

NAME OF INDIVIDUAL(S) <b>Don Given</b>
---

POSITION(S)/TITLE(S) <b>Professional Planner and Land Economist</b>
--

NAME OF ORGANIZATION(S) <b>Malone Given Parsons Ltd on behalf of Brookvalley Project Management Inc.</b>
---

E-MAIL <b>dgiven@mgp.ca</b>	TELEPHONE NUMBER <b>(416) 230-1526</b>	EXTENSION
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REASON(S) FOR DELEGATION REQUEST (SUBJECT MATTER TO BE DISCUSSED) <b>I have reviewed the March 12, 2020 staff report recommending approval of ROPA 34 and agree with its conclusions. I therefore respectfully submit to Council that a reconsideration for adoption is appropriate. I am respectfully requesting an opportunity to speak to Regional Council at its next meeting (April 9th) on this matter through any appropriate remote means available.</b>
---

A formal presentation will accompany my delegation <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Presentation format: <input type="checkbox"/> PowerPoint File (.ppt) <input checked="" type="checkbox"/> Adobe File or Equivalent (.pdf) <input type="checkbox"/> Picture File (.jpg) <input type="checkbox"/> Video File (.avi,.mpg) <input type="checkbox"/> Other <input type="text"/>
Additional printed information/materials will be distributed with my delegation : <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Attached

<p><b>Note:</b> Delegates are requested to provide an electronic copy of all background material / presentations to the Clerk's Division at <b>least ten (10) business days prior</b> to the meeting date so that it can be included with the agenda package. <b>In accordance with Procedure By-law 56-2019 delegates appearing before <u>Regional Council</u> or <u>Committee</u> are requested to limit their remarks to 5 minutes and 10 minutes respectively (approximately 5/10 slides).</b></p> <p>Delegates should make every effort to ensure their presentation material is prepared in an <a href="#">accessible format</a>.</p> <p>Once the above information is received in the Clerk's Division, you will be contacted by Legislative Services staff to confirm your placement on the appropriate agenda.</p>
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<p align="center"><b>Notice with Respect to the Collection of Personal Information</b> (Municipal Freedom of Information and Protection of Privacy Act)</p> <p>Personal information contained on this form is authorized under Section 5.4 of the Region of Peel Procedure By-law 56-2019, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Regional Council or a Committee of Council. The Delegation Request Form will be published in its entirety with the public agenda. The Procedure By-law is a requirement of Section 238(2) of the <i>Municipal Act, 2001</i>, as amended. Please note that all meetings are open to the public except where permitted to be closed to the public under legislated authority. All Regional Council meetings are audio broadcast via the internet and will be posted and available for viewing subsequent to those meetings. Questions about collection may be directed to the Manager of Legislative Services, 10 Peel Centre Drive, Suite A, 5th floor, Brampton, ON L6T 4B9, (905) 791-7800 ext. 4462.</p>
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**Please complete and return this form via email to [council@peelregion.ca](mailto:council@peelregion.ca)**



# Request for Delegation

FOR OFFICE USE ONLY

MEETING DATE YYYY/MM/DD <b>2020/04/09</b>	MEETING NAME <b>REGIONAL COUNCIL</b>
--	---

Attention: Regional Clerk  
Regional Municipality of Peel  
10 Peel Centre Drive, Suite A  
Brampton, ON L6T 4B9  
Phone: 905-791-7800 ext. 4582  
E-mail: [council@peelregion.ca](mailto:council@peelregion.ca)

DATE SUBMITTED YYYY/MM/DD <b>2020/04/06</b>
--

NAME OF INDIVIDUAL(S) <b>Jason Afonso</b>
--

POSITION(S)/TITLE(S) <b>Senior Associate</b>
---

NAME OF ORGANIZATION(S) <b>Glen Schnarr &amp; Associates Inc.</b>
--

E-MAIL <b>jasona@gsai.ca</b>	TELEPHONE NUMBER <b>(905) 568-8888</b>	EXTENSION <b>227</b>
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REASON(S) FOR DELEGATION REQUEST (SUBJECT MATTER TO BE DISCUSSED) <b>Deferral of ROPA 34</b>
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A formal presentation will accompany my delegation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Presentation format: <input type="checkbox"/> PowerPoint File (.ppt) <input type="checkbox"/> Adobe File or Equivalent (.pdf)		
<input type="checkbox"/> Picture File (.jpg)	<input type="checkbox"/> Video File (.avi,.mpg)	<input type="checkbox"/> Other <input type="text"/>
Additional printed information/materials will be distributed with my delegation : <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Attached		

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Delegates are requested to provide an electronic copy of all background material / presentations to the Clerk's Division at **least ten (10) business days prior** to the meeting date so that it can be included with the agenda package. **In accordance with Procedure By-law 56-2019 delegates appearing before Regional Council or Committee are requested to limit their remarks to 5 minutes and 10 minutes respectively (approximately 5/10 slides).**  
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**Notice with Respect to the Collection of Personal Information**  
(Municipal Freedom of Information and Protection of Privacy Act)

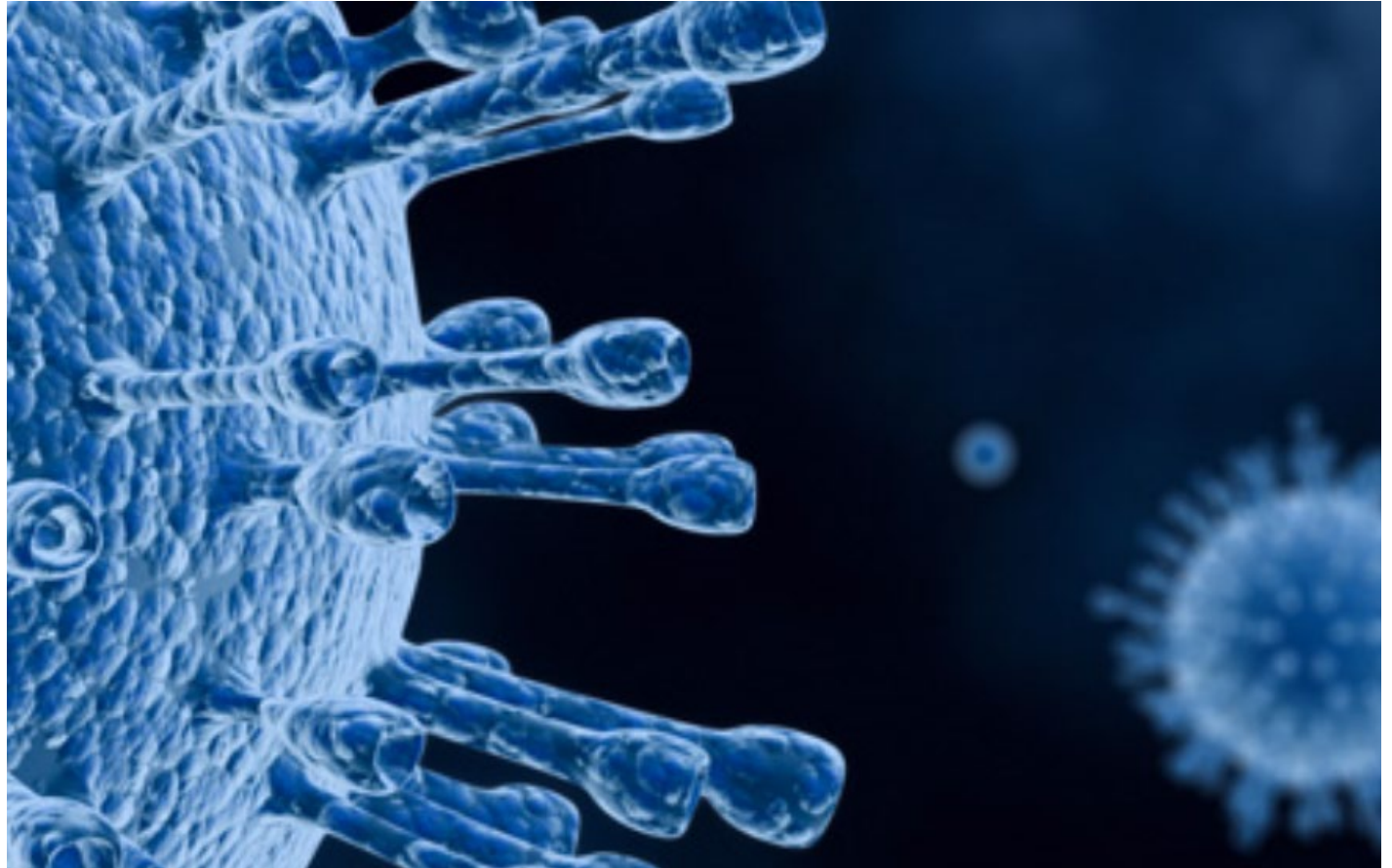
Personal information contained on this form is authorized under Section 5.4 of the Region of Peel Procedure By-law 56-2019, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Regional Council or a Committee of Council. The Delegation Request Form will be published in its entirety with the public agenda. The Procedure By-law is a requirement of Section 238(2) of the *Municipal Act, 2001*, as amended. Please note that all meetings are open to the public except where permitted to be closed to the public under legislated authority. All Regional Council meetings are audio broadcast via the internet and will be posted and available for viewing subsequent to those meetings. Questions about collection may be directed to the Manager of Legislative Services, 10 Peel Centre Drive, Suite A, 5th floor, Brampton, ON L6T 4B9, (905) 791-7800 ext. 4462.

**Please complete and return this form via email to [council@peelregion.ca](mailto:council@peelregion.ca)**

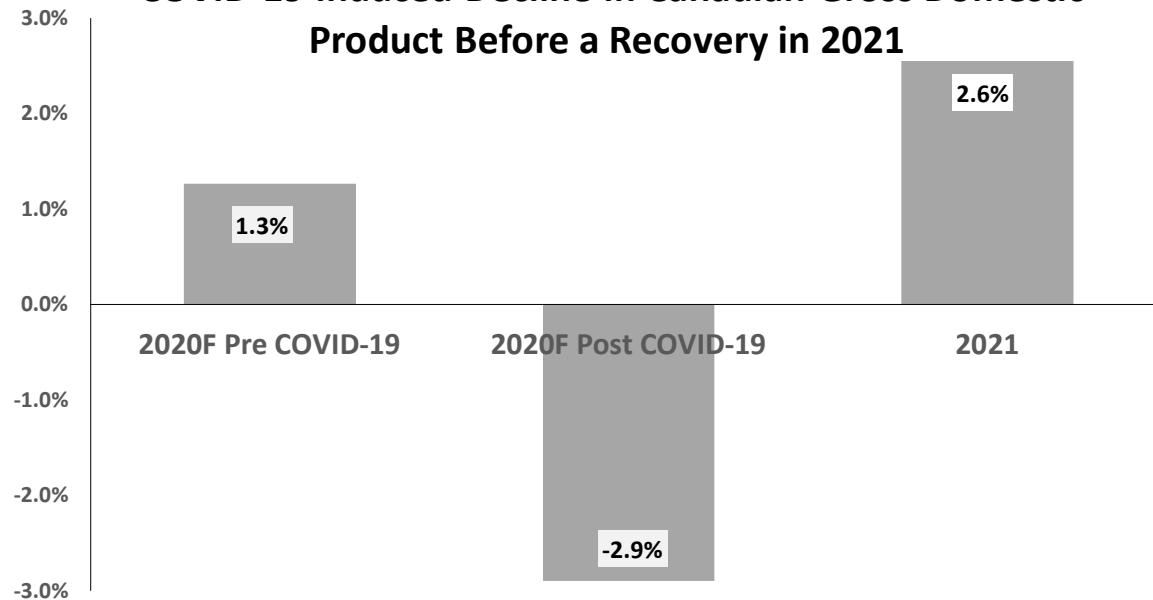
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# COVID 19: Understanding the Financial Implications

Presented to Council  
April 9, 2020

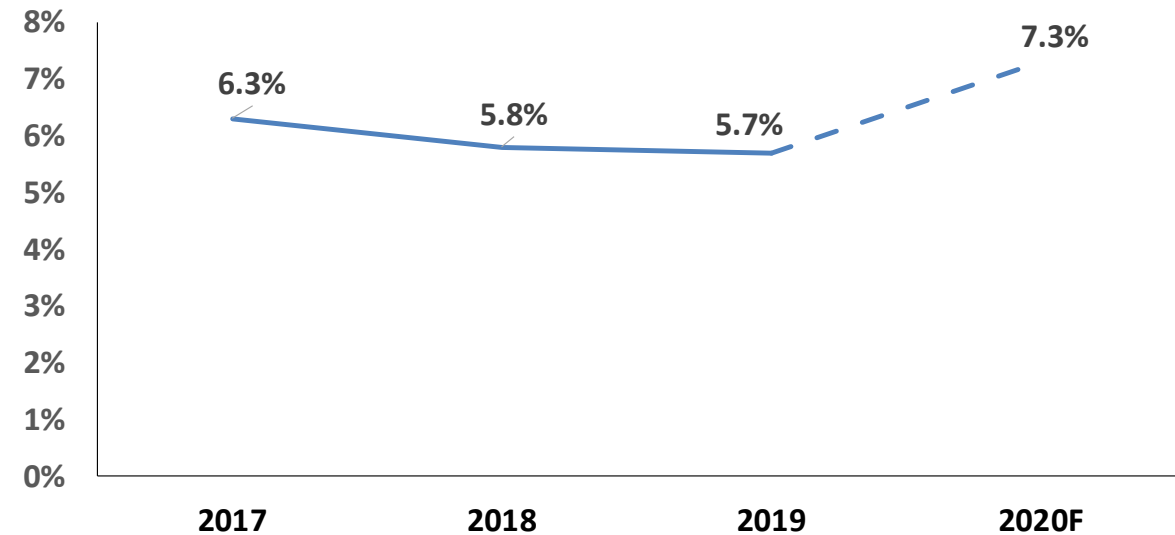


**COVID-19 Induced Decline in Canadian Gross Domestic Product Before a Recovery in 2021**



Source: Statistics Canada;; Private sector Forecasts; Ontario Ministry of Finance

**National Unemployment Rate to Rise**

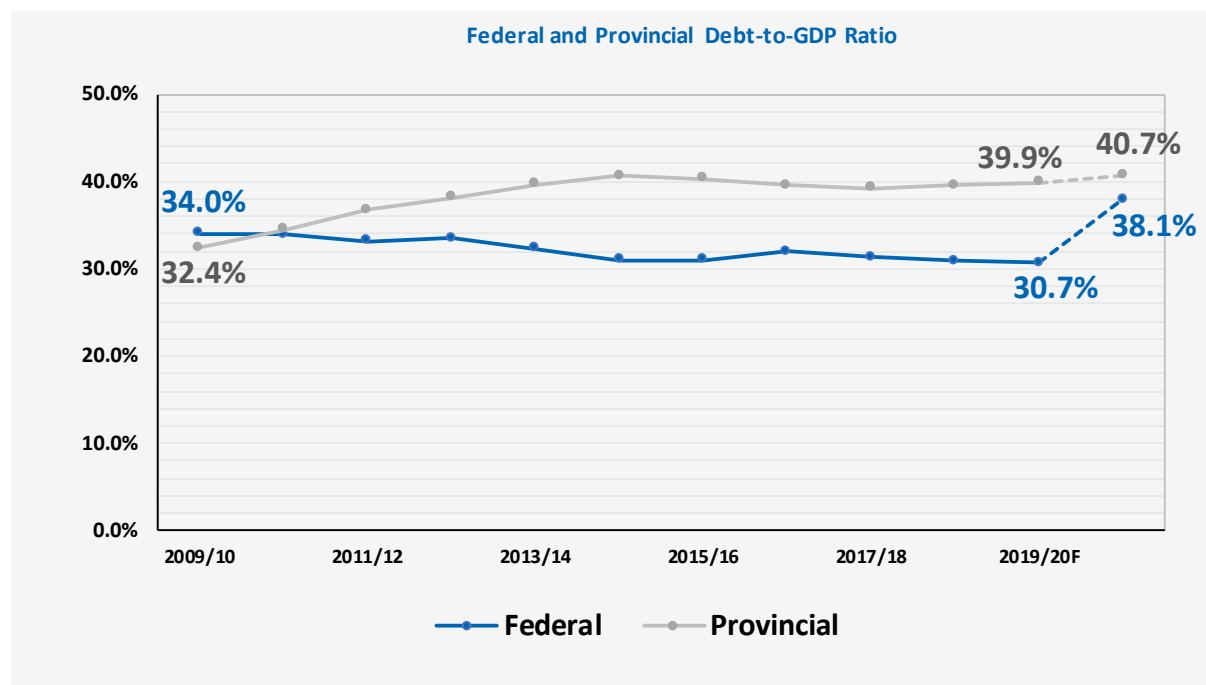


Source: Statistics Canada;; Private sector Forecasts; Ontario Ministry of Finance

# Economic Impact

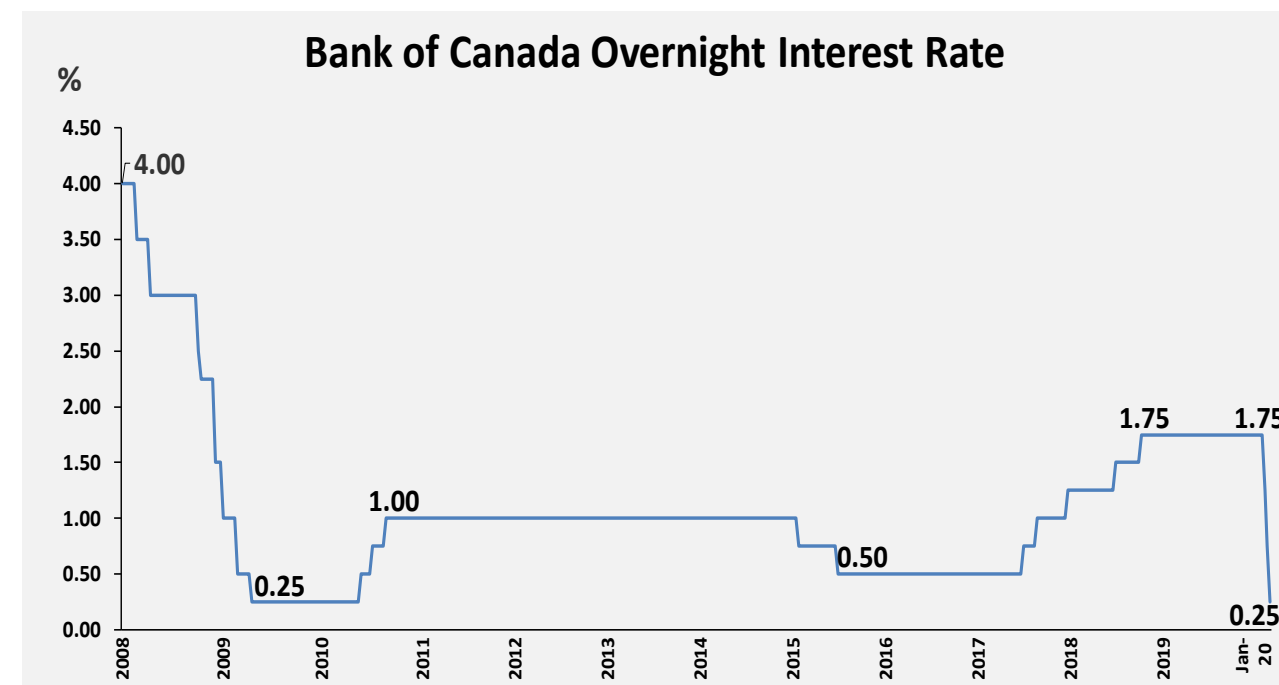
## Higher Public Debt Lower interest Rates

### Highest Federal Debt-to-GDP Ratio Since 2003-04



Source: Parliamentary Budget Office; Ontario Ministry of Finance

### A Return to Historic Low Interest Rate



8.2-3

Source: Bank of Canada

MOODY'S

- “G-20 economies to experience an unprecedented shock in the first half of this year and contract in 2020 as a whole, before picking up in 2021.” - ***Moody's Rating Agency***



- “Our analysis suggests a sharp decline in GDP can be expected in Q1 followed by a steeper drop of over 30% annualized in Q2 before subsequent rebound in the second half of the year.” - ***Krishen Rangasamy, National Bank***



- “The COVID-19 economic shock will initially be deeper than the worst quarter of the Great Recession.” - ***Canadian Imperial Bank of Commerce (CIBC)***



- “The result [*of current social distancing*] is a much deeper and longer-lasting hit to economic activity in Canada. Instead of growing 0.3 per cent as in our baseline forecast, real GDP is now forecast to contract by 1.1 per cent in 2020.” - ***Conference Board of Canada***



- “Job losses in Canada to be almost 3 times that of The Great Recession.” - *Royal Bank of Canada*



- “The Canadian unemployment rate could spike to over 9% by summer 2020.” - *Canadian Imperial Bank of Commerce (CIBC)*



- “Canadian job loss of over 330,000 in Q1 and Q2 2020 and Canadian unemployment rate to increase to 7.7% in 2020.” - *Conference Board of Canada*

## \$255 billion and counting

### Supports for Residents

- Enhanced Canada Child Benefit \$300 per child for 2019-2020 period
- Introducing the new Canada Emergency Response Benefit, \$2,000/month up to 4 months
- One time payment by May 2020 for low and modest income families through Special Goods and Services Tax Credit

### Supports for Businesses

- Providing 75% small business wage subsidies up to \$847/week up to 3 months
- Introducing a Business Credit Availability Program through Business Development Bank of Canada and Export Development Canada
- Deferral of Sales Tax Remittance and Customs Duty Payments to June 30, 2020

## \$17 billion and counting

### Supports for Residents

- Doubling the Guaranteed Annual Income System maximum payment, from April 2020
- Providing parents of young children with a one-time payment of up to \$250
- Expanding access to the emergency assistance program administered by [Ontario Works](#)
- Providing electricity cost relief and expanding Low-Income Energy Assistance Program

### Supports for Businesses

- Providing five-month interest and penalty relief for businesses
- Providing financial relief through Workplace Safety and Insurance Board, allowing employers to defer payments up to six months
- Providing a temporary increase to the Employer Health Tax exemption, for 2020



## Short-Term: 1 Year

- Minimal population growth
- Steep decline in business activities
- Increase in unemployment rate
- Increase in Ontario Work's caseloads
- Decline in building permits
- Decline in housing starts
- Decline in labour force and employment
- Increased bankruptcies

## Medium-Term: 2-3 Years

- Slow population growth
- Increase in business activities
- Elevated unemployment rate
- Increase in OW caseloads
- Gradual increase in construction activities
- Significant increase in labour force and employment
- Small decline in business establishments

## Long-Term: 4-5 Years

- 1.0% population growth
- Growing business sector
- Decline in unemployment rate
- Decline in OW caseloads
- More buoyant construction activities
- Growing labour force and employment



## Living:

People's lives are improved in their time of need.

**\$900** million

**\$43** million



## Thriving:

Communities are integrated, safe and complete.

**\$1.47** billion

**\$982** million



## Leading:

Government is future-oriented and accountable.

**\$195** million

**\$33** million

**\$3.7**

billion invested  
in services that advance  
and support Council's  
current term priorities and  
longer term outcomes

**\$2.6** billion  
Operating Budget

**\$1.1** billion  
Capital Budget

## Expenditures

## Many Higher Expenditures but Some Lower

### Direct Costs:

<b>Paramedic Services, Long Term Care, Public Health</b>	More Personal Protective Equipment, Cleaning
<b>Homeless Shelters</b>	Recovery, Isolation, Drop-in programs
<b>Staffing related</b>	Overtime, back-fills, vacancies
<b>Income Support</b>	Increasing caseload
<b>Child Care</b>	Centre closures, daycare for essential workers

### Indirect Costs:

<b>Community Response Table</b>	Grants to agencies - \$1 million
<b>Affordable Housing</b>	Deeper subsidies required
<b>Technology</b>	Enabling remote work e.g. increased bandwidth
<b>Commodity prices</b>	Decreased unit price and consumption for energy
<b>TransHelp</b>	Decreased ridership - \$659K/month savings

## Tax Supported Services:

<b>Investment Income</b>	Lower interest earnings
<b>User Fees</b>	TransHelp - \$220K/month Adult Day fees - \$61K/month
<b>Property tax relief</b>	\$2.8 - \$3.4 million

## Utility Rate Supported Services:

<b>Lower Industrial Consumption</b>	Non-essential businesses closed; lower consumption
<b>Deferred 2020 increase</b>	\$4.6 million
<b>Late penalty relief</b>	\$650,000

## Development Charges

Fewer applications for development

## Accounts Receivable

90 day collection deferral \$10K

Funding	Status
Public Health	<ul style="list-style-type: none"><li>▪ Scheduled increase in municipal cost share has been postponed</li><li>▪ Economic Statement - \$ TBD</li></ul>
Long Term Care	<ul style="list-style-type: none"><li>▪ No formal announcements yet - received \$375K</li></ul>
Paramedics	<ul style="list-style-type: none"><li>▪ No formal announcements</li></ul>
Housing Support	<ul style="list-style-type: none"><li>▪ Allocation of Social Service Relief Fund \$6M</li></ul>
Child Care	<ul style="list-style-type: none"><li>▪ Flexibility to use existing funding for COVID costs \$ TBD</li></ul>
Homelessness	<ul style="list-style-type: none"><li>▪ Reaching Home \$5.8M for the homeless shelters</li></ul>
Employment Support	<ul style="list-style-type: none"><li>▪ Flexibility to use existing funding for COVID costs \$0.2M</li></ul>

Grants and Subsidies

\$651M, **25%**

Utility

\$443M, **17%**

Fees & Charges

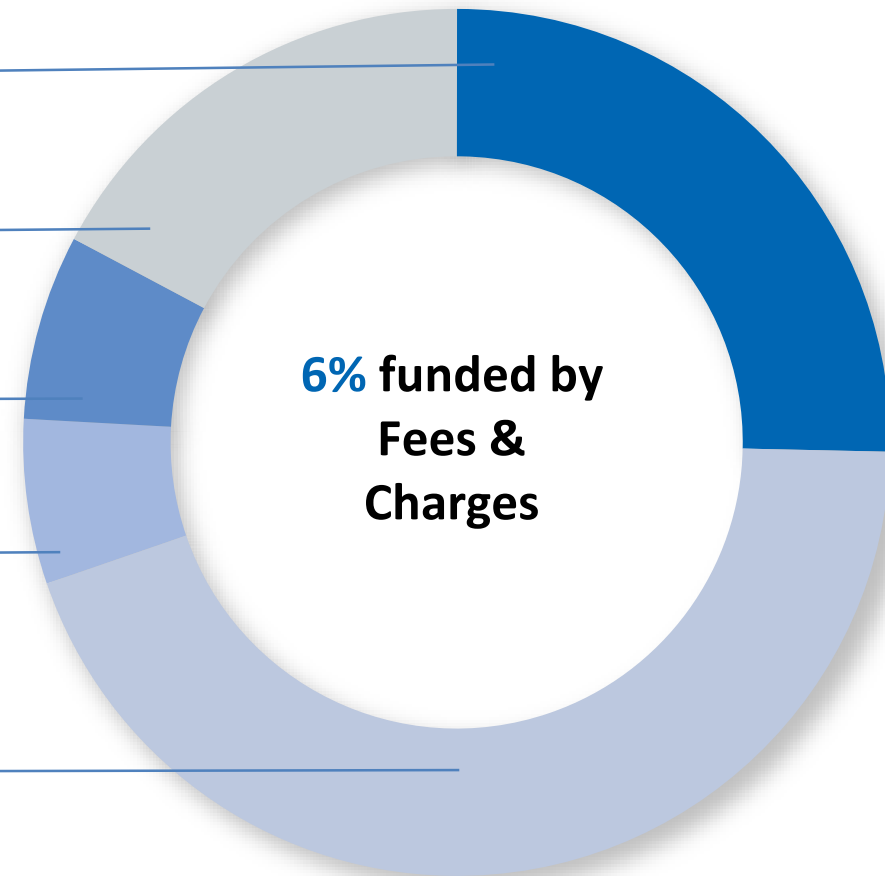
\$158M, **6%**

Other

\$178M, **7%**

Property Tax

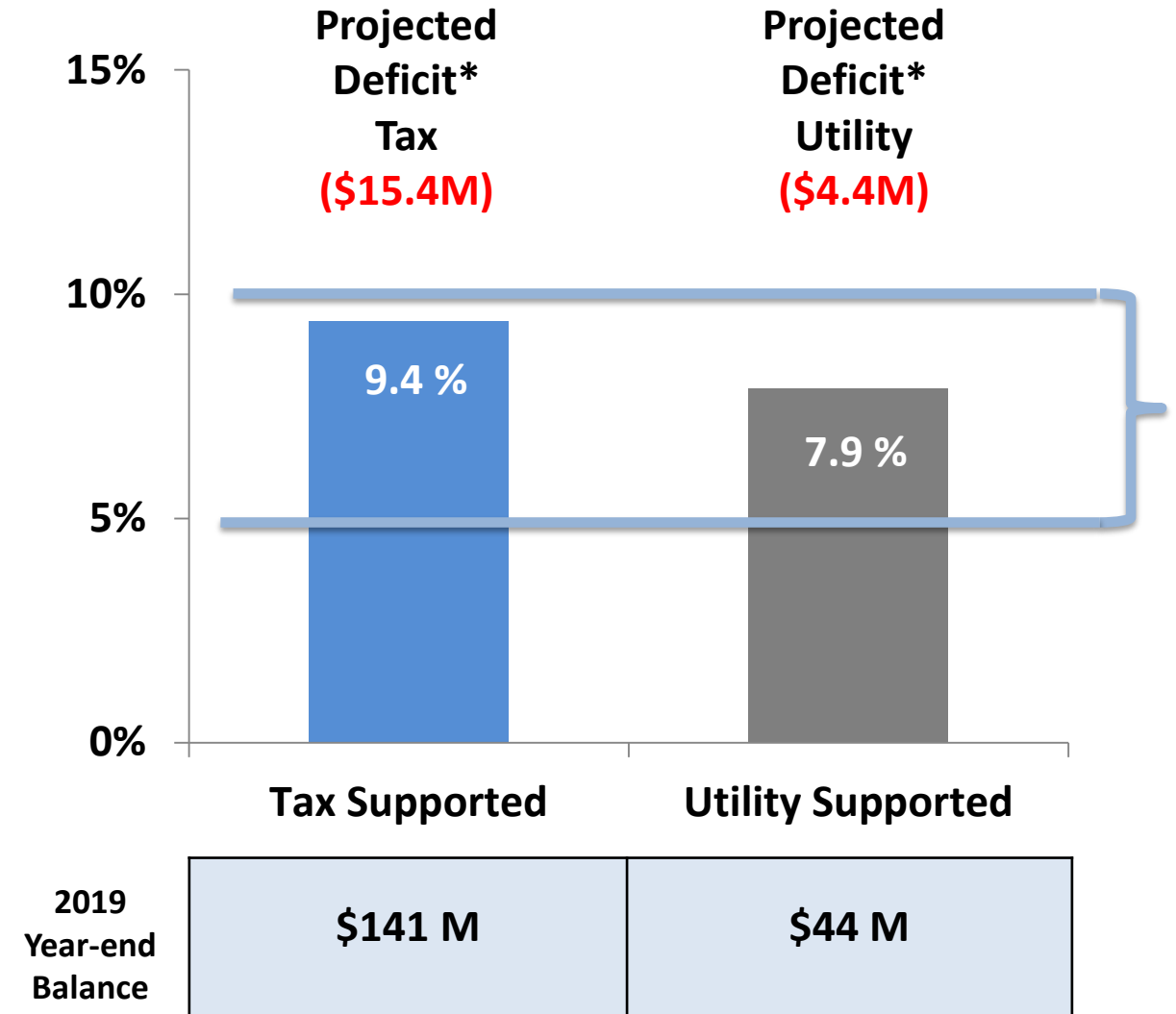
\$1,141M, **45%**



## Financing Impact of COVID

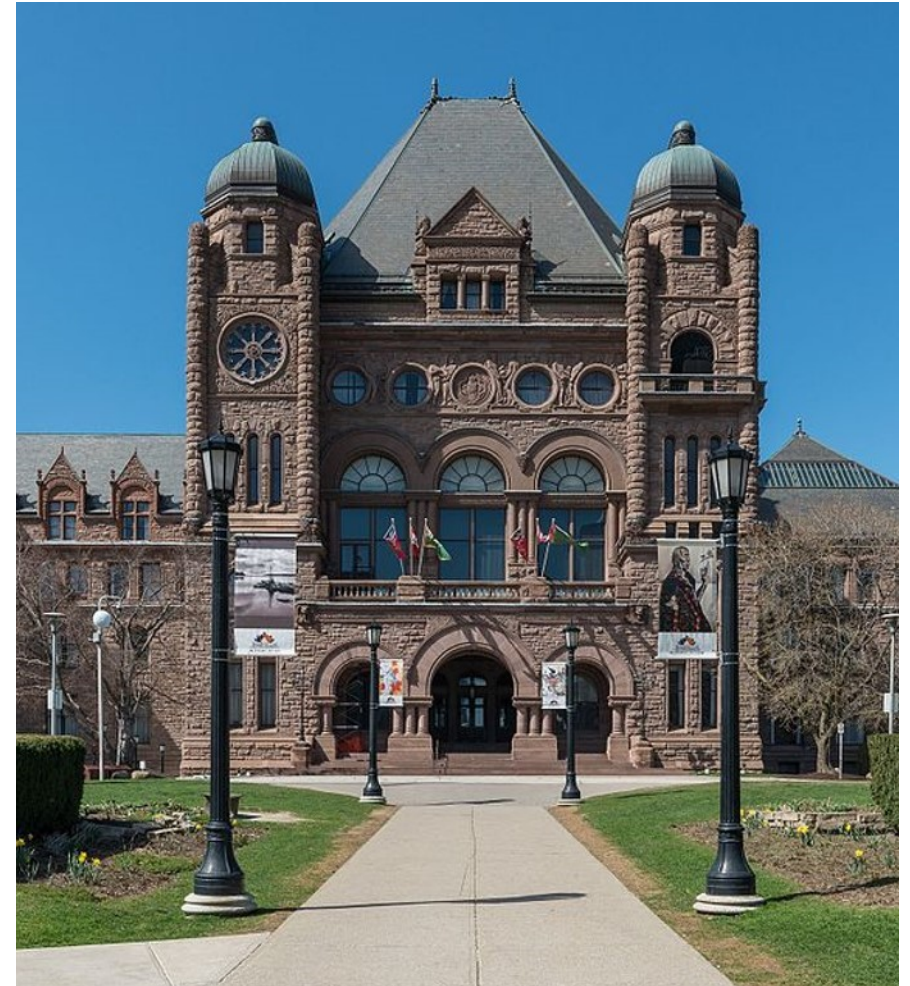
- Duration and extent of economic impact is uncertain
- Sufficient cash for the short to medium term
- Stabilization reserves adequate in short term
- Provincial and Federal funding – like SARS – **required soon**

## Leverage Financial Flexibility





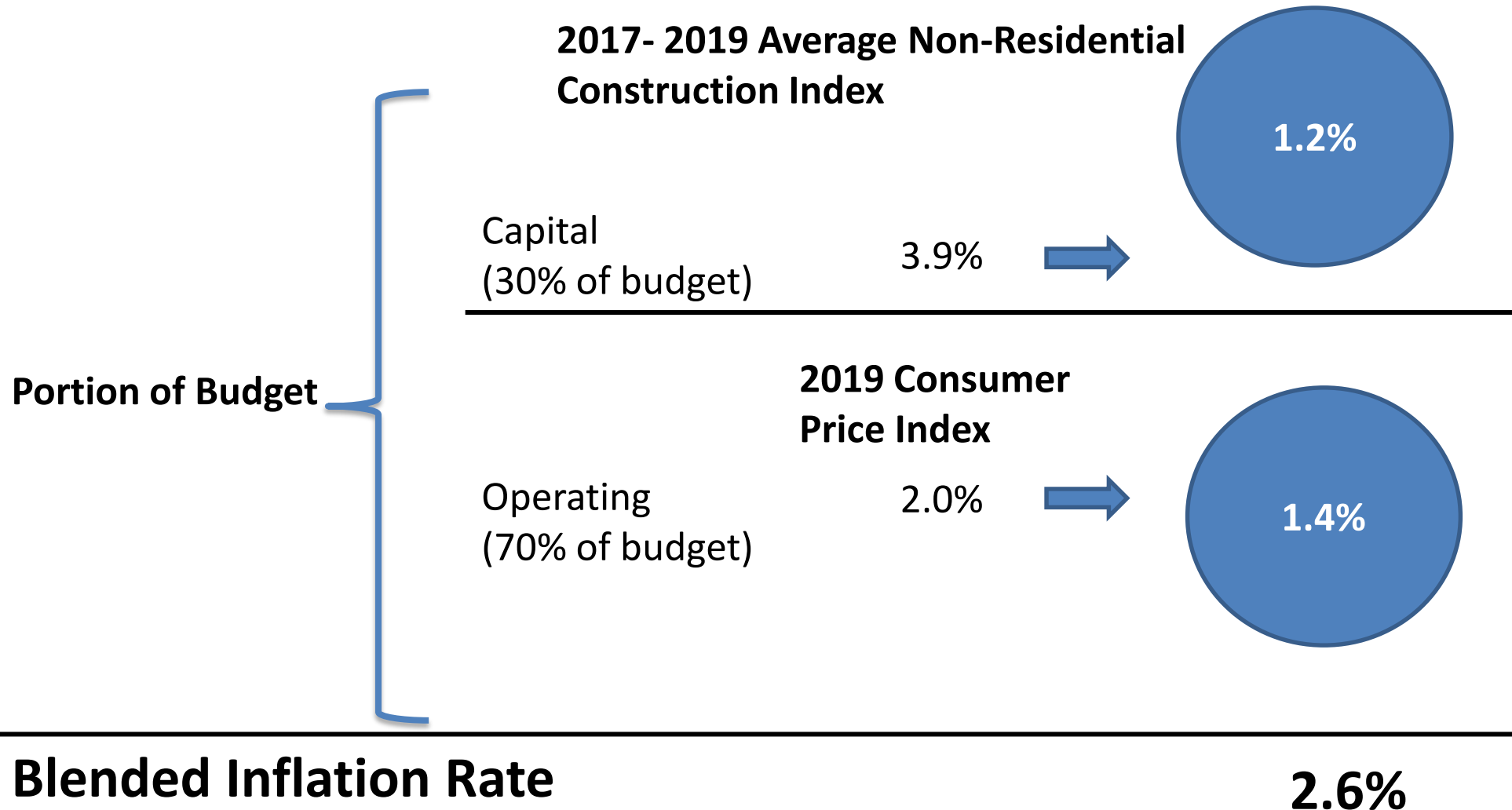
- *Municipal Act, 2001*
  - Can't budget for a deficit but could finish the year with a deficit
  - Deficits must be funded at year end or recovered in the next budget
- Significant deficits could impact future service levels
- Municipalities require additional flexibility





# Property Tax Increases in Line with Inflation

Effective Inflation is higher than CPI



# 2021 Budget

- Provincial Budget won't be announced until Fall 2020
- 2021 budget to recognize the economic impact on residents and businesses

## No Budget Target Proposed



## Proposed Budget Deliberation Meetings:

Thursday, November 12 – Budget Overview and Regionally Controlled Service Presentations

Thursday, November 19 – External agencies

- Peel Regional Police
- Ontario Provincial Police
- Conservation Authorities:
  - Conservation Halton
  - Toronto & Region Conservation Authority
  - Credit Valley Conservation Authority

Thursday, November 26 – Continuation of Budget deliberations

Thursday, December 3 – Continuation of Budget deliberations

## Living



People's lives are improved  
in their time of need.

## Thriving



Communities are integrated,  
safe and complete.

## Leading



Government is future-oriented  
and accountable.

# Questions?

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**REPORT TITLE:**      **External Legal Counsel for the Peel Renewable Natural Gas Centre Project, Document Number 2016-227N**

**FROM:**                Andrew Farr, Acting Commissioner of Public Works  
                                Patrick O'Connor, Regional Solicitor

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## **RECOMMENDATION**

**That the contract (Document 2016-227N) awarded to Aird and Berlis LLP be increased by \$600,000, for a new total commitment of \$1,440,000 (excluding applicable taxes), and be extended until the final execution of the project agreement for the Peel Renewable Natural Gas Centre Project, in accordance with Procurement By-law 30-2018, as amended;**

**And further, that the Commissioner of Public Works and the Director of Procurement, upon the advice of the Regional Solicitor, be authorized to approve further increases to the contract for external legal services provided by Aird and Berlis LLP that may be required prior to the final execution of the project agreement for the Peel Renewable Natural Gas Centre Project.**

## **REPORT HIGHLIGHTS**

- On June 9, 2016 the Region of Peel entered into a contract with Aird and Berlis LLP to provide legal advisory services to support the development and procurement of a contract to design, build, operate and maintain Peel's new anaerobic digestion facility, referred to as the Peel Renewable Natural Gas Centre Project.
- Procurement of the Peel Renewable Natural Gas Centre Project is active and has advanced to the final stages. The Request for Proposal is scheduled to close in late 2020 however the schedule may be extended due to the COVID-19 Pandemic.
- An increase is required to continue the legal work associated with developing the Peel Renewable Natural Gas Centre Project through to execution of the project agreement. An estimate of the remaining costs for the contract is \$600,000. Funds are available in Capital Project 16-6330.

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## **DISCUSSION**

### **1. Background**

In 2015, Regional Council approved a plan to develop an anaerobic digestion facility to process all the material collected through the Region's Green Bin and other organics diversion programs. Since the new facility will produce renewable natural gas from the

## **External Legal Counsel for the Peel Renewable Natural Gas Centre Project, Document Number 2016-227N**

processed organics, the new facility is referred to as the Peel Renewable Natural Gas Centre.

In June of 2016, the Region awarded a contract to Aird and Berlis LLP to provide legal services for the Project. Aird and Berlis LLP was selected based on their experience with large infrastructure design-build-operate-maintain projects. The scope of the legal services to be provided by Aird and Berlis LLP includes creating draft and final versions of the Request for Proposal and the project agreement documents and providing legal support during the entire procurement process including proposal evaluation, contract award and final execution.

The original contract value was based on an estimate of the quantity of legal services made at the commencement of the Project. The estimate assumed that, with limited revision, the template Request for Proposal and project agreement documents available to the Region at the time would be adequate. Also, the estimate was based on a contract duration of 19 months which was the assumed timeline to procure and execute the project agreement.

In February 2018, the Region began the procurement for the design, build, operate and maintain of the Peel Renewable Natural Gas Centre for a period of 15 to 20 years (the 'Project'). The Project has an overall project budget of in excess of \$113 million. In January 2019, the Region prequalified four teams to respond to the Project Request for Proposal. The Project Request for Proposal was issued in September 2019, and the first of three rounds of commercially confidential meetings with the prequalified teams has been completed. The Request for Proposal is scheduled to close in late 2020 however the schedule may be extended due to the COVID-19 Pandemic.

### **2. Status of Legal Fees to Date**

The legal services required to advance the Project into the final stages of procurement has exceeded original estimates due several factors, including:

- the change in Project site which occurred between the Request for Prequalification stage and the Request for Proposal stage;
- revising project agreement to remain consistent with the forms of agreements used by provincial agencies, such as Infrastructure Ontario, and which are revised periodically, in order to maintain a high level of interest in, and competition for, the Project;
- supporting staff in managing unanticipated and numerous requests from the prequalified teams to change their membership or technologies; and
- reviewing agreements for Project funding secured from the federal and provincial governments, and agreements with Enbridge related to the injection of renewable natural gas produced by the Project into the natural gas distribution system.

### **3. Proposed Direction**

Aird and Berlis LLP have submitted a quotation for continued legal services supporting the Project. Staff has reviewed the quotation and find it to be consistent with the legal services required.

Staff therefore recommend increasing the overall contract value to provide the necessary legal support to complete the procurement process and to execute the final project agreement.

### **RISK CONSIDERATIONS**

The Project procurement process is currently underway. Should Aird and Berlis LLP not continue as outside legal counsel, the risks include:

- delaying the completion of procurement beyond the end of 2020 as time will be required to engage new legal resources;
- transitional legal costs associated with the familiarization of a new legal team with the Project and its documentation;
- additional increases in the cost of Project legal services if the new legal resources recommend further revisions to documents or procurement processes or timelines; and
- proponents losing interest in competing for the Project if timelines are prolonged or confidence in the Region's ability to complete the procurement and execute a project agreement is reduced.

### **FINANCIAL IMPLICATIONS**

There are sufficient funds available in the approved budget to carry out the report's direction.

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*For further information regarding this report, please contact Norman Lee, Director, Waste Management, [norman.lee@peelregion.ca](mailto:norman.lee@peelregion.ca)*

*Authored By: Brian van Opstal*

*Reviewed and/or approved in workflow by:*

Department Commissioner, Division Director, Financial Support Unit and Legal Services.

Final approval is by the Chief Administrative Officer.



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N. Polsinelli, Interim Chief Administrative Officer

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**For Information**

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**REPORT TITLE:**     **Locate Alliance Consortium Update**

**FROM:**               Andrew Farr, Acting Commissioner of Public Works

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**OBJECTIVE**

To provide an update on the Region of Peel's participation in the Locate Alliance Consortium.

**REPORT HIGHLIGHTS**

- In September 2017, Council authorized the Commissioner of Public Works to enter into direct negotiations with the vendors selected by the Locate Alliance Consortium to provide water and wastewater infrastructure locate services (Resolution 2017-732).
  - Resolution 2017-732 also authorized the Commissioner of Public Works to enter into Alternate Locate Agreements between the Region of Peel and eligible contractors.
  - In 2017, prior to joining the Locate Alliance Consortium, the Region only achieved compliance with the Ontario One Call performance requirements on 48 percent of locates performed.
  - In 2019, after being members of the Locate Alliance Consortium for two years, the Region is now achieving 85 percent overall compliance.
  - Joining the Locate Alliance Consortium and entering into Alternate Locate Agreements has resulted in an overall cost avoidance of \$7.8 million over two years.
- 

**DISCUSSION**

**1. Background**

The *Ontario Underground Infrastructure Notification System Act, 2012* (the "Act") mandates Ontario One Call to serve as the single point of contact for all underground utility locate requests in Ontario. This legislation required municipalities to become registered members of Ontario One Call by June 19, 2014. The Act also mandates the level of service for utility locates. All standard and priority utility locate requests must be completed within five business days and all emergency utility locate requests must be completed within two hours of notification.

Prior to the Act, the Region received approximately 21,000 locate requests per year. Region staff typically completed 85 percent of the utility locate requests with the balance performed by third-party locate service providers retained by the Region. After the legislation took effect in June 2014, the volume of utility locates requests nearly tripled (Figure 1).



## Locate Alliance Consortium Update

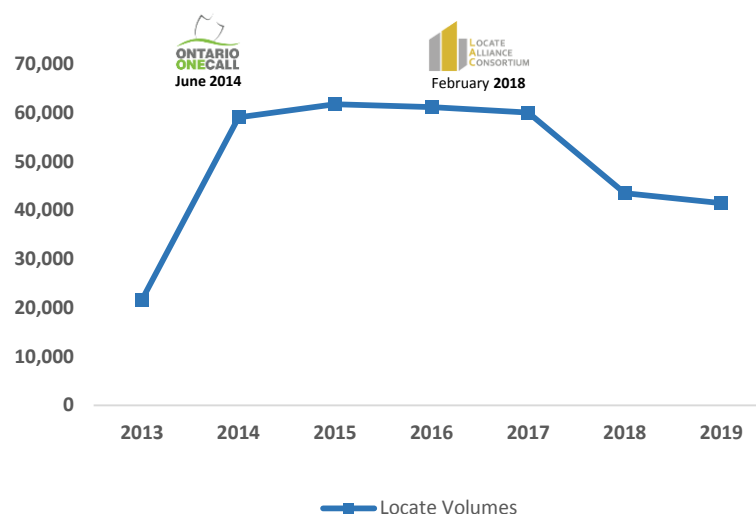


Figure 1: Peel's historical water & wastewater locate volumes

Under the new legislation, excavators were required to notify Ontario One Call prior to digging and all underground infrastructure owners were required to be registered members of Ontario One Call. Therefore, while the new legislation provides a higher level of protection, it resulted in an increase to the number of recorded locate notifications across Ontario.

As the volume of locates increased rapidly in 2014, the number of staff resources typically assigned to perform locates was found to be insufficient. To meet service demands staff had to be reassigned from other work such as routine preventative maintenance activities. The Region also began assigning more of the utility locate work to third-party service providers. However, the demand for locate services across the Province exceeded supply and locate unit costs rose sharply while overall performance fell.

Achieving compliance with legislated performance requirements became very challenging. In 2015, the Region only achieved compliance with the Ontario One Call performance requirements on 46 percent of locates performed.

### a. Locate Alliance Consortium (LAC)

Given internal staffing limitations and the growing volume of locate requests, staff researched alternative service delivery scenarios and elected to join a six-month pilot project with the Locate Alliance Consortium (LAC) starting in May 2016. LAC is a collaborative group of utility owners striving to achieve consistent quality and cost-efficient utility locate services using third-party utility locate service providers. LAC establishes standardized terms and conditions, regularly audits and reports service provider performance, investigates failures and shares lessons learned.

During the pilot the third-party utility locate service provider selected by LAC completed 5,344 utility locate requests and achieved 94 percent compliance with Ontario One Call performance requirements. As a result of the success of the pilot staff recommended to Regional Council that the Region become a member of LAC.

## Locate Alliance Consortium Update

Council Resolution 2017-732 authorized the Commissioner of Public Works to enter direct negotiations with the locate service provider procured through LAC. The Region became a member of LAC in February 2018.

### b. Alternative Locate Agreements

Resolution 2017-732 also authorized the Commissioner of Public Works to enter into Alternate Locate Agreements. These are agreements between the Region of Peel and contractors who use hydro vacuum excavation equipment for low risk excavation work. These agreements are approved by the Ministry of Labour and encouraged by Ontario One Call.

The agreements outline the terms and conditions agreed to by both parties permitting an excavator to proceed with certain allowable work without the need for a utility locate. The agreements benefit both the utility owner and contractors by reducing the number of unnecessary locate requests and reducing the time to get work completed.

## 2. Outcomes

### a. Compliance with the Act

Joining LAC and implementing the Alternate Locate Agreements has significantly improved compliance with Ontario One Call performance requirements. The locate service providers procured through LAC currently complete 80 percent of the Region's water and wastewater utility locates. Region staff continue to complete after hours and emergency locate requests as well as locates of large diameter ( $\geq 600\text{mm}$ ) water infrastructure.

The combination of these initiatives has enabled the Region to increase compliance with Ontario One Call performance requirements from 48 percent in 2017 to 85 percent in 2019 without adding additional staff resources (Figure 2).

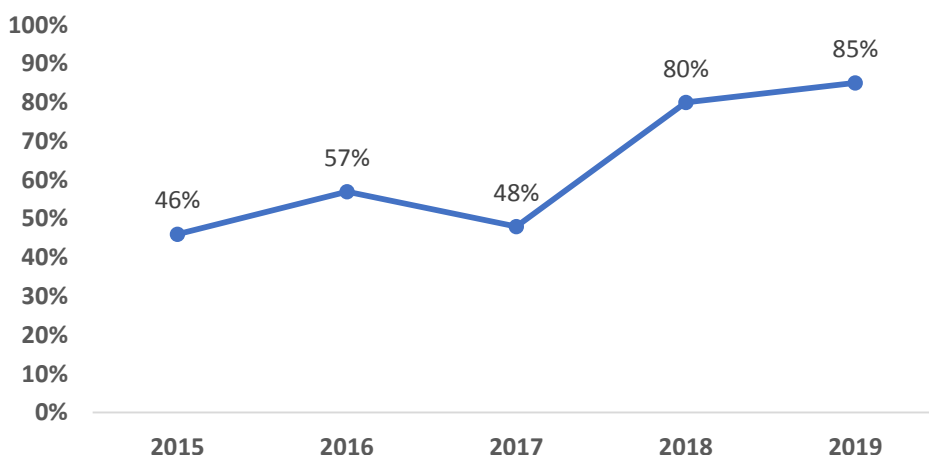


Figure 2: Water & Wastewater Legislated Compliance Levels

## Locate Alliance Consortium Update

Staff continue to actively identify additional suitable Alternative Locate Agreements partners and are reviewing additional technology improvements to achieve a higher level of compliance in 2020 and beyond.

### b. Improved Level of Service

LAC members are focused on preventing damage to utilities by implementing best practices. The results of this collaborative approach benefits utility owners, contractors and those who hire contractors. LAC and the Alternate Locate Agreements enable faster, more consistent and less administrative service delivery for contractors issuing locate requests through Ontario One Call.

Members benefit from lower costs and improved quality control which ultimately helps prevent damage to infrastructure. Additionally, LAC members regularly audit locate service providers, evaluating failures and sharing lessons learned to help prevent future failures.

### c. Cost Avoidance

The Region has achieved an overall cost avoidance of \$7.8 million since joining LAC in 2018 and by implementing the Alternate Locate Agreements.

Prior to LAC, each utility owner sent staff member or a vendor to a construction project to perform locates for their own infrastructure for each locate request received from Ontario One Call. Today, a single locate service provider completes locates for all LAC members at the same time. With numerous utility members (including Bell and Rogers), LAC also has significant buying power which leads to competitive pricing

The previous average unit cost per utility locate request completed in the field prior to joining LAC was as high as \$150 compared with \$52 in 2019. For the past two years Peel has reduced the unit cost of utility locates and avoided the following costs:

Year	Locates Performed	Cost Avoidance
2018	39,790	\$2,659,064
2019	41,444	\$3,122,247
Total	81,234	\$5,781,311

The Alternate Locate Agreements program has been very successful in reducing the number of locates performed which ultimately results in a significant cost avoidance. For the past two years Peel has decreased the number of locates and avoided the following costs:

Year	Number of Locates Reduced	Cost Avoidance
2018	18,532	\$897,111
2019	23,415	\$1,133,455
Total	41,947	\$2,030,566

## Locate Alliance Consortium Update

### d. Locate Advocacy

LAC membership also provides opportunities to advocate on behalf of buried infrastructure owners. Recently, Peel's Manager of Water Operations was elected as the Ontario One Call Operations Committee Co-chair. In this role, Peel has been able to advocate for improving utility locate performance across the Province and for the continuous improvement of excavator and public safety.

## CONCLUSION

The Region's membership in Local Alliance Consortium and implementation of the Alternative Locate Agreements are now in their third year and achieving significant improvements in legislative compliance, levels of service and cost avoidance. Staff will continue to collaborate with Local Alliance Consortium member utility owners, contractors and locate service providers to manage risk to water and wastewater infrastructure, improve compliance performance and service delivery.

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*For further information regarding this report, please contact Anthony Parente, Acting General Manager, Water and Wastewater Division, Ext. 7833, [anthony.parente@peelregion.ca](mailto:anthony.parente@peelregion.ca).*

*Authored By: Nectar Tampacopoulos, Manager, Water Operations South Peel*

*Reviewed and/or approved in workflow by:*

Department Commissioner, Division Director and Financial Support Unit.

Final approval is by the Chief Administrative Officer.



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N. Polsinelli, Interim Chief Administrative Officer

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**Subject:** FW: Provincial Day of Action on Litter

**From:** Minister, MECP (MECP) <[Minister.MECP@ontario.ca](mailto:Minister.MECP@ontario.ca)>

**Sent:** March 11, 2020 10:38 AM

**To:** ZZG-Chair <[zzg-chair@peelregion.ca](mailto:zzg-chair@peelregion.ca)>

**Subject:** Provincial Day of Action on Litter

**CAUTION: EXTERNAL MAIL. DO NOT CLICK ON LINKS OR OPEN ATTACHMENTS YOU DO NOT TRUST.**

Attn: Municipal Council of the Regional Municipality of Peel

Good morning Regional Chair Iannicca,

As you may know, the *Provincial Day of Action on Litter Act, 2019* was proclaimed December 2019 and established the second Tuesday of May each year as the Provincial Day of Action on Litter.

This year, we invite all of you to join the province in our first official Day of Action on May 12, 2020. We will be inviting everyone across the province to come together to clean up our communities and generate awareness on the impact of litter and waste.

We see an important role for the Regional Municipality of Peel in making a difference in our communities. Meaningful action starts close to home, so we are looking for your help to encourage local community engagement and leadership in litter management.

In the coming weeks, a communications toolkit will be provided to you, and a dedicated ontario.ca webpage will be made available to provide further details to the public.

In the meantime, our ministry officials will be reaching out to discuss our vision and have prepared an information sheet below with more information.

We look forward to working with you and the Regional Municipality of Peel.

Thank you,

Jeff Yurek  
Minister of the Environment, Conservation and Parks

Andrea Khanjin  
Parliamentary Assistant to the Minister of the Environment, Conservation and Parks

REFERRAL TO Public Works  
RECOMMENDED  
DIRECTION REQUIRED \_\_\_\_\_  
RECEIPT RECOMMENDED \_\_\_\_\_

## **Provincial Day of Action on Litter Information Sheet: Municipal Participation**

### About the Day of Action on Litter:

Ontarians generate nearly a tonne of waste per person every year. It is estimated that almost 10,000 tonnes of plastic debris enter the Great Lakes annually. We all have a role to play in keeping our neighbourhoods, parks and waterways clean and free of litter.

Our vision is to work together across the province to contribute to a clean and beautiful province by preventing, reducing, diverting and acting on waste during the Provincial Day of Action on Litter. This year, on May 12<sup>th</sup>, we want to inspire all Ontarians to take action and ownership over the waste created, to contribute to a cleaner, greener Ontario for today and for future generations.

### We are seeking municipality participation by:

- organizing a municipal-led cleanup event.
- identifying a pick-up location for your community members to obtain cleanup supplies.
- providing permits as needed to the public who want to do their own cleanup.
- identifying drop-off locations for collected litter.

### Other ways municipalities can participate:

- promote through your social media accounts
- post cleanups on your website and events calendar
- advertise on community centre digital screens
- post information on library boards

The Ministry of the Environment, Conservation and Parks will be reaching out to discuss these opportunities further. Please complete this form by March 20, 2020 to identify a contact in your municipality that ministry staff can connect with regarding the Day of Action on Litter.

We look forward to working with you and we will be reaching out very soon.

If you have any questions, please reach out to [ActONLitter@ontario.ca](mailto:ActONLitter@ontario.ca) or Tea Pesheva at (289) 962-3912.

**From:** Christine Massey [REDACTED]  
**Sent:** March 6, 2020 12:57 PM  
**To:** ZZG-RegionalClerk <[zzg-regionalclerk@peelregion.ca](mailto:zzg-regionalclerk@peelregion.ca)>; Macintyre, Ava <[ava.macintyre@peelregion.ca](mailto:ava.macintyre@peelregion.ca)>  
**Subject:** Re: Federal report finding fluoride lowers IQ of children reviewed by National Academy of Sciences

**CAUTION: EXTERNAL MAIL. DO NOT CLICK ON LINKS OR OPEN ATTACHMENTS YOU DO NOT TRUST.**

Dear Clerk,

I request that the email below be added to Council's next agenda.

Best wishes,  
Christine

**RECEIVED**  
**March 6, 2020**  
REGION OF PEEL  
OFFICE OF THE REGIONAL CLERK

On Fri, Mar 6, 2020 at 12:41 PM Christine Massey [REDACTED] wrote:  
Dear Premier, Mayors, Chair, Councillors, Media, etc.

Be advised:

## Federal report finding fluoride lowers IQ of children reviewed by National Academy of Sciences

<http://fluoridealert.org/news/federal-report-finding-fluoride-lowers-ig-of-children-reviewed-by-national-academy-of-sciences/?eType=EmailBlastContent&eId=89d6cffc-e0e4-4275-9230-80f50fc874b1>

NEW YORK, March 6, 2020 /PRNewswire/ — The National Academy of Sciences (NAS) just released an [assessment](#) of a draft [report on fluoride neurotoxicity](#) produced by the National Toxicology Program (NTP). The NAS suggested improvements to strengthen the report and heavily criticized NTP for ignoring evidence from animal studies and for inadequately addressing the human evidence at fluoride levels common in the USA, reports the [Fluoride Action Network](#) (FAN).

Paul Connett, PhD, Director of FAN, an environmental group, welcomed the NAS report and said, “If the recommendations are adopted, they will make the final report ‘iron-clad’ against criticisms. The NAS suggestions should strengthen the draft report’s conclusion that fluoride is a presumed neurotoxin in

REFERRAL TO \_\_\_\_\_  
RECOMMENDED \_\_\_\_\_  
DIRECTION REQUIRED \_\_\_\_\_  
RECEIPT RECOMMENDED ☒

children, which is based on 149 human studies. This finding brings into question the long-standing assurances from public health officials that water fluoridation is safe.”

Connett went on to say, “The NAS review has been misinterpreted by fluoridation defenders. The NAS did not independently review the scientific evidence but instead limited itself to comments on whether the NTP clearly and thoroughly explained their methods. The NAS emphasized its finding ‘... does not mean that the NTP’s conclusion is incorrect.’”

“Many NAS suggestions are minor and should have little effect on the conclusion of ‘presumed’ neurotoxic in children. However, the inclusion of the hundreds of identified animal studies, as recommended by NAS, can only increase confidence in the conclusion.”

“The other main NAS criticism was that NTP inadequately addressed the question most people are interested in: Does fluoridated water pose a neurotoxic risk? Criticizing NTP’s vague discussions about uncertainty over this question, the NAS recommends NTP do a proper dose-response analysis to address this issue head-on. FAN believes such an analysis will confirm there is sufficient evidence linking water fluoridation to lowered IQ and other neurotoxic effects.”

Connett further stated, “Multiple strong scientific studies, at exposures relevant to fluoridation, have been published after the NTP’s review. They link fluoridation in Canada to greatly lowered IQ in formula-fed infants ([Till 2020](#)) and 300% higher rates of ADHD ([Ridell 2019](#)); fluoridation in USA with sleep disturbances in adolescents ([Malin 2020](#)); and fluoride with lower IQ by thyroid disruption ([Wang 2020](#)).”

For Safe Water,  
Christine Massey, M.Sc.  
[Fluoride Free Peel](#)



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**REPORT TITLE:**      **Canada-Ontario Housing Benefit Program and Regulatory Changes to Subsidy Administration**

**FROM:**                      Janice Sheehy, Commissioner of Human Services

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## **RECOMMENDATION**

**That the participation by the Regional Municipality of Peel in the Canada-Ontario Housing Benefit program be approved;**

**And further, that the Commissioner of Human Services be delegated authority to execute the transfer payment agreement between the Ministry of Municipal Affairs and Housing and the Ministry of Finance;**

**And further, that the Commissioner of Human Services be authorized to approve the use of funding allocated to The Regional Municipality of Peel under the Canada-Ontario Housing Benefit program;**

**And further, that the Director of Housing Services be delegated authority to execute any other agreements and other related documents to administer the Canada-Ontario Housing Benefit program activities, on business terms satisfactory to the Commissioner of Human Services and on legal terms satisfactory to the Regional Solicitor.**

## **REPORT HIGHLIGHTS**

- To help address the growing pressures faced by the housing and homelessness system, the federal and provincial governments are implementing two changes to subsidy administration:
  - The Canada-Ontario Housing Benefit, which will provide portable housing subsidies to households who are on the centralized wait list, or eligible to be on the centralized wait list and;
  - Regulatory changes to the *Housing Services Act, 2011*, including simplified rent-geared-to-income calculations and a single offer of rent-geared-to-income subsidies.
- This report is requesting approval to participate in the Canada-Ontario Housing Benefit and receive reimbursement funds through the Transfer Payment Agreement.
- Staff has prepared a communication plan to ensure that staff, Councillors, clients and residents are aware of the changes.
- Members of Regional Council will be notified when changes are about to take place and will be provided with communication materials to assist with constituent inquiries.

## **DISCUSSION**

# Canada-Ontario Housing Benefit Program and Regulatory Changes to Subsidy Administration

## 1. Background

On February 13, 2020, Council received a report from the Commissioner of Human Services entitled “Housing and Homelessness Services – Aligning Resources to Address Urgent Needs”. That report provided an overview of the growing pressures faced by the housing and homelessness system:

- The needs of the Region of Peel’s most vulnerable clients are becoming more complex;
- The demand for homelessness services is exceeding capacity;
- The market prices for homes and rental units are unaffordable, and;
- The rental vacancy rate is at an all-time low.

Current legislative requirements related to housing subsidy administration further exacerbates these pressures. The regulations under the *Housing Services, 2011* (“*Housing Services Act*”) are restrictive and inflexible, making it difficult to fill vacancies, flow subsidy in a timely manner and help households with the greatest need.

To mitigate some of the current challenges faced by Service Managers across Ontario, the federal and provincial governments have announced two primary changes to subsidy administration:

- The introduction of the Canada-Ontario Housing Benefit program, and;
- The implementation of regulatory amendments to the *Housing Services Act*.

The purpose of this report is to seek Council’s approval to participate in the Canada-Ontario Housing Benefit program and to provide Council with an overview of the *Housing Services Act* regulatory changes

## 2. Canada-Ontario Housing Benefit Program

### a) Overview

The Canada-Ontario Housing Benefit is a federal-provincial portable housing subsidy program launching in April 2020. The purpose of the program is to increase the affordability of rental housing by providing a portable subsidy directly to eligible households who are on, or eligible to be on, the centralized wait list. This means that the subsidy is tied to the household, not the unit, so recipients have the flexibility to choose where they live. To receive the subsidy under this program, households must consent to be removed from the centralized wait list, if they are on it, in their service area.

The Province expects that this program will support over 5,000 households across Ontario within the first year. It is hard to predict how many residents will be supported in Peel, as the subsidy amount fluctuates based on income and rental costs. Previous experience with provincially administered portable subsidy programs reveal that many clients in Peel choose not to participate, rather they prefer to wait for a rent-geared-to-income subsidy, where the level of financial support provided may be higher.

### Administration

The program will be administered through the Ministry of Finance and Service Managers will identify potential eligible households and assist them with the application process. The following vulnerable populations will be prioritized for support:

## **Canada-Ontario Housing Benefit Program and Regulatory Changes to Subsidy Administration**

- Survivors of domestic violence and/or human trafficking
- Persons experiencing or at-risk of homelessness;
- Indigenous persons;
- Seniors, and;
- People with disabilities.

The program will replace Ontario's Portable Housing Benefit – Special Priority Policy, which the Region has participated in since 2018. Current recipients of this benefit will be transitioned to the new program.

### **b) Funding**

The program will allocate the following incremental amounts to assist households approved in Peel's service area for the first two fiscal years:

- 2020-21: \$2,474,524
- 2021-22: \$3,242,361

The Region can claim reimbursement funds for the following:

- First and/or last month's rent provided to eligible households, and;
- Administrative costs (\$250 per approved household).

Through this report, staff is seeking Council approval to participate in the Canada-Ontario Housing Benefit program and accept the reimbursement fund as it becomes available through the Transfer Payment Agreement. The program is ongoing, so the agreement does not stipulate an end date.

## **3. Regulatory Changes to the *Housing Services Act***

### **a) Overview**

The Province has announced regulatory changes which are intended to help Service Managers streamline processes and manage centralized wait lists more efficiently and effectively. The Region is supportive of these changes and has been advocating for similar amendments to the provincial legislation.

### **b) Changes**

The key areas of change are summarized below:

- Housing providers may refuse a unit to a household due to a criminal act by a member of the household retroactively effective September 2019.
- Simplified rent-geared-to-income calculations and exempt income for students effective July 2021, including increased minimum rent charges effective July 2020.
- Applicants will be required to accept the first offer of housing effective January 2021. Previously, applicants could refuse three offers before being removed from the centralized wait list. Service Managers have the latitude to make exceptions based on individual circumstances.
- Tenants can transfer between housing providers without having to re-apply to the centralized wait list. This change is not mandatory. Note that the current technology being used to administer the centralized wait list in Peel makes this infeasible, however, as technology is updated, this will be explored.

## **Canada-Ontario Housing Benefit Program and Regulatory Changes to Subsidy Administration**

### **c) Communicating the Changes**

Staff has prepared a communication plan to ensure that staff, Councillors, clients and residents are aware of the changes. The Regional website will be used to provide an overview of the changes, while clients who are directly impacted will receive communication through letters and/or telephone calls. Members of Regional Council will also be notified via email when changes are about to take place and will be provided with communication materials to assist with constituent inquiries.

Staff will ensure that clients are equipped with the information they need to make informed decisions about the type of support they wish to pursue and/or receive.

## **RISK CONSIDERATIONS**

### **Canada-Ontario Housing Benefit Program**

The program offers an alternative to waiting for rent-geared-to-income subsidies through the centralized wait list. The amount of financial support provided through the program, however, may be lower than through rent-geared-to-income subsidies. The support under this program is not stackable, meaning it cannot be combined with other subsidies. As a result, some applicants may choose to remain on the centralized wait list to receive the larger benefit if they feel it will be beneficial to their housing stability.

### **Regulatory Changes to the *Housing Services Act***

It is anticipated that the Province's regulatory changes will lead to negative reactions from ongoing rent-geared-to-income subsidy recipients and/or applicants on the centralized wait list. To manage these changes, the Region of Peel will employ change management tactics through a communication plan to ensure that households are aware of what is happening and how it will impact them. The Region will also document the feedback received from these households to relay back to the Ministry of Municipal Affairs and Housing and advocate for adjustments as required.

## **FINANCIAL IMPLICATIONS**

### **Canada-Ontario Housing Benefit Program**

The program will be administered and delivered by the Ministry of Finance with assistance from Service Managers and the Ministry of Municipal Affairs and Housing. The portable housing benefits will be funded by the Province and there is no net impact to the Region of Peel as a result of participation in this program.

The Region's role will focus on assisting applicants through the process and as such, the Province will provide \$250 for each approved household the Region supports through the application process, to offset administration expenses. The Province will also reimburse the Region for first month's rent and last month's rent paid by the Region to program participants, resulting in no net impact to the Region.

## **Canada-Ontario Housing Benefit Program and Regulatory Changes to Subsidy Administration**

### **Regulatory Changes to the *Housing Services Act***

The simplification of rent-geared-to-income calculations and the reduction in offer refusals will result in administrative efficiencies. Staff will report back to Regional Council on savings or potential offsets.

### **CONCLUSION**

The federal and provincial changes outlined in this report will help to improve the administration of subsidies in Peel, from rent-geared-to-income to portable housing subsidies. Staff is also exploring Regional changes that can be made to improve the efficiency and effectiveness of subsidy administration. These changes will be proposed to the Strategic Housing and Homelessness Committee in 2020.

The outcomes from the Canada-Ontario Housing Benefit program will be reported to Regional Council through the annual Housing Services update.

*For further information regarding this report, please contact Aileen Baird, Director, Housing Services, extension 1898, [aileen.baird@peelregion.ca](mailto:aileen.baird@peelregion.ca).*

*Authored By: Shannon Gander, Project Manager*

*Reviewed and/or approved in workflow by:*

Department Commissioner, Division Director, Financial Support Unit and Legal Services.

Final approval is by the Chief Administrative Officer.



---

N. Polsinelli, Interim Chief Administrative Officer

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister  
777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre  
777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. : 416 585-7000



**RECEIVED**

**April 1, 2020**

REGION OF PEEL

OFFICE OF THE REGIONAL CLERK

April 1, 2020

Mr. Nando Iannicca  
Regional Chair  
Regional Municipality of Peel  
10 Peel Centre Drive, 5th Floor, Suite A  
Brampton ON L6T 4B9

REFERRAL TO **Human Services and Finance**  
RECOMMENDED  
DIRECTION REQUIRED \_\_\_\_\_  
RECEIPT RECOMMENDED \_\_\_\_\_

Dear Regional Chair Iannicca:

Protecting the health and well-being of all Ontarians is our government's number one priority. Last week, we announced a new, **\$200 million Social Services Relief Fund** in response to the ongoing COVID-19 crisis, a shared initiative between the Ministry of Municipal Affairs and Housing and the Ministry of Children, Community and Social Services.

During this unprecedented time, it is vital that we take decisive action to support the most vulnerable in our communities, including people who are homeless or at-risk of becoming homeless, low-income households, social assistance recipients, people without jobs, households who depend on housing supports to maintain stable housing, people whose financial situation is precarious due to the COVID-19 crisis, people who live in community and supportive housing, and people who depend on social services to meet their basic needs.

We are committed to working closely with both our federal and municipal partners to make sure appropriate financial assistance and supports are provided to those most in need due to the COVID-19 crisis. The services you provide are needed now more than ever.

**Social Services Relief Fund – Funding for Service Managers**

To help you and your partners respond to increased demands for services and supports, my ministry is making an immediate investment of **\$148 million for Service Managers under the Social Services Relief Fund**. The investment will allow communities to expand a wide range of services and supports for vulnerable populations, based on local need, so they can better respond to this emergency situation. This investment complements additional resources provided by the Ministry of Children, Community and Social Services to directly support individuals and families in financial crisis who are not able to access federal assistance.

I am pleased to announce, under the Social Services Relief Fund, the Regional Municipality of Peel will be eligible to receive **\$5,988,400** in 2020-21. To ensure this investment is delivered as quickly as possible and to provide maximum flexibility for local needs, we will be providing funding through the Community Homelessness Prevention Initiative (CHPI).

The current target is during the week of April 6, 2020, you will receive 50 per cent of your Social Services Relief Fund allocation to enable you to immediately respond to the COVID-19 crisis. Please ensure you provide an email to electronically confirm your receipt of this allocation letter and the terms and conditions of the Social Services Relief Fund.

The first payment is not conditional on your execution of the sign back below. You may send your email confirmation to:

Jim Adams, Director of the Housing Programs Branch  
Ministry of Municipal Affairs and Housing  
[jim.e.adams@ontario.ca](mailto:jim.e.adams@ontario.ca)

In recognition of the costs you are facing, funding provided under the Social Services Relief Fund may be used to offset eligible costs incurred on or after March 1, 2020.

I would like to stress that this expanded funding is intended to allow you to help a diverse range of vulnerable people in need in your community. This includes people living in community housing, supportive housing, people with low incomes, social assistance recipients, or others who require social services support as well as those that are experiencing homelessness.

Please note that this funding is in addition to your base 2020-21 CHPI allocation that the ministry previously communicated to you on April 17, 2019. There will be no change to the program administration or payment process for these regular payments under CHPI. Your first 2020-21 quarterly payment under CHPI will be advanced based on the amount you requested in your initial Investment Plan.

As this emergency situation evolves, my ministry will continue to evaluate local needs and respond accordingly. Where necessary, the balance of your Social Services Relief Fund allocation may be subject to reallocation or adjustment. Any changes will be communicated to you as soon as possible.

### **Community Homelessness Prevention Initiative (CHPI)**

CHPI is a 100 per cent provincially-funded program that aims to prevent and end homelessness by improving access to adequate, suitable, and affordable housing and homelessness services for people experiencing homelessness and for people at-risk of homelessness. The 2020-21 program allocation is \$338.7 million, an increase of \$15 million over 2019-20.

Under CHPI, Service Managers are given the flexibility to design proactive programs based on local needs and priorities.

Service Managers may deliver programs under four broad service categories:

- Emergency Shelter Solutions: for people who are experiencing homelessness or in-crisis;
- Housing with Related Supports: may include long-term housing and transitional housing with supports;
- Services and Supports: services such as street outreach, case management, and transportation; and
- Homelessness Prevention: including rent and utility banks, emergency financial assistance and/or education programs to help people stay in their homes.

### **Social Services Relief Fund – Funding to Service Managers – Program Details**

Additional funding being provided under the Social Services Relief Fund through CHPI will help municipalities and social service providers such as shelters, food banks, emergency services, community and supportive housing providers, charities and non-profits continue to deliver their critical services, hire additional staff, and find ways to promote social distancing and self-isolation to keep people safe and healthy.

Service Managers will determine local needs and distribute the funding, ensuring people are receiving the support they need. Service Managers will have the flexibility to determine how best to use this funding to respond to the need of vulnerable people during this COVID-19 crisis. For instance, we know that in the coming months, many tenants will have challenges paying rent. Service Managers could direct funding to enhance rent bank that are already in operation.

At this time, it is critical for Service Managers to ensure Indigenous peoples are supported. You are encouraged to consider Indigenous homeless shelters and Indigenous organizations through the use of your Social Services Relief Fund allocation.

In the homeless service system, funding provided under the Social Services Relief Fund through CHPI could be used towards initiatives like:

- Building homeless shelter capacity (not including capital expenditures);
- Use of motels or hotels;
- Housing allowances;
- Transportation costs;
- Food and supplies;
- Enhanced cleaning services;
- Non-medical staffing requirements (e.g., enhanced outreach services); and
- Protective equipment.

Funding may also be used in community housing and supportive housing to assist with housing costs for in-situ tenants; protective equipment; and the provision of food and supplies for households in quarantine and/or isolation.



More broadly, this funding could be used towards initiatives delivered through local service agencies like:

- Rent bank and emergency energy funds
- Food banks and grocery gift cards
- Community outreach to support seniors in self-isolation
- Transportation for low-income individuals to get to and from medical appointments

Funding will flow through the Community Homelessness Prevention Initiative Program Guidelines and reporting structures to ensure that this investment can be used for all types of social and housing services. For funding provided under the Social Services Relief Fund only, the requirements set out in the Community Homelessness Prevention Initiative Program Guidelines are modified as set out in Appendix A to this letter.

Despite section 6 of the Community Homelessness Prevention Initiative Service Manager Agreement, no Investment Plan is required for funding provided under the Social Services Relief Fund.

Due to the nature of the current public health crisis and the need to support a wide range of vulnerable individuals and families, Service Managers are encouraged to employ a broad interpretation of those populations that this funding is meant to serve not limited to those who are homeless to include those facing financially precarious situations due to COVID-19, or any individual in need of social services.

We know that service providers and other organizations across the housing, healthcare and social services sectors are experiencing very pressing challenges during this crisis. We strongly encourage Service Managers to work closely with their partners across sectors to determine how best to support vulnerable people in their community with this flexible funding.

Please see the attached Questions and Answers document for more information.

## **Federal Support**

In addition to Ontario's investment, the federal government has announced it is doubling its homelessness funding under their Reaching Home program to respond to COVID-19 related need. This funding will be available to 22 Service Manager areas through their Designated Communities fund and to three other Service Manager areas through their Indigenous Homelessness fund.

We are working closely with the federal government to ensure these Service Managers get the funding they need quickly. For Service Managers that do not receive funding under the Reaching Home program, our provincial investment is there to assist all communities across Ontario.

Our government is also working closely with all Service Managers to implement the Canada-Ontario Housing Benefit program, which will begin in April 2020. Planning

allocations were announced in December 2019 and official application forms will be provided to Service Managers shortly. I encourage all Service Managers to utilize funding under this program to the fullest extent to support vulnerable households as part of your response to the COVID-19 crisis.

As always, I am pleased that our government is able to continue to support the important work you do to improve the lives of our most vulnerable residents. In these challenging times, I look forward to continuing our work together as we serve the people of Ontario.

Yours truly,



The Honourable Steve Clark  
Minister of Municipal Affairs and Housing

- c. Ms. Nancy Polsinelli, Chief Administrative Officer, Regional Municipality of Peel  
Ms. Aileen Baird, Director of Housing Services, Regional Municipality of Peel

Enclosure

The Parties agree to use funds from the Social Services Relief Fund as set out in the Community Homelessness Prevention Initiative Program Guidelines (April 2017), under the Service Manager Service Agreement, with the exceptions noted in Attachment A to this letter.

**Service Manager:** \_\_\_\_\_

\_\_\_\_\_  
Name:  
Title:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name:  
Title:

\_\_\_\_\_  
Date:

I/We have authority to bind the organization.

## **Appendix “A”**

### **Notice of Amendment to the Community Homelessness Prevention Initiative (CHPI) Program Guidelines (April 2017), under the Service Manager Service Agreement effective January 1, 2013 (Service Agreement).**

Pursuant to Article 8 of your Service Agreement, the ministry is amending the CHPI Program Guidelines. The amendments described below apply only in relation to the funding provided under the Social Services Relief Fund (the “Funding”) and for the fiscal year 2020-21.

The CHPI Program Guidelines are modified as set out below. All other requirements under the CHPI Program Guidelines remain unamended and in full force.

#### **1. Investment Plan**

There is no requirement to submit an updated Investment Plan for Funding provided under the Social Services Relief Fund.

#### **2. Funding**

The Funding may be used to offset eligible costs incurred on or after March 1, 2020.

Service Manager Funding allocation is based on the CHPI funding model with consideration for funding received in a Service Manager area under the federal Reaching Home program.

#### **3. Payments**

Payments will be based on the following: 50 per cent of the Service Manager’s Social Services Relief Funding allocation to be paid in early April 2020; 25 per cent of the Service Manager’s Social Service Relief Funding allocation to be paid in early July 2020. Payments for Quarter 3 and Quarter 4 will be based on projected and actual expenditures as reflected in the Service Manager’s Quarter 1 and Mid-Year report.

#### **4. Housing Allowances and Minor Home Repairs**

Service Managers are not required to submit a business case to use the Funding for housing allowances or minor home repairs.

#### **5. Reporting**

Service Managers must report their actual Quarter 1 expenditures under the four service categories and projected Quarter 2 to Quarter 4 spending through a Quarter 1 report back due on or before July 15, 2020.

Reporting under the Funding will be separate from the reporting on base CHPI funding.

#### **6. Reallocation**

The ministry reserves the right to reallocate Funding at its sole discretion after the end of Quarter 2 based on a review of Service Manager's progress towards the Social Services Relief Fund Funding allocation.

# Ministry of Municipal Affairs and Housing

## Questions and Answers – Social Services Relief Fund

### 1. What is the Social Services Relief Fund?

The Social Services Relief Fund (the “Fund”) is a new, \$200 million investment by the Ontario government in fiscal 2020-21 to help protect the health and safety of the province’s most vulnerable people, through assistance to individuals and to frontline agencies.

This Fund was announced on March 23, 2020 and is a shared initiative between the Ministry of Municipal Affairs and Housing and the Ministry of Children, Community and Social Services. Both ministries are working together so that municipalities and social services organizations have the funding and flexibility they need to respond to local needs.

The Fund includes two streams:

- 1) \$148 million in block funding provided to Service Managers to support municipalities and organizations that administer social services in their response to the COVID-19 crisis (administered by the Ministry of Municipal Affairs and Housing); and
- 2) \$52 million to individuals for those in financial crisis with no access to other supports, and those currently on social assistance requiring additional resources (administered by the Ministry of Children, Community and Social Services and delivery partners).

### 2. How will payments be made to Service Managers?

The \$148 million investment administered by MMAH in fiscal 2020-21 will be provided through the existing Community Homelessness Prevention Initiative Service Agreement and funding will flow through the existing program guidelines and reporting structures. This will ensure that the provincial investment is delivered as quickly as possible and with the maximum flexibility to respond to local needs. Expanded funding is intended to support Service Managers in supporting a range of vulnerable populations, including people living in community housing, supportive housing, people with low incomes, social assistance recipients, or others who require social services support as well as those that are experiencing homelessness.

Service Managers can expect to receive 50 per cent of their Social Services Relief Fund allocation in April 2020. A further 25 per cent will flow to Service Managers in early July 2020. Payments for subsequent quarters will be based on projected and actual expenditures.

Consistent with the Community Homelessness Prevention Initiative, quarterly payments will be provided to Service Managers through the Transfer Payment Ontario (TPON) system.

### **3. What can this funding be used for?**

The \$148 million in funding is being provided to Service Managers through the existing Community Homelessness Prevention Initiative to ensure that this new investment can be used for all types of social and housing services.

However, the ministry expects Service Managers will support municipalities and social service providers such as shelters, food banks, emergency services, charities and non-profits continue to deliver their critical services, hire additional staff, and find ways to promote social distancing and self-isolation to keep clients safe and healthy. As well, Service Managers are encouraged to consider Indigenous homeless shelters and Indigenous organizations to ensure Indigenous peoples are supported through this difficult time.

For example, in the homeless service system, this funding could be used towards initiatives like:

- Building homeless shelter capacity (not including capital expenditures);
- Use of motels or hotels;
- Housing allowances;
- Transportation costs;
- Food and supplies;
- Enhanced cleaning services;
- Non-medical staffing requirements (e.g., enhanced outreach services); and
- Protective equipment.

As an illustration, in community housing and supportive housing, this funding could be used towards initiatives like:

- Housing allowances for in-situ tenants;
- Food and supplies for households in quarantine and/or isolation;
- Non-medical staffing requirements; and
- Protective equipment.

More broadly, this funding could be used towards initiatives delivered through local service agencies like:

- Food banks and grocery gift cards
- Community outreach to support seniors in self-isolation
- Recruitment and coordination of volunteers
- Transportation for low-income individuals to get to and from medical appointments

Other examples of eligible use of funds could include funding for utility or rental arrears (e.g., rent bank programs).

**4. Will an Investment Plan be required for the additional funding? How will Service Managers report on spending?**

No, the ministry will not require an Investment Plan to flow this additional funding.

To enable immediate payments to Service Managers, the requirements set out in the Community Homelessness Prevention Initiative program guidelines will be modified for the additional funding under the Social Services Relief Fund. Rather than an Investment Plan, the ministry will require Service Managers to report their actual Q1 expenditures under the four spending categories and administration fees, and projected Q2 – Q4 spending through a report back due on or before July 15, 2020.

Please note that no changes in reporting will be made for base funding under the Community Homelessness Prevention Initiative and this spending will continue to be reported in the normal fashion.

**5. Can funding be used to cover unforeseen eligible expenses incurred late in the 2019-20 fiscal year to support vulnerable households as a result of COVID-19?**

Yes. The ministry recognizes the extraordinary impact of the ongoing COVID-19 crisis which has increased demands on housing and homelessness-related services late in the 2019-20 fiscal year. Funding provided under the Social Services Relief Fund may be used to offset eligible costs incurred on or after March 1, 2020.

**6. Will funding for additional staff members be counted towards a Service Manager's program administration costs?**

Under the program guidelines for the Community Homelessness Prevention Initiative, Service Managers may use up to 10 per cent of their annual allocation for program administration costs. Program administration costs may include costs for staff involved in the planning and administration of the program. It is expected that Service Managers ensure that program administration funds are used efficiently.

However, costs for staff who directly deliver services to clients are not considered administration costs under the program guidelines. These costs are instead considered eligible program costs and may be reported as such.

**7. Does a signed agreement need to be in place before money can flow?**

The Ministry will flow funding under the existing CHPI Services Agreement. A sign back of the allocation letter acknowledging the funding allocation and terms and conditions will be required but is not conditional on payments flowing to the Service Manager.

**8. Is Council approval required to receive the additional funding? If so, how is this acquired if Council's are no longer meeting?**

The appropriate authority is required to sign the allocation letter; the flowing of payments to Service Managers is not conditional on this signature.

**9. How long will the funding continue for?**

The new funding is for the 2020-2021 fiscal year and we will allow expenses incurred in March 2020 to be applied against the allocation.

**10. What is the expectation for individuals and families requesting rental support, that they access OW/EI first before accessing housing assistance?**

The expectation is entirely at the discretion of the Service Manager. If they want to help the individual or family outright, they have that flexibility.

**11. Can Social Services Relief Fund funding be stacked with eligible Reaching Home funding?**

Yes, the Social Services Relief Fund funding can be stacked, but funding under the Reaching Home program will come with its own rules determined by the federal government.



From: [john.e.halblander@servicecanada.gc.ca](mailto:john.e.halblander@servicecanada.gc.ca) <[john.e.halblander@servicecanada.gc.ca](mailto:john.e.halblander@servicecanada.gc.ca)>

Sent: March 30, 2020 4:46 PM

To: Francis, Carloes <[carloes.francis@peelregion.ca](mailto:carloes.francis@peelregion.ca)>

Subject: Notification of COVID-19 Funding to Community Entities

**RECEIVED**  
**April 3, 2020**

REGION OF PEEL  
OFFICE OF THE REGIONAL CLERK

**CAUTION: EXTERNAL MAIL. DO NOT CLICK ON LINKS OR OPEN ATTACHMENTS YOU DO NOT TRUST.**

Dear Carloes:

On March 18, 2020, the Prime Minister announced that the Government of Canada will be providing Reaching Home with an additional \$157.5 million to support people experiencing homelessness during the COVID-19 outbreak. All Community Entities will receive funding to support their COVID-19 response capacity and prevent the infection from spreading amongst those experiencing, or at risk of experiencing, homelessness.

Conference calls were hosted last week with Community Entities to share information on this funding. A commitment was made to communicate funding allocations as soon as possible. Funding allocations have since been confirmed and we are now able to inform you of the funding allocation for your community. The 2020-2021 incremental funding allocation under Canada's COVID-19 Economic Response Plan to Support People Experiencing and At Risk of Homelessness for Peel is \$4,928,602. This amount is intended to complement your current Reaching Home funding.

This funding will be administered through a statutory agreement rather than an amendment to your Reaching Home agreement. You will be contacted shortly to confirm information required to set-up the funding agreement and process the issuance of funding. In the interim, beginning April 1, 2020, eligible activities can commence and the associated costs incurred are eligible under this funding.

Included in this message, you will find the Key Messages that were shared with Community Entities following the conference calls that took place to introduce this funding on March 20, 2020. This includes information on how this funding is intended to support local efforts as Community Entities respond to urgent and evolving needs in their communities. A COVID-19 specific directive will be issued shortly to guide communities in leveraging Reaching Home's flexibility to support their COVID-19 response. Reporting requirements related to the COVID-19 response will be described in the agreement.

If you have any questions or require any further clarification, please do not hesitate to contact me at 647-534-6850 or by email.

Sincerely,

[John Halbländer](#)

REFERRAL TO **Human Services and Finance**  
RECOMMENDED

DIRECTION REQUIRED \_\_\_\_\_

RECEIPT RECOMMENDED \_\_\_\_\_

Senior Program Development Officer/ Program Delivery Branch (PDB) / Ontario Region  
Service Canada / Government of Canada

[john.e.halblander@servicecanada.gc.ca](mailto:john.e.halblander@servicecanada.gc.ca) / Tel: **647-534-6850**

Agent principal de l'élaboration des programmes /  
Direction générale de l'exécution des programmes (DGEP) / Région de l'Ontario  
Service Canada / Gouvernement du Canada  
[john.e.halblander@servicecanada.gc.ca](mailto:john.e.halblander@servicecanada.gc.ca) / Tél: **647-534-6850**



April 6, 2020

MGP File: 15-2347

Chair Nando Iannicca and Peel Region Council  
Peel Region  
10 Peel Centre Dr.,  
Brampton, ON L6T 4B9

**RECEIVED**

April 6, 2020

REGION OF PEEL  
OFFICE OF THE REGIONAL CLERK

via email: [Nando.Iannicca@peelregion.ca](mailto:Nando.Iannicca@peelregion.ca) & [council@peelregion.ca](mailto:council@peelregion.ca)

**Attention: Regional Chair and Members of Council**

**RE: Mayfield West Phase 2 Stage 2 Settlement Area Boundary Expansion (ROPA 34)  
Request for Reconsideration of Adoption**

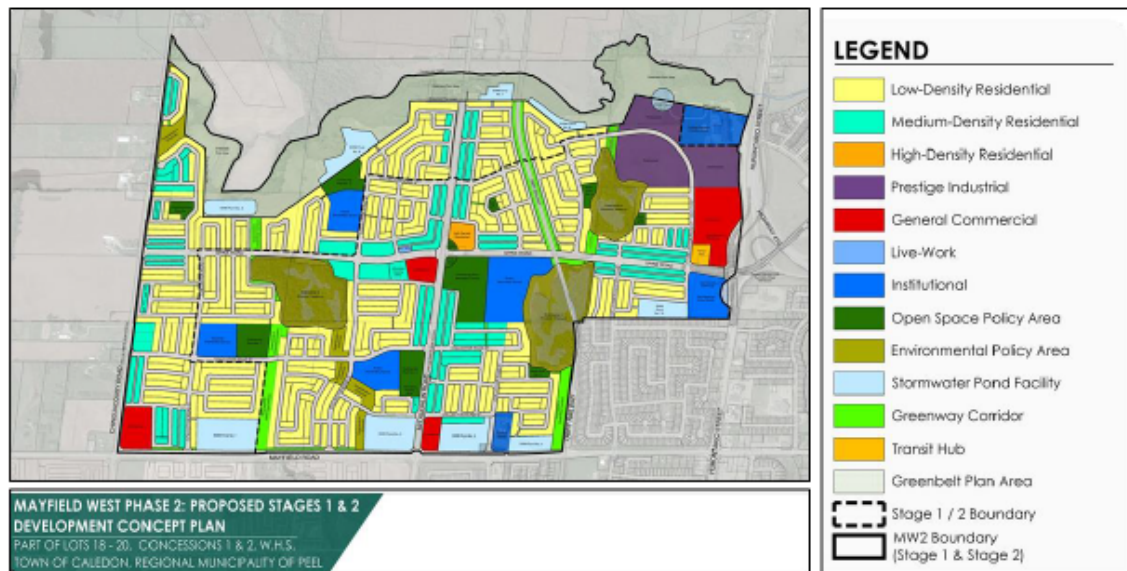
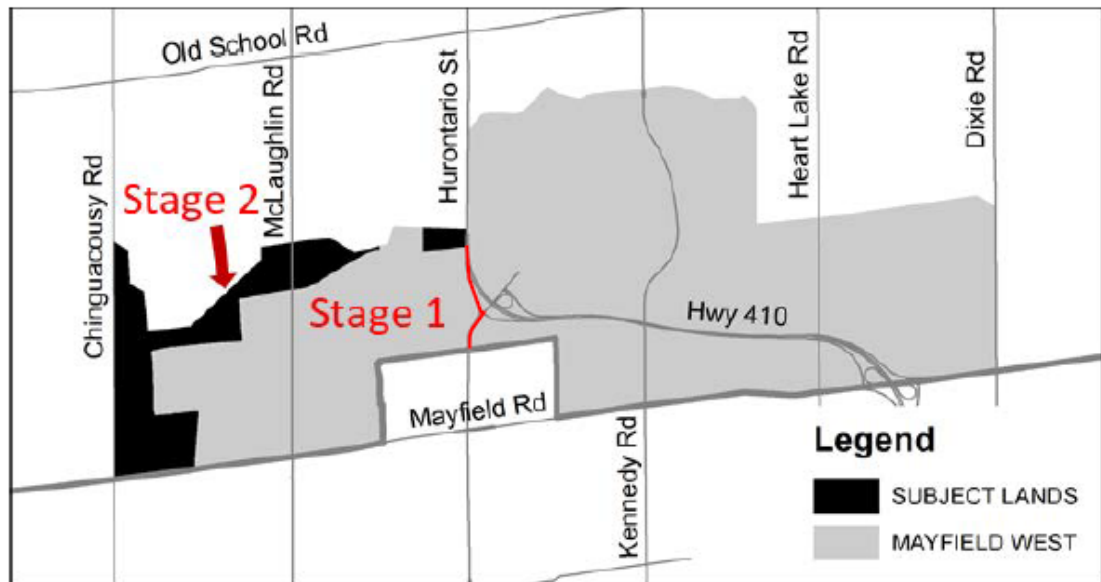
## **1.0 Request for reconsideration and adoption of ROPA 34**

We represent Brookvalley Project Management Inc. in Mayfield West. I have reviewed the video of Council's deliberations on Regional Official Plan Amendment (ROPA) 34. I did not attend the Council meeting directly on the basis that this item would be approved as routine matter, particularly given the positive staff report and a well documented history (growth in Mayfield has been considered over multiple Municipal Comprehensive Reviews) to achieve a result that is good planning. I was surprised to hear and see Council's decision was to, without any apparent land use planning justification, defer approval of ROPA 34 until the completion of the current Municipal Comprehensive Review. I am submitting this letter as I believe there is excellent reason to reconsider the decision to defer the approval of ROPA 34 until the end of the current part of the Municipal Comprehensive Review, and rather adopt ROPA 34 immediately and forward the amendment to the Province for the appropriate consideration for approval.

Both ROPA 33 (Ninth Line) and ROPA 34 (Mayfield West Phase 2 Stage 2) were considered at the same Council meeting, ROPA 33 was adopted and ROPA 34 was deferred. Both are supported by study work and have been identified as priority growth areas in the Region. Both can be considered for approval under the staged Municipal Comprehensive Review as they are both within the discrete growth forecasts for each municipality prepared by the Region, neither is taking population from the other municipalities to accomplish the expansion. As Council is aware, a staged Municipal Comprehensive Review is an approval mechanism which the Minister of Municipal Affairs clarified was acceptable in late 2019 and under which regional staff were directed by Council to proceed with the consideration for adoption of both ROPA 33 and ROPA 34.

REFERRAL TO \_\_\_\_\_  
RECOMMENDED \_\_\_\_\_  
DIRECTION REQUIRED \_\_\_\_\_  
RECEIPT RECOMMENDED ☒ \_\_\_\_\_

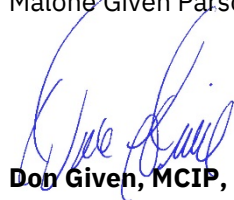
It is essential for the implementation of the Province's Housing Action Plan to expedite the delivery of housing in areas that have been long planned to deliver this growth. It is also good fiscal practice to ensure that housing that will deliver returns on infrastructure investments is approved in a timely manner by the Region. Mayfield West Phase 2 Stage 2, which can proceed if ROPA 34 is approved, is such an area that can provide for growth under a locally adopted secondary plan and would be serviced through existing and committed infrastructure investments. The area considered for expansion by ROPA 34 is illustrated in the maps from the March 12, 2020 staff report provided below:



I can see no reason to defer decision on its approval. There are significant negative consequences (the lack of much needed housing, lack of development charge revenue, prolonged half-finished neighbourhoods in Mayfield West) associated with delaying the adoption of ROPA 34.

I have reviewed the March 12, 2020 staff report recommending approval of ROPA 34 and agree with its conclusions. I therefore respectfully submit to Council that a reconsideration for adoption is appropriate. I am respectfully requesting an opportunity to speak to Regional Council at its next meeting on this matter through any appropriate remote means available.

Yours very truly,  
Malone Given Parsons Ltd.



**Don Given, MCIP, RPP**

cc. Mr. Nick Cortellucci, Brookvalley Project Management Inc.



**GLEN SCHNARR & ASSOCIATES INC.**  
URBAN & REGIONAL PLANNERS, LAND DEVELOPMENT CONSULTANTS

PARTNERS:

GLEN SCHNARR, MCI RPP

GLEN BROLL, MCI RPP

COLIN CHUNG, MCI RPP

JIM LEVAC, MCI RPP

April 6, 2020

Refer to file: 400-001

Region of Peel  
10 Peel Centre Dr.,  
Brampton, ON L6T 4B9

**RECEIVED**

April 6, 2020

REGION OF PEEL  
OFFICE OF THE REGIONAL CLERK

Attention: Chairman Nando Iannicca

**Re: Deferral of Regional Official Plan Amendment No. 34 (ROPA 34)  
Proposed Mayfield West Phase 2 – Stage 2 Settlement Boundary  
Expansion**

On behalf of the Mayfield West Phase 2 Landowner Group, we wish to thank you for your effort and support in promoting the need for the phased implementation of the Municipal Comprehensive Review (MCR) process and for requesting the expeditious completion of the ROPA 34 Recommendation Report for Council adoption in the first quarter of this year.

We also wish to thank Town and Region staff who, collectively, worked extremely hard since 2016 to coordinate and review the many background studies required in order to support the proposed Mayfield West Phase 2 – Stage 2 Settlement Boundary Expansion. We attended the March 12, 2020 Council meeting in person to show our support for the positive recommendation report and the expected approval of ROPA 34.

However, we are extremely disappointed in Regional Council's decision to defer the Mayfield West Phase 2 - Stage 2 Settlement Boundary Expansion ROPA to the completion of the Peel 2041 MCR expected in late 2021/early 2022.

Through the Region's February 28, 2019 near-unanimous Council Resolution (2019-206), Regional Council requested that the Regional Chair write, on behalf of Regional Council, to the Minister of the MMAH to allow for a staged approach to implementing an MCR as the related Provincial Growth Plan policies were not consistent with the Provincial Government's 'open for business' approach.

As noted by the Regional Solicitor at the March 12 Council Meeting, Council's motion to defer ROPA 34 was "logically inconsistent" with the above Resolution and for us, was unexpected as Council did not raise any questions or concerns at the December 12, 2019 Public Meeting. Had we been aware of Council's intent to defer, we would have made every effort to elaborate and augment the staff recommendation in advance in order to secure Council's support.

REFERRAL TO \_\_\_\_\_  
RECOMMENDED \_\_\_\_\_  
DIRECTION REQUIRED \_\_\_\_\_  
RECEIPT RECOMMENDED ☒ \_\_\_\_\_

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SUITE 700  
MISSISSAUGA, ONTARIO  
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**GLEN SCHNARR & ASSOCIATES INC.**  
URBAN & REGIONAL PLANNERS, LAND DEVELOPMENT CONSULTANTS

Proposed ROPA 34 represents an appropriate and long-awaited staged implementation of the MCR and implements Council's decision to expedite the planning process in Peel. We object to the deferral and request Council's reconsideration of the Recommendation Report for immediate adoption.

Due to the COVID-19 pandemic, we would like to coordinate a conference call with you at your earliest convenience to discuss the best way to move forward as soon as possible.

We look forward to your response. Please feel free to contact the undersigned if you have any questions or require anything further.

Yours very truly,

GLEN SCHNARR & ASSOCIATES INC.

Jason Afonso, MCIP RPP  
Senior Associate

- c. Minister Steve Clark, MMAH  
Region of Peel Council  
City of Brampton City Council  
Town of Caledon Town Council  
A. Farr, Commissioner of Public Works (Region)  
P. Tollett, General Manager, Community Services, Town of Caledon  
Mayfield West Phase 2 Landowner Group:  
N. Cortellucci, Brookvalley  
E. Weisz, Paradise Homes  
H. Matthews, Laurier Group  
S. Libfeld, Conservatory Group  
T. Warner, Mattamy Homes  
J. Eisenberger, Fieldgate Developments  
S. Guglietti, Melrose Investments

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**REPORT TITLE:    Approach to the Development of the 2021 Budget**

**FROM:                    Stephen Van Ofwegen, Commissioner of Finance and Chief Financial Officer**

---

## **RECOMMENDATION**

**That the 2021 Budget for Regionally Controlled Services and External Agencies be planned and developed in recognition of the economic challenges being faced by taxpayers;**

**And further, that staff work with the external agencies to meet the proposed 2021 budget timelines as outlined in the report from the Commissioner of Finance and Chief Financial Officer, titled “Approach to the Development of the 2021 Budget”;**

**And further, that the external agencies be requested to report to Regional Council in June 2020 on risks associated with achieving the 2021 budget directions;**

**And further, that the timelines for the 2021 Budget deliberations, as outlined in Appendix I of the subject report, be approved.**

## **REPORT HIGHLIGHTS**

- A net tax levy increase of 4.3 per cent was forecast for 2021 during the 2020 Budget.
- The blended inflation rate (capital and operating) is estimated to be 2.6 per cent.
- The Region of Peel’s long term financial planning strategy recommends that tax increases be in line with inflation to demonstrate respect for the taxpayer.
- There remains significant uncertainty of the economic impact resulting from the COVID-19 pandemic.
- Peel is seeing increased financial pressure on residents and businesses who are facing income uncertainty.
- Given the economic uncertainty, planning for the 2021 Budget should take into account the fiscal pressures faced by property taxpayers, therefore a budget target is not recommended at this time.
- Managing in times of economic uncertainty will require participation of all services funded by the net tax levy: Regionally Controlled Services (55 per cent) and Regionally Financed External Agencies (45 per cent)
- As information is released on both the economy and as federal/provincial funding announcements are made, updates will be provided on service funding, service levels, and service delivery models.
- As directed by Council, the 2021 budget will be deliberated earlier with a proposed date of November 12, 2020.



## **Approach to the Development of the 2021 Budget**

- Staff have worked with the external agencies (Peel Regional Police, Ontario Provincial Police, Credit Valley Conservation, Toronto and Region Conservation Authority and Conservation Halton) to obtain approval from their respective boards prior to presenting to Regional Council on November 19, 2020.
- Timing of the Provincial budget in the fall of 2020 will be too late to inform Council's 2021 budget decision making.
- Staff will provide Council with the budget information three weeks prior to the deliberation of the 2021 Budget.

## **DISCUSSION**

### **1. Background**

The Region of Peel's Long Term Financial Planning Strategy provides a long term perspective to guide decision making in support of the Region's overall financial condition. The Strategy demonstrates the required balance between financial sustainability, financial vulnerability and financial flexibility. In the Strategy, the financial principle of "Respect for the Taxpayer" is measured by budget tax increases in line with inflation, which have historically been in the range of one to three per cent per Bank of Canada.

The annual budget provides the resources to enable the policy decisions Council makes throughout the year. The focus of the 2021 Budget will be to enable the priorities identified by Council through its vision of a Community for Life.

Part of this process includes establishing timelines in order to provide Council with the required materials such as the budget document and budget presentations prior to the budget meeting. A critical part of the process is making improvements based on feedback. During the 2020 budget deliberation, Councilors directed staff to commence 2021 budget deliberations earlier so that local municipalities will have an approved Regional net tax levy to take into account when finalizing their respective budgets.

On December 19, 2019 when the 2020 Budget was approved, a budget target for 2021 was not recommended to Council as in previous years due to the risk and impact of provincial funding changes. Establishing a net tax levy target increase is part of the annual budget process and therefore, is outlined in this subject report. Since the approval the 2020 Budget, the Region of Peel along with the rest of the world, is assessing and adapting to the impacts of the constantly evolving circumstances due to the COVID-19 pandemic.

### **2. Impact of Provincial Budget/Economic Statement**

The Region of Peel is required to provide many cost shared programs mandated by the Province. When the Province released its 2019 Budget, with additional details in the months that followed, there were significant funding reductions for several programs. Some of these reductions were planned to take effect in 2021 and were incorporated into the 2021 Forecast included in the 2020 Budget.

With the onset of the COVID-19 pandemic, some funding changes and freezes that were announced in 2019, such as the cost sharing increase for Public Health, have been deferred or delayed until further notice. The 2020 Provincial Budget has been delayed until the fall of 2020. As details of the Provincial budget are released, staff will assess the impacts to

## Approach to the Development of the 2021 Budget

funding, service levels, and service delivery models. Unfortunately, the timing of the Provincial budget in the fall of 2020 will be too late to inform Council's 2021 budget decision making, based on the proposed timelines.

### 3. Proposed Direction

A best practice, as articulated by the Municipal Finance Officers Association, is to obtain budget approval prior to the start of the fiscal year. Under the proposed timeline (Appendix I), the first date for budget deliberation is November 12, 2020 where Council will be presented the 2021 Budget Overview by the Chief Financial Officer followed by the service budget presentations for Regionally Controlled services.

The external agencies (Peel Regional Police, Ontario Provincial Police, Credit Valley Conservation, Toronto and Region Conservation Authority, and Conservation Halton) will present their respective budgets to Regional Council on November 19, 2020. November 26 and December 3 are held as budget meeting dates for further deliberations, if required.

Consistent with the Long Term Financial Planning Strategy, Regional Council direction is required to develop the 2021 Budget which reflects Council's financial principle of "Respect for the Taxpayer". As seen in the table 1 below, the net tax levy forecasted in 2020 Budget for 2021 was 4.3 per cent which included 2.7 per cent to maintain existing service levels, 0.6 per cent for provincial funding impact and 1.0 per cent for the infrastructure levy.

Table 1

	2021 Forecast
Base – Maintain Existing Service Levels*	2.7%
Provincial Funding Impact	0.6%
Infrastructure Levy	1.0%
<b>Total Net Tax Levy Increase</b>	<b>4.3%</b>

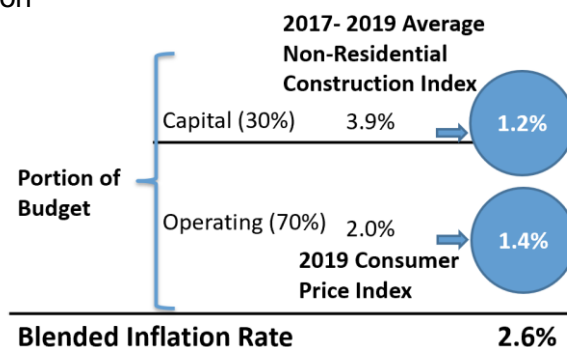
\*Assumes assessment growth 1.0%

The 2.7 per cent forecast to maintain existing service levels is at the upper end of the Bank of Canada inflation target range of 1 to 3 per cent. The forecasts were developed using global and service specific assumptions, such as service demand, labour costs, Consumer Price Index (CPI) on contracts, operating impact of new capital, provincial funding increases for inflation and service demand, and previous Council approved tax strategies.

As an infrastructure intensive organization, increases to the infrastructure levy are influenced by rising costs for construction. The inflation indices for capital investments are generally higher than CPI. CPI is estimated to be 2.0 per cent while the average non-residential construction index has been 3.9 per cent. As seen in the graphic below, a blended inflation rate (using the 2021 forecasts for the operating budget and capital budget) indicates an overall impact of inflation of 2.6 per cent.

## Approach to the Development of the 2021 Budget

Graph 1: Blended Inflation



The Region of Peel is continually implementing process improvements to deliver operational efficiencies to ensure the best value for money for tax and utility rate payers.

Since the beginning of 2020, the Region of Peel along with the rest of world has been significantly impacted by the COVID-19 (COVID) pandemic. COVID has put a great deal of pressure on Peel's critical services such as Paramedic Services, Long Term Care, Public Health, Housing, Income Support, Housing and Homelessness. COVID has also significantly impacted the economy with many individuals, families and businesses experiencing decreased income. The duration and severity of the possible economic recession will be hugely dependent on how long the COVID pandemic will last which, at this point, is very uncertain.

Managing in times of economic uncertainty will require participation of all services funded by the net tax levy. Regionally Controlled Services comprise 55 per cent and Regionally Financed External Agencies 45 per cent of the net tax levy.

Staff have worked with the external agencies (Peel Regional Police, Ontario Provincial Police, Credit Valley Conservation, Toronto and Region Conservation Authority and Conservation Halton) to obtain approval from their respective boards in order to meet the proposed 2021 Budget timelines.

Additionally, for external agencies, Peel's Council dictates their available operating funding envelope through agency-specific targets. For Toronto and Region Conservation Authority, this approach is a consistent practice with their other partner municipalities and Toronto and Region Conservation Authority budgets accordingly based on the determined funding. Due to growth rate differences from Toronto and Region Conservation Authorities' partner municipalities, this funding approximates the Current Value Assessment (CVA) formula that Toronto and Region Conservation Authority is expected to follow. Municipal funding provided in excess of the ratio is delineated as 'non-CVA' levy, in an effort to be open and transparent with Toronto and Region Conservation Authorities' partner municipalities. Toronto and Region Conservation Authorities' board has initiated discussions with the Province and municipal stakeholders on how to address the growing non-CVA component. Toronto and Region Conservation Authority has committed to working with the City of Toronto to eliminate the non-CVA amount by 2021 which will ultimately reduce Peel's tax burden.

Based on all the above factors, the following is proposed:

## **Approach to the Development of the 2021 Budget**

- a) That given the economic uncertainty, planning for the 2021 Budget should consider the fiscal pressures faced by property taxpayers, a budget target is not recommended at this time.
- b) That Peel Regional Police; (PRP), Credit Valley Conservation (CVC), and Toronto and Region Conservation Authority (TRCA) be requested to report to Regional Council in June 2020 on risks associated with achieving the 2021 budget directions considering the economic uncertainties facing taxpayers.

Ontario Provincial Police (OPP) and Conservation Halton (CH) make up a very small proportion of the Region's net tax levy and as such will be asked to present their service implications at the time they deliver their budget to Regional Council.

- c) That decisions made in developing the 2021 Budget and forecast consider tax and utility rate implications on future years.
- d) That Regional budget deliberations commence two weeks earlier starting November 12, 2020. The primary benefit in advancing the timelines for discussion of the Regional Budget is that the local municipalities will have an approved Regional net tax levy to inform their respective budgets.
- e) That Council will be provided with printed versions of the budget document and presentations. Staff have utilized digital versions for budget development and reviews.
- f) That, as in past years, staff provide Council with the budget information three weeks prior to the deliberation of the 2021 Budget.

### **4. Utility Rate Supported Budget**

The 2020 Budget included a forecast utility rate increase of 6.0 per cent for 2021. Because the water and wastewater services are infrastructure intensive, a 5 per cent infrastructure levy is required to maintain the state of good repair of its \$24 billion in assets. The remaining 1.0 per cent is required to maintain existing service levels and includes inflation. Staff will develop the budget, identifying opportunities to manage costs, and will be brought back for further Council consideration as part of the regular budget review process. This increase would still leave utility rates in Peel well below those of other municipalities in the Greater Toronto Area. However, recognizing the economic impact of the COVID 19 pandemic, staff are investigating the impact of spreading out the infrastructure levy required to sustain the water and wastewater infrastructure plan over a longer period of time.

## **RISK CONSIDERATIONS**

While there are benefits in advancing the timelines for discussion of the Regional Budget, there are some risks and logistical challenges associated with the proposed earlier date (see Table 2 below). However, staff believes the risks are minimal and can be mitigated appropriately.

## Approach to the Development of the 2021 Budget

Table 2

<b>Risk</b>	<b>Description</b>	<b>Risk Assessment/Mitigation</b>
Alignment of the external agencies' board approvals	The PRP, CVC, TRCA and Conservation Halton would need to adjust their timelines to obtain approval from their respective Boards in order to meet the timeline	Staff will work with key members of the external agencies on the proposed timelines and/or make appropriate assumptions.
Provincial Funding	The Provincial Budget has been delayed until Fall 2020	External funding represents about 25% of Peel's overall revenue. The timing of the Provincial budget will be too late to inform Council's 2021 budget decision making
New CA Funding model	CVC, TRCA, and Conservation Halton may not have their Memorandums of Understanding drafted in time for budget deliberations	Staff will work with key members of the external agencies on the proposed timelines and/or make appropriate assumptions
New OPP Funding model	OPP may not have their new external funding finalized in time for the budget documents	Assumptions can be made in partnership with the Town of Caledon which can be incorporated prior to presentation of the budget
Changes in information	The budget is built around assumptions and existing information	If there is newer information that would cause a material impact on the budget prior to the budget dates, Council will be informed of the impact of these changes
Impact of COVID-19	Has significantly impacted the economy which will have many financial and non-financial impacts on Peel's services	The duration and the full extent of the impact on the economy is unknown at this time and will continue to evolve

## CONCLUSION

The proposed approach to developing the 2021 Budget is influenced by the economic effects of the COVID-19 pandemic. The Region and externally financed organizations will be required to develop a budget which reflects these challenging times. Regional staff will continue to work with external agencies to facilitate Council's direction for a responsible and sustainable 2021 Budget.

## APPENDICES

Appendix I – Proposed Timelines

## **Approach to the Development of the 2021 Budget**

*For further information regarding this report, please contact Norman Lum, Director, Business & Financial Planning at extension 3567 or via email at [Norman.Lum@peelregion.ca](mailto:Norman.Lum@peelregion.ca).*

*Authored By: Norman Lum, Director, Business & Financial Planning*

*Reviewed and/or approved in workflow by:*

Department Commissioner and Division Director.

Final approval is by the Chief Administrative Officer.

A handwritten signature in black ink, reading "Nancy Polsinelli". The signature is written in a cursive style with a large initial "N" and a small dot above the "i".

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N. Polsinelli, Interim Chief Administrative Officer

**Appendix I**  
**Approach to the Development of the 2021 Budget**

<b>PROPOSED TIMELINES</b>	
<b>Activity</b>	<b>Date</b>
Approach to the Development of the 2021 Budget – Council Report	April 9
Update on the Status of the Long Term Financial Planning Strategy	April 23
External Agencies Presentations on Progress Report and Future Outlook	June 25
Electronic and Hard Copy of 2021 Budget Documentation and Presentations to Councillors	October 22
The 2020 Infrastructure Status and Outlook – Council Report	October 22
Continuous Improvement Update – Council Report	October 22
Overview and Update on the Status of Reserves – Council Report	October 22
Notice to the Public	October 29
Budget Document available on Website	October 29
2021 Budget Presentations	
Regional Budget Corporate Overview	November 12
Regional Services Budget Presentations	November 12
Police Service Budget Presentations	November 19
Conservation Authorities Service Budget Presentations	November 19
Additional Budget deliberation	November 26
Additional Budget deliberation	December 3

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**REPORT TITLE: 2020 Final Levy By-law**

**FROM:** Stephen Van Ofwegen, Commissioner of Finance and Chief Financial Officer

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## **RECOMMENDATION**

**That the Region of Peel adopt the property tax rate calculation adjustment described in the report of the Commissioner of Finance and Chief Financial Officer, titled “2020 Final Levy By-law”;**

**And further, that the 2020 Operating Budget be adjusted to include the property tax rate calculation adjustment by means of a reserve contribution as outlined in the subject report;**

**And further, that a by-law be presented for enactment, to both adopt the property tax rate calculation adjustment, and to apportion the 2020 Regional net levy requirement of \$1,135,026,099 to the Cities of Brampton and Mississauga and the Town of Caledon, in accordance with the apportionment calculations attached as Appendix I to the subject report.**

## **REPORT HIGHLIGHTS**

- Regional and local municipal finance staff recommend that Regional Council adopt a property tax rate calculation adjustment for 2020.
- The property tax rate calculation adjustment reduces fluctuations in the assessment base used by the Region to levy for its requirements by permitting the Region to effectively disregard certain in year changes to property assessments
- The property tax rate calculation adjustment would enable the Region to levy an additional \$734,278 of revenue for 2020 without changing the 3.6 percent impact of the Council approved 2020 Regional budget.
- The resultant net property tax levy requirement of \$1.135 billion for 2020 would then be apportioned to the lower-tier municipalities in accordance with the apportionment formula approved by Council when it enacted By-law 1-2020 to delegate tax ratio setting authority to the local municipalities.
- The Regional property tax levy due dates identified in this report (the “2020 tax instalment plan”) correspond with the lower-tier municipalities’ tax collection dates including amendments due to the Covid-19 Pandemic Relief.
- Regional and local municipal finance staff have agreed on the 2020 tax instalment plan.
- A by-law is required to be enacted pursuant to section 311 of the *Municipal Act, 2001* to adopt the property tax rate adjustment and to levy the resultant 2020 net levy requirements of the Region.



## 2020 Final Levy By-law

### DISCUSSION

#### 1. Property Tax Rate Calculation Adjustment

The provincially authorized property tax rate calculation adjustment is designed to ensure that when calculating tax rates, municipalities are able to address any unintended effects due to in-year assessment changes such as: assessment review board decisions, requests for reconsideration, post roll amended notices, and special advisory notices. The in-year assessment change listing used to calculate the adjustment is provided by the Province's Online Property Tax Analysis system.

The implementation of the property tax rate calculation adjustment would result in Regional assessment growth related revenue of \$0.734 million more than was approved through the 2020 Budget Process. This additional revenue would be dealt with by means of a technical adjustment to the 2020 Tax Supported Budget described below.

The authority to apply the property tax rate calculation adjustment has been provided by the Province to upper/single-tier municipalities pursuant to Ontario Regulation 73/03 as amended, under the *Municipal Act, 2001*, as amended. The Regulation requires that a by-law be enacted by the Region if it intends to implement the tax adjustment. Regional and local municipal Finance staff recommend that Regional Council adopt the property tax rate calculation adjustment in the course of enacting the annual levy by-law.

#### 2. Final Tax Levy

At its meeting held on December 19, 2019 Regional Council approved the 2020 Operating Budget and authorized the Commissioner of Finance and Chief Financial Officer to present the necessary levy by-law to Regional Council.

##### 2.1. Technical Adjustment to the 2020 Operating Budget

The approved 2020 Operating Budget included a projected assessment growth of 0.80 percent and a notional property tax rate technical adjustment in the amount of \$800,000, as determined using MPAC data at that time. The finalized property tax rate calculation adjustment is in the amount of \$1,534,278, resulting in an additional assessment growth related revenue of \$734,278. It is proposed that this additional revenue be used to support the following technical adjustment to the 2020 Tax Supported Budget, which will maintain the 3.6 per cent budget impact approved by Council.

	<b>Total Budget (\$000's)</b>	<b>Net Levy (\$000's)</b>
<b>Budget approved December 19, 2019</b>	\$2,566,195	\$1,134,292
<b><u>Technical Adjustment</u></b>		
• Contribution to Rate Stabilization Reserve - Assessment Services (R1213):	734	734
 Revised 2020 Operating Budget*	<u>\$2,566,930</u>	<u>\$1,135,026</u>

\*Numbers may not add due to rounding

## 2020 Final Levy By-law

### 2.2. Apportionment Plan

The allocation of the 2020 levy has been developed in accordance with the Regional apportionment plan. Waste management costs are apportioned based on the relative lower-tier municipal household counts according to the returned assessment roll data provided by the Municipal Property Assessment Corporation (MPAC). Peel Regional Police costs, as well as any grant costs for policing at community events, are apportioned between Brampton and Mississauga based on transition ratio weighted Current Value Assessment (CVA). Caledon fully assumes the costs of the Ontario Provincial Police contract. The remaining Regional services are apportioned among the lower-tier municipalities according to relative shares of transition ratio weighted CVA. The apportionment of all the costs is outlined in Appendix I and Appendix II (as attached) and shows the weighted CVA used to establish the apportionment shares.

#### a) 2020 Regional Tax Levy Apportionment

After deducting the value of funds that have been raised through the interim levy of \$542.7 million, the final tax levy by-law is required to raise the remaining 2020 balance of \$592.3 million as shown in the following table:

##### **Final Levy Payment to the Region of Peel**

	<b><u>2020 Net Levy</u></b>	<b><u>Less Interim Levy</u></b>	<b><u>Final Levy</u></b>
Mississauga	\$ 671,755,181	\$ 321,848,454	\$ 349,906,727
Brampton	410,096,493	195,446,264	214,650,229
Caledon	<u>53,174,425</u>	<u>25,404,417</u>	<u>27,770,008</u>
Total	<u>\$ 1,135,026,099</u>	<u>\$ 542,699,135</u>	<u>\$ 592,326,964</u>

#### b) Property Tax Levy Due Dates

It is proposed that the final levy payments to the Region of Peel be amended in accordance with the instalment schedules set by the lower-tier municipalities and further based on the Regional Council recommendation in the report from the Commissioner of Finance and Chief Financial Officer, titled "Regional Measures to Provide Financial Relief for Taxpayers and Ratepayers and to Support Local Municipal Measures (Covid-19 Pandemic)", as adopted by Regional Council during its special meeting on March 26, 2020.

The Region's regular payment schedule as shown in Appendix III to this report was amended to support the local tax collection decisions made in light of the Covid-19 Pandemic. As a result, the City of Mississauga will have a total of six instalments which reflect its final tax bill instalment due dates plus the monthly pre-authorized payment plan receipts. The City of Brampton will have a total of three instalments, while the Town of Caledon will have a total of two instalments. The lower-tier final levy payment dates to the Region are one day after the local instalment due dates, and on the 15<sup>th</sup> of each month for the pre-authorized payment plan dates in the City of Mississauga. The Region's 2020 final levy payment schedule is shown in the following table.

## 2020 Final Levy By-law

<u>Due Date to Region</u>	<u>City of Mississauga</u>	<u>City of Brampton</u>	<u>Town of Caledon</u>
September 4, 2020		---	\$13,885,004
September 24, 2020		\$71,550,076	
October 2, 2020	\$46,537,595	---	---
October 15, 2020	27,992,538	---	---
October 22, 2020		71,550,076	---
November 6, 2020	149,760,079	---	13,885,004
November 16, 2020	39,189,554	---	---
November 19, 2020	---	71,550,077	---
December 4, 2020	47,237,407	---	---
December 15, 2020	<u>39,189,554</u>	<u>---</u>	<u>---</u>
<b>Total</b>	<b><u>\$349,906,727</u></b>	<b><u>\$214,650,229</u></b>	<b><u>\$27,770,008</u></b>

### 2.3. Final Levy By-law

As per section 311 of the *Municipal Act, 2001*, as amended, a by-law needs to be passed to adopt estimates of all sums required during the year 2020 for the purposes of the Regional Corporation, and to provide a general levy and special levies to be raised from the lower-tier municipalities.

## CONCLUSION

The implementation of the property tax rate calculation adjustment is to address any unintended effects of certain in-year assessment changes in the calculation of tax rates. Additionally, the proposed timing and instalment method for the final Regional levy provides for the timely payment of funds to the Region of Peel by the lower-tier municipalities so that it may meet its program funding obligations. The final levy installment dates have been deferred to align to the adjustments provided by the local municipalities in response to relief provisions during the Covid-19 pandemic.

## APPENDICES

- Appendix I - 2020 Property Tax Apportionment Calculations
- Appendix II - Current Value Assessment for 2020 Taxation and Weighted Assessment for 2020 Apportionment
- Appendix III - 2020 Final Levy Payment Schedule (before amendments)

## **2020 Final Levy By-law**

*For further information regarding this report, please contact Stephanie Nagel, Ext. 7105, [stephanie.nagel@peelregion.ca](mailto:stephanie.nagel@peelregion.ca).*

*Authored By: Kavita McBain*

*Reviewed and/or approved in workflow by:*  
Department Commissioner, Division Director and Legal Services.

Final approval is by the Chief Administrative Officer.

A handwritten signature in black ink, reading "Nancy Polsinelli". The signature is written in a cursive style with a large initial "N" and a long, sweeping underline.

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N. Polsinelli, Interim Chief Administrative Officer

**REGIONAL MUNICIPALITY OF PEEL**  
**2020 PROPERTY TAX APPORTIONMENT CALCULATIONS**

	City of Mississauga	City of Brampton	Town of Caledon	Region of Peel
<b>Total General Levy Excluding Waste &amp; Police</b>	<b>329,202,662</b>	<b>197,021,229</b>	<b>34,449,226</b>	<b>560,673,117</b>
<i>2020 Share of Gross General Levy Exc. Waste &amp; Police</i>	<i>58.71561%</i>	<i>35.14012%</i>	<i>6.14426%</i>	<i>100.00000%</i>
2020 Peel Regional Policing Net Expenditure	279,046,052	167,003,498	-	446,049,550
2020 OPP Policing of Caledon Net Expenditure	-	-	12,550,899	12,550,899
<b>Total Police Levy</b>	<b>279,046,052</b>	<b>167,003,498</b>	<b>12,550,899</b>	<b>458,600,449</b>
<i>2020 Share of Peel Regional Police</i>	<i>62.55943%</i>	<i>37.44057%</i>	<i>0.00000%</i>	<i>100.00000%</i>
<i>2020 Share of OPP</i>	<i>0.00000%</i>	<i>0.00000%</i>	<i>100.00000%</i>	<i>100.00000%</i>
<b>Total 2020 Net Waste Management Levy</b>	<b>63,506,467</b>	<b>46,071,766</b>	<b>6,174,300</b>	<b>115,752,533</b>
<i>2020 Share Based on Households</i>	<i>54.86400%</i>	<i>39.80195%</i>	<i>5.33405%</i>	<i>100.00000%</i>
<b>Tax Supported Net Expenditures</b>	<b>671,755,181</b>	<b>410,096,493</b>	<b>53,174,425</b>	<b>1,135,026,099</b>
<i>2020 Average Share</i>	<i>59.18412%</i>	<i>36.13102%</i>	<i>4.68486%</i>	<i>100.00000%</i>

## Appendix II

### 2020 Final Levy By-law

#### REGIONAL MUNICIPALITY OF PEEL CURRENT VALUE ASSESSMENT FOR 2020 TAXATION

TAX CLASSES	Class Qualifier	Mississauga	Brampton	Caledon	Peel
<b>Residential</b>					
Fully Taxable	H, T	124,153,406,465	86,200,034,338	15,657,185,819	226,010,626,622
Awaiting Development I	1	-	3,514,800	1,340,000	4,854,800
<b>Multi Residential</b>					
Fully Taxable	4, T	7,010,805,038	1,789,468,544	38,921,800	8,839,195,382
Awaiting Development I	1	37,323,800	-	-	37,323,800
<b>Commercial</b>					
Fully Taxable	4, H, M, T	31,319,013,922	12,957,946,265	1,927,457,600	46,204,417,787
Small Scale On-Farm	7	-	45,800	50,000	95,800
Awaiting Development I	1	115,224,500	4,857,000	1,573,000	121,654,500
Vacant/Excess Land	J, U, X, K	686,169,730	506,818,819	82,382,400	1,275,370,949
<b>Industrial</b>					
Fully Taxable	4, H, I, M, T	5,308,068,444	2,966,058,905	470,382,200	8,744,509,549
Small Scale On-Farm	7	-	-	-	-
Awaiting Development I	1	81,126,000	10,250,200	6,750,000	98,126,200
Vacant/Excess Land	J, U, X, K	564,026,388	267,635,302	146,867,900	978,529,590
<b>Farm Land</b>		6,527,500	127,748,400	1,037,125,893	1,171,401,793
<b>Managed Forest</b>		815,100	1,122,900	138,522,171	140,460,171
<b>Pipeline</b>		162,278,000	217,132,200	23,237,000	402,647,200
Total		<b>169,444,784,887</b>	<b>105,052,633,473</b>	<b>19,531,795,783</b>	<b>294,029,214,143</b>

#### WEIGHTED ASSESSMENT FOR 2020 APPORTIONMENT

TAX CLASSES	Transition		Mississauga	Brampton	Caledon	Peel
	Ratio	Discount				
<b>Residential</b>						
Fully Taxable	1.0000	0%	124,153,406,465	86,200,034,338	15,657,185,819	226,010,626,622
Awaiting Development I	1.0000	70%	-	1,054,440	402,000	1,456,440
<b>Multi Residential</b>						
Fully Taxable	1.7336	0%	12,153,931,614	3,102,222,668	67,474,832	15,323,629,114
Awaiting Development I	1.0000	70%	11,197,140	-	-	11,197,140
<b>Commercial</b>						
Fully Taxable	1.2971	0%	40,623,892,958	16,807,752,100	2,500,105,253	59,931,750,311
Small Scale On-Farm	1.2971	75%	-	14,852	16,214	31,066
Awaiting Development I	1.0000	70%	34,567,350	1,457,100	471,900	36,496,350
Vacant/Excess Land	1.2971	15%	756,526,143	558,785,487	90,829,479	1,406,141,109
<b>Industrial</b>						
Fully Taxable	1.5986	0%	8,485,478,215	4,741,541,766	751,952,985	13,978,972,966
Small Scale On-Farm	1.5986	75%	-	-	-	-
Awaiting Development I	1.0000	70%	24,337,800	3,075,060	2,025,000	29,437,860
Vacant/Excess Land	1.5986	15%	766,404,696	363,665,525	199,565,571	1,329,635,792
<b>Farm Land</b>						
	0.2500	0%	1,631,875	31,937,100	259,281,473	292,850,448
<b>Managed Forest</b>						
	0.2500	0%	203,775	280,725	34,630,543	35,115,043
<b>Pipeline</b>						
	0.9239	0%	149,928,644	200,608,440	21,468,664	372,005,748
Total			187,161,506,675	112,012,429,601	19,585,409,733	318,759,346,009
General levy shares			58.71561%	35.14012%	6.14426%	100.00000%
Peel Regional Police Shares			62.55943%	37.44057%	0.00000%	100.00000%

**Appendix III**  
**2020 Final Levy By-law**

**2020 Final Levy Payment Schedule (before amendments)**

<b><u>Due Date to Region</u></b>	<b><u>City of Mississauga</u></b>	<b><u>City of Brampton</u></b>	<b><u>Town of Caledon</u></b>
July 3, 2020	\$46,537,595	---	\$13,885,004
July 15, 2020	8,397,761	---	---
July 23, 2020	---	55,590,329	---
August 7, 2020	149,760,079	---	---
August 17, 2020	19,594,777	---	---
August 20, 2020	---	71,550,076	---
September 4, 2020	47,237,407	---	13,885,004
September 15, 2020	19,594,777	---	---
September 24, 2020	---	71,550,076	---
October 15, 2020	19,594,777	---	---
October 22, 2020	---	15,959,748	---
November 16, 2020	19,594,777	---	---
December 15, 2020	19,594,777	---	---
<b>Total</b>	<b><u>\$349,906,727</u></b>	<b><u>\$214,650,229</u></b>	<b><u>\$27,770,008</u></b>

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**REPORT TITLE: 2020 Borrowing Report**

**FROM:** Stephen Van Ofwegen, Commissioner of Finance and Chief Financial Officer

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## **RECOMMENDATION**

**That the Commissioner of Finance and Chief Financial Officer be authorized to negotiate the issuance of debentures in the maximum principal amounts of \$43.0 million on behalf of the City of Mississauga, for a term not to exceed 16 years to be issued in 2020;**

**And further that Commissioner of Finance and Chief Financial Officer be authorized to negotiate the issuance of debentures in the maximum principal amounts of \$8.2 million on behalf of the Town of Caledon, for a term not to exceed 11 years, to be issued in 2020;**

**And further, that Commissioner of Finance and Chief Financial Officer be authorized to negotiate the issuance of debentures in the maximum of \$200.0 million for the Region of Peel, for a term not to exceed 31 years, to be issued in 2020;**

**And further, that Commissioner of Finance and Chief Financial Officer be authorized to negotiate the issuance of debentures in the maximum of \$16.2 million, for a term not to exceed 40 years for the Daniels Affordable Housing Project;**

**And further, that Commissioner of Finance and Chief Financial Officer be authorized to negotiate the issuance of debentures in the maximum of \$22.3 million, for a term not to exceed 40 years for the Seniors Health and Wellness Village at Peel Manor;**

**And further, that the Treasurer and Chief Financial Officer be authorized to negotiate and sign the Syndicate Agreement, relating to the subject borrowing, including the percentage allocated to each of the different groups and participants.**

## **REPORT HIGHLIGHTS**

- The City of Mississauga has requested debenture financing of up to \$43.0 million to be issued in 2020, for a term not to exceed 16 years.
- The Town of Caledon has requested debenture financing not to exceed \$8.2 million to be issued in 2020, for a term not to exceed 11 years.
- The Region of Peel has requested debenture financing not to exceed \$200.0 million to be issued in 2020, for a term not to exceed 31 years.
- Pursuant to the Daniels Affordable Housing Project approval at the February 8, 2018 Regional Council meeting, debt financing of up to \$16.2 million for a term up to 40 years. This is the maximum term that is allowable under the *Municipal Act, 2001* for housing projects.



## **2020 Borrowing Report**

- Pursuant to the Seniors Health and Wellness Village at Peel Manor Project approval at the June 27, 2019 Regional Council meeting, debt financing of up to \$22.3 million for a term up to 40 years. This is the maximum term that is allowable under the *Municipal Act, 2001* for housing projects.
- The Region of Peel (Region), the City of Mississauga, and the Town of Caledon remain within their Annual Repayment Limit (ARL).

## **DISCUSSION**

### **1. Background**

One of the Region's roles is to issue debt on its own behalf and on behalf of the local municipalities. In order to provide timely updates and transparency, Staff presents to Regional Council estimated borrowing requirements for the calendar year, indicating both amount and term limitations.

Since 2011, the Borrowing Report has provided the Debt Issuance Committee with the parameters in which to exercise their delegated administrative responsibility to approve debenture by-laws in order to facilitate the completion of debt issues.

In 2019, Standard & Poor's (S&P) and Moody's Investment Services affirmed the Region's Triple A credit rating. Both agencies have maintained a stable outlook for the Region reflecting the Region's strong economy, exceptional liquidity and declining debt burden. The local municipalities also benefit from the Region's strong credit rating as the Region issues debt on their behalf.

### **2. 2020 Borrowing Requirements**

#### **a) Local Municipality Borrowing Requirements**

The Region of Peel has received a request for debenture financing from the City of Mississauga for a maximum principal amount of \$43.0 million, and a term not to exceed 16 years.

The Region has also received a request for debenture financing from the Town of Caledon for a total amount of \$8.2 million, and a term not to exceed 11 years.

With a debenture issue, the municipal treasurer is required to certify that the municipality's ARL of 25 per cent of own source revenues has not been exceeded (exceeding the limit would require approval from the Local Planning Appeal Tribunal (LPAT) before issuing the debt).

The Treasurers of the City of Mississauga, and the Town of Caledon have all confirmed that their respective recalculation of the ARL is within their limits.

#### **b) Region of Peel Borrowing Requirements**

As outlined in the Council approved budget, debt may be considered for the Region's purposes in 2020. The Region will look to issue debentures in benchmark size (being \$100 to \$200 million) in 2020, with a maximum term of 31-years, primarily to fund development charge cashflows. Benchmark sized Bullet Debentures are a cost-effective method of selling sinking fund debentures to institutional investors. A debt issue of

## 2020 Borrowing Report

benchmark size ensures that there is sufficient marketability that appeals to a broader set of investors and allows the Region to price these debentures competitively.

At the February 8, 2018 Regional Council meeting, debentures of up to \$16.2 million were approved for the Daniels Affordable Housing Project. The term of the debenture will not exceed 40 years, in line with the maximum allowable term under the *Municipal Act, 2001*.

At the June 27, 2019 Regional Council meeting, debentures of up to \$22.3 million were approved for the Seniors Health and Wellness Village at Peel Manor. The term of the debenture will not exceed 40 years, in line with the maximum allowable term under the *Municipal Act, 2001*.

The Regional Treasurer has confirmed that the recalculation of the ARL is within the Region's limits.

## RISK CONSIDERATIONS

Taking into consideration the above borrowing requirements, debt related metrics will likely trend marginally higher in 2020/2021. Further, potential budgetary pressures that may result from legislative changes (e.g. DC Act/Bill 108) and increasing service demands on the Region and local municipalities, could cause future debt requirements to increase relative to historical trends/levels.

Should higher future borrowing requirements materialize, the Region's credit rating could come under downward pressure. With that said, prudent debt management has ensured the Region currently has the flexibility to meet potentially increased debt needs over the short term, while likely maintaining rating metrics consistent with the Region's current Triple A rating.

## CONCLUSION

To meet the funding requirements requested by the City of Mississauga, the Town of Caledon, and to fund Regional requirements, Council is requested to authorize the issuance of debentures for the Region of Peel.

*For further information regarding this report, please contact Julie Pittini, Director, Treasury Services, Ext. 7120, [Julie.pittini@peelregion.ca](mailto:Julie.pittini@peelregion.ca).*

*Authored By: Scott Hodgson, Treasury Portfolio Manager*

*Reviewed and/or approved in workflow by:*

Department Commissioner and Division Director.

Final approval is by the Chief Administrative Officer.



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N. Polsinelli, Interim Chief Administrative Officer

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**For Information**

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**REPORT TITLE:**     **Procurement Activity Report – T3 September 1 to December 31, 2019**

**FROM:**             Stephen Van Ofwegen, Commissioner of Finance and Chief Financial Officer

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**OBJECTIVE**

To provide the details of procurement activity as required by Procurement By-law 30-2018 for the third triannual period ending December 31, 2019 and to report on key highlights and outcomes achieved in 2019.

**REPORT HIGHLIGHTS**

- The Procurement By-law delegates authority to staff to manage procurement processes and to report these activities to Regional Council on a regular basis.
- During the third triannual period of 2019, the Region of Peel awarded 63 new contracts greater than \$100,000 with a total value of \$220,811,980.31.
- This report provides a summary of the Region's procurement and disposal activity for the third triannual period of 2019.
- Key highlights of the Region's procurement functions for 2019 are also provided.

**DISCUSSION**

**1. Background**

On May 10, 2018 Council enacted a new Procurement By-Law that is modernized and reflective of current public procurement trends while continuing to embody the principles of integrity, fairness, openness and transparency. Under the By-law, staff have been delegated authority to make awards of all contracts arising from competitive procurement processes, provided that the award is within budget and is being made to the best value bid. "Best value bid" is defined as the bid representing the optimal balance of technical merit and cost, determined in accordance with pre-set evaluation criteria disclosed in bid solicitation documents. Council approval is required where staff recommend that an award be made to a bidder that has not submitted the best value bid. Historically, Council approval was also required for any directly negotiated contracts that exceed \$250,000. As of January 9, 2020, Council approval is required for any directly negotiated contracts that exceed \$100,000.

The Procurement By-Law requires that staff report to Regional Council regularly on procurement activity. The purpose of this report is to provide Regional Council with a

## Procurement Activity Report – T3 September 1 to December 31, 2019

summary of the procurement activity for the third triannual period (T3) of 2019, including awards made under delegated authority. Procurement activity is reported under the following categories (definitions in connection with the terms referenced below are contained in Appendix I of this report):

- Contract Awards;
- Contracts awarded to support the Region's Digital Strategy;
- Disposal of surplus goods and equipment;
- Emergency purchases;
- Awards during Regional Council recesses;
- Non-compliance with the By-law;
- Unforeseen circumstances;
- Final contract payments related to the original purchase contract.

This report also outlines some of the key highlights attributable to the Region of Peel's procurement functions over the 2019 year.

### 2. Key Highlights for 2019

Outlined below are some of the key metrics and outcomes arising from some of the continuous improvement and modernization efforts undertaken by the Region's Procurement Division. These metrics demonstrate alignment to the service outcome "The Region of Peel is financially sustainable (to best serve the residents and businesses in Peel)."

Initiatives and Purpose	Results from 2019
<b>e-Bidding:</b> The e-Bidding system, implemented in 2018 has enabled increased competition by creating greater visibility and easier access for vendors to the Region's bidding opportunities. Eleven new vendors who had previously not participated in the Region's bidding opportunities were awarded contracts in 2019.	Combined <b>cost avoidance of \$2,330,618.78</b> , as compared against the average bid price on these contracts.
<b>Vendor Performance Management Program:</b> The program provides a uniform and transparent approach to monitor and assess vendor performance for the purposes of determining vendor eligibility to bid future contracts and to inform future contract awards. The intended outcome of the program is to enhance value for money by increasing the performance of vendors.	<b>90%</b> received an overall performance rating of "satisfactory" or better.
<b>Competitive Procurement Value:</b> This is an effective measure indicating value for money through the Region's competitive process and is calculated by measuring total savings accrued through low bid tender awards, as compared to the average bid price submitted in competitive	Overall competitive procurement value (savings) was <b>15% or \$58.3 million</b>

## Procurement Activity Report – T3 September 1 to December 31, 2019

tender processes. It is shown as a percentage of the total dollar value of all tender awards.	
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### **Additional Key Procurement Trends:**

Procurement staff regularly monitor and measure trends in procurement activity to ensure the ability to meet the growing needs of the Region's residents through the procurement of best value goods and services for Regionally-provided programs. Several trends were observed in 2019:

- A total of \$1.2 billion of goods and services procured; a 65% increase since 2015.
- A total of 852 procurement processes were undertaken; a 74% increase since 2015.
- P-Card is a cost effective payment tool whereby 38,403 transactions were completed using P-Card with a \$47 per transaction cost avoidance. This resulted in a \$2,455,656 total cost avoidance in 2019.

### **3. Procurement Activity and Disposal Summary – T3 2019**

The table below provides a summary of the procurement and disposal activity for the third triannual period of 2019 (September 1- December 31). The Procurement Activity section of the table includes information on all awarded contracts in excess of \$100,000; emergency purchases; non-compliant purchases; and awards made during periods of Regional Council recess. It also includes amendments made to existing contracts that were a result of unforeseen circumstances or were required for final payment purposes, as authorized under the Procurement Bylaw. The Procurement Activity summary excludes contract renewal activity. A detailed listing of all procurement activity is referenced in Appendix II to this report.

Under Resolution 2015-71, Council approved the Region's Digital Strategy and granted staff the authority to directly negotiate with Oracle Canada ULC, OpenText Corporation, Salesforce.com Canada Corporation and Salesforce Application Partners in order to establish fundamental platforms for the technology environment allowing the Region of Peel to rationalize its application and data footprints. In addition, authority was granted to the Commissioner of Digital and Information Services to directly negotiate with the following Salesforce business partners, BasicGov Systems Inc, Vlocity Inc, ServiceMax Inc, Informatica LLC. In accordance with Council's direction, a summary of the procurement activities is included in this report.

The Disposal activity section summarizes the proceeds or trade-in values received from the disposal of Region of Peel surplus assets. A detailed listing of the disposal activity is referenced in Appendix III to this report.

Procurement Activity	Value
Competitive contracts approved under Delegated Authority	\$212,611,595.20

## Procurement Activity Report – T3 September 1 to December 31, 2019

Non-competitive contracts approved by Council	\$7,505,495.11
Non-competitive contracts approved under Delegated Authority	\$694,890.00
Contracts awarded during Council recess	No Activity
<b>Total New Contracts Greater Than \$100,000</b>	<b>\$220,811,980.31</b>
Emergency purchases	\$245,383.00
Digital Strategy purchases	\$502,492.08
Final Contract Payments	No Activity
Unforeseen circumstances	\$218,000.00
Non-Compliant Purchases	\$74,000.00
<b>Total Activity</b>	<b>\$221,851,855.39</b>
<b>Disposal Activity</b>	
Total disposal proceeds received	<b>\$153,539.93</b>

In addition, a total of \$3,205,925.17 in contracts valued at \$100,000 and under was procured during the reported period (includes above noted emergency purchases).

## CONCLUSION

The Procurement By-Law builds trust and confidence in the stewardship of public funds with an emphasis on awarding contracts based on best value. Continuous improvement and modernization efforts undertaken in connection with the Region's Procurement program build on these principles to continually measure and assess the effectiveness of the Region's procurement program and enhance value for money. This report is submitted to summarize the Region's procurement and disposal activity for the third triannual period ending December 31, 2019 in accordance with the reporting requirements set out in the Procurement By-law, and to highlight key metrics observed during this period arising from the continuous improvement and modernization initiatives undertaken by the Region's Procurement Division.

## APPENDICES

Appendix I - Definitions  
Appendix II - Awarded Contracts  
Appendix III - Disposal

## **Procurement Activity Report – T3 September 1 to December 31, 2019**

*For further information regarding this report, please contact Natasha Rajani, Director Procurement, Ext. 4302, [natasha.rajani@peelregion.ca](mailto:natasha.rajani@peelregion.ca)*

*Reviewed and/or approved in workflow by:*

Department Commissioner and Division Director.

Final approval is by the Chief Administrative Officer.

A handwritten signature in black ink, reading "Nancy Polsinelli". The signature is written in a cursive style with a large initial "N" and a stylized "P".

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N. Polsinelli, Interim Chief Administrative Officer

## Appendix I

### Procurement Activity Report – T3 September 1 to December 31, 2019

#### Appendix I – Procurement Activity Report – Definitions

**Best value bid:** the optimal balance of technical merit and cost determined in accordance with pre-set evaluation criteria disclosed in a Bid Solicitation for the purpose of making an Award. For Requests for Tenders and Requests for Quotations, the best value bid is the lowest cost compliant Bid meeting technical specifications and qualifications. For Requests for Proposals, the best value is the highest ranked compliant Bid following the evaluation of proposals.

**Board recess purchases:** The Procurement By-law delegates authority to the Chief Financial Officer (CFO) to award contracts that are otherwise required to be awarded by the Board when there is no regular meeting of the Board scheduled during a period of time that is more than 21 days after the date of the previously scheduled regular Board meeting, where the contracts are deemed reasonably required to carry on the business of the Peel Housing Corporation.

**Competitive contracts greater than \$100,000:** These are contracts awarded to vendors as a result of a competitive process.

**Disposal proceeds:** These are proceeds received from the sale, exchange, transfer or gift of goods owned by the Region which are surplus to its needs.

**Emergency purchases:** These are contracts awarded to vendors in the event of an emergency. “Emergency” means a situation or impending situation that constitutes a danger of major proportions that could result in serious harm to persons or substantial damage to property and that is caused by the forces of nature, a disease or other health risk, an accident, or an act whether intentional or otherwise.

**Final contract payments:** These are amendments made to contracts to facilitate final payment to a vendor for additional work required in order to complete the contract. The final payment for the work exceeds the approved contract amount including the allowable amendment value in accordance with the Procurement By-law. The Procurement By-law delegates authority to the Director of Procurement to approve these final contract payments which manages payment delays to vendors on the condition that Council is provided full disclosure on all final contract payments.

**Non-competitive contracts greater than \$100,000:** These are contracts awarded to vendors as a result of a non-competitive process. It refers to the negotiation of an agreement for the purchase of goods and services where there is no open competition among or between vendors. The conditions that allow for direct negotiation are outlined in Part V Procurement Authorities and Procurement Methods of the Procurement By-law.

**Non-compliant purchases:** These are purchases made when a department has engaged a vendor to deliver goods or services without following the procurement processes required by the Procurement By-law.

**Unforeseen circumstances:** These are amendments made to contracts to facilitate nominal payments for unforeseen work. For example, a contractor must remedy an unknown pre-existing site condition in order to complete the contract. The Procurement By-



## **Appendix I**

### **Procurement Activity Report – T3 September 1 to December 31, 2019**

law delegates authority to the Director of Procurement to approve these amendments on the condition that Council is provided full disclosure on all increases resulting from unforeseen circumstances.

**Vendor of Record:** Vendor of Record (VOR) means a procurement arrangement, typically established through a competitive procurement process, that authorizes one or more qualified vendors to provide goods and/or services for a defined period with particular terms and conditions, which may include pricing, as set out in the VOR agreement. It is used for frequent purchases of a good or service and can help improve procurement efficiency by eliminating duplication of effort for similar goods or services. The Region may from time to time elect to establish a Vendor(s) of Record for the procurement of specific goods or services, and will do so in accordance with the requirements set out in Procurement Policy.

**Appendix II****Procurement Activity Report – T3 September 1 to December 31, 2019****Awarded Contracts**

<b>AWARDED CONTRACTS BID COMPETITIVELY &gt; \$100,000 - APPROVED BY DELEGATED AUTHORITY</b>					
<b>Item</b>	<b>Department</b>	<b>Document</b>	<b>Description</b>	<b>Vendor</b>	<b>Award Amount</b>
1	Corporate Services	2018-769T	Construction Of Seniors Health And Wellness Village, 525 Main Street North, City Of Brampton	Buttcon Ltd	\$115,552,000.00
2	Corporate Services	2019-382T	All Season Grounds Maintenance Services for Commercial Properties within the Region of Peel	J. Rock Landscaping; Truserve Groundscare	\$747,344.85
3	Corporate Services	2019-447P	Vehicle Wash System for Various Locations within the Region of Peel	1021350 Ontario Limited o/a Washtech	\$174,364.19
4	Corporate Services	2019-468P	Provision of Benefits Consulting Services for the Regional Municipality of Peel	Aon Hewitt Inc	\$241,000.12
5	Corporate Services	2019-543Q	Paving Replacement at 1-18 Park Estates, City of Brampton, Project 19410	South Central Inc	\$172,933.84
6	Corporate Services	2019-577Q	Interior Renovations to Region of Peel – 7120 Hurontario Street Phase 2B	2231836 Ontario Limited O/A BB Building Solutions	\$113,546.00
7	Corporate Services	2019-610T	Supply and Delivery of Fine and Graphic Paper	Staples Advantage Canada	\$200,000.00
8	Digital & Information Services	2019-537P	Power Business Intelligence Deployment for The Region of Peel	Adastra Corporation	\$310,000.00
9	Digital & Information Services	2019-505P	Supply of Maintenance and Support for PeopleSoft Software	Spyre Solutions Inc	\$640,000.00
10	Digital & Information Services; Corporate Services	2019-565P	Supply, Maintenance and Support of an Agenda Management System	eScribe Software Ltd	\$242,620.00
11	Finance	2019-503P	Facilitation and Process Documentation Services of Enterprise Asset Management Business Capabilities for the Regional Municipality of Peel	GM Blueplan Engineering Ltd	\$699,825.00
12	Health Services	2019-394T	Supply and Delivery of Dental Supplies in Public Health	Henry Schein Canada Inc	\$135,494.42
13	Health Services	2019-735Q	Supply and Delivery of Dental Mirrors for Public Health Services, Region of Peel	Henry Schein Canada Inc	\$178,298.30

**Appendix II**  
**Procurement Activity Report – T3 September 1 to December 31, 2019**

14	Human Services	2019-120P	Capacity Building Through Professional Education and Training and Continuous Quality Enhancement Program Support Services to Peel's Early Years and Child Care System	Child Development Resource Connection Peel	\$1,066,517.00
15	Human Services	2019-430P	Accredited Continuous Quality Enhancement Program Support Services for Capacity Building to Peel's Early Years and Child Care System	Child Development Resource Connection Peel	\$610,485.00
16	Public Works	2018-067T	Mainline Sanitary Sewer Cured in Place Lining on Various Streets in The Regional Municipality of Peel, Project 18-2300E	Insituform Technologies Ltd	\$1,616,909.75
17	Public Works	2019-015T	Maintenance Hole and Creek Rehabilitation Work, in the City of Mississauga	Dynex Construction Inc	\$539,996.00
18	Public Works	2019-017T	Watermain Replacement on Meyerside Drive, City of Mississauga, Project 19-1310C	Lancorp Construction Co Ltd	\$4,584,868.00
19	Public Works	2019-029T	Supply of Winter Maintenance Services on Regional Municipality of Peel Roads	720547 Ontario Inc. o/a Bennet Haulage ; A & G The Road Cleaners Ltd; Fermar Paving Limited; Melrose Paving Co. Ltd; MSO Construction Ltd; Thorntree Industries Ltd	\$3,239,589.60
20	Public Works	2019-042T	Watermain Replacement, Assignment E, City of Mississauga, Project 19-1310	D.L.S. Enterprise Inc	\$2,185,561.25
21	Public Works	2019-046P	Engineering Services for a Proposed Sanitary Trunk Sewer on Lakeshore Road West from Front Street Pumping Station to Jack Darling Pumping Station, City of Mississauga, under Capital Project 19-2215	Stantec Consulting Ltd	\$6,508,389.09
22	Public Works	2019-050T	Engineering Services for New Sanitary Sewer On Burnhamthorpe Road, Wilcox Road and Tomken Road, City of Mississauga, Project 18-2252	Cole Engineering Group Ltd	\$1,091,120.00
23	Public Works	2019-051T	Traffic Signal And Streetlighting Installations	E.C. Power & Lighting Ltd	\$1,012,121.70
24	Public Works	2019-056T	Watermain Replacement on Jayfield Road, City of Brampton, Assignment C, Project 19-1340	Rymall Construction Inc	\$2,086,082.60
25	Public Works	2019-065T	G.E. Booth Wastewater Treatment Plant (WWTP) Contract 1B – Storage Complex, Project No. 17-2926	H.I.R.A Ltd	\$8,279,850.00

**Appendix II**  
**Procurement Activity Report – T3 September 1 to December 31, 2019**

26	Public Works	2019-073T	Watermain and Sanitary Sewer Replacement on Finchley Crescent, Flavian Court and Flavian Crescent, City of Brampton, Assignment A, Assignment E, Project 19-1340	Rymall Construction Inc	\$2,783,362.70
27	Public Works	2019-106T	Rental of Equipment with Operators for Removal and Haulage of Debris, on an As Required Basis	Rafat General Contractor Inc	\$1,354,300.00
28	Public Works	2019-125T	Construction of Sanitary Sewer and Watermain on Cawthra Road, Phase 2	Technicore Underground Inc	\$27,237,165.00
29	Public Works	2019-145P	Consulting Services for Settlement Expansion Environmental Screening and Scoped Subwatershed Study	Wood Environment and Infrastructure Solutions a Division of Wood Canada Ltd	\$867,159.00
30	Public Works	2019-267T	Maintenance Hole Deficiency Repairs, Various Locations Throughout the Region of Peel, Assignment No. 1, Project 18-2307	Rockwell Site Works Inc	\$780,646.50
31	Public Works	2019-294T	Mainline Sanitary Sewer Cured in Place Lining on Various Streets in The Regional Municipality of Peel, Project 19-2300C	PipeFlo Contracting Corp	\$2,080,372.75
32	Public Works	2019-295T	Sanitary Sewer Spot Repairs on Various Streets in The Regional Municipality of Peel, Project 19-2300D	2414002 Ontario Limited O/A Onsite Sewer Services	\$1,302,532.00
33	Public Works	2019-309P	Stormwater Servicing Master Plan for Regional road infrastructure	GM Blueplan Engineering	\$666,994.99
34	Public Works	2019-317T	Watermain Installation on Hurontario Street and Mayfield Road, City of Brampton, Projects 17-1188 and 19-1370 – Phase 1	London Excavators & Trucking Ltd	\$3,737,884.98
35	Public Works	2019-320P	Engineering Services for a Schedule 'B' Municipal Class Environmental Assessment for the Expansion and Upgrades of the Elmwood Sewer Pumping Station and Associated Forcemain, Project 18-2905	GM BluePlan Engineering Ltd	\$832,545.00
36	Public Works	2019-351T	Supply of a Catch Basin Repair Truck for Public Works, Fleet Services	Rush Truck Centres of Canada Ltd	\$235,216.00
37	Public Works	2019-393T	Engineering Services for Dixie Road Watermain Replacement from Britannia Road to Hwy 401 Crossing	Cole Engineering Group Ltd	\$997,969.88

**Appendix II**  
**Procurement Activity Report – T3 September 1 to December 31, 2019**

38	Public Works	2019-410T	Geotechnical, Hydrogeological and Environmental Investigation Services in Support of Detailed Design of Watermain Replacement on Dundas Street East from Dixie Road to the East Peel Boundary, City of Mississauga, Project 18-1310C	Orbit Engineering Ltd	\$203,035.00
39	Public Works	2019-420T	Supply, Delivery, Installation and Maintenance of Biomedical Containers and Disposal of Biomedical Waste	ECS Cares Inc	\$258,342.00
40	Public Works	2019-431P	Schedule 'B' Municipal Class Environmental Assessment and Preliminary Design for Highway 50 from Mayfield Road to Healey Road, Town of Caledon	R.V. Anderson Associates Ltd	\$377,813.00
41	Public Works	2019-433P	Noise Attenuation Wall On Winston Churchill Boulevard From Royal Windsor Drive To Queen Elizabeth Way, City Of Mississauga, Project 18-4517	Stantec Consulting Ltd	\$700,742.98
42	Public Works	2019-444P	Wastewater Operations Emergency Response Plan	Calian Ltd	\$705,454.95
43	Public Works	2019-445T	Geophysical Investigation for West Trunk Diversions, City of Mississauga, Project 08-2205	Geophysique GPR International Inc	\$258,980.00
44	Public Works	2019-494P	Engineering Services for Detailed Design and Contract Administration of Sanitary Maintenance Hole Rehabilitation and Inspection	M.E. Andrews & Associates Ltd O/A Andrews Engineer	\$1,794,376.26
45	Public Works	2019-502P	Provincial Policy And Legislative Conformity Peer Review And Settlement Area Boundary Expansion Study	Hemson Consulting Ltd	\$1,045,865.00
46	Public Works	2019-509T	Rehabilitation of Dixie Road from 100m North of Derry Road to 100m North of Britannia Road, Derry Road from Cardiff Blvd to 400m East of Dixie Intersection Project 19-4670, and Intersection Improvements on Dixie Road and Drew Road Project 174270	Graham Bros	\$8,203,097.71
47	Public Works	2019-525T	Material Testing for Watetrmmain Installation in Snelgrove Phase 1, Project 17-1188	Sirati & Partners Consultants Ltd	\$126,801.00
48	Public Works	2019-540T	Supply and Delivery of Four Dump Tipper Bodies on Ford F350 Long Box Trucks for Fleet Services	Twin Equipment Ltd	\$145,744.00
49	Public Works	2019-594T	Queen Street Resurfacing – 410 North to 350m East of West Drive, Project 19-4685	Viola Management Inc	\$2,465,453.79
50	Public Works	2019-613T	Septage Wastewater Removal and Disposal from Water, Wastewater, and Waste Management Facilities within the Region of Peel	Accuworx Inc	\$250,832.00

**Appendix II**  
**Procurement Activity Report – T3 September 1 to December 31, 2019**

51	Public Works	2019-619T	Former Gas Station Site Remediation And On-Site Source Area Excavation, North East Corner Of Airport Road And King Street, Town Of Caledon	Salandria Ltd	\$234,490.00
52	Public Works	2019-719T	Supply and Delivery of Sodium Chloride Solution and Magnesium Chloride for a Two Year Period	Miller Paving Ltd	\$735,502.00
<b>TOTAL</b>					<b>\$212,611,595.20</b>

**AWARDED CONTRACTS - NON COMPETITIVE PROCESS > \$100,000 - APPROVED BY COUNCIL**

Item	Department	Document	Description	Vendor	Award Amount
1	Human Services	2019-251N	Anti-Human Sex Trafficking Pilot Program	Elizabeth Fry Society Peel-Halton	\$500,000.00
2	Human Services	2019-344N	Youth Emergency and Outreach Shelter Services	Our Place Peel	\$2,593,524.00
3	Human Services	2019-582N	Refugee Support Program	The Governing Council of the Salvation Army in Canada	\$1,566,901.11
4	Public Works	2019-590N	Processing of Blue Box Recycling Material at Disco Road Transfer Station, on an As Required Basis	City of Toronto	\$535,000.00
5	Public Works	2019-682N	Passenger Assistant Program and TransHelp trips in Caledon	Caledon Community Services	\$565,000.00
6	Public Works	2019-707N	Hanlan 2100/1800 Feedermain Condition Assessment, Project 18-1405	Pure Technologies Ltd	\$1,064,790.00
7	Public Works	2019-771N	East Brampton 1050 Feedermain Condition Assessment, Project 18-1405	Pure Technologies Ltd	\$680,280.00
<b>TOTAL</b>					<b>\$7,505,495.11</b>

**AWARDED CONTRACTS - NON COMPETITIVE PROCESS > \$100,000 - APPROVED BY DELEGATED AUTHORITY**

Item	Department	Document	Description	Vendor	Award Amount
1	Health Services	2019-427N	Hairdressing and Salon Services for the Long Term Care Division	Davis Centre LTC – Rose DiCaria; Tall Pines LTC - Ana DaCosta; Sheridan Villa LTC - Claude Bain/Shannon Plourde; Peel Manor LTC – Shelly Bennett; Malton Village LTC - Marie Mbembu Mangala	\$120,000.00
2	Health Services	2019-630N	Respiratory Services for the Region of Peel's Long Term Care Division	Praxair Canada Inc	\$104,000.00

**Appendix II**  
**Procurement Activity Report – T3 September 1 to December 31, 2019**

3	Public Works	2019-552N	Processing of Blue Box Recycling Material by York Region, on an As Required Basis	The Regional Municipality of York	\$250,000.00
4	Public Works	2019-618N	Technical Support, Parts and Repair Services for Grinder Equipment at Public Works Facilities	ACG-Envirocan	\$220,890.00

<b>TOTAL</b>					<b>\$694,890.00</b>
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**AWARDED CONTRACTS UNDER COUNCIL RESOLUTION 2015-71 (DIGITAL STRATEGY)**

Item	Department	Document	Description	Vendor	Award Amount
1	Digital & Information Services	2015-237N	Migration of Business Intelligence application to Cloud Services	Oracle Canada ULC	\$53,964.00
2	Digital & Information Services	2015-238N	Supply and Implementation of Vlocity Application for Human Services (final payment)	Vlocity Inc	\$62,931.88
3	Digital & Information Services	2019-368N	Enterprise Content Management Licenses, Maintenance and Support	Open Text Corporation	\$385,596.20

<b>TOTAL</b>					<b>\$502,492.08</b>
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**OTHER - NON-COMPLIANT PURCHASES**

Item	Department	Document	Description	Vendor	Award Amount
1	Health Services	No Document	Supply and Delivery of Hot Water Storage Tank for Malton Village Long Term Care Home  (Program staff did not realize that a separate procurement process was required to purchase a hot water storage tank and made the purchase directly from a vendor they had an existing contract with for other similar services. Procurement staff have conducted refresher training to help prevent reoccurrences.)	1081716 Ontario Ltd	\$74,000.00

<b>TOTAL</b>					<b>\$74,000.00</b>
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**OTHER - EMERGENCY PURCHASES**

Item	Department	Document	Description	Vendor	Award Amount
1	Public Works	2019-626N	Lake Ontario Shoreline Protection Design Services for Sanitary Sewer	Riggs Engineering Ltd	\$184,540.00
2	Public Works	2019-732T	Emergency Repair of 400mm Concrete Pressure Pipe Watermain	Forterra Pressure Pipe Inc	\$11,103.00

**Appendix II**  
**Procurement Activity Report – T3 September 1 to December 31, 2019**

3	Public Works	2019-812N	Elmwood Sewage Pumping Station Emergency Services	GM Blueplan Engineering Ltd	\$49,740.00
<b>TOTAL</b>					<b>\$245,383.00</b>
<b>OTHER - UNFORESEEN CIRCUMSTANCE PAYMENTS</b>					
<b>Item</b>	<b>Department</b>	<b>Document</b>	<b>Description</b>	<b>Vendor</b>	<b>Award Amount</b>
1	Corporate Services	2018-105T	Cawtha Shelter Renovations, 2500 Cawthra Road, City of Mississauga, Project E15-20517	MJK Construction Inc	\$218,000.00
<b>TOTAL</b>					<b>\$218,000.00</b>



**Appendix III**  
**Procurement Activity Report – T3 September 1 to December 31, 2019**

**Disposal Activity**

<b>DISPOSAL ACTIVITY</b>		
<b>Reporting Department/Division</b>	<b>Items Disposed</b>	<b>Total Proceeds</b>
Finance - Corporate Finance	Salvage Value on Vehicles	\$525.00
Health Services - Long Term Care	Combi Oven	\$7,500.00
Public Works - Operations Support	Water Meters	\$17,669.69
Public Works - Operations Support	Vehicles and Equipment	\$127,845.24
<b>Total Disposal Proceeds</b>		<b>\$153,539.93</b>

<b>TRADE-INS</b>		
<b>Reporting Department/Division/Document #</b>	<b>Items Traded-In</b>	<b>Trade-in Value Received</b>
Health Services - Paramedic Services	Chassis	\$500.00
Public Works - Operations Support (Document #2019-115T)	2 Compaction Transfer Trailers	\$40,600.00
<b>Total Trade-In Proceeds</b>		<b>\$41,100.00</b>

<b>DONATIONS</b>		
<b>Reporting Department/Division</b>	<b>Items Donated</b>	<b>Recipient</b>
Health Services - Paramedic Services	1 Ambulance	St. John Ambulance Peel

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**For Information**

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**REPORT TITLE: 2019 Region of Peel Employee United Way Campaign**

**FROM: Kathryn Lockyer, Acting Commissioner of Corporate Services**

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**OBJECTIVE**

To provide an update on the results of the 2019 Region of Peel Employee United Way Campaign.

**REPORT HIGHLIGHTS**

- The 2019 Region of Peel Employee United Way Campaign raised \$302,132, exceeding the \$300,000 goal.
  - Combined funds raised by the Region of Peel employees and Peel Regional Police resulted in a total contribution to United Way Greater Toronto of \$337,854.
  - The total amount of funds raised by the Region of Peel Employee United Way Campaign over the past ten years is \$3,439,099.
  - Staff will run a 2020 United Way Campaign and engage with United Way Greater Toronto to ensure continued partnership and supports for the Peel community.
- 

**DISCUSSION**

**1. Background**

United Way of Greater Toronto (UWGT) is the largest non-governmental funder and supporter of social services in the greater Toronto area. It is geographically comprised of Peel, Toronto and York regions. United Way supports local agencies to respond to local needs, reducing and preventing poverty and supporting people in crisis. UWGT has made a commitment to sustain and grow investments in Peel, including enhanced advocacy efforts and access to local research in order to better assist underserved communities.

The Region's Employee United Way Campaign supports the Region's Corporate Social Responsibility Strategy; in particular, by increasing a sense of social conscience among employees through education, volunteering and fundraising.

For more than 40 years, employees of the Region of Peel and Peel Regional Police have raised funds in support of United Way.

**2. 2019 Campaign Objectives and Strategies**

The main objectives of the 2019 Campaign were to:

## **2019 Region of Peel Employee United Way Campaign**

- Raise \$300,000;
- Increase the overall percentage of employees pledging;
- Strengthen social conscience among employees;
- Demonstrate the impact of donations on the well-being of the Peel community;
- Increase the number of employees donating at the leader-donor level; and
- Continue progress on achieving Campaign administration efficiencies.

Strategies to engage employee participation in giving and volunteering that align with Regional values and goals were fundraising sales, leadership auction, book sales, staff presentations, partnering with local non-profit agencies for Days of Caring volunteer opportunities, and featuring twelve employees in Campaign materials. A multimedia approach was used to circulate information to staff. Campaign materials were used to demonstrate the impact of donations and volunteering to creating a healthy, safe and connected community in Peel.

### **3. Campaign Committee**

The success of the Campaign is attributed to the commitment and efforts of employees from across the organization. The core Committee members, including departmental Leads and Champions helped organize events and secure pledges from their peers. The 2019 Campaign Co-Chairs were Judy Labelle and Oliviy Purakal. The Leadership Donor Co-Chairs were Sandy Viana-Tavares and Jacqueline Dixon.

### **4. Campaign Achievements**

In 2019, the Campaign increased employee engagement across the organization. The impacts of UWGT funding were showcased during the six-week pledge period. It was a challenging campaign year due to political and economic uncertainties. Despite these challenges, the employees rallied and contributed funds towards exceeding the goal. Highlights of 2019 Campaign achievements are as follows:

- The Campaign raised \$302,132, exceeding the \$300,000 goal;
- The percentage of employees pledging in 2019 was 31.7 per cent;
- 271 first-time pledgers were added in 2019;
- Sixty-three employees donated at the leader-donor level of \$1200 or above;
- Forty-seven per cent of staff opted in for the new automatic annual payroll pledge rollover option;
- The Region of Peel, including Peel Regional Police, OPSEU Local 277, 280, ONA, UFCW, CUPE 966, and Peel Regional Police Association was recognized by United Way of Greater Toronto as a Gold Level Leader at their February 5, 2020 United Way Workplace Leaders Reception;
- Combined funds raised by the Campaign and the Peel Regional Police Campaign resulted in a total contribution of \$337,854 in support of the Peel community; and
- The total amount of funds raised by the Region of Peel Employee United Way Campaign over the past ten years is \$3,439,099.

### **5. Recognition for Additional Social Responsibility Efforts by Employees**

The social responsibility approach of employees from both the Region of Peel and Peel Regional Police is demonstrated in many ways beyond the fundraising campaigns. For example, staff from all departments participated in an Acts of Kindness initiative as well as the United Way Days of Caring volunteering events.

## 2019 Region of Peel Employee United Way Campaign

Peel Paramedic Services employees, for many years have raised funds and awareness for several causes. These include breast cancer, prostate cancer, a benevolent fund, and 'Dreams Take Flight,' a wish-granting initiative for children not easily able to take a trip such as going to Disney due to medical, mental health, physical, social or emotional challenges. In 2019, Peel Paramedics continued to support these partnerships.

The 2019 fundraising efforts by Peel Regional Police included events such as a bake sale, a hockey tournament with Toronto Maple Leafs alumni Mike Pelyk, Dave Poulin and Mark Napier, parking spot raffles, chili cook-off, donation collection at a local grocery store, dress down days, collaboration with a restaurant in Square One to donate a percentage of daily proceeds, and an online auction. These events garnered great community support with many volunteers making these efforts successful.

Furthermore, many Region of Peel and Peel Regional Police employees spend their personal time volunteering and privately offer financial support within their home communities. These socially conscious commitments are acknowledged for helping to achieve the goal of building stronger communities

### 6. Next Steps

Staff will run a 2020 United Way Campaign and engage with the United Way of Greater Toronto (UWGT) to ensure continued partnership and supports for the Peel community

### CONCLUSION

As a result of the participation and generous contributions made by Region of Peel employees, the 2019 Campaign raised \$302,132. When combined with funds from Peel Regional Police, a total of \$337,854 was raised for UWGT.

The Campaign will continue in 2020 with continuing commitment and participation of employees demonstrating their sense of social responsibility to the well-being of residents across the Peel communities.

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*For further information regarding this report, please contact Aretha Adams, Acting Director Clerks, Ext. 4095, [aretha.adams@peelregion.ca](mailto:aretha.adams@peelregion.ca).*

*Authored By: Judy Labelle, Advisor Corporate Social Responsibility and Jacqueline Dixon, Co-Chair, United Way Campaign*

### ***Reviewed and/or approved in workflow by:***

Department Commissioner and Division Director.

Final approval is by the Chief Administrative Officer.



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N. Polsinelli, Interim Chief Administrative Officer



**THE REGIONAL MUNICIPALITY OF PEEL**  
**DIVERSITY, EQUITY AND ANTI-RACISM COMMITTEE**  
**MINUTES**

Members Present:	T. Awuni D. Damerla R. Deo J. Downey	N. Iannicca R. Rokerya R. Santos
Members Absent:	G.S. Dhillon J. Kovac	S. McFadden
Staff Present	N. Polsinelli, Interim Chief Administrative Officer S. Baird, Commissioner of Digital and Information Services A. Adams, Acting Commissioner of Corporate Services S. VanOfwegen, Commissioner of Finance and Chief Financial Officer P. O'Connor, Regional Solicitor A. Farr, Acting Commissioner of Public Works	J. Hastings, Acting Commissioner of Human Services C. Granger, Acting Commissioner of Health Services A. Macintyre, Deputy Clerk and Manager of Legislative Services J. Jones, Committee Clerk S. MacGregor, Legislative Assistant

**1. CALL TO ORDER**

The Region of Peel Diversity, Equity and Anti-Racism Committee met on March 5, 2020 at 9:37 a.m., in the Regional Council Chamber, 5th Floor, Regional Administrative Headquarters, 10 Peel Centre Drive, Suite A, Brampton, ON.

**2. DECLARATIONS OF CONFLICTS OF INTEREST**

Nil

**3. APPROVAL OF AGENDA**

**RECOMMENDATION:**

*That the agenda for the March 5, 2020 Diversity, Equity and Anti-Racism Committee meeting be approved.*

**4. DELEGATIONS**

Nil

## 5. REPORTS

### 5.1 Indigenous Land Acknowledgement

**(Deferred from the November 7, 2019 Diversity, Equity and Anti-Racism Committee Meeting, due to lack of quorum) (Dealt with at the December 12, 2019 Regional Council Meeting)**

This item was dealt with at the December 12, 2019 Regional Council meeting

### 5.2 Culture Strategy and Diversity and Inclusion Strategy Development

(For information) **(Deferred from the November 7, 2019 Diversity, Equity and Anti-Racism Committee Meeting, due to lack of quorum) (WITHDRAWN)**  
(Related to 5.3)

**Withdrawn**

### 5.3 Revised Culture Strategy and Diversity and Inclusion Strategy Development

(For information) (Related to 5.2)  
Presentation by Juliet Jackson, Director, Office of Culture & Inclusion

**Received**

*Councillor Damerla arrived at 9:41 a.m.*

Juliet Jackson, Director, Office of Culture and Inclusion, provided an overview of the revised Culture Strategy outlining the implementation and alignment with the Region's 20-year Strategic Plan, Corporate Social Responsibility Strategy, Psychological Health and Well-Being Strategy and the Diverse and Inclusive Workplace priorities. She provided an overview of the Diversity and Inclusion Strategy noting that key development inputs will include the 2020 Workforce Census and Employment Systems Review.

In response to a question from Councillor Santos regarding bystander training, Juliet Jackson noted that decisions, such as staff training, will be considered subsequent to the collection of empirical data and the review of organizational systemic issues.

In response to a request from Councillor Santos to consider Council's domestic violence motion (Resolution 2020-84), Juliet Jackson noted that staff will work with various community groups to address safety issues.

In response to a question from Regional Chair Iannicca regarding the collection of data and establishment of policies and procedures, Juliet Jackson stated that data collected in 2020 will be used to substantiate the current state of the organization; and that recommendations brought to the Committee and Council will seek to ensure the psychological health and well-being of everyone is paramount and preserved during the process.

In response to a question from Councillor Damerla regarding the tracking of staff statistics, Juliet Jackson noted that age and sex are currently tracked and that

the 2020 Workforce Census will provide the first opportunity to track additional information; which will be collected from staff on a voluntary basis.

Councillor Damerla requested that data presented to Council be provided in yearly segments to allow for trending analysis.

**5.4 2020 Diversity, Equity and Anti-Racism Committee Work Plan**

**RECOMMENDATION:**

*That the work plan, attached as Appendix I to the report of the Commissioner of Corporate Services, titled "2020 Diversity, Equity and Anti-Racism Committee Work Plan", be approved.*

**5.5 Peel Pride Resolution: Support for Peel Pride**

**RECOMMENDATION:**

*That the Pride Resolution 2019-712 approved by Regional Council on July 11, 2019 be rescinded and substituted with the following:*

*"Whereas, the Region of Peel recognizes Pride Month in July and is a supporter of 2SLGBTQ+ communities;*

*And whereas, symbols of Pride are a reflection of the diversity in the Region of Peel;*

*Therefore be it resolved, that the Region of Peel raise the rainbow flag annually for the month of July in recognition of Peel Pride;*

*And further, that the Region of Peel allocate funds on an annual basis, up to a maximum of \$25,000, between the Cities of Brampton and Mississauga and the Town of Caledon with each receiving up to one third of the funds;*

*And further, that the funds be applied toward visible demonstrations of Pride across the Region as determined through consultation with the communities and staff of each respective municipality;*

*And further, that visible demonstrations may include but are not limited to flags, murals and crosswalks;*

*And further, that funds will not be used for entertainment or event purposes."*

**6. COMMUNICATIONS**

**6.1 Rodel Imbarlina-Ramos, Director, Peel Newcomer Strategy Group**

Letter dated October 28, 2019, Providing a Copy of the Peel Newcomer Strategy Group's 2019 Report on Peel Newcomers (Receipt recommended) **(Deferred from the November 7, 2019 Diversity, Equity and Anti-Racism Committee Meeting, due to lack of quorum)**

**Received**

In response to a question from Councillor Santos regarding the temporary housing of refugees at an establishment, in Brampton, Ward 1, known for human trafficking behavior, Juliet Jackson, Director, Office of Culture and Inclusion, stated that the information will be taken under consideration by staff.

**7. IN CAMERA MATTERS**

Nil

**8. OTHER BUSINESS**

Nil

**9. NEXT MEETING**

The next meeting of the Diversity, Equity and Anti-Racism Committee is scheduled for June 18, 2020 at 9:30 a.m. to 11:00 a.m. in the Council Chamber, 5th floor, Regional Administrative Headquarters, Suite A, 10 Peel Centre Drive, Brampton, Ontario.

Please forward regrets to Jill Jones, Committee Clerk, at (905) 791-7800 ext. 4330 or at [jill.jones@peelregion.ca](mailto:jill.jones@peelregion.ca).

**10. ADJOURNMENT**

The meeting adjourned at 10:13 a.m.





**THE REGIONAL MUNICIPALITY OF PEEL  
GOVERNMENT RELATIONS COMMITTEE  
MINUTES**

Members Present:	P. Brown B. Crombie S. Dasko J. Downey N. Iannicca	J. Innis K. Ras R. Santos P. Vicente
Members Absent:	G.S. Dhillon A. Groves	M. Palleschi A. Thompson
Staff Present	N. Polsinelli, Interim Chief Administrative Officer S. Baird, Commissioner of Digital and Information Services A. Adams, Acting Commissioner of Corporate Services S. VanOfwegen, Commissioner of Finance and Chief Financial Officer P. O'Connor, Regional Solicitor S. Ganesh, Acting Chief Planner	A. Farr, Acting Commissioner of Public Works J. Hastings, Acting Commissioner of Human Services C. Granger, Acting Commissioner of Health Services A. Macintyre, Deputy Clerk and Manager of Legislative Services S. Valteau, Committee Clerk S. MacGregor, Legislative Assistant

**1. CALL TO ORDER**

The Region of Peel Government Relations Committee met on March 5, 2020 at 11:03 a.m., in the Regional Council Chamber, 5th Floor, Regional Administrative Headquarters, 10 Peel Centre Drive, Suite A, Brampton, ON.

**2. DECLARATIONS OF CONFLICTS OF INTEREST**

Nil

**3. APPROVAL OF AGENDA**

*That the agenda for the March 5, 2020 Government Relations Committee meeting, be approved.*

**4. DELEGATIONS**

Nil

## 5. GOVERNMENT RELATIONS UPDATE

Discussion led by Keith Medenblik, Manager, Strategic Public Policy and External Relations

**Received**

Keith Medenblik, Manager, Strategic Public Policy and External Relations, provided an overview of the Region's key Council endorsed advocacy priorities and themes, the Provincial and Federal pre-budget submissions, emerging trends and key policy developments.

Councillor Santos requested that local Members of Parliament receive copies of funding applications sent to the Ministries on behalf of the Region of Peel. She stated that it would be a beneficial practice to inform the Ministers so that they can advocate on behalf of the Region.

Councillor Dasko inquired as to whether the Provincial and Federal Budgets had identified a theme toward green environments. Keith Medenblik confirmed that green environments are one of the themes indicated by the Federal Finance Minister.

## 6. REPORTS

### 6.1 Update on the Region's Advocacy Priorities

(For information)

**Received**

*Councillor Crombie arrived at 11:18 a.m.*

Councillor Ras suggested that the Region of Peel take a different approach when bringing priorities forward at the Association of Municipalities of Ontario (AMO) Annual Conference by focusing on one or two priorities and presenting potential solutions. She stated that it is an opportunity to demonstrate leadership by having more meaningful solution-based conversations.

Councillor Innis suggested focusing on priorities that can be advanced rather than raising priorities that have been raised previously.

### 6.2 2020 Association of Municipalities of Ontario (AMO) Annual Conference

*That the approach outlined in the report of the Acting Commissioner of Corporate Services, titled "2020 Association of Municipalities of Ontario (AMO) Annual Conference," be endorsed.*

## 7. COMMUNICATIONS

### 7.1 2020 Region of Peel Federal Pre-Budget Submission

(Receipt recommended)

**Received**

**7.2 2020 Region of Peel Provincial Pre-Budget Submission**

(Receipt recommended)

**Received**

**7.3 February 2020 MP/MPP Advocacy Update**

(Receipt recommended)

**Received**

**8. IN CAMERA**

Nil

**9. OTHER BUSINESS**

Nil

**10. NEXT MEETING**

The next meeting of the Government Relations Committee is scheduled for Thursday, June 18, 2020 at 11:00 a.m., Regional Administrative Headquarters, Council Chamber, 5th floor, 10 Peel Centre Drive, Suite A, Brampton, ON.

Please forward regrets to Sabrina Valteau, Committee Clerk, (905) 791-7800, extension 4320 or at [sabrina.valteau@peelregion.ca](mailto:sabrina.valteau@peelregion.ca).

**11. ADJOURNMENT**

The meeting adjourned at 11:25 a.m.

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**REPORT TITLE:**      **Regional Role to Support Alternate Care Sites in Peel**

**FROM:**                      Nancy Polsinelli, Interim Chief Administrative Officer

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## **RECOMMENDATION**

**That efforts underway to work collaboratively with local community and health sector partners in the planning and development of temporary alternate care sites, as needed, in preparation for the predicted surge of COVID-19 patients in Peel, be endorsed;**

**And further, that the Interim Chief Administrative Officer for the Regional Municipality of Peel be authorized to direct, through the Regional Emergency Operations Centre, staffing and resources within the current Council approved 2020 Operating Budget, as required and available, to assist local community and health sector partners with the development and operations of temporary alternate care sites.**

## **REPORT HIGHLIGHTS**

- As community transmission of COVID-19 in Peel increases, and based on current modelling, local area hospitals and community partners are preparing to respond to a surge of patients.
- In response to this, the provincial government has released *Ontario's Action Plan: Responding to COVID-19* with specific investments to assist hospital and other community partners in responding to surge capacity pressures.
- Locally, hospital partners in Peel have announced plans to develop temporary alternate care sites to respond to capacity challenges.
- While details on surge capacity planning continue to evolve, the Regional Emergency Operations Centre (REOC) has been working with community partners to identify needs and opportunities to provide a coordinated Regional response.
- In anticipation of supports required to plan, develop and operationalize temporary alternate care sites, several key roles have been identified where the Region has the expertise to offer support, if capacity is available.
- Coordinated through the REOC, these roles will be balanced with internal needs to maintain the Region's core business functions and staff capacity at the forefront, while also supporting emerging community needs.

---

## **DISCUSSION**

### **1. Background**

With both a confirmed increase in community transmission of COVID-19 in Peel and projected trends gathered through predictive analytics, local area hospitals are expecting to see a surge in patients with severe symptoms requiring intensive care based on observed admission rates. Hospitals are seeking to maximize their capacity to care for COVID-19 patients by adding beds and associated equipment and staffing, while minimizing exposure

## Regional Role to Support Alternate Care Sites in Peel

risks to non-COVID-19 patients, frontline healthcare workers, and other members of the community.

To assist hospitals and other community partners, the provincial government released *Ontario's Action Plan: Responding to COVID-19 (March 2020 Economic and Fiscal Update)*, which outlined specific investments to respond to the COVID-19 outbreak. More specifically, the Province allocated \$935 million to the hospital sector, including \$594 million to accelerate progress on the government's commitment to address capacity issues. Provincial investments also include \$341 million for an additional 1,000 acute care beds, 500 critical care beds and more assessment centers across the Province.

Further, the Ministry of Health has provided guidance and approvals to public hospitals to use temporary alternate care facilities or sites to provide care to lower acuity patients and minimize transmission of COVID-19. In response, the Ontario Health Central Region (which serves Peel as well as other neighbouring municipalities) has determined that, based on available space, hospitals can add an additional 416 acute care beds, 184 rehabilitation beds and 474 intensive care unit (ICU) beds. Further, the Central Region has estimated that an additional 364 long-term care beds could be created with an additional 69 short-stay beds transitioning to long-term care beds. Locally, William Osler Health System and Trillium Health Partners have projected the need for over 1,000 additional bed spaces across both systems and have announced plans to proceed with the building of temporary modular buildings on hospital grounds.

## 2. Findings

Following the activation of the Regional Emergency Operations Centre (REOC) on March 10, 2020, several Regional Task Forces and community response planning tables have been established to support business continuity planning for the delivery of the Region's essential services, while also providing leadership and support to emerging needs from community partners. Through these partnerships, the Region has extended an offer to all three local hospitals (Trillium Health Partners, William Osler Health System, Headwaters Health Care Centre) to discuss what role(s) the Region could support in the planning and operation of temporary alternate care sites.

As community needs evolve, temporary alternate care sites could extend beyond the hospital setting, including addressing surge capacity pressures for individuals living in long-term care homes, homeless shelters or those seeking alternate level of care options (such as those experiencing milder symptoms of non-COVID-19 related health needs).

In addition, discussions with local hospital leadership has considered the potential need to house health care workers at temporary locations to mitigate the risk of transmission to families and provide a place for rest and recuperation, as has been done in other jurisdictions. Similarly, temporary respite or housing options are being developed for consideration to support Regional staff, to minimize risk for transmitting COVID-19 in their homes and community.

Anticipating these pressures, the Region has identified key roles to offer support in the development of temporary alternate care sites across a variety of sectors. These roles, outlined below, have been identified based on asset-mapping of existing skills, resources and expertise of Regional staff. The Region's role builds on recent efforts to establish the Homeless Isolation and Recovery Program in Peel, and the preparedness planning activities completed last summer in support of potentially hosting evacuees from fire-threatened northern Ontario communities.

## **Regional Role to Support Alternate Care Sites in Peel**

Potential roles to support with the development of temporary alternate care sites include:

- along with Ontario Health Central Region, assisting with assessing suitable locations (based on sector-specific needs) and providing assistance with negotiations for occupancy and licensing agreements on behalf of community partners and/or the Province as a tenant;
- assisting with planning new and innovative models of care and facilitating collaboration among partners (including Ontario Central Health Region), building on a broad network of relationships;
- supporting with land use planning, infrastructure development and procurement support in the development of new temporary alternate care sites; and
- leveraging capital planning, asset management, contract development, vendor management and project management experience.

As temporary alternate care sites become fully operationalized, additional roles could include:

- delivering non-urgent transportation services through dedicated TransHelp buses to and from temporary alternate care sites;
- expanding the scope of practice for Peel Paramedics to deliver community paramedicine that could serve as an extension of the Home and Community Care sector in relation to assessment, testing, triage and symptom management; and
- leveraging, where appropriate, volunteer resources through the Region's Volunteer Resources Program, as a talent pool for additional support once redeployment efforts have been exhausted.

These opportunities will be monitored and coordinated through the REOC to ensure the Region's core business functions are maintained while effectively supporting partner organizations in addressing emerging community needs.

## **RISK CONSIDERATIONS**

As a leader in the community, there is an urgency for the Region to work collaboratively with community partners to appropriately plan and coordinate collective action for COVID-19 response in Peel. However, this urgency must be balanced with internal resourcing needs required to deliver essential services to the community, such as Public Health, Long-Term Care, Paramedic Services, Housing and Homelessness Services, Social Assistance, Emergency Child Care, Water and Wastewater Services, Waste Management and others. Efforts to redeploy staff to assist with over-extended program areas has commenced through internal business continuity planning.

Balancing internal needs, such as long-term care, housing programs and shelter services, with broader community needs will be reviewed by the REOC, to ensure the Region's resources are being utilized effectively and efficiently to support the Peel community.

The evolving impacts of the pandemic require all levels of government and all public sector partners to work collectively on innovative and effective solutions, but the impact to Regional services and staff capacity must be continually monitored to avoid over-extension and burnout. Regular communication and engagement of leadership through the REOC provide opportunities to continuously review roles and responsibilities and manage risks.

## Regional Role to Support Alternate Care Sites in Peel

### FINANCIAL IMPLICATIONS

At the time this report was written, there has been no request from local hospitals or other community partners for financial support in developing temporary alternate care sites. More appropriately, the Region may have the opportunity to provide support through in-kind staff to plan, develop and operationalize the temporary alternate care sites. As these resources are already part of the current Council approved 2020 Operating Budget, there would be no net financial impact resulting from this support. Additional costs that may be incurred in responding to emerging needs arising from the COVID-19 pandemic will be tracked and reported to Council.

### CONCLUSION

Through the REOC, the Region will continue to provide leadership and support to local hospital and community partners in responding to the COVID-19 pandemic. Regional staff are well-equipped with skills and expertise to offer additional support, if capacity is available. Ongoing collaboration through the REOC will strengthen a collaborative and collective response for the Peel community in this critical time to respond to predicted surge pressures throughout the community.

---

*For further information regarding this report, please contact Brian Laundry, Director, Strategic Policy and Performance, Ext. 2514, [Brian.Laundry@peelregion.ca](mailto:Brian.Laundry@peelregion.ca).*

*Authored By: Khanh Dang & Niyati Salker, Strategic Policy & Performance, Health Services*

### ***Reviewed and/or approved in workflow by:***

Department Commissioner, Division Director, Financial Support Unit and Legal Services.

Final approval is by the Chief Administrative Officer.



---

N. Polsinelli, Interim Chief Administrative Officer

**From:** Hon. Greg Rickford and Hon. Bill Walker <[energy@ontario.ca](mailto:energy@ontario.ca)>  
**Sent:** March 6, 2020 12:22 PM  
**To:** ZZG-Chair <[zzg-chair@peelregion.ca](mailto:zzg-chair@peelregion.ca)>  
**Subject:** Letter from the Minister of Energy, Northern Development and Mines, and the Associate Minister of Energy

**Ministry of Energy,  
Northern Development  
and Mines**

**Ministère de l'Énergie,  
du Développement du Nord  
et des Mines**

Office of the Minister

Bureau du ministre

Office of the Associate  
Minister of Energy

Bureau du ministre associé de  
l'Énergie

77 Grenville Street  
10th Floor  
Toronto ON M7A 2C1  
Tel.: 416-327-6758

77, rue Grenville  
10e étage  
Toronto ON M7A 2C1  
Tél. : 416 327-6758



March 6, 2020

Mr. Nando Iannicca  
Chair  
Regional Municipality of Peel  
[chair@peelregion.ca](mailto:chair@peelregion.ca)

Dear Mr. Iannicca:

We are pleased to be writing you today to share news of the next step in our government's plan to expand natural gas access to thousands of households, businesses and Indigenous communities throughout rural and northern Ontario.

For the average residential consumer, switching to natural gas from electric heat, propane or oil could result in savings between \$800 and \$2,500 per year on their heating costs. The switch to natural gas can also lead to reductions in greenhouse gas emissions.

The Natural Gas Expansion Support Program was created to help extend access to natural gas to unserved communities across the province, providing access to clean and affordable fuel. Several projects were selected under the first phase of the program, with construction well underway in Southern Bruce, starting on Scugog Island, and completed in Chatham-Kent and the Chippewas of the Thames First Nation.

REFERRAL TO \_\_\_\_\_  
RECOMMENDED  
DIRECTION REQUIRED \_\_\_\_\_  
RECEIPT RECOMMENDED ☒



Building on these successful projects, we are launching the next phase of our plan to support additional natural gas expansion projects, and will make up to \$130 million available over the three-year period from 2021 to 2023.

In December 2019 our government asked the Ontario Energy Board (OEB) to collect information about natural gas expansion opportunities across Ontario and develop a report on submitted projects. On March 5, 2020, the OEB began accepting proposals from natural gas utilities for potential expansion projects.

If you are interested in being considered for a project in your community, we encourage you to reach out to your local regulated natural gas provider. You can learn more about the proposal process for natural gas providers at [www.oeb.ca/industry/policy-initiatives-and-consultations/potential-projects-expand-access-natural-gas](http://www.oeb.ca/industry/policy-initiatives-and-consultations/potential-projects-expand-access-natural-gas).

The OEB will deliver its report by August 2020, after which our government will make a final decision on future expansion projects eligible to receive support. For more information about the Natural Gas Expansion Support Program, please visit [www.ontario.ca/page/natural-gas-expansion-support-program](http://www.ontario.ca/page/natural-gas-expansion-support-program).

Thank you for working with your local natural gas provider to help make life more affordable for families and businesses, and your community more attractive for economic development opportunities.

Sincerely,

A handwritten signature in dark ink, appearing to read "Greg Rickford". The signature is fluid and cursive, with the first name "Greg" and last name "Rickford" clearly distinguishable.

The Honourable Greg Rickford  
Minister of Energy, Northern  
Development and Mines

A handwritten signature in dark ink, appearing to read "Bill Walker". The signature is fluid and cursive, with the first name "Bill" and last name "Walker" clearly distinguishable.

The Honourable Bill Walker  
Associate Minister of Energy



7<sup>th</sup> Floor, Frost Building South  
7 Queen's Park Crescent  
Toronto ON M7A 1Y7  
Telephone: 416-325-0400

7<sup>e</sup> étage, Édifice Frost Sud  
7 Queen's Park Crescent  
Toronto ON M7A 1Y7  
Téléphone: 416-325-0400

**RECEIVED**  
**March 25, 2020**

REGION OF PEEL  
OFFICE OF THE REGIONAL CLERK

March 25, 2020

Dear Head of Council:

I want to take this opportunity to thank you for all the work you are doing as local leaders in protecting the health and well-being of your communities. I am also writing to provide an update on the government's plan to respond to COVID-19, and the actions that we will be taking to further protect Ontarians.

Today, I released *Ontario's Action Plan: Responding to COVID-19 (March 2020 Economic and Fiscal Update)*. The government's action plan is a first step in its response to COVID-19, and includes \$7 billion in additional resources for the health care system and direct support for people, jobs and employers. We will also make available \$10 billion in support for people and businesses through tax and other deferrals to improve their cash flow, protecting jobs and household budgets.

This \$17 billion response is a critical first step to ensure our health care system, communities and economy are positioned to weather the challenges ahead.

During this challenging time, I understand that municipal governments need to focus their attention on critical public health initiatives and other efforts to manage the local response to the COVID-19 outbreak.

The government has received input from municipal leaders, including AMO's president, that the reassessment should be delayed to provide much-needed stability to property owners and municipalities. That is why the government will also be postponing the property tax reassessment for 2021. This means that assessments for 2021 will continue to be based on the same valuation date that was in effect for 2020, providing stability for Ontario's property taxpayers and municipalities.

The Province recognizes that many residents and businesses are facing challenges in making their scheduled property tax payments. I understand that many municipalities are considering or have already announced plans to allow their residents and businesses to defer their property tax payments.

.../cont'd

REFERRAL TO \_\_\_\_\_  
RECOMMENDED  
DIRECTION REQUIRED \_\_\_\_\_  
RECEIPT RECOMMENDED ☒

In order to support and encourage these actions, the government is deferring the property tax payments that municipalities make to school boards by 90 days. This is consistent with requests that we have heard from a number of municipalities.

Deferring the upcoming quarterly (June 30) municipal remittance of education property tax to school boards by 90 days will provide municipalities the flexibility to, in turn, provide over \$1.8 billion in property tax deferrals to residents and businesses. In addition, the government is also deferring the following quarterly (September 30) municipal remittance of education property tax to school boards by 90 days.

As we work with our municipal partners to help stop the spread of COVID-19, we are providing nearly \$250 million of direct support that will assist municipalities in their efforts.

Further details on the property tax measures noted above will be provided to your municipal treasurers shortly through a letter from Allan Doheny, Assistant Deputy Minister, Provincial Local Finance Division.

The government is taking steps to lessen the burden for families, businesses and communities. I look forward to continuing to work in partnership with municipalities as we enhance our efforts to contain the spread of COVID-19, protect public health, support Ontario businesses and to weather the challenges ahead.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rod Phillips', with a long, sweeping horizontal stroke extending to the right.

Rod Phillips  
Minister of Finance

- c: The Honourable Steve Clark, Minister, Ministry of Municipal Affairs and Housing  
Greg Orenacsak, Deputy Minister, Ministry of Finance  
Kate Manson-Smith, Deputy Minister, Ministry of Municipal Affairs and Housing  
Allan Doheny, Assistant Deputy Minister, Provincial-Local Finance Division,  
Ministry of Finance

**Ministry of Finance**

Provincial-Local  
Finance Division  
10<sup>th</sup> Floor  
777 Bay Street  
Toronto ON M5G 2C8

Tel.: 416 327 0264  
Fax.: 416 325 7644

**Ministère des Finances**

Division des relations provinciales-  
municipales en matière de finances  
10<sup>e</sup> étage  
777 rue Bay  
Toronto ON M5G 2C8

Tél. : 416 327 0264  
Téléc.: 416 325 7644



**RECEIVED**  
**March 25, 2020**

REGION OF PEEL  
OFFICE OF THE REGIONAL CLERK

March 25, 2020

Dear Municipal Treasurer / Clerk-Treasurer:

I am writing to follow up on the Minister of Finance's letter that was sent to your Head of Council today by providing you with further details on a number of property tax initiatives that were announced in *Ontario's Action Plan: Responding to COVID-19 (March 2020 Economic and Fiscal Update)*.

**Deferral of Education Property Tax Remittance**

The Province recognizes that many residents and businesses are facing challenges in making their scheduled property tax payments. We have been working closely with municipalities as they introduce measures to provide property tax relief, for example, by allowing taxpayers to defer property tax payments. In particular, we have been having discussions with members of the Property Assessment and Taxation Review Municipal Advisory Committee regarding potential measures.

In order to support and encourage municipal tax relief measures, the government announced that it is deferring the property tax payments that municipalities make to school boards by 90 days. This is consistent with requests that we have received from a number of municipalities and municipal organizations.

The Minister of Finance has announced the deferral of the upcoming quarterly (June 30) municipal remittance of education property taxes to school boards, as well as the deferral of the September 30 quarterly municipal remittance to school boards. Deferring these payments by 90 days each will provide municipalities the flexibility to, in turn, provide property tax deferrals to local residents and businesses.

To ensure this deferral does not have a financial impact on school boards, the Province will adjust payments to school boards to offset the deferral.

REFERRAL TO \_\_\_\_\_

RECOMMENDED

DIRECTION REQUIRED \_\_\_\_\_

RECEIPT RECOMMENDED ☒ \_\_\_\_\_



## **2021 Reassessment**

The government will also be postponing the planned property tax reassessment for 2021, reflecting input that has been received from a number of municipal leaders. This will ensure that municipal governments are able to focus their attention on critical public health initiatives and other efforts to manage the local response to the COVID-19 outbreak. Postponing the reassessment will also provide stability for Ontario's property taxpayers and municipalities.

Postponing the reassessment means that property assessments for the 2021 taxation year will continue to be based on the same valuation date that was in effect for the 2020 taxation year. The Municipal Property Assessment Corporation (MPAC) will continue to maintain the assessment roll and ensure that it is updated to reflect changes such as new construction.

As part of our ongoing consultations with municipalities and taxpayers through the Property Assessment and Taxation Review, we will be discussing potential approaches for the next reassessment. The focus will be on maintaining stability for property owners and municipalities.

## **Appeal Deadlines**

In addition, I want to make you aware that the government has issued a regulation under the *Emergency Measures and Civil Protection Act* which suspends the application of limitation periods and related deadlines under provincial legislation for the duration of the current emergency period. As a result, the deadlines for submitting Requests for Reconsideration (RfRs) to MPAC and appeals to the Assessment Review Board (ARB) will be extended until after the emergency declaration is lifted.

Information on the deadline extension for RfRs is posted on MPAC's website. Property owners who have questions regarding how the deadline extension may apply to the circumstances of their specific RfR or appeal should contact MPAC or the ARB.

## **Additional Support for Municipalities**

As noted in the Minister of Finance's letter to your Head of Council, as we work with our municipal partners to help stop the spread of COVID-19, the government is providing nearly \$250 million of direct support that will assist municipalities in their efforts.

As the COVID-19 outbreak continues to evolve, we will continue to work closely in partnership with municipalities to ensure stability for Ontario's property tax system.

If you have any questions related to the property tax decisions noted above, please contact Chris Broughton, Director of the Property Tax Policy Branch at [Chris.Broughton@ontario.ca](mailto:Chris.Broughton@ontario.ca) or 416-455-6307.

Sincerely,

A handwritten signature in black ink, appearing to read 'Allan Doheny', with a stylized, cursive script.

Allan Doheny  
Assistant Deputy Minister

c: Greg Orencsak, Deputy Minister, Ministry of Finance  
Kate Manson-Smith, Deputy Minister, Ministry of Municipal Affairs and Housing

**Ministry of Health**

Office of Chief Medical Officer of  
Health, Public Health  
393 University Avenue, 21<sup>st</sup> Floor  
Toronto ON M5G 2M2

Tel.: 416 212-3831  
Fax: 416 325-8412

**Ministère de la Santé**

Bureau du médecin hygiéniste  
en chef, santé publique  
393 avenue University, 21<sup>e</sup>  
étage  
Toronto ON M5G 2M2

Tél. : 416 212-3831  
Téléc. : 416 325-8412

**RECEIVED**

**April 2, 2020**

REGION OF PEEL

OFFICE OF THE REGIONAL CLERK

April 2, 2020

**MEMORANDUM**

REFERRAL TO \_\_\_\_\_  
RECOMMENDED \_\_\_\_\_  
DIRECTION REQUIRED \_\_\_\_\_  
RECEIPT RECOMMENDED ☒ \_\_\_\_\_

**TO:** Board of Health Chairs  
Medical Officers of Health  
President, Association of Local Public Health Agencies

**RE:** Emergency Order to Support Public Health Units with Human Resource Capacity

The government has enacted a new Emergency Order (EO) under Section 7.0.2 (4) of the *Emergency Management and Civil Protection Act* (EMCPA) to enhance public health human resources capacity specific to COVID-19. This order is valid for 14 days unless revoked or renewed in accordance with the EMCPA.

The temporary EO gives boards of health the authority and flexibility to make human resource decisions as necessary to respond to, prevent, and alleviate the outbreak of COVID-19, despite any collective agreements in place.

The order includes authority for measures such as: redeploying staff within different locations of the public health unit; employing extra part-time staff, other temporary staff, or contractors, including for the purposes of performing bargaining unit work; and using volunteers to perform work, including to perform bargaining unit work.

The EO can be found here:

- EN: <https://www.ontario.ca/laws/regulation/r20116>
- FR: <https://www.ontario.ca/fr/lois/reglement/r20116>

The order is intended to support adequate resourcing of public health units to respond to COVID-19, by expanding capacity urgently to implement critical public health functions, such as case and contact management.

As the emergency measures in question may involve the temporary suspension of terms set out in your collective agreements, I strongly recommend that you engage in good faith with your bargaining agents in conjunction with the measures. If feasible, engagement could

include advance notice to and consultation with bargaining agents. If advance notice and/or consultation is not feasible in your particular circumstances, bargaining agents should be provided with notice upon adoption of the measures and should be informed that you seek to maintain a dialogue with them for their input and feedback with respect to the measures for your consideration in good faith in so far as the exigencies of the situation permit.

Please contact Chris Harold, A/Manager, Integrated Strategy and Policy Coordination, at [chris.harold@ontario.ca](mailto:chris.harold@ontario.ca) or Colleen Kiel, Director, Strategy and Planning at [colleen.kiel@ontario.ca](mailto:colleen.kiel@ontario.ca) if you have any questions or would like additional guidance on implementation of the measures in this order.

The public health sector is undertaking incredible efforts to respond to this emergency in Ontario. Thank you for your action and commitment.

Yours truly,



David C. Williams, MD, MHSc, FRCPC  
Chief Medical Officer of Health

cc: Alison Blair, Assistant Deputy Minister, Emergency Health Services and Public Health  
Modernization Lead  
Association of Municipalities of Ontario  
Chief Administrative Officers and Clerks of Ontario's 444 municipalities



## Notice of Motion



**Agenda Number:** 20.1

**Date:** April 9, 2020

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**Moved by** Councillor Medeiros  
**Seconded by** Councillor Parrish

Whereas, at the March 26, 2020, Special Regional Council meeting the report titled, "Supporting the Region of Peel's Community Agencies During the COVID-19 Pandemic" was approved to increase Community Investment Program grant funding by \$1,000,000, from existing working fund reserves, to support emergency grant payments, on a one time basis, to Community Agencies;

And whereas, the need from the Community Agencies is anticipated to extend beyond the \$1,000,000;

And whereas, the Ministry of Municipal Affairs and Housing has advised that the Region of Peel will receive \$5,988,400 for the 2020-21 Social Support Relief Fund;

And whereas, Service Canada has advised that the Region of Peel will receive an additional \$918,019, for the Reaching Home Program, as well as \$4,928,602 for an incremental funding allocation under Canada's COVID-19 economic response plan for homelessness for 2020-21;

And whereas, a report will be brought forward to the April 23, 2020 Regional Council meeting, to outline and request the authority required to enter into funding agreements with the Provincial and Federal governments;

And whereas, there is a need to bridge the timing gap for funding prior to the aforementioned agreements being entered into;

Therefore be it resolved, that the Commissioner of Human Services, Commissioner of Health Services, Director of Community Partnerships and/or Director of Seniors Services Development be granted authority to continue to receive and process applications to the COVID-19 Emergency Response Fund through the Community Investment Program, beyond the original \$1,000,000 allocation, not solely on a one time basis to any specific agency, and to execute grant agreements to disburse the funding on business terms satisfactory to the Commissioner of Human Services and/or the Commissioner of Health Services, and on legal terms satisfactory to the Regional Solicitor.

**Carried**

**Lost**

**Received**

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Regional Chair

THE REGIONAL MUNICIPALITY OF PEEL

BY-LAW NUMBER 30-2020

**A by-law to adopt estimates of all sums required during the year 2020 for the purposes of the Regional Corporation and to provide a general levy and special levies on lower-tier municipalities, and to elect to adjust the total assessment for property in a property class with changes to the tax roll for 2019 resulting from various prescribed events.**

WHEREAS the Regional Corporation is required by Section 289(1) of the *Municipal Act, 2001*, as amended, S.O. 2001, c. 25 (hereinafter referred to as the "Act") to adopt yearly estimates of all sums required during the year for the purposes of the Regional Corporation, including the sums required by law to be provided by the Regional Council for any local boards of the Regional Corporation;

AND WHEREAS, Section 311 of the *Act* contemplates that a general upper-tier levy will be raised in each year and that a special upper-tier levy or special upper-tier levies (collectively the "Levy") may be raised in each year on some or all property in the upper-tier municipality rateable for upper-tier purposes;

AND WHEREAS, the Council of the Regional Corporation has chosen to delegate to the councils of the lower-tier municipalities its authority to establish tax ratios for both regional and municipal purposes, in accordance with By-law 1-2020;

AND WHEREAS, such delegation effectively prevents the Council of the Regional Corporation from directing the council of each lower-tier municipality to levy a separate specified tax rate in order to raise the general upper-tier levy and any special upper-tier levy as otherwise contemplated in Section 311 of the *Act*;

AND WHEREAS, Sub-sections 311(11) and (12) of the *Act* provide that the Council of the Regional Municipality of Peel shall ascertain and by by-law direct what portion of the aforesaid amounts shall be levied against and in each lower-tier municipality, and may so require on or before specified dates;

AND WHEREAS, the cost of policing will be allocated so that the Cities of Mississauga and Brampton will be levied for the costs of the Peel Regional Police, as well as for any costs of grants for policing at community events in those municipalities, with the allocation of costs to be levied on each municipality's pro rata share of the combined transition ratio weighted assessment for the two municipalities in accordance with the foregoing authority and in accordance with Ontario Regulation 103/09, as amended by Ontario Regulation 119/10;

**By-law Number 30-2020**

AND WHEREAS, the Town of Caledon will be assessed the full cost of providing municipal policing services for the Town by the Ontario Provincial Police in accordance with the foregoing authority;

AND WHEREAS, the cost of waste management will be allocated to the Cities of Mississauga and Brampton and the Town of Caledon based on the relative lower-tier municipal household counts according to the annual assessment roll data provided by the Municipal Property Assessment Corporation;

AND WHEREAS, the Council of the Regional Corporation has adopted By-law 75-2019 which enacted an Interim Levy from the lower-tier municipalities for the year 2020;

AND WHEREAS, subsection 12 (3.1) of Ontario Regulation 73/03 as amended, provides that a municipality, other than a lower-tier municipality may pass a by-law in a year opting to have subsections 12 (3.2) to (3.4) apply for the year;

AND WHEREAS, subsection 12 (3.1.1) of Ontario Regulation 73/03 as amended, provides that before passing a by-law under subsection 12 (3.1), a municipality shall send a copy of its projected calculations for the year under subsections 12 (3.2) to (3.4) to the Minister of Finance;

AND WHEREAS, the Council of the Regional Corporation deems it desirable that subsections 12 (3.2), (3.3) and (3.4) of Ontario Regulation 73/03 as amended apply for the year;

AND WHEREAS, the Council of the Regional Corporation by resolution passed on April 9, 2020 authorized the enactment of this by-law;

NOW THEREFORE, the Council of the Regional Corporation enacts as follows:

1. That pursuant to subsection 12(3.1) of Ontario Regulation 73/03 as amended, subsections 12 (3.2)-(3.4) of that regulation apply to the 2020 taxation year.
2. That a general upper-tier levy in the sum of \$560,673,117 be levied against the lower-tier municipalities and that the lower-tier municipalities do pay the following apportionment of that total:

City of Mississauga	\$ 329,202,662
City of Brampton	197,021,229
Town of Caledon	<u>34,449,226</u>
<b>Total</b>	<b><u>\$ 560,673,117</u></b>

**By-law Number 30-2020**

3. That special upper-tier levies for Peel Regional Police purposes in the Cities of Mississauga and Brampton (as well as for any grant costs for policing at community events in those municipalities) and for Ontario Provincial Police purposes in the Town of Caledon in a total amount of \$458,600,449 be levied against the lower-tier municipalities and that the lower-tier municipalities do pay the following:

City of Mississauga	\$ 279,046,052
City of Brampton	167,003,498
Town of Caledon	<u>12,550,899</u>
<b>Total</b>	<b><u>\$ 458,600,449</u></b>

4. That a special upper-tier levy for waste management purposes based upon the relative lower-tier municipal household counts according to the annual assessment roll data provided by the Municipal Property Assessment Corporation in a total amount of \$115,752,533 be levied against the lower-tier municipalities and that the lower-tier municipalities do pay the following:

City of Mississauga	\$ 63,506,467
City of Brampton	46,071,766
Town of Caledon	<u>6,174,300</u>
<b>Total</b>	<b><u>\$ 115,752,533</u></b>

5. That the net consolidated general upper-tier levy and special upper-tier levies against each lower-tier municipality totalling \$1,135,026,099 shall be as follows:

City of Mississauga	\$ 671,755,181
City of Brampton	410,096,493
Town of Caledon	<u>53,174,425</u>
<b>Total</b>	<b><u>\$ 1,135,026,099</u></b>

6. That the lower-tier municipalities shall be entitled to deduct from the consolidated levies provide for in section 4 those monies, excluding interest, previously billed on the Interim Levy pursuant to By-law 75-2019 of the Regional Corporation as follows:

City of Mississauga	\$ 321,848,454
City of Brampton	195,446,264
Town of Caledon	<u>25,404,417</u>
<b>Total</b>	<b><u>\$ 542,699,135</u></b>

7. That the balance owing be paid to the Regional Corporation in accordance with the following schedule:

**By-law Number 30-2020**

<b><u>Due Date to Region</u></b>	<b><u>City of Mississauga</u></b>	<b><u>City of Brampton</u></b>	<b><u>Town of Caledon</u></b>
September 4, 2020		---	\$13,885,004
September 24, 2020		\$71,550,076	
October 2, 2020	\$46,537,595	---	---
October 15, 2020	27,992,538	---	---
October 22, 2020		71,550,076	---
November 6, 2020	149,760,079	---	13,885,004
November 16, 2020	39,189,554	---	---
November 19, 2020	---	71,550,077	---
December 4, 2020	47,237,407	---	---
December 15, 2020	<u>39,189,554</u>	<u>---</u>	<u>---</u>
<b>Total</b>	<b><u>\$349,906,727</u></b>	<b><u>\$214,650,229</u></b>	<b><u>\$27,770,008</u></b>

8. That any amounts not received by the Region's bank via electronic funds transfer by the due date, or by the Regional Corporation before the close of business on the due date, that being 4:30 p.m., to allow the Region to receive value for the funds on that day, shall bear interest at a rate equivalent to the Region's lead bank's prime rate on the due date plus 2 percent per annum to a maximum rate of 15 percent per annum from the date that payment is due to the date that it is received.
9. That the Treasurer is hereby directed and authorized to do all acts necessary to collect these levies.

READ THREE TIMES AND PASSED IN OPEN COUNCIL this 9<sup>th</sup> day of April, 2020.

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Regional Clerk

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Regional Chair