

**CHAIR:**

N. IANNICCA

**MEMBERS:**

P. BROWN

G. CARLSON

B. CROMBIE

D. DAMERLA

S. DASKO

G. S. DHILLON

J. DOWNEY

C. FONSECA

P. FORTINI

A. GROVES

J. INNIS

J. KOVAC

M. MAHONEY

S. MCFADDEN

M. MEDEIROS

M. PALLESCHI

C. PARRISH

K. RAS

P. SAITO

R. SANTOS

I. SINCLAIR

R. STARR

A. THOMPSON

P. VICENTE



The Council of the  
**Regional Municipality of Peel**  
**REVISED AGENDA**

**Date:** Thursday, May 14, 2020

**Time:** 9:30 AM

**Place:** Council Chamber, 5<sup>th</sup> Floor  
Regional Administrative Headquarters  
10 Peel Centre Drive, Suite A  
Brampton, Ontario

Due to the efforts to contain the spread of COVID-19 there will be no public access to the Council Chamber. The meeting will be live streamed on <http://www.peelregion.ca/>

**For inquiries about this agenda or to make arrangements for accessibility accommodations including alternate formats, please contact:**

Christine Thomson at [christine.thomson@peelregion.ca](mailto:christine.thomson@peelregion.ca).

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**The Council of the  
Regional Municipality of Peel**

**Date:** Thursday, May 14, 2020

**Time:** 9:30 a.m.

**Place:** Council Chamber, 5th Floor  
Regional Administrative Headquarters  
10 Peel Centre Drive, Suite A  
Brampton, Ontario

**\*Denotes Revised/Additional Items**

**Due to the efforts to contain the spread of COVID-19 there will be no public access to the Council Chamber.  
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1. CALL TO ORDER
2. INDIGENOUS LAND ACKNOWLEDGEMENT
3. DECLARATIONS OF CONFLICTS OF INTEREST
4. APPROVAL OF MINUTES
  - 4.1 April 23, 2020 Regional Council meeting
5. APPROVAL OF AGENDA
6. CONSENT AGENDA
7. DELEGATIONS
8. COVID-19 RELATED MATTERS
  - \*8.1 COVID-19 Pandemic Update: The Path Forward  
(Oral)  
  
Presentation by Nancy Polsinelli, Interim Chief Administrative Officer  
  
**(Presentation now available)**
  - \*8.2 Planning for the Next Phase of the COVID-19 Pandemic  
(Oral)  
  
Presentation by Dr. Lawrence Loh, Interim Medical Officer of Health and Greg Kujbida, Advisor, Infection Prevention and Surveillance, Office of the Medical Officer of Health  
  
**(Presentation now available)**
  - 8.3 Update and Management of the Financial Impacts of COVID-19  
Presentation by Norman Lum, Director, Business and Financial Planning
  - 8.4 Approach to the Development of the 2021 Budget  
(Deferred from the April 9, 2020 Regional Council meeting) (Related to 8.5)
  - 8.5 Revised Update on the Approach to the Development of the 2021 Budget  
(Related to 8.4)
  - 8.6 The 2020 Development Charges By-law Update and Timeline Extension

- \*8.7 Community Agencies in Receipt of COVID-19 Funding  
(For information) (**Now available**)
- 8.8 Contract Extensions for Adult and Youth Shelters
- 8.9 Procurement Response During COVID-19  
(For information)
- \*8.10 Update Regarding Waste Management during COVID-19 Emergency Declaration  
(Oral)

## 9. COMMUNICATIONS

- 9.1 David C. Williams, MD, MHSc, FRCPC, Chief Medical Officer of Health, Ministry of Health  
Letter dated April 23, 2020, Regarding Extraordinary Expenses Associated with COVID-19  
(Receipt recommended)
- 9.2 Jeff Yurek, Minister and Andrea Khanjin, Parliamentary Assistant, Ministry of the  
Environment, Conservation and Parks  
Email dated April 23, 2020, Regarding the Provincial Day of Action on Litter Update Due to  
the COVID-19 Pandemic (Receipt recommended)
- 9.3 Sylvia Jones, Solicitor General  
Letter dated April 24, 2020, Advising that a New Deadline Date will be Determined  
Regarding the Community Safety and Well-Being Plan (Receipt recommended)
- 9.4 Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs  
Letter dated April 25, 2020, Regarding an Amendment to the Emergency Order under the  
Emergency Management and Civil Protection Act as set out in O. Reg. 104/20 Allowing the  
Use of Allotment and Community Gardens Across Ontario During the COVID-19 Pandemic  
(Receipt recommended)
- \*9.5 Amanda Fusco, Manager of Legislative Services/Acting Town Clerk, Town of Caledon  
Letter dated May 7, 2020, Providing a Copy of a Town of Caledon Resolution Regarding the  
Volume of Tourists to Caledon During the COVID-19 Declared Emergency (Receipt  
recommended)

## 10. STAFF PRESENTATIONS

## 11. ITEMS RELATED TO HUMAN SERVICES

**12. COMMUNICATIONS**

- 12.1 William Graham, Volunteer, The Royal Canadian Legion, Knights of Columbus and The Society of St. Vincent DePaul

Email dated April 14, 2020, Providing a Follow-up to the February 27, 2020 Regional Council Delegation on Suggestions on Working Toward Homelessness Solutions (Receipt recommended)

**13. ITEMS RELATED TO PLANNING AND GROWTH MANAGEMENT**

- 13.1 External Legal Services for Regional Official Plan Review Matters, Transportation Corridor Protection and Related Hearings

**14. COMMUNICATIONS**

**15. ITEMS RELATED TO ENTERPRISE PROGRAMS AND SERVICES**

- 15.1 2019 Treasury Report

(For information)

- 15.2 2020 Tax Capping Policy – Selection of Options

(Related to By-law 37-2020)

- 15.3 Report of the Audit and Risk Committee (ARC-2/2020) meeting held on April 16, 2020

**16. COMMUNICATIONS**

**17. ITEMS RELATED TO PUBLIC WORKS**

**18. COMMUNICATIONS**

**19. ITEMS RELATED TO HEALTH**

**20. COMMUNICATIONS**

**21. OTHER BUSINESS/COUNCILLOR ENQUIRIES**

- 21.1 Summary Note - Response to the Ontario Poverty Reduction Strategy Consultation

**22. NOTICE OF MOTION/MOTION**

**23. BY-LAWS**

*Three Readings*

23.1 By-law 37-2020

A by-law to adopt the optional tools for calculating the amount of taxes for municipal and school purposes payable in respect of property in the commercial classes, industrial classes and multi-residential property class for 2020.

(Related to 15.2)

**24. IN CAMERA MATTERS**

24.1 April 23, 2020 Regional Council Closed Session Report

24.2 Expropriation Proceedings – Mayfield Road Widening – EXP-19051.00 – West of Chinguacousy Road to the West Side of Hurontario Street – City of Brampton, Wards 2 and 6 and Town of Caledon, Ward 2

(A proposed or pending acquisition or disposition of land by the municipality or local board)

24.3 Appointment of a Temporary Associate Medical Officer of Health

(Personal matters about an identifiable individual, including municipal or local board employees)

**25. BY-LAWS RELATING TO IN CAMERA MATTERS**

25.1 By-law 38-2020

**26. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL**

**27. ADJOURNMENT**



**THE COUNCIL OF  
THE REGIONAL MUNICIPALITY OF PEEL**

**April 23, 2020**

Members Present:	P. Brown	M. Mahoney
	B. Crombie	S. McFadden
	G. Carlson	M. Medeiros
	S. Dasko	M. Palleschi
	G.S. Dhillon	C. Parrish
	J. Downey	K. Ras
	C. Fonseca	P. Saito
	P. Fortini	R. Santos
	A. Groves	I. Sinclair
	N. Iannicca	R. Starr
	J. Innis	A. Thompson
	J. Kovac	P. Vicente

Members Absent: D. Damerla

Staff Present	N. Polsinelli, Interim Chief Administrative Officer	A. Farr, Acting Commissioner of Public Works
	S. Baird, Commissioner of Digital and Information Services	J. Sheehy, Commissioner of Human Services
	K. Lockyer, Regional Clerk and Acting Commissioner of Corporate Services	C. Granger, Acting Commissioner of Health Services
	S. VanOfwegen, Commissioner of Finance and Chief Financial Officer	Dr. L. Loh, Acting Medical Officer of Health
	P. O'Connor, Regional Solicitor	C. Thomson, Legislative Specialist
	A. Smith, Acting Chief Planner	R. Khan, Legislative Technical Coordinator

**1. CALL TO ORDER**

Regional Chair Iannicca called the meeting of Regional Council to order at 9:30 a.m. in the Council Chamber, Regional Administrative Headquarters, 10 Peel Centre Drive, Suite A, Brampton.

Sean Baird, Commissioner of Digital and Information Services provided an update on Council meeting technology and advised that Cisco WebEx was now being used. He noted that disconnections that occurred during previous electronic Council meetings were due to the different platforms and devices used at the Region of Peel and local municipalities, as well as the different functionality of participants' home networks. Sean Baird thanked Information Technology teams from the local municipalities and Region of Peel who worked together to address the issues.

## 2. INDIGENOUS LAND ACKNOWLEDGEMENT

Regional Chair Iannicca read an Indigenous Land Acknowledgement.

## 3. DECLARATIONS OF CONFLICTS OF INTEREST

## 4. APPROVAL OF MINUTES

### 4.1 April 9, 2020 Regional Council meeting

(Related to 4.2 and 4.3)

#### **Resolution Number 2020-308**

**Moved by** Councillor Parrish

**Seconded by** Councillor Starr

*That the minutes of the April 9, 2020 Regional Council meeting be approved.*

**Carried**

### 4.2 Regional Chair Iannicca

Memo dated April 20, 2020, Providing a Draft Letter to the Minister of Municipal Affairs and Housing to Address Resolution 2020-302 from the April 9, 2020 Regional Council Meeting (Related to 4.1 and 4.3)

#### **Resolution Number 2020-309**

**Moved by** Councillor Groves

**Seconded by** Councillor Parrish

*That the draft letter to the Minister of Municipal Affairs and Housing be amended to include the recorded vote tally for Resolution 2020-302 from the April 9, 2020 Regional Council meeting.*

In Favour (16): Councillor Crombie, Councillor Carlson, Councillor Dasko, Councillor Fonseca, Councillor Fortini, Councillor Groves, Councillor Kovac, Councillor Mahoney, Councillor McFadden, Councillor Medeiros, Councillor Parrish, Councillor Ras, Councillor Saito, Councillor Santos, Councillor Starr, and Councillor Vicente

Opposed (7): Councillor Brown, Councillor Dhillon, Councillor Downey, Councillor Innis, Councillor Palleschi, Councillor Sinclair, and Councillor Thompson

Absent (1): Councillor Damerla

**Carried**

In response to a question from Councillor Parrish, the Regional Chair stated that he would seek the direction of Regional Council regarding the Region of Peel representatives that would participate should the Minister of Municipal Affairs and Housing wish to discuss the Region's request that the lands subject to ROPA 30, as adopted by Regional Council, be removed from the PSEZ 15 mapping.

### 4.3 Councillor Groves



Email dated April 16, 2020 to the Regional Clerk, Providing a Draft Letter to the Minister of Municipal Affairs and Housing to Address Resolution 2020-302 from the April 9, 2020 Regional Council Meeting (Related to 4.1 and 4.2)

**Resolution Number 2020-310**

**Received**

**5. APPROVAL OF AGENDA**

**Resolution Number 2020-311**

**Moved by** Councillor McFadden

**Seconded by** Councillor Fonseca

*That the agenda for the April 23, 2020 Regional Council meeting include a Copy of a Resolution from the City of Mississauga regarding Long Term Care facilities and Senior Homes employees, to be dealt with under Communications – Item 9.4;*

*And further, that the agenda for the April 23, 2020 Regional Council meeting be approved, as amended.*

**Carried**

**6. CONSENT AGENDA**

**Resolution Number 2020-312**

**Moved by** Councillor McFadden

**Seconded by** Councillor Starr

*That the following matters listed on the April 23, 2020 Regional Council Agenda be approved under the Consent Agenda: Items 9.1, 9.2, 9.3, 9.4, 11.1, 13.1, 13.2, 13.3, 13.4, 13.6, 13.7, 15.1, 15.3, 19.1, 24.1, 24.2, 24.4*

In Favour (23): Councillor Brown, Councillor Crombie, Councillor Carlson, Councillor Dasko, Councillor Dhillon, Councillor Downey, Councillor Fonseca, Councillor Fortini, Councillor Groves, Councillor Innis, Councillor Kovac, Councillor Mahoney, Councillor McFadden, Councillor Medeiros, Councillor Palleschi, Councillor Parrish, Councillor Ras, Councillor Saito, Councillor Santos, Councillor Sinclair, Councillor Starr, Councillor Thompson, and Councillor Vicente

Absent (1): Councillor Damerla

**Carried**

**7. DELEGATIONS**

**8. COVID-19 RELATED MATTERS**

**8.1 COVID-19 Pandemic Impacts Update (Oral)**

Presentation by Nancy Polsinelli, Interim Chief Administrative Officer

**Resolution Number 2020-313**

**Received**

Nancy Polsinelli, Interim Chief Administrative Officer, provided an overview of how Region of Peel staff is delivering on the needs of the community during the COVID-19 emergency and preparing for the eventual, but gradual, recovery. She highlighted accomplishments since the Regional Emergency Operations Centre was activated on March 12, 2020 such as the development of a comprehensive communication strategy to support residents and the business community; the creation of dashboards to monitor critical business intelligence to help guide decision making; the creation of task forces to address specific areas, including finance, capital and construction planning recovery, and surge and isolation housing; and, the establishment of a coordinated and evidence-informed approach to the procurement of personal protective equipment and other critical supplies, which has been a challenge across the globe.

The Community Response Table (CRT) virtually brings together over 90 agencies from across the social services and health sectors and representatives from the three local municipalities. The CRT has responded to 135 inquiries and requests for support and has facilitated the distribution of over a million dollars in funding to community agencies.

The Region of Peel, in collaboration with Ontario Health-Central Region established a team to support Integrated Response Planning for congregate settings which includes the 28 long term care homes, retirement homes and other group homes within the Region of Peel. In partnership with the Central West and Mississauga Halton Local Health Integration Networks, Peel Public Health, Peel Paramedic Services, Trillium Health Partners and William Osler Health System, a Peel-specific plan has been developed to rapidly implement three focus areas identified by the province: aggressive testing, screening and surveillance; managing outbreaks and spread; and, growth of the long-term care workforce.

To help mitigate the financial impacts on the Region of Peel budget, staff are actively monitoring for economic stimulus opportunities and expect the federal government to provide direct support to municipalities.

The Interim CAO stated that many Region of Peel staff are putting themselves in harm's way, many are working long hours and all are doing so with their own personal concerns top of mind and she expressed pride in their determination, willingness to go the extra mile and their ability to adapt and rise to every challenge. All the while demonstrating caring and respect for those we aim to serve, as well as community partners and each other.

Members of Regional Council expressed their appreciation to all Region of Peel staff involved in the Region of Peel's response to the COVID-19 emergency.

Councillor Groves advised that a local doctor had contacted her regarding concerns that physicians were not being paid for services provided during the COVID-19 emergency. The Interim Chief Administrative Officer undertook to

raise the issue at the Integrated Response Planning table and report back to a future meeting regarding potential advocacy opportunities.

## **8.2 COVID-19 Update and Presentation on Disease Epidemiology and Modelling for Peel Region (Oral)**

Presentation by Dr. Lawrence Loh, Acting Medical Officer of Health and Monali Varia, Manager, Infection Prevention and Surveillance

### **Resolution Number 2020-314**

**Received**

Dr. Lawrence Loh, Acting Medical Officer of Health, advised that the virus that causes COVID-19 relies on person to person interactions to spread, which is why contact tracing is so important. The Region of Peel's contact tracing teams have tracked down the contacts of every reported case since the first case was identified in our jurisdiction. Person to person spread also relates to why physical distancing measures are recommended and why those must stay in place in the short term. Physical distancing is the plan when there is a total susceptible population, faced with a disease that masquerades as mild and spreads easily from person to person, with severe results for the elderly and the unwell, and sometimes seemingly at random. Distancing limits interactions and slows spread, and makes it easier to contact trace.

Dr. Loh stated that the pace of community cases is starting to slow thanks to the measures implemented in late March; however, hospitals continue to see increasing numbers of hospitalizations, Intensive Care Unit admissions and deaths from COVID-19 complications. There is spread and severity in various congregate settings across the community, specifically in seniors' homes. Peel Public Health has moved into an expanded response to support senior settings in coordination with hospital and healthcare partners with respect to screening, outbreak control and workforce.

Monali Varia, Manager, Infection Prevention and Surveillance, presented the epidemiologic profile of COVID-19 cases in the Region of Peel and explained how modelling can look at the potential impact of interventions. She presented various modelled scenarios for the Region of Peel that compared base case versus enhanced testing and some physical distancing applied over one month, six months and dynamic measures over 18 months.

Monali Varia stated that measures such as physical distancing, isolating cases and management of contacts are effective and need to continue in order to flatten the curve overall, which avoids burden on the health system and ensures everyone who needs to be hospitalized gets care; and, delay the peak to buy time for effective treatment and development of a vaccine.

In response to a question from Councillor Saito, Dr. Loh stated that when determining whether to issue Orders versus recommendations, such as for physical distancing, the Provincial or Regional Medical Officers of Health must consider the challenges associated with enforcing the orders.

In response to questions from Councillor Brown, Dr. Loh advised that the support being provided by Canadian Forces personnel at long term care homes is focused on supporting non-personal work so that staff can focus on resident care.

Monali Varia noted that the number of outbreaks and resident cases at long term care homes would be included on the Region of Peel dashboard.

The Acting Commissioner of Health Services undertook to request information from the Integrated Response Table with respect to the needs of long term care homes in the Region of Peel related to infection prevention and personal protective equipment.

Councillor Sinclair requested clarification regarding Slide 14 which depicts modelled daily new cases in Peel over the next 18 months. He raised concern that public health measures such as physical distancing and hygiene practices are extended in two to four week increments, which leads to public misconception that COVID-19 management may be relaxed during the summer months.

Monali Varia responded that this model is a tool showing an example of what could happen and does not use current data; using the dynamic measures allows for the maintenance of the health system capacity.

Dr. Loh stated that conversations are occurring between the Province and Public Health services regarding balancing out the interventions. The question of how and when a gradual restart of services and businesses can occur, will be dependent on data, such as a threshold of the number of deaths or Intensive Care Unit admissions. He noted that the model does not take into account the development of a vaccine or a cure, which would alter the trajectory of the interventions available, however it typically takes 1 to 1.5 years to develop a vaccine.

In response to a question from Councillor Ras, Dr. Loh noted that it is hoped that a vaccine will be developed for COVID-19 and it would be recommended that people receive it in addition to the flu vaccine as the flu is caused by a different family of viruses.

### **8.3 Long Term Care COVID-19 Response (Oral)**

Presentation by Cathy Granger, Acting Commissioner of Health Services

(Related to 8.8 and 9.4)

#### **Resolution Number 2020-315**

**Received**

Cathy Granger, Acting Commissioner of Health Services, advised that a Regional Planning Table is overseeing the development and execution of the response to conduct COVID-19 testing on residents and staff at long term care (LTC) homes, retirement homes and other congregate settings across the Region of Peel. The Regional Planning Table's membership includes staff from Peel Public Health, Strategic Policy and Planning, Peel Region Paramedic Services, and Ontario

Health Central Region. Peel Public Health's role is to procure and distribute testing kits to homes in need, supply test teams with procedural instructions and lab requisitions and conduct training for the Peel Paramedic Services test team. Peel Public Health staff are also conducting contact tracing in LTC homes to identify the index case and to identify who to test.

Peel Paramedic Services are conducting swabbing at LTC homes, retirement homes, shelters and other congregate settings and to date, have swabbed over 2,000 people.

Ontario Health – Central Region is monitoring the testing needs in homes across the Region and is responsible for data reporting to the Minister of Health.

The Commissioner stated that the Adult Day Services spaces in the Region's LTCs are being transformed into Supportive Care Units to cohort and isolate COVID positive LTC residents. Staff absenteeism increases when the LTC homes go into outbreak and staff sustainability planning is being developed to support staffing needs.

Cathy Granger reviewed new provincial regulations for the LTC sector, including an Emergency Order for LTC staff by limiting work locations to one LTC home, retirement home or any health service provider. She provided an overview of funding that has been directed to LTC homes for immediate relief to fund the extraordinary costs related to the rapid response.

While staff in LTC homes are working tirelessly to keep residents safe and engaged, the Region is working to support those heroes on the front lines by ensuring personal protective equipment is available when necessary; providing meal provisions during shifts, partnering with licensed child care providers to deliver free emergency child care for eligible health care and front line workers; and, arranging accommodations for LTC staff who have tested positive for COVID-19, are working with confirmed COVID-19 residents or have been told by Public Health to self-isolate. Other supports on site, such as food, laundry and transportation are being investigated to support LTC staff who are relocating from their homes.

**Item 8.8 was dealt with.**

**8.4 COVID-19 Update on Council Meeting Technology (Oral)**

Presentation by Sean Baird, Commissioner of Digital and Information Services

**Resolution Number 2020-316**

**Received**

This item was dealt with earlier in the meeting.

**8.5 COVID-19 Funding for the Most Vulnerable – Responding to the Immediate Needs of the Community**

**Resolution Number 2020-317****Moved by** Councillor Downey**Seconded by** Councillor Vicente

*That the Commissioner of Human Services be authorized to execute the Reaching Home COVID-19 Response Plan transfer payment agreement “Canada’s Economic COVID-19 Response Plan – Support for People Experiencing and At Risk of Homelessness” for receipt of the additional COVID-19 Reaching Home Funding, on business terms satisfactory to the Commissioner of Human Services and on legal terms satisfactory to the Regional Solicitor;*

*And further, that the Commissioner of Human Services be delegated authority to approve the use of the funding for service provision in accordance with the federal special COVID-19 directives and in response to local needs;*

*And further, that the Director responsible for the service provision funding be delegated authority to execute agreements and other related documents to deliver COVID-19 Reaching Home programming and financial supports, on business terms satisfactory to the Commissioner of Human Services and on legal terms satisfactory to the Regional Solicitor;*

*And further, that the Commissioner of Human Services be authorized to execute the Social Services Relief Fund – Community Homelessness Prevention Initiative agreement for receipt of the COVID-19 emergency funding from the Province of Ontario, on business terms satisfactory to the Commissioner of Human Services and on legal terms satisfactory to the Regional Solicitor;*

*And further, that the Commissioner of Human Services be delegated authority to approve the use of the funding for service provision in accordance with the special COVID-19 program details and in response to local needs;*

*And further, that the Director responsible for the service provision funding be delegated authority to execute agreements and other related documents to deliver the COVID-19 Social Services Relief Fund programming and financial supports, on business terms satisfactory to the Commissioner of Human Services and on legal terms satisfactory to the Regional Solicitor;*

*And further, that the 2020 Housing Support gross expenditures and revenues be increased by \$11,835,021 as a result of additional federal and provincial funding.*

In Favour (23): Councillor Brown, Councillor Crombie, Councillor Carlson, Councillor Dasko, Councillor Dhillon, Councillor Downey, Councillor Fonseca, Councillor Fortini, Councillor Groves, Councillor Innis, Councillor Kovac, Councillor Mahoney, Councillor McFadden, Councillor Medeiros, Councillor Palleschi, Councillor Parrish, Councillor Ras, Councillor Saito, Councillor Santos, Councillor Sinclair, Councillor Starr, Councillor Thompson, and Councillor Vicente

Absent (1): Councillor Damerla

**Carried**

Janice Sheehy, Commissioner of Human Services, provided an overview of the provision of COVID-19 Funding through the COVID-19 Reaching Home Fund and the Social Services Relief Fund – Community Homelessness Prevention Initiative, noting that to date, 50 applications have been granted totaling

\$1,055,863. Staff will be reporting to the next meeting of Regional Council with information on how the process is working and details by each community agency for all applications that have been approved.

The Commissioner advised that the focus of the medium and longer term planning horizon is on how the not-for-profit sector can be assisted in adapting their service delivery models to provide programs in the new environment. Post COVID-19, the focus will be on helping agencies increase their capacity to deal with what is expected to be enhanced demand for services. Measures to support Community Housing Providers as they deal with revenue losses, which are conservatively estimated at \$10 million, will also need to be determined.

**8.6 Amendments to the Waste Management System Fees and Charges By-law 17-2007, as amended and the Waste Collection By-law 35-2015 During a Declared Emergency**

(Related to By-law 34-2020 and By-law 35-2020)

**Resolution Number 2020-318**

**Moved by** Councillor Thompson

**Seconded by** Councillor Starr

*That the amendments to the Waste Management System Fees and Charges By-law 17-2007, as amended and the Waste Collection By-law 35-2015, described in the report from the Commissioner of Public Works titled, "Amendments to the Waste Management System Fees and Charges By-law 17-2007, as amended and the Waste Collection By-law 35-2015 During a Declared Emergency", be approved;*

*And further, that the Commissioner of Public Works be granted delegated authority during a declared emergency, and for so long following the termination of a declared emergency as may be necessary for the purpose, to waive any Waste Management System Fees and Charges otherwise payable for dropping off waste at the Region's Community Recycling Centres, to the extent deemed by the Commissioner to be appropriate as a measure taken to effectively respond to the declared emergency;*

*And further, that the Commissioner of Public Works be granted delegated authority during a declared emergency to adjust waste management services, and to waive any requirement respecting the provision of waste management services as the Commissioner may deem appropriate as a measure to effectively respond to the declared emergency;*

*And further, that the necessary amending by-laws be presented for enactment;*

*And further, that suspension by the Regional Chair for the duration of the COVID-19 declared emergency of the requirement to provide Public Notice at least 10 days before the enactment of a by-law amending fees and charges, as permitted in the Region's Corporate Public Notice Policy G00-16, be endorsed.*

In Favour (22): Councillor Brown, Councillor Crombie, Councillor Carlson, Councillor Dasko, Councillor Dhillon, Councillor Downey, Councillor Fonseca, Councillor Groves, Councillor Innis, Councillor Kovac, Councillor Mahoney, Councillor McFadden, Councillor Medeiros, Councillor Palleschi, Councillor Parrish, Councillor Ras, Councillor Saito, Councillor Santos, Councillor Sinclair, Councillor Starr, Councillor Thompson, and Councillor Vicente

Abstain (1): Councillor Fortini

Absent (1): Councillor Damerla

**Carried**

In response to concerns raised by Councilor Medeiros, on behalf of Councillor Fortini, the Acting Commissioner of Public Works stated that staff would follow up on areas where collection of the two additional waste bags were missed and he requested that Councillors provide staff with the location of the areas.

### **8.7 Federal Funding Support for Municipalities**

#### **Resolution Number 2020-319**

**Moved by** Councillor Parrish

**Seconded by** Councillor Brown

*That the Federal government be encouraged to move quickly with additional direct funding support to municipalities to address the COVID-19 pandemic fiscal pressures and to stimulate economic recovery;*

*And further, that a letter be sent from the Regional Chair, on behalf of Regional Council, to the Federation of Canadian Municipalities (FCM), the Association of Municipalities of Ontario and to all Members of Parliament (MPs) for support in expediting federal funding.*

In Favour (22): Councillor Brown, Councillor Crombie, Councillor Carlson, Councillor Dasko, Councillor Dhillon, Councillor Downey, Councillor Fonseca, Councillor Groves, Councillor Innis, Councillor Kovac, Councillor Mahoney, Councillor McFadden, Councillor Medeiros, Councillor Palleschi, Councillor Parrish, Councillor Ras, Councillor Saito, Councillor Santos, Councillor Sinclair, Councillor Starr, Councillor Thompson, and Councillor Vicente

Abstain (1): Councillor Fortini

Absent (1): Councillor Damerla

**Carried**

Councillor Parrish stated that the establishment of a task force to develop a needs-based allocation model for additional federal gas tax funding, as recommended in the staff report listed on the agenda as item 8.7, would be premature given the current lack of detail related to the funding.

### **8.8 Notice of Motion/Motion Relating to Advocacy for Long Term Care Funding (As requested by Councillor Downey) (Related to 8.3 and 9.4)**



**Resolution Number 2020-320****Moved by** Councillor Downey**Seconded by** Councillor Ras

*Whereas, health care workers in the Region of Peel Long Term Care homes are essential workers serving the most vulnerable population while facing added risk and exposure working on the front line during the COVID-19 crisis;*

*And whereas, COVID-19 outbreak has been declared in four Region of Peel Long Term Care homes with 10 residents and 11 staff testing positive and one resident death (as of April 19);*

*And whereas, there has been challenges to ensure required staffing at Region of Peel Long Term Care homes;*

*And whereas, in order to manage outbreak requirements, a minimum of 20 additional staff is needed 24 hours a day in each of the homes in outbreak;*

*And whereas, the Region of Peel has reasonably taken measures to support the health and safety of staff through supportive measures such as screening all staff twice a day, ensuring personal protective equipment is available, and isolating and cohorting resident cases of COVID-19;*

*And whereas, the Province has implemented a COVID-19 Action Plan to Protect Long Term Care Homes by providing greater measures to testing, screening, surveillance, outbreak management, and growing the long term care workforce;*

*And whereas, other provinces and worker unions have begun negotiating premiums to support front line health workers;*

*Therefore be it resolved, that the Regional Chair, on behalf of Regional Council, advocate to the Premier, the Minister of Health and the Minister of Long Term Care to request that the Province implement and fund a program to provide premium pay to long term care workers for the duration of Ontario's COVID-19 state of emergency.*

In Favour (23): Councillor Brown, Councillor Crombie, Councillor Carlson, Councillor Dasko, Councillor Dhillon, Councillor Downey, Councillor Fonseca, Councillor Fortini, Councillor Groves, Councillor Innis, Councillor Kovac, Councillor Mahoney, Councillor McFadden, Councillor Medeiros, Councillor Palleschi, Councillor Parrish, Councillor Ras, Councillor Saito, Councillor Santos, Councillor Sinclair, Councillor Starr, Councillor Thompson, and Councillor Vicente

Absent (1): Councillor Damerla

**Carried**

In response to a question from Councillor Ras, the Acting Commissioner of Health Services stated that new regulations have allowed the Region to expedite some of the hiring requirements for LTC staff, and the Region is also utilizing the provincial recruitment portal.

Councillor Crombie raised concern regarding the protection of seniors whose Personal Support Workers (PSWs) work in multiple homes.

Cathy Granger advised that the province is investigating how more consistent staffing can be accommodated and ensuring that workers have access to Personal Protective Equipment. She undertook to inquire if community PSWs are being tested for COVID-19.

## 9. COMMUNICATIONS

### 9.1 Steve Clark, Minister of Municipal Affairs and Housing

Letter received April 9, 2020, Regarding Proposed Provincial Legislation to Allow for the Suspension of Specified Timelines Associated with Land Use Planning Matters and to Amend the *Development Charges Act* during the Declaration of Emergency Due to the COVID-19 Pandemic (Referral to Public Works and Finance recommended) (Related to 11.1 and 11.2)

**Resolution Number 2020-321**

**Received**

This item was dealt with under the Consent Agenda.

### 9.2 Steve Clark, Minister of Municipal Affairs and Housing

Letter dated April 16, 2020, Advising of an Emergency Order to Provide Municipalities with the Flexibility to Deploy Certain Staff to Where they are Needed Most (Receipt recommended)

**Resolution Number 2020-322**

**Received**

This item was dealt with under the Consent Agenda.

### 9.3 Caroline Mulroney, Minister of Transportation

Letter received April 20, 2020, Regarding the Temporary Lifting of Reduced Load Period Restriction for Truck Drivers in Southern Ontario During the Declaration of Emergency Due to the COVID-19 Pandemic (Receipt recommended)

**Resolution Number 2020-323**

**Received**

This item was dealt with under the Consent Agenda.

### 9.4 Krystal Christopher, Legislative Coordinator, City of Mississauga

Email dated April 22, 2020, Providing a Copy of the City of Mississauga Resolution Directing that the Mayor of the City of Mississauga Correspond to the Premier of Ontario Outlining the Importance of Addressing the Health of Residents of Long Term Care and Seniors Homes (Receipt recommended) (Related to 8.3 and 8.8)

**Resolution Number 2020-324**

**Received**

This item was dealt with under the Consent Agenda.

**10. STAFF PRESENTATIONS**

**11. ITEMS RELATED TO PLANNING AND GROWTH MANAGEMENT**

**11.1 Peel's Growth Management Program and Development Charge Performance – 2019 Overview and Progress Report**

(For information) (Related to 9.1 and 11.2)

**Resolution Number 2020-325**

**Received**

This item was dealt with under the Consent Agenda.

**11.2 Region of Peel's Comments on the Second Round of Proposed Regulations to the New Community Benefits Charge**

(Related to 9.1 and 11.1)

**Resolution Number 2020-326**

**Moved by** Councillor Saito

**Seconded by** Councillor Dasko

*That the comments submitted to the Province on its second round of proposed Community Benefits Charge regulations, as outlined in the report of the Commissioner of Finance and Chief Financial Officer, titled "Region of Peel's Comments on the Second Round of Proposed Regulations to the New Community Benefits Charge", be endorsed;*

*And further, that the cover letter to be provided with the comments state that the timing of some initiatives is not appropriate due to the impact of COVID-19 on municipalities.*

In Favour (22): Councillor Brown, Councillor Crombie, Councillor Carlson, Councillor Dasko, Councillor Dhillon, Councillor Downey, Councillor Fonseca, Councillor Groves, Councillor Innis, Councillor Kovac, Councillor Mahoney, Councillor McFadden, Councillor Medeiros, Councillor Palleschi, Councillor Parrish, Councillor Ras, Councillor Saito, Councillor Santos, Councillor Sinclair, Councillor Starr, Councillor Thompson, and Councillor Vicente

Abstain (1): Councillor Fortini  
 Absent (1): Councillor Damerla

**Carried**

Councillor Saito requested that the cover letter to be provided with the comments to the province on its second round of proposed Community Benefits Charge regulations, stress that the timing of some initiatives is not appropriate due to the impact of COVID-19 on municipalities.

**12. COMMUNICATIONS**

**13. ITEMS RELATED TO ENTERPRISE PROGRAMS AND SERVICES**

**13.1 2019 Operating Financial Triannual Performance Report - Year End (Unaudited)**

(Related to 13.2)

**Resolution Number 2020-327**  
**Moved by** Councillor McFadden  
**Seconded by** Councillor Starr

*That the 2019 surplus management actions, as outlined in Appendix IV, in the report from the Commissioner of Finance and Chief Financial Officer, titled “2019 Operating Financial Triannual Performance Report – Year End (Unaudited),” be implemented.*

**Carried**

This item was dealt with under the Consent Agenda.

**13.2 2019 Capital Performance and Impact on Capital Reserves and Reserve Funds**

(For information) (Related to 13.1)

**Resolution Number 2020-328**

**Received**

This item was dealt with under the Consent Agenda.

**13.3 2020 Update of the Region of Peel’s Financial Condition**

(For information)

**Resolution Number 2020-329**

**Received**

This item was dealt with under the Consent Agenda.

**13.4 Budget Policy and Reserve Management Policy Compliance Update –  
December 31, 2019**

**Resolution Number 2020-330**

**Moved by** Councillor McFadden

**Seconded by** Councillor Starr

*That the capital budget for the Capital Project Clarkson Wastewater Treatment Plant (08-2915) be increased by \$1.75 million, to be fully funded by Development Charges.*

**Carried**

This item was dealt with under the Consent Agenda.

**13.5 2019-2020 Dedicated Provincial Gas Tax Funds**

(Related to By-law 33-2020)

**Resolution Number 2020-331**

**Moved by** Councillor Ras

**Seconded by** Councillor Fonseca

*That the Regional Chair and the Regional Clerk be authorized to execute the Letter of Agreement provided by the Ontario Ministry of Transportation to obtain from the Province of Ontario Dedicated Gas Tax 2019/2020 funding for the Region of Peel's Public Transportation Program.*

In Favour (22): Councillor Brown, Councillor Crombie, Councillor Carlson, Councillor Dasko, Councillor Dhillon, Councillor Downey, Councillor Fonseca, Councillor Groves, Councillor Innis, Councillor Kovac, Councillor Mahoney, Councillor McFadden, Councillor Medeiros, Councillor Palleschi, Councillor Parrish, Councillor Ras, Councillor Saito, Councillor Santos, Councillor Sinclair, Councillor Starr, Councillor Thompson, and Councillor Vicente

Abstain (1): Councillor Fortini

Absent (1): Councillor Damerla

**Carried**

**13.6 Annual Accessibility Status Report 2019**

(For information)

**Resolution Number 2020-332**

ReceivedThis item was dealt with under the Consent Agenda.**13.7 Region of Peel Archives at the Peel Art Gallery, Museum and Archives (PAMA)**

(For information)

**Resolution Number 2020-333**ReceivedThis item was dealt with under the Consent Agenda.**14. COMMUNICATIONS****15. ITEMS RELATED TO PUBLIC WORKS****15.1 Amendment to the Region of Peel Traffic By-law 15-2013 to Implement All-Way Stop Control at the Intersections of Regional Road 1 and Regional Road 12; and at Regional Road 1 and Boston Mills Road, Town of Caledon, Wards 1 and 2**

(Related to By-law 32-2020)

**Resolution Number 2020-334****Moved by** Councillor McFadden**Seconded by** Councillor Starr

*That a by-law be enacted to implement stop control for all four directions of travel (All-Way Stop) on Regional Road 1 (Mississauga Road) at Regional Road 12 (Olde Base Line Road), and Regional Road 1 (Mississauga Road) at Boston Mills Road;*

*And further, that the necessary by-law be presented for enactment;*

*And further, that the Ontario Provincial Police and the Town of Caledon be advised.*

CarriedThis item was dealt with under the Consent Agenda.WITHDRAWN~~**15.2 Request for Additional Funds and Award of Contract for Construction of a 1200 MM Sanitary Sewer on Kennedy Road North and Conservation Drive, City of Brampton, Ward 2**~~**15.3 Lakeview Village Community – Update on Interim Odour Control Improvements at G. E. Booth Wastewater Treatment Plant, City of Mississauga, Ward 1**

**Resolution Number 2020-336**  
**Moved by** Councillor McFadden  
**Seconded by** Councillor Starr

*That the Commissioner of Public Works be authorized to enter into an agreement with the Lakeview Community Partners Limited for financial contributions to interim odour control improvements at the G.E. Booth Wastewater Treatment Plant on business terms satisfactory to the Commissioner of Public Works and on legal terms satisfactory to the Regional Solicitor.*

**Carried**

This item was dealt with under the Consent Agenda.

**16. COMMUNICATIONS**

**17. ITEMS RELATED TO HEALTH**

**18. COMMUNICATIONS**

**19. ITEMS RELATED TO HUMAN SERVICES**

**19.1 Service Level Housing Subsidy Agreements – Federal Housing Providers in Peel**

**Resolution Number 2020-337**  
**Moved by** Councillor McFadden  
**Seconded by** Councillor Starr

*That the Director of Housing Services, or their designate, be authorized to enter into and execute new Service Level Housing Subsidy Agreements and any related amendments and extensions, together with such further agreements and ancillary documents that may be required, with federal housing providers, on business terms satisfactory to the Commissioner of Human Services and on legal terms satisfactory to the Regional Solicitor.*

**Carried**

**20. COMMUNICATIONS**

**21. OTHER BUSINESS/COUNCILLOR ENQUIRIES**

**22. NOTICE OF MOTION/MOTION**

**23. BY-LAWS**

*Three Readings*

**Resolution Number 2020-338****Moved by** Councillor Ras**Seconded by** Councillor Thompson

*That the by-laws listed on the April 23, 2020 Regional Council agenda, being By-laws 32-2020 to 35-2020 inclusive, be given the required number of readings, taken as read, signed by the Regional Chair and the Regional Clerk, and the Corporate Seal be affixed thereto.*

**Carried****23.1 By-law 32-2020**

A by-law to implement a four-way stop at the intersections of Regional Road 1 (Mississauga Road) at Regional Road 12 (Olde Base Line Road) and Regional Road 1 (Mississauga Road) at Boston Mills Road; and, to amend By-law Number 15-2013 being a by-law to regulate traffic on roads under the jurisdiction of The Regional Municipality of Peel. (Related to 15.1)

**23.2 By-law 33-2020**

A by-law to authorize the Regional Chair and the Regional Clerk to execute a Letter of Agreement between the Province of Ontario and the Regional Municipality of Peel related to funding provided by the Province of Ontario to the Regional Municipality of Peel under the Dedicated Gas Tax Funds for Public Transportation Program for 2019/2020. (Related to 13.5)

**23.3 By-law 34-2020**

A by-law to amend By-law 17-2007 titled the "Waste Management System Fees and Charges By-law", as amended.

(Related to 8.6)

**23.4 By-law 35-2020**

A by-law to amend By-law 35-2015 the "Waste Collection By-law".

(Related to 8.6)

**24. IN CAMERA MATTERS****Resolution Number 2020-339****Moved by** Councillor Palleschi**Seconded by** Councillor Starr

*That Council proceed "In Camera" to consider reports relating to the following:*

- Appointment of Associate Medical Officer of Health (Personal matters about an identifiable individual, including municipal or local board employees)

**Carried****Resolution Number 2020-340**



**Moved by** Councillor Starr  
**Seconded by** Councillor Palleschi

*That Council move out of "In Camera".*

**Carried**

**Resolution Number 2020-341**  
**Moved by** Councillor Ras  
**Seconded by** Councillor Thompson

*That the recommendation contained within the confidential report relating to item 24.3 on the April 23, 2020 Regional Council agenda, be approved and become public upon adoption.*

In Favour (20): Councillor Brown, Councillor Carlson, Councillor Dasko, Councillor Dhillon, Councillor Fonseca, Councillor Groves, Councillor Innis, Councillor Kovac, Councillor Mahoney, Councillor McFadden, Councillor Medeiros, Councillor Palleschi, Councillor Parrish, Councillor Ras, Councillor Saito, Councillor Santos, Councillor Sinclair, Councillor Starr, Councillor Thompson, and Councillor Vicente

Abstain (1): Councillor Fortini

Absent (3): Councillor Crombie, Councillor Damerla, and Councillor Downey

**Carried**

#### **24.1 April 9, 2020 Regional Council Closed Session Report**

##### **Resolution Number 2020-342**

**Received**

This item was dealt with under the Consent Agenda.

#### **24.2 Payment of Compensation Pursuant to the Expropriations Act, R.S.O. 1990, c. E.26, The Gore Road Widening – EXP-09013.13 - from Queen Street East to Castlemore Road – City of Brampton, Ward 10**

(A proposed or pending acquisition or disposition of land by the municipality or local board)

**Resolution Number 2020-343**  
**Moved by** Councillor McFadden  
**Seconded by** Councillor Starr

*That The Regional Municipality of Peel enter into a Final Compensation Agreement with Maria Larizza, as Owner of a 50 per cent interest as a tenant in common, in accordance with the terms set out in the in camera report to Regional Council at its meeting on April 23, 2020 titled "Payment of Compensation Pursuant to the Expropriations Act, R.S.O. 1990, c. E.26, The Gore Road Widening – EXP-09013.13 - from Queen Street East to Castlemore Road – City of Brampton, Ward 10", for the full and final settlement and release of all claims arising from the expropriation of Maria Larizza's fee simple interest in the lands described as Part of Lot 11, Concession 10 Northern Division, City of*

*Brampton (formerly Township of Toronto Gore), Regional Municipality of Peel, designated as Parts 1, 2, and 3 on Expropriation Plan PR1711626;*

*And further, that the Commissioner of Public Works be granted delegated authority to execute all agreements and documents necessary for the negotiation of a Final Compensation Agreement, on business terms satisfactory to the Commissioner of Corporate Services, and on legal terms satisfactory to the Regional Solicitor, with Natalina Scrivo, as Owner of a 50 per cent interest as a tenant in common, for the full and final settlement and release of all claims arising from the expropriation of Natalina Scrivo's fee simple interest in the lands described as Part of Lot 11, Concession 10 Northern Division, City of Brampton (formerly Township of Toronto Gore), Regional Municipality of Peel, designated as Parts 1, 2, and 3 on Expropriation Plan PR1711626;*

*And further, that the Office of the Regional Solicitor be authorized to complete the transaction, including the execution of all documents, Affidavits, Statutory Declarations and Undertakings required or appropriate for that purpose;*

*And further, that the funds be financed from Capital Project 07-4030.*

**Carried**

This item was dealt with under the Consent Agenda.

#### **24.3 Appointment of Associate Medical Officer of Health**

(Personal matters about an identifiable individual, including municipal or local board employees)

##### **Resolution Number 2020-344**

**Moved by** Councillor Ras

**Seconded by** Councillor Thompson

*That Dr. Kathryn Marsilio be appointed as permanent Associate Medical Officer of Health, effective immediately upon the effective date of the approval of the Minister of Health required under clause 64(c) of the Health Protection and Promotion Act;*

*And further, that documentation be provided to the Ministry of Health to apply for funding under the Provincial Medical Officer of Health/Associate Medical Officer of Health Compensation Initiative.*

**Carried**

#### **24.4 York Water Agreement Hanlan Feedermain Project Credit**

(A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board)

**Resolution Number 2020-345**

**Moved by** Councillor McFadden

**Seconded by** Councillor Starr

*That the unused balance of the credit remaining from the Hanlan Feedermain Project in the estimated amount of \$25 million be paid to the Region of York.*

**Carried**

This item was dealt with under the Consent Agenda.

**25. BY-LAWS RELATING TO IN CAMERA MATTERS**

**26. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL**

**Resolution Number 2020-346**

**Moved by** Councillor Kovac

**Seconded by** Councillor Innis

*That By-law 36-2020 to confirm the proceedings of Regional Council at its meeting held on April 23, 2020, and to authorize the execution of documents in accordance with the Region of Peel by-laws relating thereto, be given the required number of readings, taken as read, signed by the Regional Chair and the Regional Clerk, and the corporate seal be affixed thereto*

**Carried**

**27. ADJOURNMENT**

The meeting adjourned at 1:15 p.m.

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Regional Clerk

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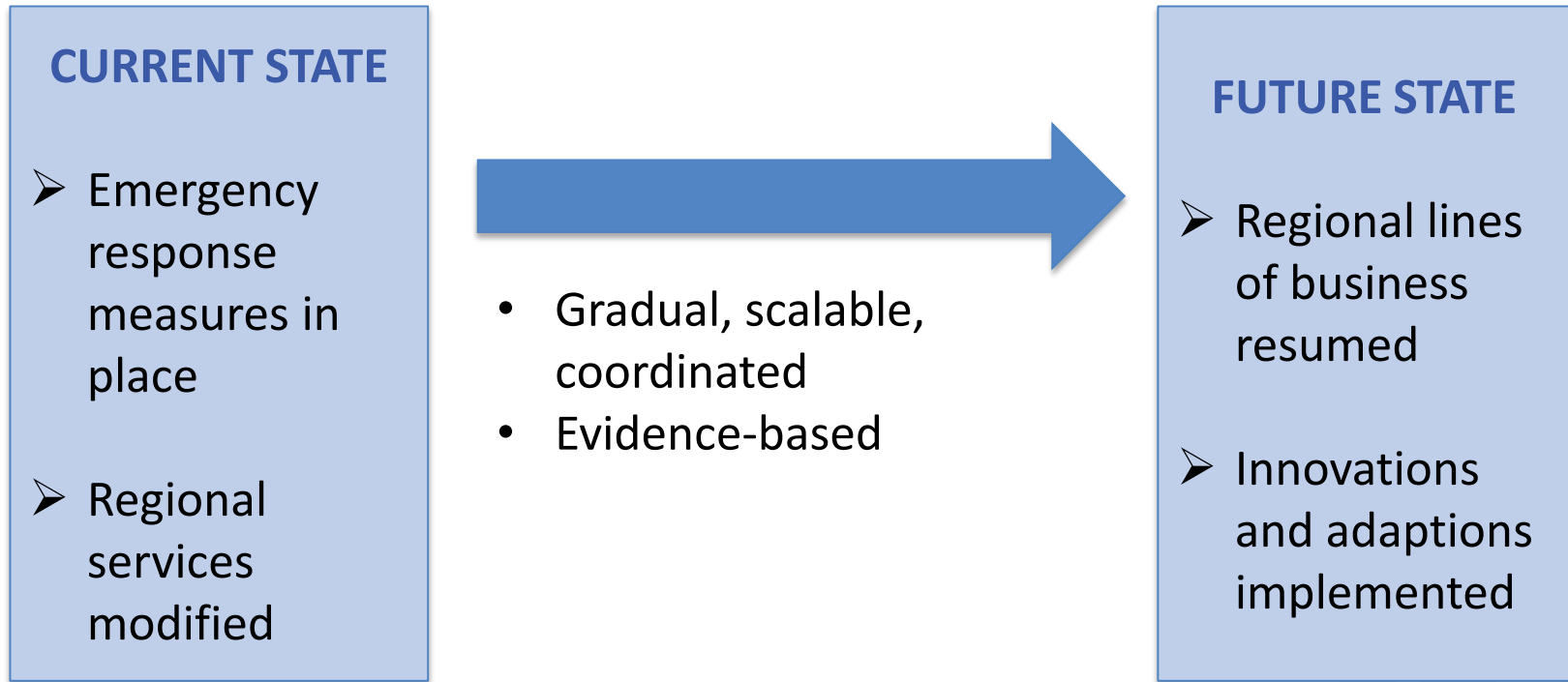
Regional Chair

# COVID-19 Pandemic Update: The Path Forward

**May 14, 2020**

Nancy Polsinelli  
Interim Chief Administrative Officer

# Moving Forward



# Current Regional Response

## REOC

### Corporate Response

- Prioritization of essential services
- Staff Redeployment
- Communications Strategy
- PPE coordination
- Safe facilities and active screening
- Employee Wellness Supports

### Community Collaboration and Innovation

- Community Response Table
- Isolation and Recovery Program for Homeless
- Emergency Child Care
- Health Sector Collaboration to address LTC challenges

### Task Forces

- Finance
- Capital and Construction Recovery Planning
- Surge and Isolation Housing
- Demobilization and Recovery

# Planning for our “New Normal”

*Approach anchored in Provincial Framework and grounded in guidance from our Public Health experts and the Demobilization and Recovery Task Force*

## Demobilization Planning

- Planning for **coordinated demobilization of emergency response efforts**

## Recovery Planning

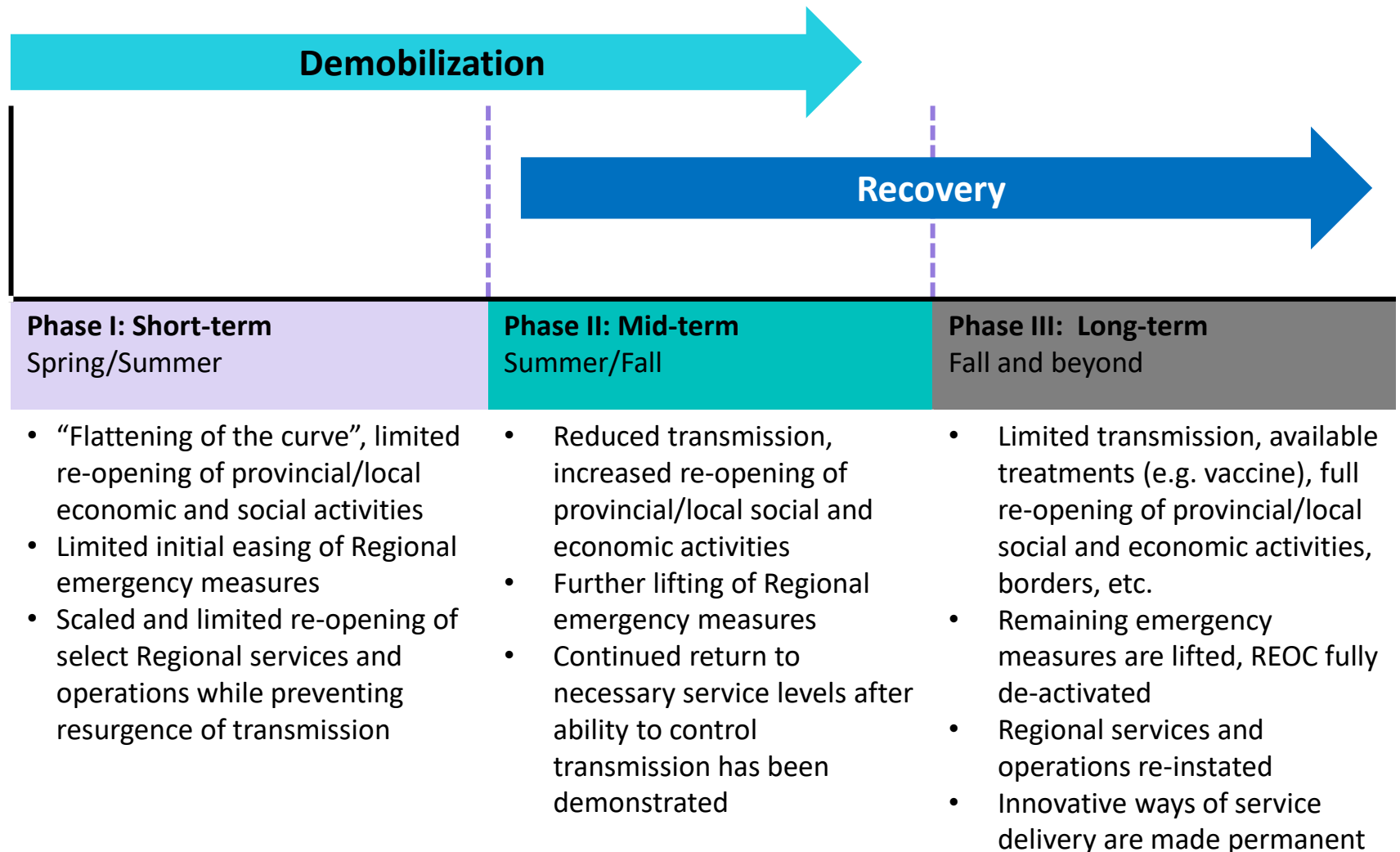
- Planning for **gradual resumption** of Regional business lines
- Clear focus on **improvements, adaptations and innovations**

## Principles:

- Focused on the safety and well-being of the community
- Risk informed
- Evidence-based
- Coordinated internally and externally



# Phased approach to Demobilization and Recovery





# Going Forward...

- Continue to provide quality essential services
- Provide prudent fiscal management
- Benefit from efficiency and quality reviews previously underway
- Reorient Regional services to meet evolving needs
- Design decommissioning and recovery by adopting a phased approach
- Build from innovations and lessons learned during COVID-19 response

**Thank you**



# Planning for the Next Phase of the COVID-19 Pandemic

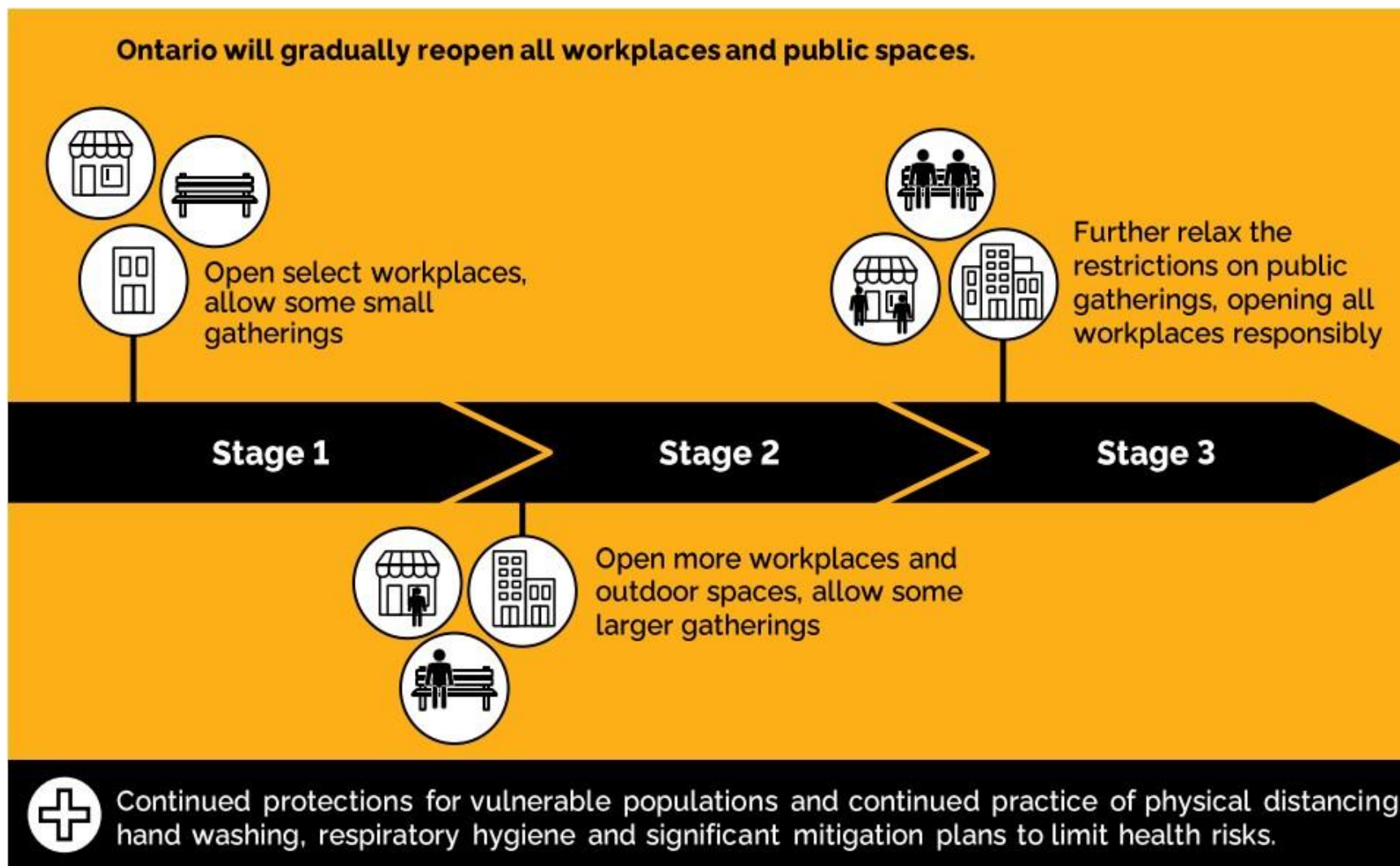
**Dr. Lawrence Loh, Interim Medical Officer of Health**

**Gregory Kujbida, Advisor, Peel Public Health**

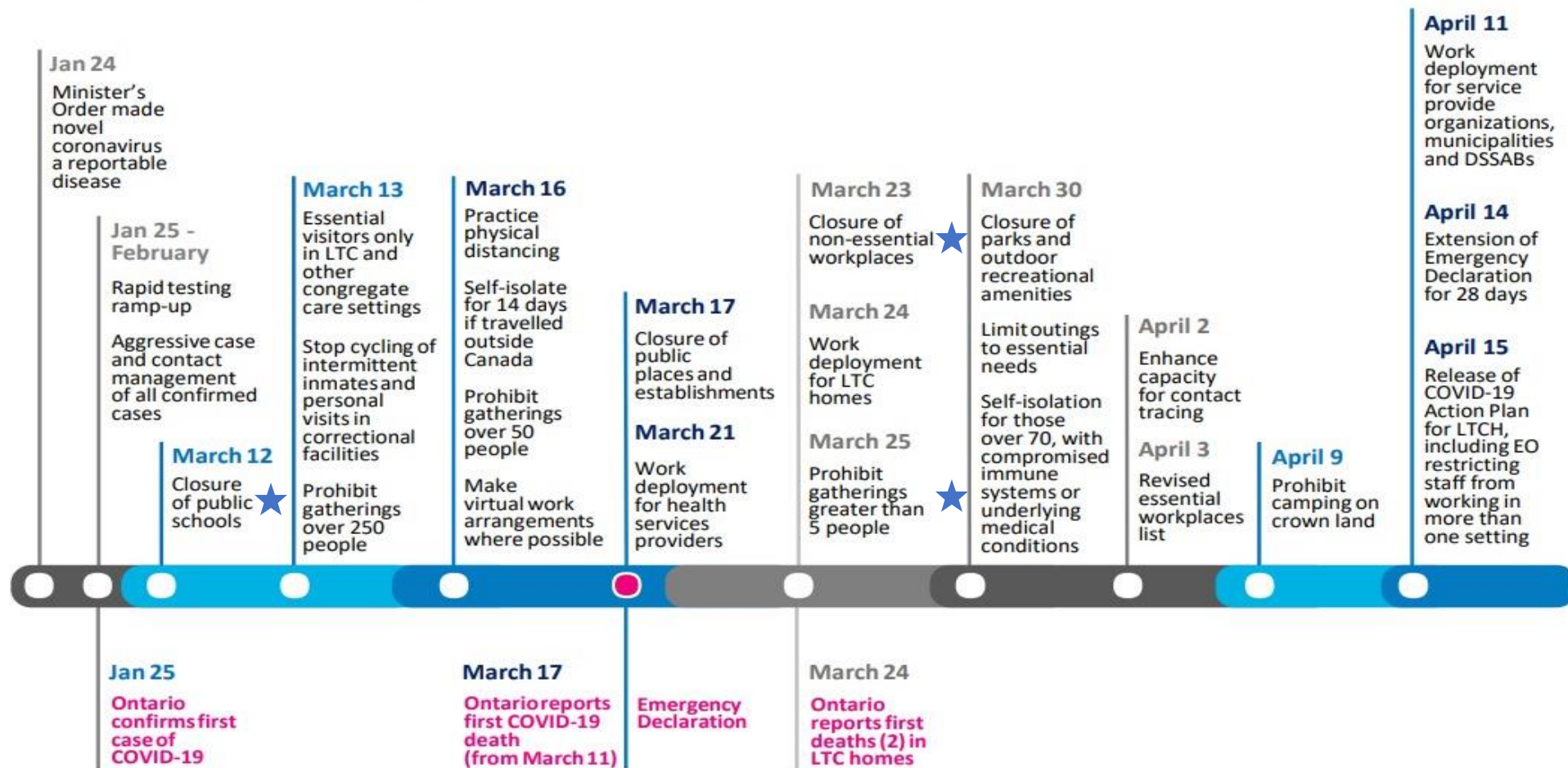
Thursday May 14, 2020



# Ontario's Phased Approach to Reopening



# Key Public Health Measures Timeline



# Requirements for Easing Public Health Measures



## **Virus spread and containment**

Are we seeing consistent decreases in the number of new cases, new cases in hospitals, and cases that can't be traced to a source?



## **Health system capacity**

Is there sufficient acute and critical care capacity, access to ventilators, and ongoing availability of PPE?



## **Public health system capacity**

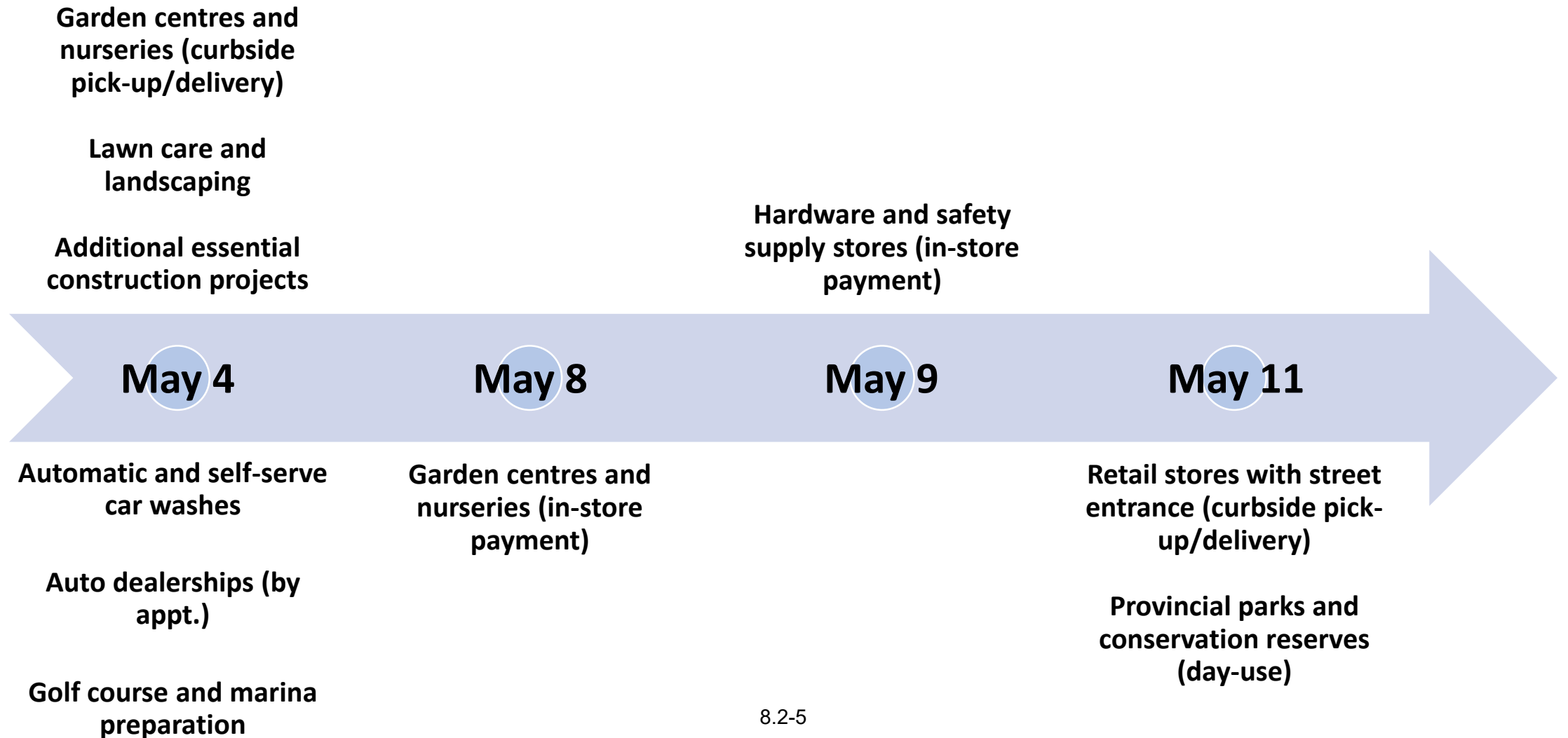
Can we reach newly reported cases and their close contacts quickly to break chains of transmission?



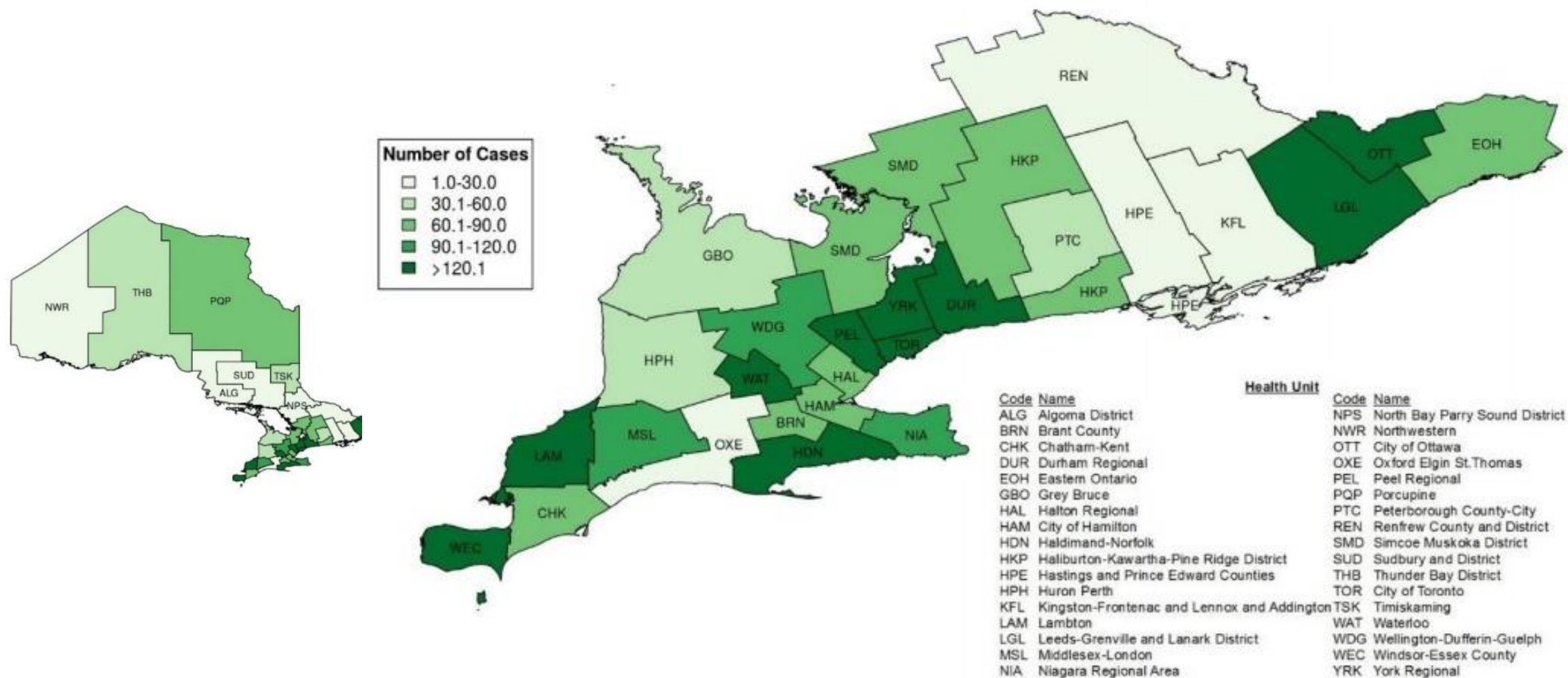
## **Incidence tracking capacity**

Is there sufficient laboratory testing to ensure a resurgence in cases is identified quickly?

# Select Reopening Under Strict Guidelines

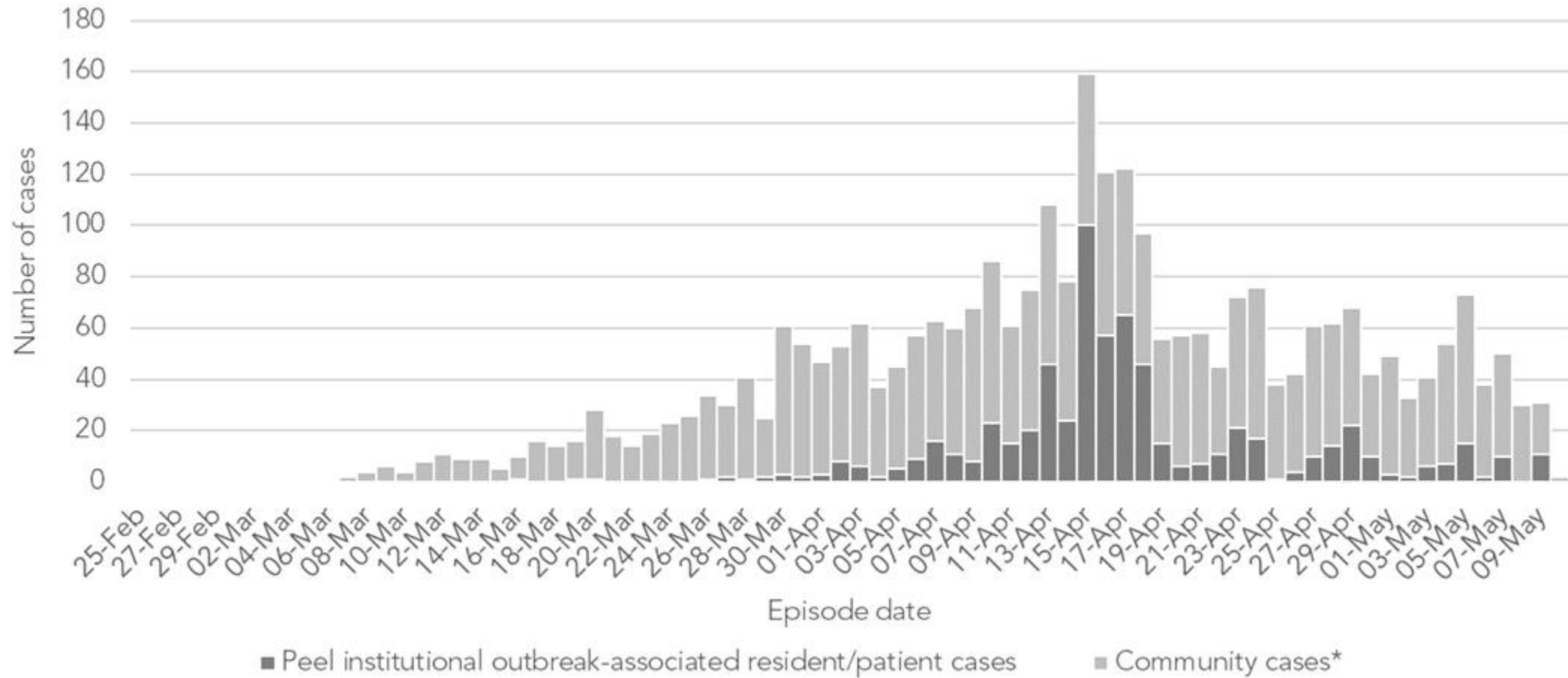


# Peel's Current Situation





# Peel's Current Situation

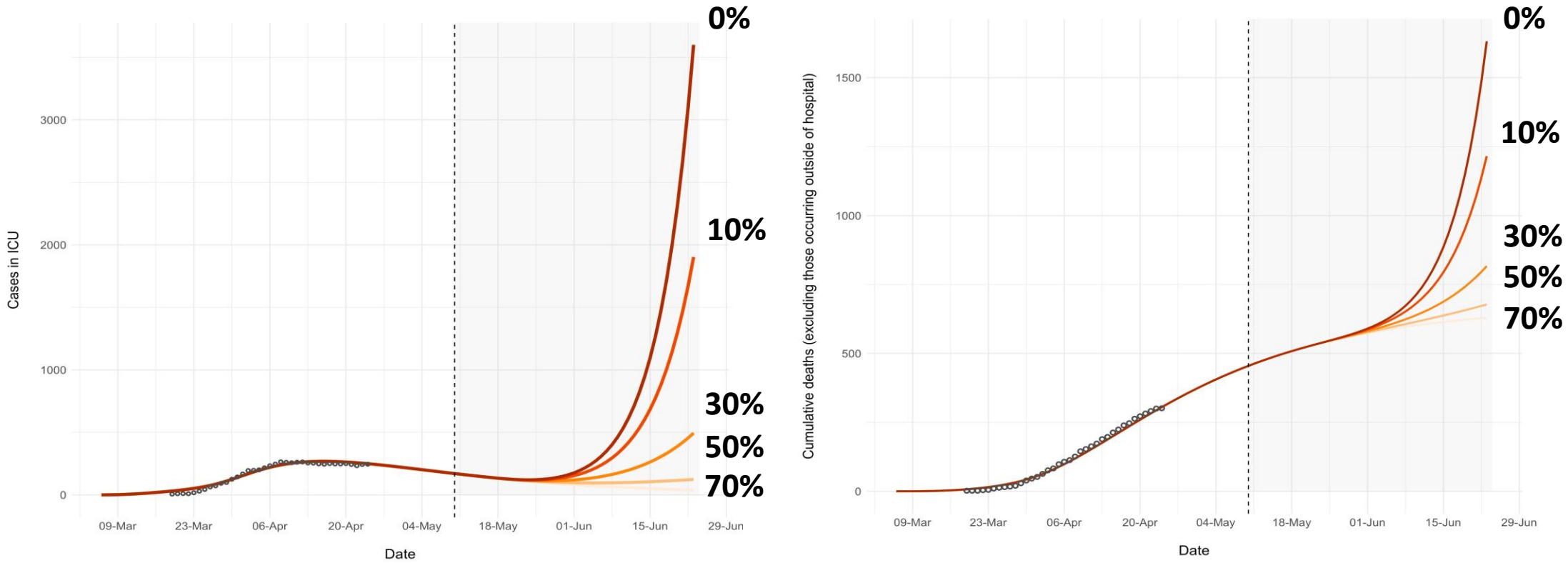


# The Risk of Reopening Too Fast

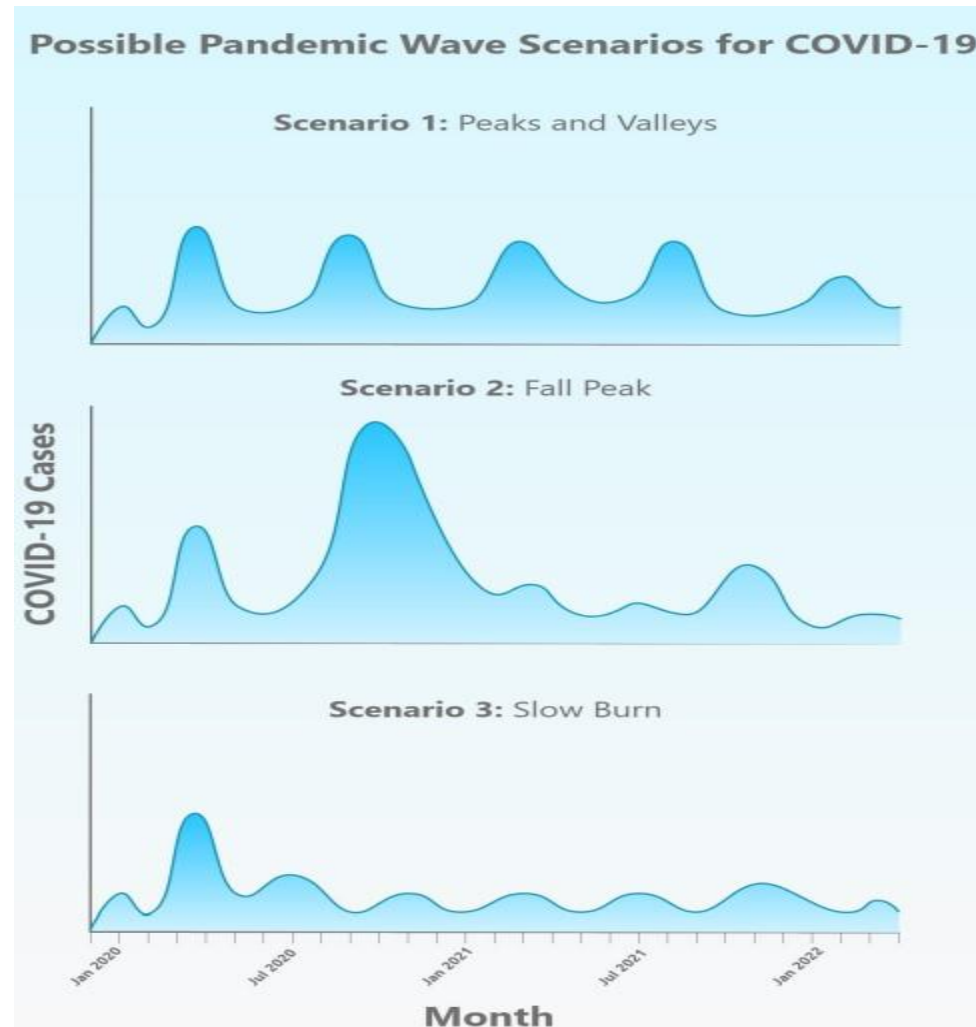
- Widespread, effective physical distancing measures have helped keep us below the health system capacity threshold
- A high proportion of the population remains susceptible to the virus that causes COVID-19
- In the absence of expanded public health, health system, and testing capacities, relaxing public health measures too quickly will likely lead to:
  - A resurgence in COVID-19 transmission
  - An amplified second wave of cases

# The Risk of Reopening Too Fast

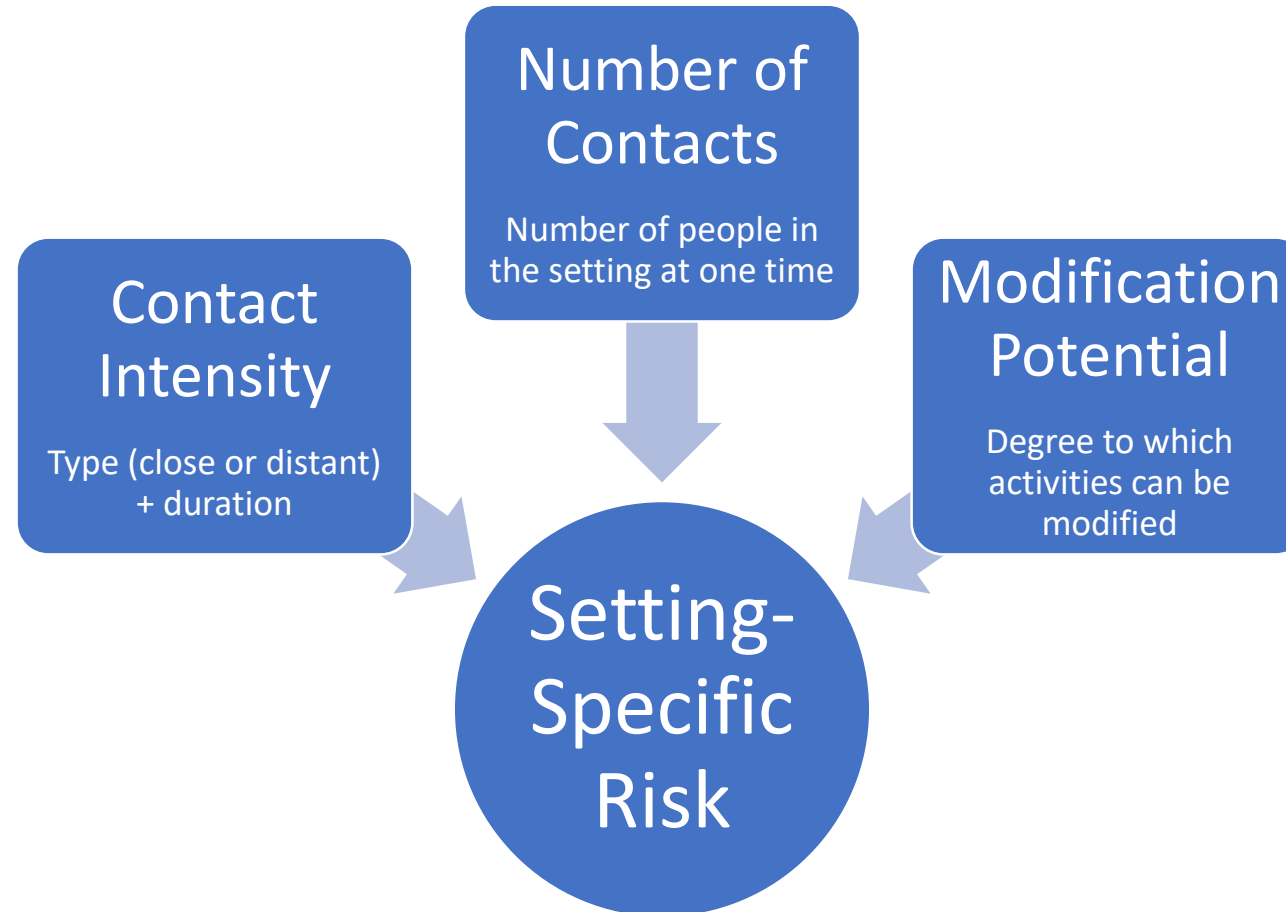
% reduction in contacts relative to normal



# Possible Future Scenarios



# Reopening Considerations



# COVID-19 Mitigation Measures for the Future

## **Engineering Controls:** remove / block the hazard at the source

- Physical distancing, physical barriers, environmental cleaning / disinfection

## **Administrative Controls:** optimizing movement to minimize potential contact with the hazard

- Scheduling, work from home, limited hours, staff reduction, virtual meetings, paid sick leave, temperature screening, symptom screening / reporting

## **Personal Hygiene Controls:** individual actions or behaviours that might reduce hazard exposure

- Hand hygiene, respiratory etiquette, masking for source control (to protect others)

## **Personal Protective Equipment:** protection for the individual

- Selection based on exposure risk

Questions?

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**REPORT TITLE: Update and Management of the Financial Impacts of COVID-19**

**FROM: Stephen Van Ofwegen, Commissioner of Finance and Chief Financial Officer**

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## **RECOMMENDATION**

**That the Regional Chair, on behalf of Regional Council, advocate to the federal and provincial government for additional funding to offset the substantial incremental costs and loss of revenue associated with the COVID-19 pandemic;**

**And further, that the Region of Peel's advocacy efforts include a request that the federal and provincial governments provide increased infrastructure funding to stimulate Peel's economic recovery and that an allocation model be implemented to distribute funds expeditiously.**

## **REPORT HIGHLIGHTS**

- The COVID-19 pandemic has had a significant economic impact on all residents and businesses including those in Peel.
- To ensure public safety, measures have been implemented by the federal and provincial governments including the shutdown of non-essential services and restrictions to certain types of capital construction.
- The Region of Peel, in conjunction with the three local municipalities, has also implemented several measures to support local residents and businesses including property tax and water bill relief.
- The COVID-19 pandemic along with the responses from the various levels of government have significantly impacted the services and finances of the Region of Peel.
- The impacts can be categorized in the following major areas:
  - Economic – Start of a Recession
  - 2020 Fiscal Year – \$36.0 million forecasted deficit for Region Controlled services
    - Increased Costs
    - Costs Avoided
    - Decreased Revenue
    - External Funding
  - Cash Flow – estimated loss of \$400 million in Development Charges over next 2 years.
- Staff have implemented a number of measures to help mitigate the financial impact, but net tax and utility rate deficits are still forecasted for year end.
- Additional funding is required from upper levels of government to fund the incremental costs related to COVID-19 and to stimulate the economy.
- The overall financial impacts of COVID-19 are difficult to assess as the extent and duration of the pandemic and resulting required self-isolation are unknown at this time.



## Update and Management of the Financial Impacts of COVID-19

- Council's oversight of Peel's long-term sustainability provides the Region with some flexibility to manage the current financial impacts.
  - Staff will provide monthly updates on the key financial areas to keep Council informed on the financial impact of COVID-19 on Peel.
- 

### DISCUSSION

#### 1. Background

Over the past two months, the COVID-19 pandemic has had a significant impact on the broader economy and on the finances of all municipalities. Requirements for self-isolation and physical distancing as well as temporary closures of non-essential services have contributed to the end of the longest economic expansion in history and likely triggered the start of a recession.

The Region of Peel, in conjunction with the three local municipalities, has implemented several broad and specific measures to support local residents and businesses including the deferral of property tax collection, deferral of the utility rate increase and the waiving of interest and penalties.

The purpose of this report is to provide Council with an understanding of the economic and financial impact of COVID-19 through a detailed view of critical financial areas.

#### 2. Discussion

Staff have been monitoring and assessing the potential financial impacts to the Region since the onset of the pandemic. The pandemic along with the responses from the various levels of government has significant financial impacts to the Region of Peel. These impacts can be categorized into three major areas; Economic, 2020 Fiscal Year and Cash Flow.

##### a) Economic – Start of a Recession

The longest economic expansion phase of a business cycle on record ended in the first quarter of 2020 with the onset of the COVID-19 pandemic. Although economic forecasts remain fluid, there is consensus among leading economists that the economic impacts of the pandemic will be severe and will affect changes at the global, national, provincial, regional and local levels. Changes in overall economic activity are expected to be negative, unemployment rates are expected to climb, and government debt levels are expected to rise to multi-decade highs. These changes are already evident:

- The Canadian economy is estimated to be already in recession, registering the largest one month decline in March 2020 and contributing to the first quarterly economic decline in Canada in four years;
- The national unemployment rate recorded its largest monthly jump on record to reach 7.8 per cent in March 2020 and forecasted to increase above 10 per cent in the second quarter of 2020;
- Government's debt is expected to rise significantly as a result of measures put in place to support Canadian individuals and businesses; and,
- Historically low interest rates will contain debt payments to more manageable levels.

## Update and Management of the Financial Impacts of COVID-19

In Peel, the local economy is facing similar challenges to the national economy, highlighted by rising job losses.

Labour market conditions in Peel are expected to deteriorate in the upcoming months as more residents lose jobs and some businesses close. An associated increase in demand for Regional services may likely be delayed in the short term given the temporary federal and provincial governments' financial support to individuals and businesses. Peel's economy should improve over the medium term as the shutdown associated with the pandemic is gradually eased.

Staff recommend that Regional Council advocate to the federal and provincial government for infrastructure funding to stimulate an economic recovery.

### b) 2020 Fiscal Year – A Year End Deficit is Forecast

**Table 1: Forecasted 2020 Year End Position for Region Controlled Services**

	Increased Costs	Decreased Revenue	Costs Avoided	External Funding	Total Net Impact
<b>Tax Supported</b>	(\$45.25M)	(\$10.6M)	\$12.1M	\$12.0M	<b>(\$31.6M)</b>
<b>Utility Rate Supported</b>	-	(\$5.3M)	\$0.9M	-	<b>(\$4.4M)</b>
<b>Total</b>	<b>(\$45.25M)</b>	<b>(\$15.9M)</b>	<b>\$13.0M</b>	<b>\$12.0M</b>	<b>(\$36.0M)</b>

\*Staff have assumed that operations would begin to normalize starting September 1, 2020

As seen in the Table 1 above, there are significant variances forecast relative to the 2020 Budget from increased costs, decreased revenues, costs avoided and new external funding. Currently an overall deficit of \$36.0 million is forecast. Additional details for the above categories are provided below and in the attached appendices.

#### i) Increased Costs – \$45.25 million

Since the outbreak of COVID-19, the Region of Peel has experienced increased costs that can be classified into two general categories; Direct and Indirect. Most of the direct costs are being seen in the critical frontline services such as Housing, Paramedic Services, Long Term Care, Public Health and in Homelessness Support. Indirect costs have been incurred by support services such as Digital and Information Services to enable employee remote working.

Based on current projections, incremental costs of \$45.25 million are expected to be incurred. Table 2 below provides highlights of the areas impacted.

**Table 2: Highlights of Increased Costs by Service**

Programs	Increased Costs (millions)
Housing Support	\$10.0
Long Term Care	\$8.3

## Update and Management of the Financial Impacts of COVID-19

Child Care	\$6.8
Homelessness Support	\$6.0
Paramedic Services	\$4.8
Public Health	\$4.2
Waste Management	\$4.0
Community Investment Program	\$1.1
Digital & Information Services	\$0.05

Appendix I provides additional details on the additional costs incurred by program/service.

To help offset these costs, staff recommend that Council advocate to the provincial and federal governments for incremental COVID-19 funding.

### ii) Decreased Revenue – \$15.9 million

The Region of Peel's revenue profile consists largely of stable revenue sources such as property tax, external funding from other levels of government and utility rate revenue. Only a small portion (6%) of the Peel's revenue comes from user fees. As such, the Region is experiencing less of an impact relative to the local municipalities where a significant amount of revenue comes from transit and parks and recreation. Table 3 below provides a breakdown of the areas where decreased revenue is projected.

**Table 3: Highlights of Projected Revenue Decreases**

Revenue	Revenue Loss (millions)
Deferred 2020 Utility Rate Increase	\$5.3
Deferred Property Tax	\$3.4
User Fees	\$5.2
External Funding	\$2.0

Overall, the Region of Peel is forecast to experience decreased revenue of \$15.9 million. A little over half of the revenue loss is due to Council's decision to provide both property tax and water bill relief to the residents and businesses in Peel. Appendix II provides additional details on the decreased revenue.

### iii) Costs Avoided – \$13.05 million

While many of the Region of Peel's frontline services have experienced increased costs, there are some services where costs have been avoided as a result of decreased activity or management actions. Table 4 below provides highlights of services have managed to avoid costs of \$13.05 million.

**Table 4: Highlights of Service Costs Avoided**

Services	Costs Avoided (millions)
TransHelp	\$4.5
Public Health	\$1.9

## Update and Management of the Financial Impacts of COVID-19

Adult Day Services	\$1.7
Lower Dental Benefits Costs	\$1.7
Affordable Transit	\$0.8
Water and Wastewater	\$0.7
Employment Support Programs	\$0.7
Lower Commodity prices	\$0.6
Paramedic Services	\$0.3
Training and Summer Interns	\$0.1
Peel Art Gallery and Museum	\$0.05

To comply with the Province's directions for physical distancing and non-essential services, the operations of services such as Adult Day Services, Affordable Transit, PAMA and TransHelp are experiencing less activity and, as a result, are incurring fewer costs. Appendix III provides additional details of the costs avoided.

In addition, as a result of the COVID-19 a number of Employment Support programs have had to be put on hold including the Summer Job Challenge and the Families First program (see Appendix IV for more details on all programs put on hold).

### iv) External Revenue – \$12.0 million

In addition to the broader funding announcements to support the incomes of residents and businesses, there have been a number of specific program funding announcements made that will offset some the impacts to Peel's expenditures and revenues due to COVID-19. To date, the Region of Peel has been allocated \$12.0 million in total funding from the provincial and federal governments (see Table 5 below) with most of the funding supporting the vulnerable population of Peel. The Province has provided some funding for Long Term Care and has indicated that there will be funding to help offset COVID related costs for Paramedic Services and Public Health, but no details are currently available. In addition, there is still \$89 million in provincial funding for Long Term Care that has yet to be allocated.

**Table 5: External Funding for Peel Services**

Funding	Amount (millions)
Reaching Home Program	\$5.8
Social Services Relief Fund	\$6.0
Long Term Care	\$0.2

### c) Cash Flow – Decreased

During a financial crisis, it is critical to ensure there is sufficient cash for essential services. The risk associated with the cash flow can generally be divided into two categories; risk for operations and risk for the capital program.

#### Risk to Operations – Low

As mentioned earlier in the report, the Region of Peel's revenue profile consists largely of stable revenue sources such as property tax, external funding from other levels of government and utility rate revenue with a relatively small amount from user fees. The

## **Update and Management of the Financial Impacts of COVID-19**

collection of two key revenues, property tax and water bills including penalties and interest were deferred by Council to support residents and businesses. However, except for the penalties and interest, these revenues are assumed to be collected by 2020 year-end. And while COVID related expenditures have increased significantly, it is expected, based on past emergencies, such as SARS, that funding will be provided by upper levels of government to either partially or wholly offset these additional costs. Based on current forecasts, the Region has enough stabilization reserves to manage any remaining deficit if required. Therefore, the overall risk to operations due to cash flow is currently assessed as low.

### **Risk to the Capital Program – Medium**

The Region's capital program is funded through four main sources of funding; internal development charges, capital reserves, external funding and debt. In addition, debt has largely been used as a mechanism to manage the timing of the cash flows for growth related development charge (DC) eligible capital expenditures with only a relatively minor amount of debt used to directly finance capital projects.

#### **Development Charges**

The full impact of COVID-19 on development activity in the Region and the development charge revenues will depend on the duration of the pandemic and related service disruptions both of which are unknown at this point in time.

The 2015 DC Background study forecast for DC revenue in 2020 to be approximately \$360 million. As identified through the Growth Management program, DC revenues have not matched DC Background study forecasts which are based on Provincial population and employment forecasts. The Region of Peel collected \$51 million during the first three months of 2020 prior to the start of COVID-19

Based on past recessions, staff are modelling the expected shortfall in DC revenues over the next two to three years. Staff estimate the total impact to be up to \$400 million over the next two years. As many of Peel's services are infrastructure intensive, the temporary loss in DC revenue will have a significant impact on the growth-related capital program and or debt issuance.

#### **Debt**

The Region of Peel's current outstanding debt is \$1.29 billion with most of the debt issued to cash flow the timing difference between the collection of DCs and the expenditures required to support the growth in the community. Through the 2020 Budget, the Region planned to issue up to \$200 million in debt in 2020 to support investments in growth infrastructure. The Region's credit rating is dependent on its overall liquidity so additional debt issuance coupled with lower revenues would increase the risk to its credit rating.

#### **Investment Earnings**

With the economic impact on the market, we will experience decreased investment income due to lower interest earnings. It is currently estimated that the loss in earnings will range from \$6.3 million to \$10.6 million. The lower earnings will impact Capital Reserve adequacy.

## Update and Management of the Financial Impacts of COVID-19

### Capital Reserve Adequacy

As presented through the 2020 Budget, when looking through a 20-year lens, Peel currently has a \$1.8 billion capital reserve shortfall for tax supported services and a \$1.4 billion capital reserve shortfall for utility rate supported services. Most of Peel's capital reserves is used to fund the state of good repair of Peel's assets with a portion used to fund service enhancements such as development of new affordable housing and the re-development of Peel Manor. As capital reserves are supported by the collection of property taxes and utility rate fees, the cash flow risk associated with the state of good repair expenditures is relatively low.

To close the capital reserve gaps, staff had calculated that a 1 per cent infrastructure levy would be required or another 6 years for tax supported programs and a 5 per cent infrastructure levy would be needed for another 2 years for utility rate supported programs. A contributing factor in the infrastructure increases required is the investment earnings on the reserve balances. With the expected lower investment earnings, there will be increased pressure on the capital reserves.

Overall, the risk to cash flows from the capital program is assessed as "Medium" largely due to the forecasted lower DC revenues of up to \$400 million over the next two years.

### 3. Management of Financial Impacts

Peel's Health Services have been responding to COVID as early as December 2019/ January 2020 depending on the service. Over the past few months, other services have also become increasingly involved such as Housing Support, Homelessness Support and Community Investment. Most emergency responses usually last days to weeks but the COVID crisis is different as the crisis is lasting much longer than the typical emergency. To manage the financial impacts resulting from the COVID-19 pandemic, several actions have been implemented. Table 6 below provides some highlights:

**Table 6: Highlights of Actions to Manage Financial Risks**

Management Action	Description
Financial Taskforce	Provide financial support on specific COVID related issues
Capital/Construction Taskforce	Review, prioritize and make recommendations on the deferral or slower implementation of some capital projects
Staff Redeployment	Over 125 staff across the corporation have been moved to roles to support the COVID response, primarily to LTC
Non-essential Vacancies	Over 100+ positions, recruitment deferred
Summer Students	Summer student program cancelled (186 students)
Non-essential service layoffs	Staff in non-essential services were offered options which included lay-off or unpaid leave of absence.
Discretionary Spending	Limit discretionary spending, e.g. travel, conferences
External Funding	Staff are tracking incremental costs to ensure that eligible external funding will be leveraged
Financial Reporting	Monthly Council financial updates
Managing COVID Deficit	Balancing need for Federal & Provincial funding with Peel's existing financial flexibility

## Update and Management of the Financial Impacts of COVID-19

The actions listed above have been put in place to help manage the fiscal impact to 2020 and to manage Peel's overall cash flows. However, given the extent and duration of the COVID-19 pandemic is unknown, actions to manage financial impacts will continue to evolve.

### 4. Proposed Direction

The response to the COVID-19 pandemic is expected to last into summer of 2020 and possibly beyond and will, therefore, continue to impact Peel's overall financial state. Staff will continue to monitor, assess and report on the following areas:

- Impact to the economy;
- Forecasted 2020 year-end position (for Regionally Controlled services);
- Costs avoided;
- External funding; and,
- Impacts to overall cash flow.



Going forward, staff will provide a monthly update to Council on these key financial areas to ensure Council is kept up to date on the financial impacts of the COVID-19 pandemic.

### RISK CONSIDERATIONS

The COVID-19 pandemic and the resulting changes in legislation and business practices required to help flatten the curve of the demand for hospital care have also resulted in significant financial risks to Peel with respect to its operating budget and to its overall cash flows. As the extent and duration of the pandemic are unknown and evolving daily, the financial risk is challenging to assess. However, based on what is known today, the greater risk is in managing overall cash flows.

The impact of the overall cash flow reduction from development charges over the next two years will increase the risk to Peel's capital program. However, the Capital/Construction Taskforce are working to help mitigate the risk with its review and analysis of the capital program.

### CONCLUSION

The COVID-19 pandemic has had a significant financial impact on the Region of Peel. The overall financial impacts of the pandemic are difficult to assess as its extent and duration as well as the resulting required self-isolation are unknown at this point and will continue to evolve. Council's oversight of Peel's long-term sustainability provides the Region with some flexibility to manage the current financial impacts. However, advocacy to upper levels of government for incremental funding to offset COVID related costs is required to minimize the financial impact to Peel.

## Update and Management of the Financial Impacts of COVID-19

### APPENDICES

Appendix I - Increased Costs

Appendix II - Decreased Revenue

Appendix III - Costs Avoided

Appendix IV - Employment Programs on hold due to COVID-19

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*For further information regarding this report, please contact Norman Lum, Director, Business and Financial Planning, Ext. 3567, [norman.lum@peelregion.ca](mailto:norman.lum@peelregion.ca).*

*Authored By: Norman Lum, Director, Business and Financial Planning*

***Reviewed and/or approved in workflow by:***

Department Commissioner and Division Director.

Final approval is by the Chief Administrative Officer.



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N. Polsinelli, Interim Chief Administrative Officer



**Appendix I**  
**Updates and Management of the Financial Impacts of COVID-19**

Key Highlights of Increased Costs for Programs - \$42.5 million

<b>Program</b>	<b>Impact (millions)</b>	<b>Additional Details of Costs</b>
Housing Support	\$10.0	The economic downturn has impacted the incomes of many residents of the affordable housing providers in Peel. This will result in overall lower rental revenue for the housing providers. The impact of the lower rental revenue is expected to have an estimated increased subsidy requirement of \$10 million.
Long Term Care	\$8.3	Additional costs of \$7.2 million are forecast for PPE (including gowns and masks), additional cleaning, over-time, meals, quarantine and relocation costs for self-isolation. Staff have also been re-deployed from the Adult Day Services (temporarily closed) at an additional cost of \$1.2 million. Overall, Long Term Care will incur additional costs of \$8.3 million. However, there is still \$89 million in provincial funding that has yet to be allocated.
Child Care	\$6.8	To enable the frontline health care workers with children to continue serving the public, day care will be provided at no cost to the employee. The estimated cost for the is \$6.8 million and at the time of the writing of this report, 190 children now have spots in childcare with the majority coming from health care workers.
Homelessness Support	\$6.0	Additional costs of \$6.0 million are forecast to be incurred through the establishment of isolation and recovery centres to support homelessness. These costs include the cost of rent, cleaning, PPE, meals, temporary shower stalls, and transportation. The federal government has allocated funding through the Reaching Home program which may offset some of these additional costs.
Paramedic Services	\$4.8	Additional costs of \$4.8 million are forecast for Personal Protective Equipment (PPE), additional cleaning, over-time, meals, quarantine and self-isolation. In addition, a special team (High Risk Response Team) has been established to be the first response to COVID-19 calls. This team has been specially trained and will utilize four paramedic vehicles that will each have a new chest compression machine. The estimated cost of this response team will be \$890 thousand. Funding may be available from the Province to offset these costs.

**Appendix I**  
**Updates and Management of the Financial Impacts of COVID-19**

Public Health	\$4.2	While additional costs of \$4.2 million have been incurred for PPE and over-time, offsetting savings have been achieved by redeploying staff in non-critical roles, pauses in hiring and the deferral of training and conferences. Public Health is currently forecast to complete the year with a deficit of \$2.3 million.
Waste Management	\$4.0	To implement the program for two additional garbage bags to deal with the increased garbage from individuals being at home, there is an expectation that anywhere between 5 per cent to 20 per cent of the households putting out extra bags. The expected cost increase will be up to \$4.0 million
Community Investment Program	\$1.1	On March 26, 2020, Council approved \$1 million funded from the Tax Rate Stabilization reserve to support community agencies that are experiencing severe financial challenges. On April 9, 2020, Council approved the continued processing of grant applications to facilitate the use of newly announced funding from the Province. At the time of the writing of this report, \$1.216million has been allocated to community agencies
Digital & Information Support	\$0.1	Additional cost to enable for remote work
Income Support	Unknown	As reporting of caseload lags by one month, no estimate is available yet for the expected increase in caseload resulting from the increase in unemployment.

**Appendix II**  
**Updates and Management of the Financial Impacts of COVID-19**

Key Highlights of Decreased Revenue - \$15.9 million

<b>Revenue</b>	<b>Impact (millions)</b>	<b>Additional Details</b>
User Fees	\$5.2	Due to decreased activities, there will be decreases in user fee revenues from services such as TransHelp (\$1.1 million), Land Use Planning (\$0.7 million), Adult Day Services (\$0.2 million) and PAMA (\$0.1M). There will also be decreased fees in Waste Management due to the waiving of fees for the Community Recycling Centres until the end of the declared emergency (\$2.9 million).
Deferred 2020 Utility Rate Increase	\$5.25	On March 26, Council provided relief through deferral of the 2020 Utility rate increase which will have an estimated impact of \$4.6 million along with provision of late penalty relief of \$0.65 million.
Deferred Property Tax	\$3.4	On March 26, Council provided property tax relief to both residents and businesses which will result in decreased revenue of up to \$3.4 million.
External Revenue	\$2.0	There is risk of claw back of funding for services like Adult Day Services but it is unlikely given the overall incremental costs being incurred by Health Services.
Payments in Lieu of Taxes	Unknown	The volume of passengers passing through Pearson Airport have decreased significantly since the onset of the COVID crisis. As the Payments-In-Lieu-of-Taxes paid by the Greater Toronto Airports Authority lag by one year, the decreased revenue will not impact the 2020 fiscal year but will impact future years.

**Appendix III  
Updates and Management of the Financial Impacts of COVID-19**

Key Highlights of Costs Avoided - \$13.0 million

<b>Program</b>	<b>Cost Avoided (millions)</b>	<b>Additional Details</b>
TransHelp	\$4.5	Although there has been a slight loss in TransHelp fees, the savings in costs from the decreased ridership is estimated to be \$4.5 million.
Public Health	\$1.9	To partially offset the incremental costs incurred due to COVID, staff have not filled vacancies and have found other operational savings from decreased training and other staff related costs.
Adult Day Services	\$1.7	Operations of the Adult Day Services have temporarily been paused resulting in staff and other operational savings of \$1.7 million. These staff have been redeployed to support the Long Term Care homes which are experiencing staffing shortfalls as a result of COVID-19
Lower Dental Benefits Costs	\$1.7	Due to the closures of dental offices, a projected savings of \$1.7 million is forecast.
Affordable Transit	\$0.8	Due to decreased activity, service demand has decreased significantly. Current estimated savings are \$0.8 million
Employment Support Programs	\$0.7	Employment Support programs have had to be put on hold including the Summer Job Challenge and the Families First program (see Appendix IV for more details)
Water and Wastewater	\$0.7	Various operational savings including decreased training and other staff related costs.
Lower Commodity Prices	\$0.6	As a result of the economic impact, the price of natural gas and oil have decreased significantly. Currently \$0.4 million is forecasted to be saved in tax supported programs and \$0.2 million in utility rate supported programs. Savings in electricity costs are also expected with the suspension of the "Time of Use" prices to May 7 and all customers were moved onto the lowest rate
Paramedic Services	\$0.3	Management of operational costs
Training and Summer Interns	\$0.1	Various costs including training and summer internships have been deferred
Peel Art Gallery and Museum	\$0.05	The Peel Art Gallery Museum and Archives has been temporarily shut down during the pandemic. While the facility must be maintained, some staff have been redeployed to the Customer Contact Centre and casual staff have been laid off resulting in some savings.

**Appendix IV  
Updates and Management of the Financial Impacts of COVID-19**

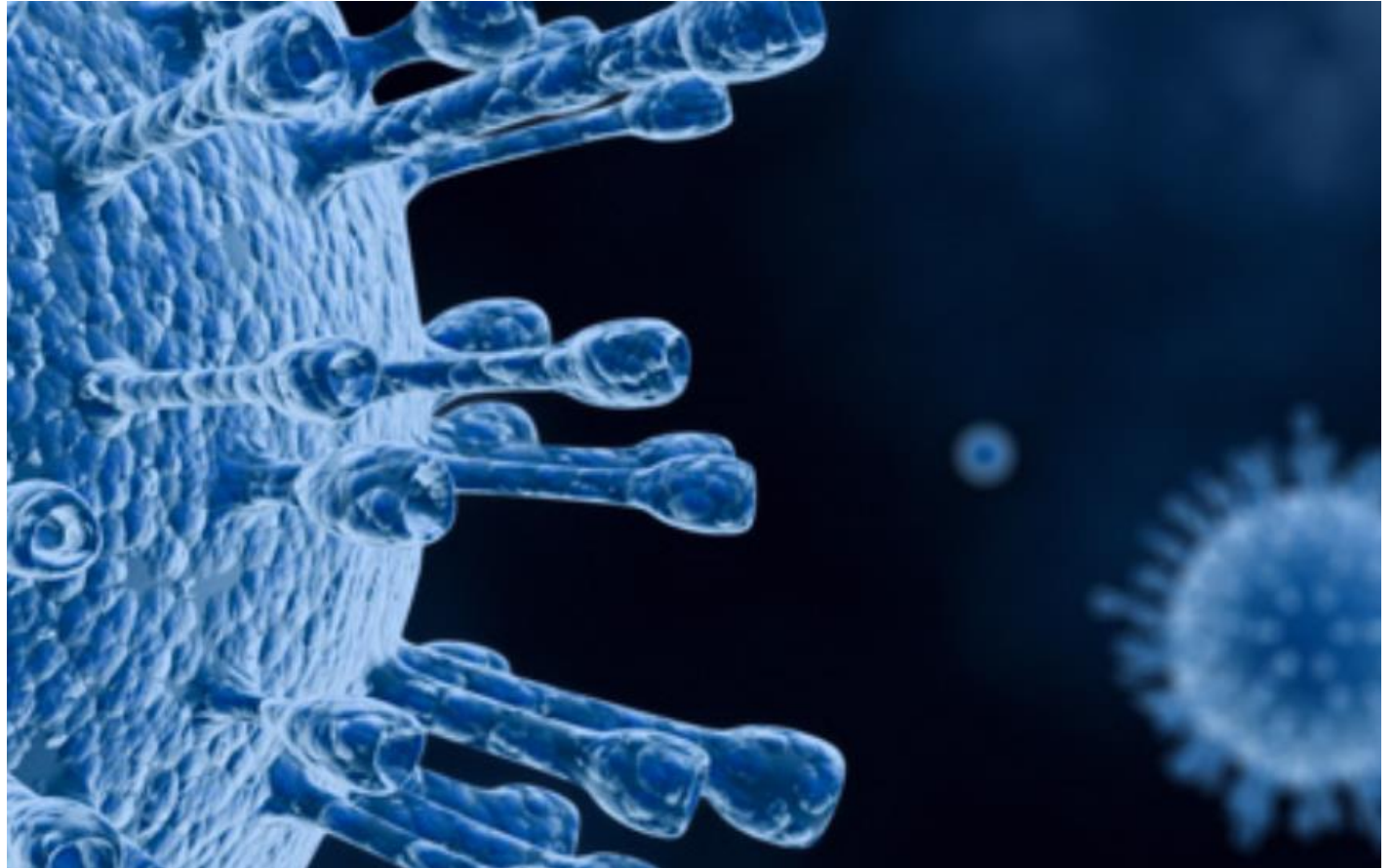
Employment Support Programs on Hold Due to COVID

<b>Portfolio/Program</b>	<b>COVID-19 Response</b>	<b>Cost Savings</b>
<b>Summer Job Challenge</b>	Program on hold for 2020. Further decisions will be made in the fall with respect to 2021 programming.	\$1.1M (consists of \$0.4M Provincial funding and \$0.7M Regional funding)
<b>Employment Programs</b>	Employment Related Expense, Learning Earning and Parenting Program (LEAP) Child Care Costs and contracting out services such as vocational assessments.	\$1.0M Provincial funding
<b>Safety One</b>	Referrals and training on hold until further notice; job placements continue if client chooses.	Savings included in Employment Programs.
<b>Employment Services Transformation/Model Changes</b>	No current work being completed on this due to focus on COVID-19 response, and provincial delay of employment transformation.	Reduction in Provincial funding delayed to 2021.
<b>Employment Placement Program</b>	Employment Placement agencies have advised that they are not actively pursuing employment opportunities for clients until further notice.	\$0.3M Provincial funding
<b>Internship Placement</b>	OW clients currently with agencies are participating voluntarily and have been directed to follow the agencies' emergency response plans. New placement referrals have been suspended.	Savings included in Employment Placement Program.
<b>Peel as a Model Employer</b>	Clients are completing placements, no further referrals to be made at this time.	Savings included in Employment Placement Program.
<b>Employment Resource Centre</b>	Employment Resource Centre is shutdown.	\$0.4M Provincial funding
<b>Families First</b>	No new referrals are being made; Public Health Nurses have been reassigned to higher need COVID-19 related work; Employment Support Workers are supporting current clients via the telephone.	\$0.5M Provincial funding
<b>Ontario Disability Support Program (ODSP) Advantage</b>	Based on Ministry direction, ODSP clients will not be referred to Ontario Works for participation in employment activities until further notice.	N/A – costs not tracked separately.

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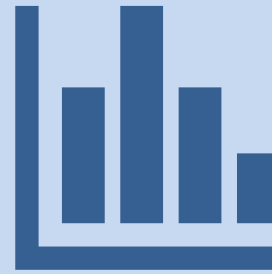
# Update and Management of the Financial Impact of COVID 19

Presented to Council  
May 14, 2020



## Key Highlights

- Longest economic expansion on record Ends with the estimated onset of a recession
- Led by a loss of 20,000 jobs, Peel's average quarterly employment fell
- Labour market conditions are expected to deteriorate further
- Instructure stimulus funding required for Peel's economy

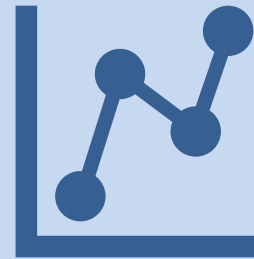


**Entering  
Recession**

**Economic Impact**

### Key Highlights

- Province directed pause of non-essential services and construction work
- Lower revenues from DCs and investment earnings that support capital reserves
- Significant impacts to capital programs
- Increased pressure on cash flows and debt



**(\$400 M) DC**

**Capital Cash Flow**



### Key Highlights

- Frontline services incurring more costs for PPE, cleaning and staffing
- Some loss in user fees from lower activity
- Community Response Table has allocated over \$1 million to agencies
- Council has responded with support for the community with property tax and water bill deferrals

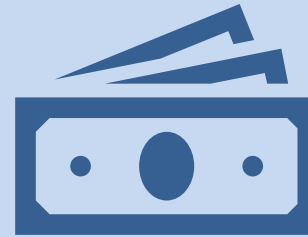


**(\$36.0 M)**

**Forecasted Deficit**

## Key Highlights

- Some services have seen lower activity including TransHelp and Affordable Transit
- Temporary closures and pauses for PAMA and Adult Day Services
- Cessation of Employment Support programs e.g. Summer Job Challenge and Families First
- Redeployment of staff to support COVID
- Reduced discretionary spending
- Not filling vacancies for non-essential roles



**\$13.0 M**

**Costs Avoided**

## Key Highlights

- Some new program specific funding announcements
- Reaching Home - \$5.85 million
- Social Services Relief Fund - \$6 million
- Long Term Care - \$187,500
- Paramedic Services and Public Health may get funding for incremental costs
- Housing funding also required



**+\$12.0 M**

**External Funding**



- Use rate stabilization reserves
- Continue to find ways to manage expenditures
- Special Taskforces have been put in place to manage financial risks;
  - Financial Taskforce
  - Capital/ Construction taskforce

- That the Regional Chair, on behalf of Regional Council, advocate to the federal and provincial government for additional funding to offset the substantial incremental costs and loss of revenue associated with the COVID pandemic;
- And further, that the Region's advocacy efforts include a request that the federal and provincial governments provide increased infrastructure funding to stimulate Peel's economic recovery and that an allocation model be implemented to distribute funds expeditiously.

**APPROVED AT REGIONAL COUNCIL  
April 9, 2020**

**ENTERPRISE PROGRAMS AND SERVICES**

**17.1 Approach to the Development of the 2021 Budget**

Resolution Number 2020-268

Moved by Councillor Thompson,  
Seconded by Councillor Starr;

That the report of the Commissioner of Finance and Chief Financial Officer titled "Approach to the Development of the 2021 Budget" be deferred to provide opportunity for staff to propose updated timelines as a result of provincial budget delays.

**Carried**

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**REPORT TITLE:** **Approach to the Development of the 2021 Budget (Deferred from the April 9, 2020 Council Meeting)**

**FROM:** Stephen Van Ofwegen, Commissioner of Finance and Chief Financial Officer

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## **RECOMMENDATION**

**That the 2021 Budget for Regionally Controlled Services and External Agencies be planned and developed in recognition of the economic challenges being faced by taxpayers;**

**And further, that staff work with the external agencies to meet the proposed 2021 budget timelines as outlined in the report from the Commissioner of Finance and Chief Financial Officer, titled “Approach to the Development of the 2021 Budget”;**

**And further, that the external agencies be requested to report to Regional Council in June 2020 on risks associated with achieving the 2021 budget directions;**

**And further, that the timelines for the 2021 Budget deliberations, as outlined in Appendix I of the subject report, be approved.**

## **REPORT HIGHLIGHTS**

- A net tax levy increase of 4.3 per cent was forecast for 2021 during the 2020 Budget.
- The blended inflation rate (capital and operating) is estimated to be 2.6 per cent.
- The Region of Peel’s long term financial planning strategy recommends that tax increases be in line with inflation to demonstrate respect for the taxpayer.
- There remains significant uncertainty of the economic impact resulting from the COVID-19 pandemic.
- Peel is seeing increased financial pressure on residents and businesses who are facing income uncertainty.
- Given the economic uncertainty, planning for the 2021 Budget should take into account the fiscal pressures faced by property taxpayers, therefore a budget target is not recommended at this time.
- Managing in times of economic uncertainty will require participation of all services funded by the net tax levy: Regionally Controlled Services (55 per cent) and Regionally Financed External Agencies (45 per cent)
- As information is released on both the economy and as federal/provincial funding announcements are made, updates will be provided on service funding, service levels, and service delivery models.
- As directed by Council, the 2021 budget will be deliberated earlier with a proposed date of November 12, 2020.

## **Approach to the Development of the 2021 Budget (Deferred from the April 9, 2020 Council Meeting)**

- Staff have worked with the external agencies (Peel Regional Police, Ontario Provincial Police, Credit Valley Conservation, Toronto and Region Conservation Authority and Conservation Halton) to obtain approval from their respective boards prior to presenting to Regional Council on November 19, 2020.
- Timing of the Provincial budget in the fall of 2020 will be too late to inform Council's 2021 budget decision making.
- Staff will provide Council with the budget information three weeks prior to the deliberation of the 2021 Budget.

## **DISCUSSION**

### **1. Background**

The Region of Peel's Long Term Financial Planning Strategy provides a long term perspective to guide decision making in support of the Region's overall financial condition. The Strategy demonstrates the required balance between financial sustainability, financial vulnerability and financial flexibility. In the Strategy, the financial principle of "Respect for the Taxpayer" is measured by budget tax increases in line with inflation, which have historically been in the range of one to three per cent per Bank of Canada.

The annual budget provides the resources to enable the policy decisions Council makes throughout the year. The focus of the 2021 Budget will be to enable the priorities identified by Council through its vision of a Community for Life.

Part of this process includes establishing timelines in order to provide Council with the required materials such as the budget document and budget presentations prior to the budget meeting. A critical part of the process is making improvements based on feedback. During the 2020 budget deliberation, Councilors directed staff to commence 2021 budget deliberations earlier so that local municipalities will have an approved Regional net tax levy to take into account when finalizing their respective budgets.

On December 19, 2019 when the 2020 Budget was approved, a budget target for 2021 was not recommended to Council as in previous years due to the risk and impact of provincial funding changes. Establishing a net tax levy target increase is part of the annual budget process and therefore, is outlined in this subject report. Since the approval the 2020 Budget, the Region of Peel along with the rest of the world, is assessing and adapting to the impacts of the constantly evolving circumstances due to the COVID-19 pandemic.

### **2. Impact of Provincial Budget/Economic Statement**

The Region of Peel is required to provide many cost shared programs mandated by the Province. When the Province released its 2019 Budget, with additional details in the months that followed, there were significant funding reductions for several programs. Some of these reductions were planned to take effect in 2021 and were incorporated into the 2021 Forecast included in the 2020 Budget.

With the onset of the COVID-19 pandemic, some funding changes and freezes that were announced in 2019, such as the cost sharing increase for Public Health, have been deferred or delayed until further notice. The 2020 Provincial Budget has been delayed until the fall of



## Approach to the Development of the 2021 Budget (Deferred from the April 9, 2020 Council Meeting)

2020. As details of the Provincial budget are released, staff will assess the impacts to funding, service levels, and service delivery models. Unfortunately, the timing of the Provincial budget in the fall of 2020 will be too late to inform Council's 2021 budget decision making, based on the proposed timelines.

### 3. Proposed Direction

A best practice, as articulated by the Municipal Finance Officers Association, is to obtain budget approval prior to the start of the fiscal year. Under the proposed timeline (Appendix I), the first date for budget deliberation is November 12, 2020 where Council will be presented the 2021 Budget Overview by the Chief Financial Officer followed by the service budget presentations for Regionally Controlled services.

The external agencies (Peel Regional Police, Ontario Provincial Police, Credit Valley Conservation, Toronto and Region Conservation Authority, and Conservation Halton) will present their respective budgets to Regional Council on November 19, 2020. November 26 and December 3 are held as budget meeting dates for further deliberations, if required.

Consistent with the Long Term Financial Planning Strategy, Regional Council direction is required to develop the 2021 Budget which reflects Council's financial principle of "Respect for the Taxpayer". As seen in the table 1 below, the net tax levy forecasted in 2020 Budget for 2021 was 4.3 per cent which included 2.7 per cent to maintain existing service levels, 0.6 per cent for provincial funding impact and 1.0 per cent for the infrastructure levy.

Table 1

	<b>2021 Forecast</b>
Base – Maintain Existing Service Levels*	2.7%
Provincial Funding Impact	0.6%
Infrastructure Levy	1.0%
<b>Total Net Tax Levy Increase</b>	<b>4.3%</b>

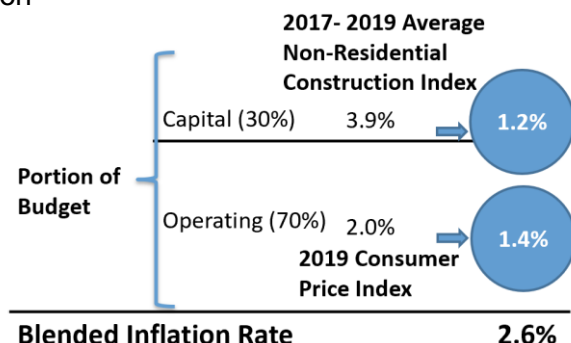
\*Assumes assessment growth 1.0%

The 2.7 per cent forecast to maintain existing service levels is at the upper end of the Bank of Canada inflation target range of 1 to 3 per cent. The forecasts were developed using global and service specific assumptions, such as service demand, labour costs, Consumer Price Index (CPI) on contracts, operating impact of new capital, provincial funding increases for inflation and service demand, and previous Council approved tax strategies.

As an infrastructure intensive organization, increases to the infrastructure levy are influenced by rising costs for construction. The inflation indices for capital investments are generally higher than CPI. CPI is estimated to be 2.0 per cent while the average non-residential construction index has been 3.9 per cent. As seen in the graphic below, a blended inflation rate (using the 2021 forecasts for the operating budget and capital budget) indicates an overall impact of inflation of 2.6 per cent.

## Approach to the Development of the 2021 Budget (Deferred from the April 9, 2020 Council Meeting)

Graph 1: Blended Inflation



The Region of Peel is continually implementing process improvements to deliver operational efficiencies to ensure the best value for money for tax and utility rate payers.

Since the beginning of 2020, the Region of Peel along with the rest of world has been significantly impacted by the COVID-19 (COVID) pandemic. COVID has put a great deal of pressure on Peel's critical services such as Paramedic Services, Long Term Care, Public Health, Housing, Income Support, Housing and Homelessness. COVID has also significantly impacted the economy with many individuals, families and businesses experiencing decreased income. The duration and severity of the possible economic recession will be hugely dependent on how long the COVID pandemic will last which, at this point, is very uncertain.

Managing in times of economic uncertainty will require participation of all services funded by the net tax levy. Regionally Controlled Services comprise 55 per cent and Regionally Financed External Agencies 45 per cent of the net tax levy.

Staff have worked with the external agencies (Peel Regional Police, Ontario Provincial Police, Credit Valley Conservation, Toronto and Region Conservation Authority and Conservation Halton) to obtain approval from their respective boards in order to meet the proposed 2021 Budget timelines.

Additionally, for external agencies, Peel's Council dictates their available operating funding envelope through agency-specific targets. For Toronto and Region Conservation Authority, this approach is a consistent practice with their other partner municipalities and Toronto and Region Conservation Authority budgets accordingly based on the determined funding. Due to growth rate differences from Toronto and Region Conservation Authorities' partner municipalities, this funding approximates the Current Value Assessment (CVA) formula that Toronto and Region Conservation Authority is expected to follow. Municipal funding provided in excess of the ratio is delineated as 'non-CVA' levy, in an effort to be open and transparent with Toronto and Region Conservation Authorities' partner municipalities. Toronto and Region Conservation Authorities' board has initiated discussions with the Province and municipal stakeholders on how to address the growing non-CVA component. Toronto and Region Conservation Authority has committed to working with the City of Toronto to eliminate the non-CVA amount by 2021 which will ultimately reduce Peel's tax burden.

## **Approach to the Development of the 2021 Budget (Deferred from the April 9, 2020 Council Meeting)**

Based on all the above factors, the following is proposed:

- a) That given the economic uncertainty, planning for the 2021 Budget should consider the fiscal pressures faced by property taxpayers, a budget target is not recommended at this time.
- b) That Peel Regional Police; (PRP), Credit Valley Conservation (CVC), and Toronto and Region Conservation Authority (TRCA) be requested to report to Regional Council in June 2020 on risks associated with achieving the 2021 budget directions considering the economic uncertainties facing taxpayers.

Ontario Provincial Police (OPP) and Conservation Halton (CH) make up a very small proportion of the Region's net tax levy and as such will be asked to present their service implications at the time they deliver their budget to Regional Council.

- c) That decisions made in developing the 2021 Budget and forecast consider tax and utility rate implications on future years.
- d) That Regional budget deliberations commence two weeks earlier starting November 12, 2020. The primary benefit in advancing the timelines for discussion of the Regional Budget is that the local municipalities will have an approved Regional net tax levy to inform their respective budgets.
- e) That Council will be provided with printed versions of the budget document and presentations. Staff have utilized digital versions for budget development and reviews.
- f) That, as in past years, staff provide Council with the budget information three weeks prior to the deliberation of the 2021 Budget.

### **4. Utility Rate Supported Budget**

The 2020 Budget included a forecast utility rate increase of 6.0 per cent for 2021. Because the water and wastewater services are infrastructure intensive, a 5 per cent infrastructure levy is required to maintain the state of good repair of its \$24 billion in assets. The remaining 1.0 per cent is required to maintain existing service levels and includes inflation. Staff will develop the budget, identifying opportunities to manage costs, and will be brought back for further Council consideration as part of the regular budget review process. This increase would still leave utility rates in Peel well below those of other municipalities in the Greater Toronto Area. However, recognizing the economic impact of the COVID 19 pandemic, staff are investigating the impact of spreading out the infrastructure levy required to sustain the water and wastewater infrastructure plan over a longer period of time.

### **RISK CONSIDERATIONS**

While there are benefits in advancing the timelines for discussion of the Regional Budget, there are some risks and logistical challenges associated with the proposed earlier date (see Table 2 below). However, staff believes the risks are minimal and can be mitigated appropriately.

**Approach to the Development of the 2021 Budget (Deferred from the April 9, 2020 Council Meeting)**

Table 2

<b>Risk</b>	<b>Description</b>	<b>Risk Assessment/Mitigation</b>
Alignment of the external agencies' board approvals	The PRP, CVC, TRCA and Conservation Halton would need to adjust their timelines to obtain approval from their respective Boards in order to meet the timeline	Staff will work with key members of the external agencies on the proposed timelines and/or make appropriate assumptions.
Provincial Funding	The Provincial Budget has been delayed until Fall 2020	External funding represents about 25% of Peel's overall revenue. The timing of the Provincial budget will be too late to inform Council's 2021 budget decision making
New CA Funding model	CVC, TRCA, and Conservation Halton may not have their Memorandums of Understanding drafted in time for budget deliberations	Staff will work with key members of the external agencies on the proposed timelines and/or make appropriate assumptions
New OPP Funding model	OPP may not have their new external funding finalized in time for the budget documents	Assumptions can be made in partnership with the Town of Caledon which can be incorporated prior to presentation of the budget
Changes in information	The budget is built around assumptions and existing information	If there is newer information that would cause a material impact on the budget prior to the budget dates, Council will be informed of the impact of these changes
Impact of COVID-19	Has significantly impacted the economy which will have many financial and non-financial impacts on Peel's services	The duration and the full extent of the impact on the economy is unknown at this time and will continue to evolve

**CONCLUSION**

The proposed approach to developing the 2021 Budget is influenced by the economic effects of the COVID-19 pandemic. The Region and externally financed organizations will be required to develop a budget which reflects these challenging times. Regional staff will continue to work with external agencies to facilitate Council's direction for a responsible and sustainable 2021 Budget.

**APPENDICES**

Appendix I – Proposed Timelines

**Approach to the Development of the 2021 Budget (Deferred from the April 9, 2020 Council Meeting)**

*For further information regarding this report, please contact Norman Lum, Director, Business & Financial Planning at extension 3567 or via email at Norman.Lum@peelregion.ca.*

*Authored By: Norman Lum, Director, Business & Financial Planning*

*Reviewed and/or approved in workflow by:*

Department Commissioner and Division Director.

Final approval is by the Chief Administrative Officer.

A handwritten signature in black ink that reads "Nancy Polsinelli". The signature is written in a cursive style with a large initial 'N' and a distinct 'P'.

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N. Polsinelli, Interim Chief Administrative Officer

**Appendix I**  
**Approach to the Development of the 2021 Budget**

<b>PROPOSED TIMELINES</b>	
<b>Activity</b>	<b>Date</b>
Approach to the Development of the 2021 Budget – Council Report	April 9
Update on the Status of the Long Term Financial Planning Strategy	April 23
External Agencies Presentations on Progress Report and Future Outlook	June 25
Electronic and Hard Copy of 2021 Budget Documentation and Presentations to Councillors	October 22
The 2020 Infrastructure Status and Outlook – Council Report	October 22
Continuous Improvement Update – Council Report	October 22
Overview and Update on the Status of Reserves – Council Report	October 22
Notice to the Public	October 29
Budget Document available on Website	October 29
2021 Budget Presentations	
Regional Budget Corporate Overview	November 12
Regional Services Budget Presentations	November 12
Police Service Budget Presentations	November 19
Conservation Authorities Service Budget Presentations	November 19
Additional Budget deliberation	November 26
Additional Budget deliberation	December 3

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**REPORT TITLE: Revised Update on the Approach to the Development of the 2021 Budget**

**FROM: Stephen Van Ofwegen, Commissioner of Finance and Chief Financial Officer**

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## **RECOMMENDATION**

**That the 2021 Budget for Regionally Controlled Services and External Agencies be planned and developed in recognition of the economic challenges being faced by taxpayers;**

**And further, that staff work with the external agencies to meet the proposed 2021 budget timelines as outlined in the report from the Commissioner of Finance and Chief Financial Officer, titled “Revised Update on the Approach to the Development of the 2021 Budget”;**

**And further, that the external agencies be requested to report to Regional Council in June 2020 on risks associated with achieving the 2021 budget directions;**

**And further, that the timelines for the 2021 Budget deliberations, as outlined in Appendix I of the subject report, be approved.**

## **REPORT HIGHLIGHTS**

- Council deferred the April 9, 2020 report titled, “Approach to the Development of the 2021 Budget” with direction to staff to revisit the proposed timelines to reflect the Provincial budget announcement currently scheduled for November 15, 2020.
- Provincial grants and subsidies provide 25 per cent of Regional budget revenues.
- A net tax levy increase of 4.3 per cent was forecast for 2021 during the 2020 Budget.
- The blended inflation rate (capital and operating) is estimated to be 2.6 per cent.
- The Region of Peel’s long term financial planning strategy recommends that tax increases be in line with inflation to demonstrate respect for the taxpayer.
- Peel is seeing increased financial pressure on residents and businesses who are facing income uncertainty driven by the overall economic uncertainty caused by COVID-19.
- Given the economic uncertainty, planning for the 2021 Budget should reflect the fiscal pressures faced by property taxpayers, therefore a budget target is not recommended at this time.
- Managing in times of economic uncertainty will require participation of all services funded by the net tax levy: Regionally Controlled Services (55 per cent) and Regionally Financed External Agencies (45 per cent).
- As external funding represents one quarter of Peel’s overall revenues, the 2021 budget will be deliberated with a proposed date of January 28, 2021 to enable staff to assess and reflect the Provincial budget (scheduled to be announced in the fall of 2020).
- Staff have worked with the external agencies (Peel Regional Police, Ontario Provincial Police, Credit Valley Conservation, Toronto and Region Conservation Authority and

## Revised Update on the Approach to the Development of the 2021 Budget

Conservation Halton) to obtain approval from their respective boards prior to presenting to Regional Council on February 4, 2021.

- Staff will provide Council with the budget information three weeks prior to the deliberation of the 2021 Budget.
- 

## DISCUSSION

### 1. Background

A report titled, “Approach to the Development of the 2020 Budget” was presented to Council on April 9, 2020 that proposed that 2021 Budget deliberations start on November 12, 2020. As a result of the COVID-19 pandemic, the Province delayed its budget announcement to November 15, 2020. To allow the development of the 2021 Regional Budget to take into consideration the Provincial Budget, Council deferred the report and directed staff to propose later budget deliberation dates. This report reflects the updated proposed 2021 Budget timelines.

The Region of Peel’s Long Term Financial Planning Strategy provides a long term perspective to guide decision making in support of the Region’s overall financial condition. The Strategy demonstrates the required balance between financial sustainability, financial vulnerability and financial flexibility. In the Strategy, the financial principle of “Respect for the Taxpayer” is measured by budget tax increases in line with inflation, which have historically been in the range of one to three per cent per Bank of Canada.

The annual budget provides the resources to enable the policy decisions Council makes throughout the year. The focus of the 2021 Budget will be to enable the priorities identified by Council through its vision of a Community for Life.

Part of this process includes establishing timelines in order to provide Council with the required materials such as the budget document and budget presentations prior to the budget meeting. A critical part of the process is making improvements based on feedback. During the 2020 budget deliberation, Councilors directed staff to commence 2021 budget deliberations earlier so that local municipalities will have an approved Regional net tax levy to take into account when finalizing their respective budgets.

On December 19, 2019 when the 2020 Budget was approved, a budget target for 2021 was not recommended to Council as in previous years due to the risk and impact of provincial funding changes. Establishing a net tax levy target increase is part of the annual budget process and therefore, is outlined in this subject report. Since the approval the 2020 Budget, the Region of Peel along with the rest of the world, is assessing and adapting to the impacts of the constantly evolving circumstances due to the COVID-19 pandemic.

### 2. Impact of Provincial Budget/Economic Statement

The Region of Peel is required to provide many cost shared programs mandated by the Province. When the Province released its 2019 Budget, with additional details in the months that followed, there were significant funding reductions for several programs. Some of these reductions were planned to take effect in 2021 and were incorporated into the 2021 Forecast included in the 2020 Budget.



## Revised Update on the Approach to the Development of the 2021 Budget

With the onset of the COVID-19 pandemic, some funding changes and freezes that were announced in 2019, such as the cost sharing increase for Public Health, have been deferred or delayed until further notice. In addition, a number of funding announcements have been made in response to the pandemic which may carry over into 2021. The economic uncertainty caused by the COVID-19 pandemic, also resulted in the delay of the Provincial Budget announcement to the fall of 2020. Given that external funding represents one quarter of Peel's budgeted revenue, the Provincial budget could have a significant impact on Peel's 2021 Budget.

### 3. Proposed Direction

A best practice, as articulated by the Municipal Finance Officers Association, is to obtain budget approval prior to the start of the fiscal year. However, given the uncertainty around the economy, the delay in the announcement of the Provincial budget to November 2020, staff is proposing that the first date for budget deliberation be January 28, 2021 where Council will be presented the 2021 Budget Overview by the Chief Financial Officer followed by the service budget presentations for Regionally Controlled services.

The external agencies (Peel Regional Police, Ontario Provincial Police, Credit Valley Conservation, Toronto and Region Conservation Authority, and Conservation Halton) will present their respective budgets to Regional Council on February 4, 2021. February 11 and February 18 are held as budget meeting dates for further deliberations, if required. The proposed budget timelines are presented in Appendix I.

Consistent with the Long Term Financial Planning Strategy, Regional Council direction is required to develop the 2021 Budget which reflects Council's financial principle of "Respect for the Taxpayer". As seen in the table 1 below, the net tax levy forecasted in 2020 Budget for 2021 was 4.3 per cent which included 2.7 per cent to maintain existing service levels, 0.6 per cent for provincial funding impact and 1.0 per cent for the infrastructure levy.

Table 1

	<b>2021 Forecast</b>
Base – Maintain Existing Service Levels*	2.7%
Provincial Funding Impact	0.6%
Infrastructure Levy	1.0%
<b>Total Net Tax Levy Increase</b>	<b>4.3%</b>

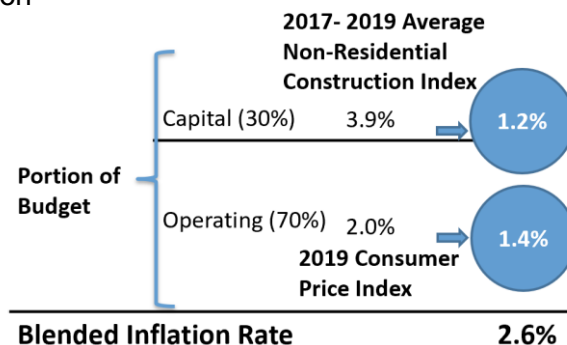
\*Assumes assessment growth 1.0%

The 2.7 per cent forecast to maintain existing service levels is at the upper end of the Bank of Canada inflation target range of 1 to 3 per cent. The forecasts were developed using global and service specific assumptions, such as service demand, labour costs, Consumer Price Index (CPI) on contracts, operating impact of new capital, provincial funding increases for inflation and service demand, and previous Council approved tax strategies.

As an infrastructure intensive organization, increases to the infrastructure levy are influenced by rising costs for construction. The inflation indices for capital investments are generally higher than CPI. CPI is estimated to be 2.0 per cent while the average non-residential construction index has been 3.9 per cent. As seen in the graphic below, a blended inflation rate (using the 2021 forecasts for the operating budget and capital budget) indicates an overall impact of inflation of 2.6 per cent.

## Revised Update on the Approach to the Development of the 2021 Budget

Graph 1: Blended Inflation



The Region of Peel is continually implementing process improvements to deliver operational efficiencies to ensure the best value for money for tax and utility rate payers.

Since the beginning of 2020, the Region of Peel along with the rest of world has been significantly impacted by the COVID-19 (COVID) pandemic. COVID has put a great deal of pressure on Peel's critical services such as Paramedic Services, Long Term Care, Public Health, Housing, Income Support, Housing and Homelessness. COVID has also significantly impacted the economy with many individuals, families and businesses experiencing decreased income. The duration and severity of the possible economic recession will influence both the operating and capital inflation indices.

Managing in times of economic uncertainty will require participation of all services funded by the net tax levy. Regionally Controlled Services comprise 55 per cent and Regionally Financed External Agencies 45 per cent of the net tax levy.

Staff have worked with the external agencies (Peel Regional Police, Ontario Provincial Police, Credit Valley Conservation, Toronto and Region Conservation Authority and Conservation Halton) to obtain approval from their respective boards in order to meet the proposed 2021 Budget timelines.

Additionally, for external agencies, Peel's Council dictates their available operating funding envelope through agency-specific targets. For Toronto and Region Conservation Authority, this approach is a consistent practice with their other partner municipalities and Toronto and Region Conservation Authority budgets accordingly based on the determined funding. Due to growth rate differences from Toronto and Region Conservation Authorities' partner municipalities, this funding approximates the Current Value Assessment (CVA) formula that Toronto and Region Conservation Authority is expected to follow. Municipal funding provided in excess of the ratio is delineated as 'non-CVA' levy, in an effort to be open and transparent with Toronto and Region Conservation Authorities' partner municipalities.

Toronto and Region Conservation Authorities' board has initiated discussions with the Province and municipal stakeholders on how to address the growing non-CVA component. Toronto and Region Conservation Authority has committed to working with the City of Toronto to eliminate the non-CVA amount by 2021 which will ultimately reduce Peel's tax burden.

## **Revised Update on the Approach to the Development of the 2021 Budget**

Based on all the above factors, the following is proposed:

- a) That given the economic uncertainty, planning for the 2021 Budget should consider the fiscal pressures faced by property taxpayers, a budget target is not recommended at this time.
- b) That Peel Regional Police; (PRP), Credit Valley Conservation (CVC), and Toronto and Region Conservation Authority (TRCA) be requested to report to Regional Council in June 2020 on risks associated with achieving the 2021 budget directions considering the economic uncertainties facing taxpayers.

Ontario Provincial Police (OPP) and Conservation Halton (CH) make up a very small proportion of the Region's net tax levy and as such will be asked to present their service implications at the time they deliver their budget to Regional Council.

- c) That decisions made in developing the 2021 Budget and forecast consider tax and utility rate implications on future years.
- d) That Regional budget deliberations commence on January 28, 2021. The primary benefit in the proposed timelines for discussion of the Regional Budget is to enable staff to appropriately assess and reflect the Provincial budget announcement currently scheduled for November 15, 2020. Provincial grants and subsidies provide 25 per cent of the Region's revenues.
- e) That Council will be provided with printed versions of the budget document and presentations. Staff have utilized digital versions for budget development and reviews.
- f) That, as in past years, staff provide Council with the budget information three weeks prior to the deliberation of the 2021 Budget.

### **4. Utility Rate Supported Budget**

The 2020 Budget included a forecast utility rate increase of 6.0 per cent for 2021. Because the water and wastewater services are infrastructure intensive, a 5 per cent infrastructure levy is required to maintain the state of good repair of its \$24 billion in assets. The remaining 1.0 per cent is required to maintain existing service levels and includes inflation. Staff will develop the budget, identifying opportunities to manage costs, and will be brought back for further Council consideration as part of the regular budget review process. This increase would still leave utility rates in Peel well below those of other municipalities in the Greater Toronto Area. However, recognizing the economic impact of the COVID 19 pandemic, staff are investigating the impact of spreading out the infrastructure levy required to sustain the water and wastewater infrastructure plan over a longer period of time.

### **RISK CONSIDERATIONS**

While there are benefits in deferring the timelines for discussion of the Regional Budget, there are some risks and logistical challenges associated with the proposed later date (see Table 2 below). However, staff believes the risks are minimal and can be mitigated appropriately.

## Revised Update on the Approach to the Development of the 2021 Budget

Table 2

<b>Risk</b>	<b>Description</b>	<b>Risk Assessment/Mitigation</b>
Alignment of the external agencies' board approvals	The PRP, CVC, TRCA and Conservation Halton would need to adjust their timelines to obtain approval from their respective Boards in order to meet the timeline	Staff will work with key members of the external agencies on the proposed timelines and/or make appropriate assumptions.
New Conservation Authority Funding model	CVC, TRCA, and Conservation Halton may not have their Memorandums of Understanding drafted in time for budget deliberations due to the Province's focus on responding to COVID-19	Staff will work with key members of the external agencies on the proposed timelines and/or make appropriate assumptions
Changes in information	The budget is built around assumptions and existing information	If there is newer information that would cause a material impact on the budget prior to the budget dates, Council will be informed of the impact of these changes
Impact of COVID-19	Has significantly impacted the economy which will have many financial and non-financial impacts on Peel's services	The duration and the full extent of the impact on the economy is unknown at this time and will continue to evolve

### CONCLUSION

The proposed approach to developing the 2021 Budget is influenced by the economic effects of the COVID-19 pandemic. The Region of Peel and externally financed organizations will be required to develop a budget which reflects these challenging times. Regional staff will continue to work with external agencies to facilitate Council's direction for a responsible and sustainable 2021 Budget.

### APPENDICES

Appendix I – Proposed Timelines

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*For further information regarding this report, please contact Norman Lum, Director, Business & Financial Planning at extension 3567 or via email at [Norman.Lum@peelregion.ca](mailto:Norman.Lum@peelregion.ca).*

*Authored By: Norman Lum, Director, Business & Financial Planning*

**Revised Update on the Approach to the Development of the 2021 Budget**

*Reviewed and/or approved in workflow by:*

Department Commissioner and Division Director.

Final approval is by the Chief Administrative Officer.

A handwritten signature in black ink that reads "Nancy Polsinelli". The signature is written in a cursive, flowing style.

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N. Polsinelli, Interim Chief Administrative Officer

**Appendix I**  
**Revised Update on the Approach to the Development of the 2021 Budget**

<b>PROPOSED TIMELINES</b>	
<b>Activity</b>	<b>Date</b>
Approach to the Development of the 2021 Budget – Council Report	April 9, 2020
Update on the Status of the Long Term Financial Planning Strategy	April 23, 2020
Update on the Approach to the Development of the 2021 Budget – Council Report	May 14, 2020
External Agencies Presentations on Progress Report and Future Outlook	June 25, 2020
The 2020 Infrastructure Status and Outlook – Council Report	December 10, 2020
Continuous Improvement Update – Council Report	December 10, 2020
Overview and Update on the Status of Reserves – Council Report	December 10, 2020
Electronic and Hard Copy of 2021 Budget Documentation and Presentations to Councillors	January 7, 2021
Notice to the Public	January 14, 2021
Budget Document available on Website	January 14, 2021
2021 Budget Presentations	
Regional Budget Corporate Overview	January 28, 2021
Regional Services Budget Presentations	January 28, 2021
Police Service Budget Presentations	February 4, 2021
Conservation Authorities Service Budget Presentations	February 4, 2021
Additional Budget deliberation	February 11, 2021
Additional Budget deliberation	February 18, 2021

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**REPORT TITLE: The 2020 Development Charges By-law Update and Timeline Extension**

**FROM: Stephen Van Ofwegen, Commissioner of Finance and Chief Financial Officer**

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## **RECOMMENDATION**

**That the Region of Peel Development Charges By-law 46-2015 (the “2015 By-law”), be permitted to remain in force until the specified date provided for under section 9.2 of the *Development Charge Act, 1997* as enacted by Schedule 1 of the *Coronavirus (COVID-19) Support and Protection Act, 2020*, that date being six months after the day the emergency was declared under section 7.0.1 of the *Emergency Management and Civil Protection Act* is terminated;**

**And further, that the timing of the Development Charge Background Study being prepared in support of the enactment of a by-law to replace the 2015 By-law be adjusted accordingly.**

## **REPORT HIGHLIGHTS**

- The *Coronavirus (COVID-19) Support and Protection Act, 2020* (the “*Amending Act*”) came into force on April 14, 2020.
- The Region of Peel’s current Development Charges By-law 46-2015 would, but for the *Amending Act*, have expired on October 5, 2020.
- The *Amending Act* causes the 2015 By-law to continue to be in effect during the current provincial emergency declaration period and for six months thereafter.
- The extension is a welcome measure, enabling staff to better prepare the replacement of the 2015 By-law currently under development in the manner best suited to deal with the implications and staff resourcing challenges created by a 2019 decision of the Local Planning Appeal Tribunal (“LPAT”) on an appeal of the 2015 By-law.
- Bill 108 and other legislative changes also need to be accommodated in the 2020 Development Charges By-law as well as the DC Background Study being prepared in support of it.
- The COVID-19 pandemic and ensuing emergency have made it necessary to alter the consultation process with the public, the development industry and the interaction of staff with experts retained on the DC By-law update project.
- The Peel Chapter of the Building Industry and Land Development Association (BILD) representing members from the development industry has expressed their support for the proposed extended timing.

## The 2020 Development Charges By-law Update and Timeline Extension

- Regional staff will continue to manage the 2020 By-law update project and maintain it on its planned course but taking advantage of the additional time made available for completion including assurance of a full measure of industry and broader public consultation.
- 

### DISCUSSION

#### 1. Background

The Region of Peel's current By-law 46-2015 would have expired on October 5, 2020 but for the enactment on April 14, 2020 of the legislation described in this report.

Staff have been working on the 2020 By-law Update Project (the Project) with a goal to table the draft DC Background Study and the 2020 By-law amendments in July 2020. The final enactment of the 2020 By-law is scheduled for September 2020.

On March 17, 2020, the Province of Ontario declared a State of Emergency under Section 7.0.1 of the *Emergency Management and Civil Protection Act*, in response to the COVID-19 pandemic. On April 14, 2020, the Province extended the Declaration of Emergency for a further 28 days, to May 12, 2020.

Since the onset of the COVID-19 situation, the Association of Municipalities Ontario, the Municipal Finance Officers' Association and the Ontario Regional and Single Tier Treasurers have been working with the Province to support rapid changes in provincial policies and also to bring municipal issues to the Province seeking immediate and practical resolutions to assist their members to manage business during and for a period after this COVID-19 crisis. These advocacy efforts have led to several positive outcomes including the enactment of the *Coronavirus (COVID-19) Support and Protection Act, 2020*, on April 14, 2020.

The *Development Charge Act, 1997* as amended by the *Amending Act* continues the Region of Peel's existing By-law 46-2015 in force until six months after the termination or disallowance of the Ontario Emergency Declaration unless the Region chooses to repeal its 2015 By-law earlier, which is not recommended. As of the preparation date of this report, the 2015 By-law is continued in force at least until November 12, 2020.

#### 2. Risk & Analysis

Bill 108 has amended the *Development Charge Act, 1997* and the *Planning Act* in ways that impact how municipalities determine and collect development charges. Council has seen many submissions to the Province over the last year relating to Bill 108 and other changes being made to development charges legislation including the introduction of the new Community Benefits Charge (CBC). Most recently staff prepared a response to some updated proposed regulations which was submitted on April 13, 2020 through the Environmental Registry of Ontario to the province and reported to Council on April 23, 2020. There remain details and further regulations to be worked out including a process for transitioning from the development charge by-law to the CBC, specifically as this relates to municipalities like the Region of Peel with by-laws which were to have expired in 2020.



## The 2020 Development Charges By-law Update and Timeline Extension

On June 11, 2019 LPAT rendered a decision on an appeal of the 2015 By-law. The Region of Peel sought leave to appeal the LPAT decision to the Divisional Court, however such leave was denied on November 28, 2019. The LPAT decision ordered the Region to amend its current Development Charges By-law 46-2015 to reduce the residential development charges collected under it. To meet the requirements of this LPAT decision, staff have had to partially defer work on the DC Background Study in order to resource the creation of a process and the refinement of data required to issue refund cheques to certain residential development charge payors. The work required for this LPAT mandated refund process and for the LPAT decision related change to be considered in connection with the By-law renewal has been extensive.

Various internal and external resources are required to complete the by-law update project, many of which are partially being used to address priorities related to COVID-19. These staff would normally be focused on the By-law update.

Given many changes to the development charges legislation including the pending changes and continuing discussion on CBC, staff are facing many questions on risks and next steps. Changing some background thinking and analysis to review and reflect upon the recent LPAT decision is time consuming and requires thought and additional changes to be shared publicly with the development community. Without proper consultation and with a less direct approach to meeting with the development industry, a background study completed in this manner may lead to challenges by the industry and potentially costly LPAT appeals. Taking the additional time now afforded by the *Amending Act* will enable staff to better address these new requirements which if not properly addressed would heighten the risk of an appeal of the Replacement By-law to the LPAT and of the attendant uncertainty that such an appeal creates.

The Region of Peel's current By-law 46-2015, would but for the *Amending Act*, have expired on October 5, 2020. Under the *Development Charge Act, 1997*, the Development Charge Background Study being prepared in support of the Replacement By-law must be made publicly available at least 60 days prior to the passing of the development charge by-law. In addition, at least one public meeting must be held, with at least 20 days' notice and the proposed by-law and background study made available to the public at least two weeks prior to the public meeting.

Despite the challenges brought on by COVID-19, staff continue to advance work on the By-law update and would if necessary be prepared to meet the previously applicable October 5, 2020 expiration of the current By-law. However, there are concerns over the ability to meet the statutory consultation process and the ability to share information widely and publicly during the COVID-19 pandemic.

The *Amending Act* is intended to ensure that municipalities can continue to collect development charges under existing DC by-law(s) without having to replace them during the emergency period or within six months thereafter. As of this writing, the Region of Peel's existing 2015 By-law will be allowed to remain in force until November 12, 2020. If the emergency declaration period is extended beyond May 12, 2020, the timeline to complete the By-law update may be adjusted accordingly. The advantage conferred by this legislation can be usefully employed to respond flexibly to the COVID-19 pandemic while at the same time optimally managing the risks posed to the DC By-law Renewal process.

## The 2020 Development Charges By-law Update and Timeline Extension

Additionally, the Peel Chapter of the Building Industry and Land Development Association (BILD) was consulted at the Development Industry Working Group meeting held on April 20, 2020.

BILD expressed their alignment on the Region's intent to continue to advance work on the By-law update and further confirmed their support for the proposed extended timing.

### CONCLUSION

The COVID-19 pandemic and the current emergency measures instituted by the province and municipalities has changed the way that business is currently conducted. The Region of Peel's Development Charges 2015 By-law was to have expired on October 5, 2020 and a project to complete a new by-law has been underway with a scheduled draft completion to Council in July 2020. The normal consultation with the public and with the development industry will be affected as is the work and analysis that is done by a wide range of staff and consultants. The *Coronavirus (COVID-19) Support and Protection Act, 2020*, described in this report, enables municipalities to employ a longer timeframe for the completion of the 2020 By-law. This is considered by Regional staff to be a helpful opportunity. Staff recommend that the Region use the flexibility being offered by the province and seek Council's support to do so. The timing of the Development Charge Background Study being prepared in support of the enactment of the By-law, to replace the existing By-law, would be adjusted accordingly. Staff will report back to Council after the emergency declaration is terminated by the Province to provide the revised timelines for the completion of the By-law and DC Background Study.

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*For further information regarding this report, please contact Stephanie Nagel, Ext. 7105, [stephanie.nagel@peelregion.ca](mailto:stephanie.nagel@peelregion.ca).*

*Authored By: Stephanie Nagel, Treasurer & Director of Corporate Finance  
Maggie Wang, Manager Financial Policies & Development Financing*

#### ***Reviewed and/or approved in workflow by:***

Department Commissioner, Division Director and Legal Services.

Final approval is by the Chief Administrative Officer.



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N. Polsinelli, Interim Chief Administrative Officer

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**For Information**

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**REPORT TITLE: Community Agencies in Receipt of COVID-19 Funding**

**FROM:** Janice Sheehy, Commissioner of Human Services  
Cathy Granger, Acting Commissioner of Health Services

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**OBJECTIVE**

To provide Regional Council with an outline of the process for determining eligibility under the COVID-19 fund, a list of community agencies that have received funding, and the purpose for which the funds were used.

**REPORT HIGHLIGHTS**

- To support and address emerging COVID-19 issues affecting Peel's at-risk populations, a regional Community Response Table was convened with representation from more than 90 community agencies, not-for-profits and the local municipalities.
  - Through that Table, it was identified that funding was required to support community agencies to meet the urgent needs of vulnerable people in Peel.
  - On March 26, 2020, Regional Council approved \$1,000,000 in regional funding through the Community Investment Program, to establish a COVID-19 Emergency Fund.
  - On April 9, 2020, Regional Council approved a motion to authorize staff to process applications beyond the initial \$1,000,000 allocation and not solely on a one-time basis.
  - On April 23, 2020 Regional Council granted staff the authority to enter into agreements with the Federal and Provincial governments to administer \$11,835,021 of funding as per the program directives and in response to local needs.
  - To reflect both the broader scope of programs and services that are eligible under this new funding, and a move away from only addressing urgent priorities, the COVID-19 Emergency Fund has been renamed the COVID-19 Community Fund.
  - As of May 8, 2020, the COVID-19 Community Fund has provided \$1,216,533 in funding to 65 agencies.
  - To date, Peel not-for-profits have responded to the immediate impacts of COVID-19 by utilizing the funding to increase critical staffing levels and adapt their service delivery models so that the most vulnerable populations have access to the necessities of life.
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**DISCUSSION**

**1. Background**

**Region's Response to Support Community Agencies During COVID-19**

To address emerging COVID-19 issues for Peel's vulnerable populations, a regional Community Response table was established with more than 90 diverse human and health service community agencies, not-for-profits and representation from the local municipalities.

## **Community Agencies in Receipt of COVID-19 Funding**

The objective of the Table is to identify and respond to emerging needs, and to convene and coordinate information sharing of community resources during the COVID-19 pandemic.

Seventy-nine per cent of Peel not-for-profits and community agencies surveyed identified that their organizations are facing immediate program closures, decreases in revenue, increased demand for support from vulnerable clients, and the need to adapt services to an online platform to sustain continuity of programs and services.

To further support Peel's vulnerable populations and address immediate community impacts faced by the not-for-profit sector, the COVID-19 Emergency Fund was established. On March 26, 2020 in a report titled "Supporting the Region of Peel's Community Agencies During the COVID-19 Pandemic", Regional Council approved \$1,000,000 in regional funding through the Community Investment Program to establish a COVID-19 Emergency Fund.

The emergency funding was designed to issue one-time grants to support agencies in the provision of services focused on the necessities of life. In the March 26 report, staff committed to returning to Council with an outline of the process for determining eligibility, a list of community agencies that have received funding, and the purpose for which the funds were used. This report fulfills the commitment.

Given the subsequent demand on the fund, Regional Council approved a motion (Resolution 2020-295) on April 9, 2020 that gave the Commissioner of Human Services the authority to continue to process applications beyond the \$1,000,000 allocation and not solely on a one-time basis.

On April 23, 2020, in a report titled "COVID-19 Funding for the Most Vulnerable – Responding to the Immediate Needs of the Community", Regional Council granted staff the authority to administer \$11,835,021 in Federal and Provincial Funding to respond to local needs. These needs include, but are not limited to, implementing regionally led programs directed to the homeless and continuing to issue grants to community agencies to support vulnerable people.

To reflect both the broader scope of programs and services that are eligible under the Federal and Provincial funding, and the move away from only addressing urgent priorities, the COVID-19 Emergency Fund has been renamed the COVID-19 Community Fund. Applications from the not-for-profit sector will continue to be received through peelregion.ca.

As of May 8, 2020, the Region has received 87 applications requesting \$4,943,005 in funding support. To date, 65 of the applications have been approved totaling \$1,216,533 in funding. A list of organizations and the funding amount granted is attached as Appendix I.

### **a) Eligibility for Funding Process**

During the COVID-19 pandemic, the needs of the vulnerable are being met through the efforts of many community agencies, including those under contract with the Region of Peel. The emergency funding that was allocated to Peel from the Federal and Provincial governments is being used to pay for Region-led initiatives such as the Isolation and Recovery Programs for the homeless, as well as eligible expenses received from community agencies through the application process.

To be eligible for funding, a community agency must be a not-for profit that is incorporated, located in the Region of Peel and serve vulnerable residents. The vulnerable groups include but are not limited to; seniors, low-income populations, people

## Community Agencies in Receipt of COVID-19 Funding

experiencing poverty, victims/survivors of domestic violence, at-risk youth, women, families, children, LGBTQ2S+, persons with physical disabilities or mobility challenges, newcomers and refugees, indigenous populations and the homeless and precariously housed.

Not-for-profits can use the funding towards costs that stabilize operations affected by COVID-19, unbudgeted expenses that support the development of online service delivery models, and the immediate necessities of life for vulnerable Peel residents.

### b) Approval and Distribution of Funds

All applications received are evaluated and scored against the funding directives and eligible expenses provided by the Federal and Provincial governments, and against program criteria and objectives. Applications are ranked as urgent, medium or low depending on the agency's cash flow and funding need. Approved applications are targeted to be funded within 3 to 7 business days.

## 2. COVID-19 Funding Analysis

COVID-19 funding has enabled Peel's not-for-profit sector to build resiliency and strengthen agility to provide urgent supports to cope during the pandemic. Of the 65 not-for-profits provided funding to date the following service sectors were supported:

Peel's Service Sector	Percentage
Food security	29%
Services for families, children and youth at-risk	17%
Health and Multiservice agencies	14%
Services for women and victims/survivors of domestic violence	12%
Services for those precariously housed and the homeless population	12%
Services for vulnerable older adults and those with physical and/or intellectual disabilities	10%
Services for Newcomers	3%
Volunteer Programming	3%

To be responsive to Peel's urgent community needs during the pandemic, 78 per cent of the COVID-19 funding supported:

- a) the immediate needs of low income and vulnerable clients including access to food, hygiene and other basics.
- b) 4-8 weeks of direct service delivery due to the economic impact faced by not-for-profits during COVID-19.

This immediate funding supported items such as, meal cards, food hampers, water, cleaning supplies, hygiene and toiletry kits, diapers and formula. As face to face frontline delivery shifted to online and phone supports, 22 per cent of COVID-19 funding supported information technology and operational costs for not-for-profits to adapt service delivery due to program closures and increased service demands.

## **Community Agencies in Receipt of COVID-19 Funding**

### **3. Proposed Direction**

The Community Response Table continues to work with Peel Region's not-for-profit and community sector to identify, collaborate and coordinate information about community impacts and resourcing in relation to COVID-19.

In addition, the Region of Peel is working in collaboration with its local municipalities, the United Way Greater Toronto, Provincial and Federal funders, Foundations and other Regional Community Investment Programs (City of Toronto, Hamilton, Halton, York, Durham) to collectively respond to the post pandemic recovery phase of COVID-19. Biweekly the Region convenes the COVID-19 Peel Funding Consortium, a previously established group, that has been temporarily repurposed to focus on the affects of the pandemic. The objective is to share best practices, key messaging, resources, funding supports, urgent contingency planning and discuss collectively how best to support vulnerable populations during the post pandemic recovery.

A post pandemic recovery survey will be administered to identify medium and long-term COVID-19 financial impacts faced by Peel's diverse not-for-profit sector. The release of the 2020 Community Investment funding will be reviewed and aligned to best support Peel's not-for-profit sector through post pandemic recovery and rebuild strategies.

Council will continue to be kept apprised of the recommended supports required and the work that will be undertaken to assist community agencies to deal with the medium and longer-term impacts of COVID-19.

### **FINANCIAL IMPLICATIONS**

As applications are received, they will be assessed against the directives set by the Provincial and Federal governments, to maximize this funding first, with the regional funding being used for applications that do not meet the directives.

Staff will keep Council apprised of how the funding is being allocated, through the Chief Financial Officer's monthly updates on the management of the financial impacts of COVID-19 and through the regular triannual reporting process.

### **CONCLUSION**

Peel's not-for-profit sector has demonstrated resilience by providing essential programs and services to vulnerable populations during this pandemic. As the Region of Peel continues to support its most vulnerable residents to have access to high quality social services and programs, funding will be aligned with the medium and long-term mitigation measures designed to address the impacts of COVID-19.

### **APPENDICES**

Appendix I - COVID-19 Community Fund Distribution

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## **Community Agencies in Receipt of COVID-19 Funding**

*For further information regarding this report, please contact Sonia Pace, Director, Community Partnerships, 416-844-4411, [sonia.pace@peelregion.ca](mailto:sonia.pace@peelregion.ca).*

*Authored By: Arlene Coventry-Bauer, Manager of Community Capacity and Investment*

***Reviewed and/or approved in workflow by:***

Department Commissioners, Division Directors and Financial Support Unit.

Final approval is by the Chief Administrative Officer.

A handwritten signature in black ink that reads "Nancy Polsinelli". The signature is written in a cursive style with a large initial 'N' and a distinct 'P'.

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N. Polsinelli, Interim Chief Administrative Officer

## Appendix I Community Agencies in Receipt of COVID-19 Funding

Agency	Service Area	Program and Services Offered	Municipality	COVID-19 Funding Description	Approved COVID-19 Emergency Funding Allotment
St. Andrews Food Cupboard	Food	Food bank - provides hot meals and other services to Peel residents who deal with the daily issues of hunger, poverty and homelessness.	Brampton	Support of perishable and non-perishable food items for families and seniors.	\$1,088
Heart Lake Community Food Cupboard	Food	Food bank - provides meals and clothing to Peel residents who deal with the daily issues of hunger, poverty and homelessness.	Brampton	Support of food vouchers for families and seniors.	\$1,200
Catholic Family Services of Peel-Dufferin	Domestic Violence	Provides counselling and support to strengthen families and help stop family violence.	Brampton	Cleaning and sanitizer supplies to support direct essential services to clients.	\$1,505
Armagh House	Housing/ Women	Second-stage supportive transitional housing program for women and children who have experienced abuse.	Mississauga	Support teleconferencing Zoom software and training supports for staff to adapt program delivery.	\$2,032
Buddhist Mission Centre	Seniors	Assist and fulfill broad range of needs of people including vulnerable children and seniors going through hardships.	Caledon	Support of operational costs for direct delivery for vulnerable seniors.	\$2,500
DEEN Support Services	Disabilities	Provides programs to adults with intellectual and developmental disabilities.	Mississauga	Products and services to ensure safety and sanitization. Software to support online service delivery to people with physical disabilities.	\$3,000
Peel Leadership Centre	Organizational Capacity Building	Supports the not-for-profit sector through knowledge sharing, skill and capacity building.	Mississauga	Support of online delivery of workshops for labour law, and Human Resources to Peel not-for-profits during COVID-19.	\$3,180
Lab Brampton Creative	Capacity Builder	Co-working space that supports at-risk youth for employment and training.	Brampton	Online mental health support for youth and persons facing economic difficulty related to COVID-19.	\$3,700
Malton Women Council	Women	Provides counselling and mentoring services for women.	Mississauga	Support of Pandemic-Survival Kits (containing non-perishable food items, hygiene, healthcare and cleaning products) and support for online Zoom meeting software for direct client delivery.	\$3,750
Peel Family Education Centre	Family	Facilitates parenting programs to encourage positive family relationships.	Brampton	Staffing for an online Coordinator to lead the Parent Support Team for the Family Violence Community Response Table for at-risk families.	\$4,000
North Bramalea United Church	Food	Food bank - provides hot meals and other services to Peel residents who deal with the daily issues of hunger, poverty and homelessness.	Brampton	Support of food vouchers and diapers for low income residents, families and children. Support for a part-time driver to assist with increased demand.	\$4,350
Peel Multicultural Council	Settlement	Offers counselling and immigration services.	Mississauga	Products and services to ensure safety and sanitization for direct service delivery.	\$4,641
Concerned Kids Peel	Children/ Youth	Provides educational programs and counselling for at-risk children and youth.	Mississauga	Support of virtual learning programs for at-risk youth and children.	\$5,000
The Dam	Youth	Provides youth programming, mentoring and lunch programs.	Mississauga	Support of online software to adapt service delivery.	\$5,000
Distress Centres of Greater Toronto	Emergency/ Crisis	A 24/7 telephone support line to provide vulnerable at-risk individuals real time support and other services.	Mississauga	Support of online volunteer COVID-19 training.	\$5,000
Families of Virtue	Children/ Youth	Provides hot meals/ breakfast program to children and youth.	Brampton	Support of food vouchers, diapers and online software licenses to adapt service delivery.	\$5,000
Indus Community Services	Multiservice/ Newcomers	Supports growing communities to manage change through client-centered social & health services and responsive public education.	Mississauga	Support of online software to adapt service delivery.	\$5,000
North Peel & Dufferin Community Legal Services	Settlement	Legal counselling and aid for newcomers and low income clients.	Brampton	Support of online phone software to adapt program delivery.	\$5,000
The Centre for Education & Training	Employment/ Settlement	Delivers employment, settlement, and language services.	Mississauga	Support software to adapt to online services to reach vulnerable tenants.	\$5,000
The Regional Diversity Roundtable	Capacity Builder	Capacity builder for not-for-profits diversity, equity and inclusion.	Brampton	Support of online software to adapt service delivery.	\$5,000
Volunteer MBC	Volunteer Sector	COVID-19 volunteers for seniors, newcomers and vulnerable populations.	Brampton	Support of staffing for online training of volunteers and software costs.	\$5,000
John Howard Society of Peel-Halton-Dufferin	Criminal Justice	Preventing crime through research, community education and promotion of systemic change and restorative services to individuals.	Brampton	Staffing support for a Bail Supervisor to triage and navigate vulnerable clients.	\$5,504
Polycultural Immigrant & Community Services	Multiservice/ New Immigrants & Refugees	Helps Individuals have an equal opportunity to be productive members of Canadian society.	Mississauga	Support of online software to adapt service delivery.	\$5,805
The Compass Food Bank	Food	Food bank and outreach center for the homeless.	Mississauga	Support of food vouchers for those experiencing homelessness.	\$6,000
MT. Zion Fellowship	Food	Food bank - provides hot meals and other services to Peel residents who deal with the daily issues of hunger, poverty and homelessness.	Brampton	Support of food vouchers for vulnerable families and seniors.	\$6,620
Bramalea Church of God Centre	Food	Provides support and hot meals and other services to Peel residents who deal with the daily issues of hunger, poverty and homelessness.	Brampton	Support of food vouchers for seniors.	\$6,750



## Appendix I Community Agencies in Receipt of COVID-19 Funding

Agency	Service Area	Program and Services Offered	Municipality	COVID-19 Funding Description	Approved COVID-19 Emergency Funding Allotment
Free for All Foundation	Youth	At-risk youth programming and community outreach.	Brampton	Support of food vouchers and an online coordinator to support at-risk youth.	\$6,800
Newcomer Centre of Peel	Settlement	Counselling for newcomers/settlement.	Mississauga	Support for a cleaning staff to ensure safety and sanitization due to increase service demand.	\$6,977
Bramalea Baptist Church	Food	Food bank - provides hot meals and other services to Peel residents who deal with the daily issues of hunger, poverty and homelessness.	Brampton	Support of food and diapers for low-income residents, seniors and families.	\$7,500
Vita Centre	Pregnant Youth	Counselling, parent education, information and referral for pregnant and parenting youth between 15-30 years.	Mississauga	Support of diapers, wipes and food vouchers for at-risk-youth.	\$7,750
Shubh Helping Hands	Seniors / Women	To support services for seniors including personal care, housekeeping, meals, nursing and shopping assistance.	Mississauga	Support of food and hygiene kits for vulnerable seniors.	\$7,900
Roots Community Services Inc	Multiservice	Provides culturally-relevant programs and services to inspire residents, primarily from Black and Caribbean communities, to make positive changes in their lives and within their communities.	Brampton	Support for two online coordinators and food vouchers for at-risk youth, families and seniors.	\$7,970
ResQ Youth International Inc.	Youth	Food programs and youth outreach.	Brampton	Support of food vouchers for families.	\$9,000
Laadliyan Association for Celebrating Daughters	Women	Food, education, and outreach programs for the South Asian Community.	Brampton	Support of occupancy costs, online counsellors, activity kits for low income families, children and seniors.	\$9,440
Kingdom House Christian Centre Inc	Food	Food bank - provides hot meals and other services to Peel residents who deal with the daily issues of hunger, poverty and homelessness.	Brampton	Support of food vouchers and part-time Care Coordinators to support vulnerable residents. Products and services to ensure safety and sanitization for direct service delivery.	\$9,650
Kidney Foundation of Canada	Health	Committed to achieving excellent kidney health, optimal quality of life, and a cure for kidney disease.	Mississauga	Support of food and transportation for vulnerable clients to attend dialysis treatments.	\$10,004
Saath Foundation	Food	Food bank - provides hot meals and other services to Peel residents who deal with the daily issues of hunger, poverty and homelessness.	Brampton	Support of food vouchers and kitchen & facility rental to prepare meal packages due to increase in demand for vulnerable clients.	\$10,400
Active Adult Centre of Mississauga	Older Adults	Social, recreational, wellness, and multicultural programs to ensure older adults remain active, independent, and engaged in their community.	Mississauga	Support of care kits for vulnerable seniors who are socially isolated. Funding to support unbudgeted software and licenses to provide online social, and educational sessions seniors.	\$10,655
Caledon Meals on Wheels	Food	Provides a range of programs and services that promote nutrition, wellness, and social interaction.	Caledon	Meal boxes, cleaning supplies and staffing to support increased demand for vulnerable residents.	\$11,008
Hope 24/7	Domestic Violence	Provides psychotherapy services for all persons 12 & older who have been impacted by relationship and sexual violence.	Brampton	Support of food vouchers for at-risk women and families. Software costs to provide online counselling for at-risk women who are experience abuse.	\$11,410
Alzheimer Society Peel	Seniors	Help for people with Alzheimer's disease and other dementias and their caregivers.	Mississauga	Support industrial hydrostatic cleaning costs at five sites to enable to continue work during the crisis.	\$12,769
Peel Children's Aid Foundation	Children/ Youth	Provides programs and services to improve the lives of vulnerable children, youth and disadvantaged families, in Mississauga, Brampton and Caledon involved with Peel Children's Aid Society.	Mississauga	Support of food, food vouchers and diapers for children and families.	\$16,500
Malton Neighbourhood Services	Multiservice	Provides culturally appropriate settlement and community support services.	Mississauga	Support of food vouchers for families, youth and seniors. Funding for online support to adapt service delivery models.	\$17,400
WellFort Community Health Services	Community Health	Programs, services, and initiatives in community capacity building, health promotion, and primary health care.	Brampton	Support of food and hygiene products for low income residents and seniors.	\$20,000
Food 4 Kids Mississauga	Food	Provides hot meals/breakfast programs for children.	Mississauga	Support of food vouchers for at-risk families and children.	\$20,085
Peel Senior Link	Seniors	Helping seniors live at home independently with integrated supports and services.	Mississauga	Support of food vouchers, cleaning supplies and PSW support to deliver direct service to vulnerable seniors.	\$21,468
Heart House Hospice Inc.	Health	Helps care for people with life limiting illnesses and their families living in Brampton and Mississauga.	Mississauga	Support of food vouchers for families. Staffing support for online, specialized counselling services for children when someone they love is dying or has died. Software support for online delivery content for bereaved families.	\$21,500
Seva Food Bank	Food	Food bank - provides hot meals and other services to Peel residents who deal with the daily issues of hunger, poverty and homelessness.	Mississauga	Support of food hampers for vulnerable families and at-risk seniors. Support for logistics warehouse staffing due to increase demand in services for vulnerable residents.	\$22,480

## Appendix I Community Agencies in Receipt of COVID-19 Funding

Agency	Service Area	Program and Services Offered	Municipality	COVID-19 Funding Description	Approved COVID-19 Emergency Funding Allotment
Epilepsy South Central Ontario	Disabilities	Enhancing the quality of life for people living with seizure disorders through counseling and support services.	Mississauga	Support for two staff and Zoom software to adapt to online direct delivery for clients with epilepsy.	\$24,750
Moyo Health and Community Services	Multiservice/ Health Services	Serving Peel Region with an array of health promotion, education, social and support services in a stigma-free and inclusive environment.	Brampton	Support for food vouchers and staffing for a peer systems navigator for vulnerable clients.	\$25,000
MICBA Forum Italia Community Services	Social Services	Personal support services, transportation, and supports for daily living.	Mississauga	Support of food for low income residents on fixed incomes. Support of electronic equipment for staff and self-isolated seniors. Staffing support for COVID-19 door screener for agency and additional cleaning staff and hours.	\$25,360
Family Services of Peel	Family	Provide individual, family and group counselling.	Mississauga	Support of four individually facilitated seniors online groups in the following languages: 1) Hindi or Urdu 2) Latin America (Spanish) 3) West Indian/South America (English) 4) African or Chinese.	\$26,667
Family Transition Place	Emergency Shelter/ Domestic Violence	Women (16+) Emergency shelter, second stage housing, outreach and counselling.	Mississauga	Community Engagement & Development Specialist and Youth Workers to support vulnerable women and families, occupancy costs and cleaning supplies for direct delivery.	\$32,000
Forum Italia Non-Profit Housing Corporation	Housing	Operates housing complex comprised of a 60-unit, two-storey seniors residence and a 133-unit, seven-storey affordable housing building.	Mississauga	Support of food for low income families, first aid kits and cleaning staff and hours.	\$33,380
Regeneration Outreach Community (1st application)	Homelessness	Essential, health and community care for homeless, those at-risk of homelessness, and those living in extreme poverty.	Brampton	Support for staffing and operations to support increase demand for programs and services for homeless and vulnerable clients.	\$34,143
Punjabi Community Health Services	Multiservice	Provides mental health and addictions supports in a culturally appropriate manner, settlement services, community development to empower adult and youth leadership, and supports to seniors.	Brampton	Support of food vouchers and hygiene kits. Support for a violence Coordinator and respite staffing. Software to provide both direct and online services for women and families.	\$34,408
Peel Aboriginal Network	Indigenous	Develops and strengthens Indigenous culture, and provides a sense of community for First Nation, Métis and Inuit population.	Mississauga	Support of food vouchers, software and staffing for an online Elder Healer for indigenous families.	\$37,704
Our Place Peel	Food/Shelter	Provides short term shelter, transitional housing and outreach programs to youth aged 16-24.	Mississauga	Support of food and diapers for vulnerable families. Staffing support for online services for at-risk youth with mental health issues and to provide education to youth and staff regarding COVID-19 to reduce anxieties.	\$39,466
Eden Food for Change	Food	Food bank - provides hot meals and other services to Peel residents who deal with the daily issues of hunger, poverty and homelessness.	Mississauga	Support for perishable and non-perishable food items and packaging for families and seniors.	\$50,000
Caledon Community Services	Multiservice	Community Hub with multiple collaborative services of partner organizations, providing Food Support Program, Counselling and Care Coordination Program.	Caledon	Support of food vouchers for at-risk-families, staffing for COVID-19 cleaning and online software to adapt service delivery.	\$55,000
Mississauga Food Bank	Food	Food bank - provides hot meals and other services to Peel residents who deal with the daily issues of hunger, poverty and homelessness.	Mississauga	Support of food for vulnerable families. Staffing support for a Home Coordinator and temporary Food Operations staff to meet increase in food demand for families, seniors, homeless and low-income residents.	\$56,022
Knights Table Food Bank	Food	Food bank - provides hot meals and other services to Peel residents who deal with the daily issues of hunger, poverty and homelessness.	Brampton	Support of food, water, diapers for vulnerable families and clients. Staffing to support drivers, logistics warehouse, kitchen supervisors and cleaning supplies due to increase in demand.	\$62,333
Interim Place	Emergency Shelter/ Domestic Violence	Two 24-hour emergency shelters for women facing violence.	Mississauga	Support of food and personal hygiene items for women and children. Support for industrial cleaning services and 2.5 staffing positions due to increased demand.	\$73,708
Regeneration Outreach Community (2nd application)	Homelessness	Essential, health and community care for homeless, those at-risk of homelessness, and those living in extreme poverty.	Brampton	Staffing and operations support for a Recovery Centre to support homeless and vulnerable clients.	\$106,201
ISNA Canada	Multiservice	Promoting vibrant communities through excellence, service, and collaboration.	Mississauga	Support of meal cards, food hampers and hygiene boxes for vulnerable families and at-risk seniors.	\$111,100
<b>TOTAL</b>	<b>65</b>				<b>\$1,216,533</b>

**REPORT TITLE: Contract Extensions for Adult and Youth Shelters**

**FROM: Janice Sheehy, Commissioner of Human Services**

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## **RECOMMENDATION**

**That contract 2013-200P awarded to The Governing Council of the Salvation Army for the operation of Cawthra Road Shelter, Peel Family Shelter, Wilkinson Shelter, be extended for an additional nine months commencing October 1, 2020 and ending June 30, 2021;**

**And further, that the contract be increased in the amount of \$5,863,228, exclusive of applicable taxes in accordance with Procurement By-Law 30-2018;**

**And further, that contract 2020-420N for the Extension of the Operating Contract for the Brampton Youth Shelter be awarded to the Governing Council of the Salvation Army for a six month period commencing January 1, 2021 and ending June 30, 2021 at an estimated cost of \$938,961 exclusive of applicable taxes, in accordance with Procurement By-Law 30-2018;**

**And further, that staff be authorized to increase the subject contracts in accordance with the terms of the contract to cover additional costs associated with the operation of the shelters to the limit of the Street/Emergency Shelter Supports approved budget.**

## **REPORT HIGHLIGHTS**

- The Region of Peel owns four emergency shelters that serve adults, families and youth.
  - The Governing Council of the Salvation Army is under contract with the Region of Peel to manage and operate all four shelters.
  - Through the strategies of the Peel Housing and Homelessness Plan, shelter operations are being re-designed to adapt to the growing pressures of the shelter system.
  - These fundamental changes are reflected in a new Request for Proposal (RFP) for the adult and youth shelters that were planned for release in April and June 2020, respectively.
  - The RFP processes have been put on hold, as many agencies interested in responding are either operating at reduced capacity or are focused on their COVID-19 response.
  - Due to this delay, staff is seeking Council approval to extend the adult and youth shelter contracts to up to June 30, 2021.
  - An extension up to June 30, 2021 allows for the proper transition between providers, if required.
  - Pending Council approval of the contract extension, staff will issue the RFPs for both adult shelters and the youth shelters as soon the pandemic subsidies and the capacity to meaningfully engage in the procurement process returns to the non-profit sector in Peel.
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## **Contract Extensions for Adult and Youth Shelters**

### **DISCUSSION**

#### **1. Background**

The Region of Peel owns four emergency shelters that serve adults, families and youth. Currently, the Governing Council of the Salvation Army is under contract with the Region of Peel to manage and operate all four shelters. Two contracts are in place; one for the adult shelter system (Cawthra, Wilkinson and Peel Family Shelters) valued at \$7,817,867 which expires on September 30, 2020 and one for the Youth Shelter in Brampton for \$938,961, which expires on December 31, 2020.

Staff planned to issue a Request for Proposal (RFP) for the adult shelters in March 2020 and the youth shelter in early summer 2020. As a result of the COVID-19 pandemic, the adult shelter RFP was not issued and work to finalize the youth RFP was delayed. Staff is therefore seeking Council approval to extend the current contracts with the Salvation Army for both the youth shelter and adult shelters until June 30, 2021.

#### **2. Discussion**

New contracts for shelter operations are vital to successfully implementing the Service Transformation strategy within the Peel Housing and Homelessness Plan. Therefore, issuing Requests for Proposals and effectively managing new contracts for both the adult shelters (Cawthra, Peel Family Shelter and Wilkinson shelters) and the Brampton Youth Shelters are priorities for Housing Services in 2020.

As a result of the COVID-19 pandemic and its impact on the non-profit sector, issuing a Request for Proposal at this time could weaken the competitiveness of the procurement process. Agencies that would typically respond to an RFP may choose not to, as most agencies are either operating at reduced capacity or are focused on their COVID-19 response. In order to ensure the RFPs result in awarding the best value contracts to the most qualified provider(s), staff recommends issuing both RFPs by early fall, when the non-profit sector has the capacity to meaningfully engage in the procurement process.

As a result of this delay, staff is seeking Council approval to extend the current contracts for both the adult shelters and the youth shelter up to June 30, 2021. An extension up to June 30, 2021 allows for the proper transition period between providers, if required.

### **RISK CONSIDERATIONS**

Staff recognizes that the timing of this extension is not ideal due to the need to respond to the growing pressures facing the shelter system. New contracts and improved contract management practices are required to ensure shelter operations achieve desired outcomes.

However, moving forward with a Request for Proposal during the pandemic risks the competitiveness and therefore the value of the procurement process. Agencies who would typically respond to the RFP may choose not to due to the impact COVID-19 is having on their operations. It is important that the procurement process results in the awarding of new contracts to highly qualified organizations that have the capacity to operate effectively within an increasingly constrained and complex shelter system.

## **Contract Extensions for Adult and Youth Shelters**

The Requests for Proposals for both the adult and youth shelters will be issued as soon as the pandemic subsides and some capacity returns to the non-profit sector in Peel.

An audit of adult shelter contract management practices undertaken in May of 2019 highlighted a lack of effective management controls in place. Immediate changes to the shelter contract management practices were enacted to advance informal oversight of the contract into formal management practices, and to address the risks identified. The lessons learned through the audit of the adult shelters are currently being applied to all homelessness contracts with third-party providers. These improved practices provide the necessary documentation required to assure Council, clients and the community that current services are being delivered as per the terms and conditions of the contract.

### **FINANCIAL IMPLICATIONS**

There are enough funds in the current 2020 and proposed 2021 Housing Support Budgets to fund these contract extensions.

### **CONCLUSION**

As a result of the pandemic, staff is seeking Council approval to extend the existing adult shelter and youth shelter contracts up to June 30, 2021. An extension up to June 30, 2021 allows for the proper transition period between providers, if required.

Pending Regional Council approval, requests for proposals (RFP) for both the youth shelter and the adult shelter systems will be issued when agencies are no longer operating at reduced capacity or focused on the impact or recovery from COVID-19 and are therefore more likely to respond.

---

*For further information regarding this report, please contact Aileen Baird, Director, Housing Services, Ext. 1898, [aileen.baird@peelregion.ca](mailto:aileen.baird@peelregion.ca).*

*Authored By: Leslie Moreau, Manager, Client Services*

### ***Reviewed and/or approved in workflow by:***

Department Commissioner, Division Director and Financial Support Unit.

Final approval is by the Chief Administrative Officer.



---

N. Polsinelli, Interim Chief Administrative Officer

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**For Information**

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**REPORT TITLE:** Procurement Response During COVID-19

**FROM:** Stephen Van Ofwegen, Commissioner of Finance and Chief Financial Officer

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**OBJECTIVE**

To provide an overview and update on the procurement of goods and/or services related to COVID-19 (COVID) and the need for procurement flexibility throughout the duration of an extended period of emergency.

**REPORT HIGHLIGHTS**

- The COVID pandemic has been causing unprecedented impacts to health, social welfare and economies.
  - Global supply chains have been disrupted, impacting Peel's ability to secure Personal Protective Equipment and other goods and services.
  - The Region of Peel (Region) is experiencing significant challenges to secure commodities to support the COVID response including price increases and lack of supply.
  - Regional staff have implemented strategies and new approaches for sourcing essential products and critical services.
  - The Emergency Procurement Procedure has been updated to efficiently manage the increased emergency purchase demand.
  - Emergency related procurement activity is being tracked to secure senior government funding recovery and will be reported to Council as part of the triannual procurement reporting process.
  - There is a need for the Region to adapt to the many phases of a prolonged state of emergency providing a flexible process designed to support emergency relief.
  - The Region's Procurement approach is balanced, practical and fiscally responsible offering a moderate level of risk mitigation.
- 

**DISCUSSION**

**1. Background**

The COVID pandemic has surged through the world, transforming lives in ways many never thought possible. It has created unprecedented challenges to health, social welfare, and economies. With supply chain shortages, border restrictions, large-scale layoffs and lockdowns, the Region has had to look at ways to minimize the pandemic's risks to public health, support communities, economic impacts, and create new opportunities. COVID has severely disrupted supply chains on a global scale. The Region is having to maintain business operations, fulfill urgent demands, and mitigate vendor challenges against a backdrop of significant disruption to teams, people and local communities. While the overall

## **Procurement Response During COVID-19**

financial impact of the pandemic is unclear, it is certain that there will be several more months of operational impact from COVID. Procurement has had to approach purchases through a lens that is balanced, practical and fiscally responsible and one that offers a moderate level of risk mitigation, specifically as it relates to a prolonged state of emergency.

This report provides information regarding challenges in securing goods and/or services as a result of COVID and the measures taken to satisfy the needs of the Region.

### **2. Procurement During COVID**

Working through COVID has required creative strategies to enable on-the-ground decision-making. Procurement has identified and implemented strategies for securing essential products and critical services for the organization. Some of these strategies include:

- Assigning a dedicated COVID Procurement team, created to manage service demands and mitigate disruptions to Regional essential services, specifically for purchases that required an immediate response (See Appendix I).
- Taking an active role in the Regional Emergency Operations Centre (REOC) Logistics section.
- Issuing a Call to Suppliers to the vendor community to centralize the flow of information from the market and identify suppliers of vital goods and/or services including hand sanitizers, disinfectants and Personal Protective Equipment (PPE), such as masks, gloves, and gowns, in an attempt to meet the unprecedented demand and urgent need for products that can help limit the spread of COVID.
- Establishing a vetting process to ensure the legitimacy of vendors and identification of vendors who are price gouging and reporting of same at the Provincial level where appropriate.
- Initiating a direct escalation process for PPE with the Province of Ontario, that provides five (5) days worth of inventory as a “stop gap” measure when Regional inventory levels become dangerously low.
- Finding solutions or alternatives to PPE where demands are high and supplies are low.
- Creating a Regional supply chain for PPE.
- Analysis of Vendor requests for cost increases related COVID on existing contracts to mitigate financial impacts to the Region.
- Active tracking of emergency procurements with regular communication to all appropriate parties, including reporting for senior government reimbursement
- Reporting of Emergency procurements to Regional Council will be completed on the Procurement Activity Report tri-annually.
- Tracking of lessons learned for future adjustments to by-law and procedures.

### **3. Update to Emergency Procurement Procedure**

The Region’s current Emergency Procurement Procedure has long been effective for the purchase of goods and/or services for isolated emergencies where there is a need to respond immediately.

However, a prolonged state of emergency, such as COVID, has demonstrated the need for both immediate and prolonged emergency procurement support. The continual evolution of the Region’s requirements during the pandemic has created a change in both the need and nature of emergency purchases. This has particularly evident during COVID in that the length of the prolonged emergency has led to priority shifts, supply and demand changes,

## Procurement Response During COVID-19

challenges with delivery and quality of goods, etc. Additionally, contracts for goods and/or services established prior to the declared Region of Peel State of Emergency are being impacted by vendor requests for price increase considerations. Based on these learnings with COVID, Procurement has reassessed how the Region procures required goods and/or services in response to varying degrees of emergencies. In addition, the Procurement Emergency Procedure has been updated to include a process for the provision of goods and/or services in an emergency that extends over a prolonged period.

It is critical to the Region that an emergency program be provided with the flexibility to purchase direct from a supplier if the delay involved in conducting a routine procurement process could prevent the delivery of goods and/or services in time to bring effective and immediate relief.

The updates to the Region's Emergency Procurement Procedure, build upon what has previously worked for the Region for isolated emergencies requiring an immediate response and supplements them with the introduction of an accelerated procurement process over a prolonged state of emergency. The enhanced procedure takes into consideration what is reasonable and justifiable given all the facts and circumstances of an emergency event or situation. The update also includes a more formalized approval process to bring some level of spend control in a time of market instability and great uncertainty.

## CONCLUSION

The Procurement response to COVID, including the update to the Emergency Procurement Procedure, satisfies the need for the Region to adapt to the many phases of a prolonged state of emergency by providing a flexible process designed to support emergency relief. The Region's Procurement approach is balanced, practical and fiscally responsible and offers a moderate level of risk mitigation.

## APPENDICES

Appendix I - COVID-19 Procurement Support Team

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*For further information regarding this report, please contact Natasha Rajani, Director Procurement, Ext. 4302, [natasha.rajani@peelregion.ca](mailto:natasha.rajani@peelregion.ca)*

***Reviewed and/or approved in workflow by:***

Department Commissioner and Division Director.

Final approval is by the Chief Administrative Officer.

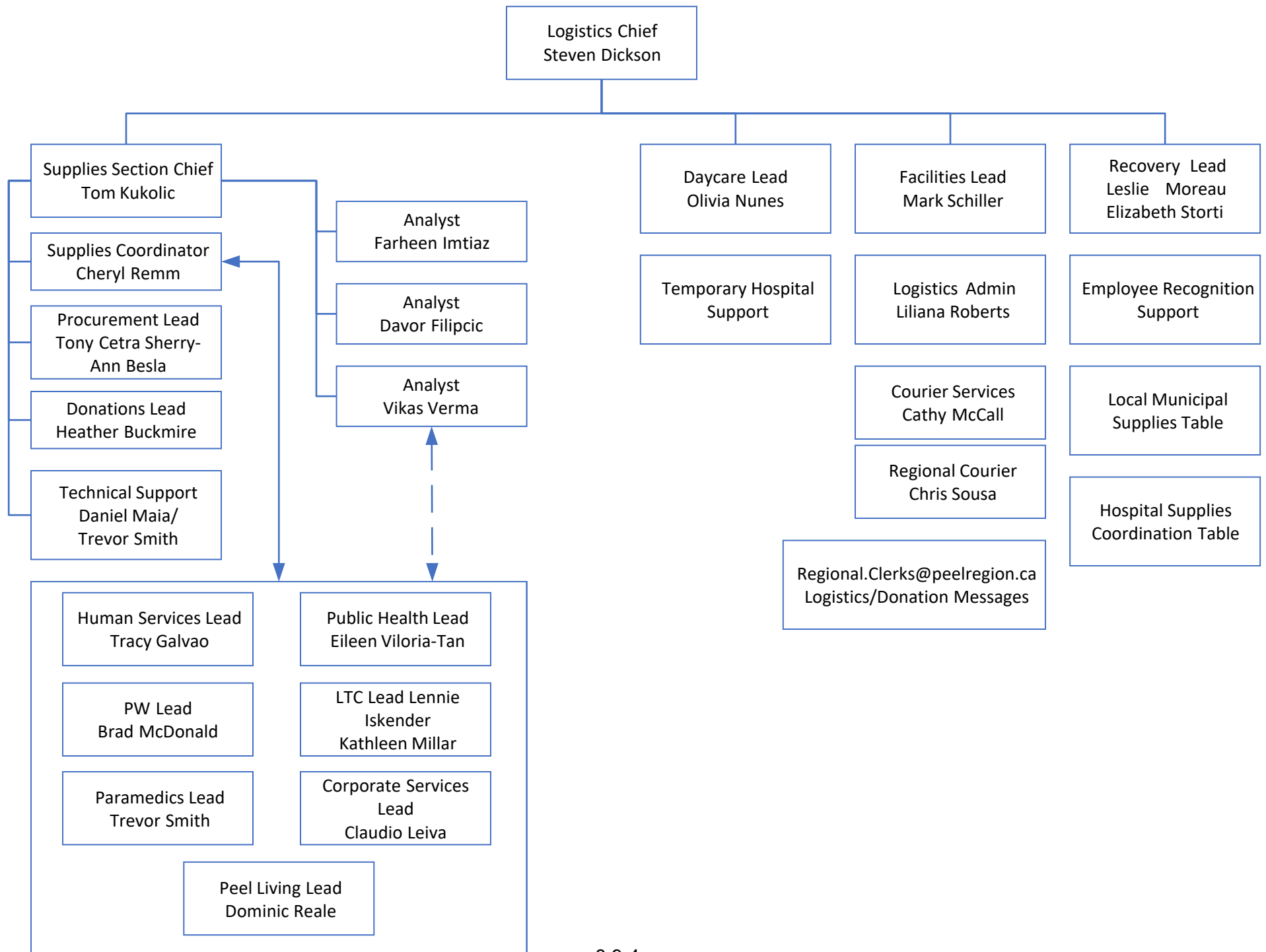


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N. Polsinelli, Interim Chief Administrative Officer



# Appendix I - Procurement Response During COVID-19



**Ministry of Health**

Office of Chief Medical Officer of Health, Public Health  
393 University Avenue, 21<sup>st</sup> Floor  
Toronto ON M5G 2M2

Tel.: 416 212-3831  
Fax: 416 325-8412

**Ministère de la Santé**

Bureau du médecin hygiéniste en chef, santé publique  
393 avenue University, 21<sup>e</sup> étage  
Toronto ON M5G 2M2

Tél. : 416 212-3831  
Télé. : 416 325-8412

**RECEIVED**  
**April 23, 2020**

REGION OF PEEL  
OFFICE OF THE REGIONAL CLERK

April 23, 2020

**MEMORANDUM**

**TO:** Chairpersons, Boards of Health  
Medical Officers of Health, Public Health Units  
Chief Executive Officers, Public Health Units

**RE:** **Extraordinary Expenses Associated with COVID-19**

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We acknowledge the extraordinary and continuing efforts by boards of health to monitor, detect, and contain COVID-19 in the province.

As a follow-up to our ongoing discussions, I want to reiterate that boards of health are expected to take all necessary measures to respond to COVID-19 in their catchment areas while continuing to maintain critical public health programs and services as identified in their pandemic plans.

Given the impact of COVID-19, we anticipate that many boards of health are incurring additional expenses in support of these efforts. As announced by the government on March 25, 2020, the province is investing up to \$100 million in additional funding for the public health sector to support extraordinary costs incurred. We wish to assure you that a process for reimbursement of approved one-time extraordinary costs incurred in managing your response to COVID-19 will be forthcoming. Similar to previous processes, we ask that these costs be those over and above what can be managed from within the budget of the board of health, and that you track these costs separately.

If you have any questions, please contact Brent Feeney, Manager, Funding and Oversight, at 416-212-6397 or by email at [Brent.Feeney@ontario.ca](mailto:Brent.Feeney@ontario.ca).

Yours truly,



David C. Williams, MD, MHSc, FRCPC  
Chief Medical Officer of Health

REFERRAL TO \_\_\_\_\_  
RECOMMENDED \_\_\_\_\_  
DIRECTION REQUIRED \_\_\_\_\_  
RECEIPT RECOMMENDED  \_\_\_\_\_

c: Associate Medical Officers of Health, Public Health Units  
Business Administrators, Public Health Units  
Senior Management Team, Office of the Chief Medical Officer of Health, Public Health

**From:** Minister, MECP (MECP) <[Minister.MECP@ontario.ca](mailto:Minister.MECP@ontario.ca)>  
**Sent:** April 23, 2020 4:15 PM  
**To:** ZZG-Chair <[zzg-chair@peelregion.ca](mailto:zzg-chair@peelregion.ca)>  
**Subject:** 2020 Day of Action on Litter Update

**CAUTION: EXTERNAL MAIL. DO NOT CLICK ON LINKS OR OPEN ATTACHMENTS YOU DO NOT TRUST.**

Good afternoon,

I am writing to provide you with an update regarding the Provincial Day of Action on Litter on May 12, 2020.

Nothing is more important than protecting the health and well-being of Ontarians. Since first learning of COVID-19, Ontario has taken decisive action to contain the spread of this new virus.

We have now reached a critical time in our fight against COVID-19. Every step taken by the province and every effort made by each of us to practice physical distancing are the key to our success as a province to stop the spread of this virus. We know that following the COVID-19 outbreak Ontarians will be eager to return outdoors; this will be a great opportunity to reconnect with nature.

In support of the effort to stop the spread of COVID-19 and help keep Ontarians safe, the Ministry of the Environment, Conservation and Parks will be postponing public and corporate cleanups until later in the year during Waste Reduction Week, which takes place October 19-25, 2020.

Of course, May 12, 2020 will continue to be the first official Day of Action on Litter. To mark this occasion this year, we will be focusing on raising awareness of the impacts of waste in the environment, and what actions each and every Ontarian can take to prevent, reduce and divert waste, right at home.

We ask that your municipality join this effort by sharing content on social media to profile what your city or town is doing now even during the COVID-19 outbreak to prevent, reduce or divert waste in your communities, and what local residents can do to get involved.

To help get you started, in the coming weeks we will provide a communications toolkit including photos and other resources to support educational activities and inspire individual actions on litter and waste now. A dedicated web page will also be available by May 12, 2020 to provide additional resources for the public.

If you have not already done so, please provide a contact in your municipality that ministry staff can reach out to with this information by [completing this form](#) by April 30, 2020.

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RECEIPT RECOMMENDED  \_\_\_\_\_

In the coming months, as we approach Waste Reduction Week in October, we will connect with you again to obtain your support with:

- Y organizing a municipal-led cleanup event
- Y providing permits as needed to the public who want to do their own cleanup
- Y identifying drop-off locations for collected litter

If you have any questions, please reach out to [ActONLitter@ontario.ca](mailto:ActONLitter@ontario.ca).

Thank you for your support during this time.

Jeff Yurek  
Minister of the Environment, Conservation and Parks

Andrea Khanjin  
Parliamentary Assistant to the Minister of the Environment, Conservation and Parks

**Solicitor General**

Office of the Solicitor General

25 Grosvenor Street, 18<sup>th</sup> Floor  
Toronto ON M7A 1Y6  
Tel: 416 325-0408  
MCSCS.Feedback@Ontario.ca

**Solliciteur général**

Bureau de la solliciteure générale

25, rue Grosvenor, 18<sup>e</sup> étage  
Toronto ON M7A 1Y6  
Tél.: 416 325-0408  
MCSCS.Feedback@Ontario.ca



**RECEIVED**

**April 24, 2020**

REGION OF PEEL  
OFFICE OF THE REGIONAL CLERK

132-2020-380

**By e-mail**

April 24, 2020

Dear Head of Council/Chief Administrative Officer/Municipal Clerk:

As you may know, on January 1, 2019, amendments to the *Police Services Act* (PSA) came into force, which mandate every municipality in Ontario to prepare and adopt a Community Safety and Well-Being (CSWB) plan.

As part of these legislative requirements, municipalities must consult with chiefs of police and police services boards or detachment commanders and various other sectors, including health/mental health, education, community/social services and children/youth services, as they undertake the planning process. As previously communicated, municipalities had two years from the in-force date to prepare and adopt their first CSWB plan (i.e., by January 1, 2021). Municipalities also have the flexibility to develop joint plans with neighbouring municipalities and/or First Nations communities, which may be valuable in order to meet the unique needs of the area.

With the COVID-19 outbreak, our government appreciates that municipalities are currently facing unprecedented circumstances in their communities. We also understand that some municipalities may experience delays in their planning and engagement processes as a result of the current provincial emergency.

In order to support our municipal, policing and community partners during this emergency, on April 14, 2020, the government passed the *Coronavirus (COVID-19) Support and Protection Act, 2020*, which amends the PSA to allow the Solicitor General to prescribe a new deadline for the completion and adoption of CSWB plans past January 1, 2021. The amendments came into force immediately upon Royal Assent. This change will help ensure municipalities are able to meet the legislative requirements and complete their CSWB plans. The Ministry of the Solicitor General (ministry) will work with the Association of Municipalities of Ontario, as well as the City of Toronto, to determine an appropriate new deadline that will be set by regulation at a later date. For reference, the new Act can be found at the following link:

<https://www.ola.org/en/legislative-business/bills/parliament-42/session-1/bill-189>

This extension will ensure municipalities, police services and local service providers can continue to dedicate the necessary capacity and resources to respond to the COVID-19 outbreak, while also providing adequate time to effectively undertake consultations, work collaboratively with partners, and develop meaningful and fulsome plans following the provincial emergency. Where possible, municipalities are encouraged to explore

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alternative options to continue on-going planning efforts, such as through virtual engagement (e.g., webinars, teleconferences, online surveys, etc.).

At this time, the ministry would also like to provide some additional resources and remind you of existing resources to further support municipalities and municipal partners as these CSWB plans are prepared and adopted.

The ministry has recently developed two resource documents, which outline examples of data sources and funding opportunities available to support the CSWB planning process (see Appendix A and B). These resource documents were developed in collaboration with the ministry's Inter-Ministerial Community Safety and Well-Being Working Group, which consists of representatives from nine Ontario ministries and the federal government. The documents highlight examples of sector-specific data available at the provincial, regional and local level, which can assist in the identification of local priority risks in the community, as well as funding opportunities that can be leveraged to support the development and implementation of plans.

As you may recall, in spring 2019, the ministry hosted webinar sessions on CSWB planning to assist municipalities, policing and community partners as they began the planning process. The webinars consisted of an overview of the CSWB planning requirements and provided guidance on how to develop and implement effective plans. A recording of these webinars has been made available and can be accessed through the following link: <http://mcscs-erb.adobeconnect.com/p3e0qppm8g30/>.

The ministry has also made updates to its Frequently Asked Questions document to provide more information and clarification regarding CSWB planning, including changes to the CSWB planning provisions that came into force as a result of recent legislation (see Appendix C).

Municipalities are encouraged to continue utilizing the *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet to support the planning process (see Appendix D). This booklet includes the CSWB Planning Framework as well as a toolkit of practical resource documents, including a tool on engagement, to guide municipalities, First Nations and their partners as they develop and implement their plans. The booklet is also available on the ministry's website at: <https://www.mcscs.jus.gov.on.ca/english/Publications/MCSCSSSOPlanningFramework.html>.

If communities have any questions, please feel free to direct them to my ministry staff, Tiana Biordi, Community Safety Analyst, at [Tiana.Biordi@ontario.ca](mailto:Tiana.Biordi@ontario.ca) or Steffie Anastasopoulos, Community Safety Analyst, at [Steffie.Anastasopoulos@ontario.ca](mailto:Steffie.Anastasopoulos@ontario.ca).

Head of Council/Chief Administrative Officer/Municipal Clerk  
Page 3

I greatly appreciate your continued support as we move forward on this modernized approach to CSWB together. Through collaboration, we can work to build safer and stronger communities in Ontario.

Sincerely,

A handwritten signature in black ink, appearing to read "Sylvia Jones". The signature is fluid and cursive, with the first name "Sylvia" written in a larger, more prominent script than the last name "Jones".

Sylvia Jones  
Solicitor General

Enclosures

**Ministry of Agriculture,  
Food and Rural Affairs**

Office of the Minister

77 Grenville Street, 11th Floor  
Toronto, Ontario M7A 1B3  
Tel: 416-326-3074  
www.ontario.ca/OMAFRA

**Ministère de l'Agriculture, de  
l'Alimentation et des Affaires rurales**

Bureau du ministre

77, rue Grenville, 11<sup>e</sup> étage  
Toronto (Ontario) M7A 1B3  
Tél. : 416 326-3074  
www.ontario.ca/MAAARO



Ontario

**RECEIVED**

April 27, 2020

REGION OF PEEL  
OFFICE OF THE REGIONAL CLERK

April 25, 2020

Dear Friends;

Nothing is more important than protecting the health and well-being of Ontarians.

Since first learning of COVID-19, Ontario has taken decisive action to stop the spread of this virus, while ensuring the continuity of critical operations and services.

Given the evolving situation, the government has made an amendment to the emergency order under the [Emergency Management and Civil Protection Act as set out in O Reg. 104/20](#). This decision is endorsed by the Chief Medical Officer of Health.

Effective immediately, the Ontario government is allowing the use of allotment and community gardens across Ontario, provided that people practice physical distancing and do not gather in groups of more than five.

Those taking part in community and public allotment gardens are required to follow the advice of their local medical officer of health and adhere to the requirements that pertain to the use of any facilities.

The order is available at the following link, which will be updated within the next few days: [www.ontario.ca/laws/regulation/200104](http://www.ontario.ca/laws/regulation/200104)

During these unprecedented times, I'm so proud to see Ontarians coming together to defeat this ruthless virus and to witness the awakening of an incredible spirit of duty and volunteerism. Community and allotment gardens play an important role in supporting people vulnerable to food insecurity amid this outbreak and I look forward to seeing community gardens across Ontario open as soon as possible.

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RECOMMENDED \_\_\_\_\_  
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Good things grow in Ontario  
À bonne terre, bons produits


Ministry Headquarters: 1 Stone Road West, Guelph, Ontario N1G 4Y2  
Bureau principal du ministère: 1 Stone Road West, Guelph (Ontario) N1G 4Y2



If you require further information, please contact Service Ontario: 1-866-532-3161 or Stop the Spread Business Information Line – 1-888-444-3659.

I wish you all the best.

Sincerely,

A handwritten signature in black ink, appearing to read "Ernie Hardeman". The signature is fluid and cursive, with a large initial "E" and a long, sweeping underline.

Ernie Hardeman  
Minister of Agriculture, Food and Rural Affairs



Sent via E-Mail: kathryn.lockyer@peelregion.ca

May 7, 2020

Ms. Kathryn Lockyer, Regional Clerk  
Region of Peel  
10 Peel Center Drive  
Brampton, ON L6T 4B9

**RECEIVED**  
May 7, 2020  
REGION OF PEEL  
OFFICE OF THE REGIONAL CLERK

Ms. Lockyer,

**RE: ADDRESSING THE VOLUME OF TOURISTS TO CALEDON DURING THE COVID-19 DECLARED EMERGENCY**

I am writing to advise that at a Town Council meeting held on May 5, 2020, Council adopted a resolution regarding Addressing the Volume of Tourists to Caledon during the COVID-19 Declared Emergency.

The resolution reads as follows:

*Whereas the Town of Caledon is a thriving community overlaid by the Niagara escarpment, Provincial green belts and Oak Ridges Moraine;*

*And whereas the Town's location within the Greater Golden Horseshoe (GGH) creates an ideal day trip for those 6.9 million people living in the GTA;*

*And whereas the Town's many conservation authority's, trails, scenic vista's, river banks and rolling hills and hamlets make Caledon a beautiful place to visit and take in natures beauty;*

*And whereas Caledon's small hamlets parks and trails have seen unprecedented volumes throughout the COVID-19 declared emergency;*

*Now therefore be it resolved that Provincial, Regional and Conservation partners assist the Town in communicating to the greater public that we welcome them but ask for a greater level of respect to the members of our community, their privacy, properties and livelihood.*

For more information regarding this matter, please contact the undersigned.

Thank you for your attention to this matter.

Sincerely,

Amanda Fusco  
Manager, Legislative Services / Acting Town Clerk

**RECEIVED**

**April 14, 2020**

REGION OF PEEL

OFFICE OF THE REGIONAL CLERK

**From:** William Graham [REDACTED]  
**Sent:** April 14, 2020 4:49 PM  
**To:** William Graham [REDACTED]  
**Subject:** YOUR HELP - Homelessness

REFERRAL TO \_\_\_\_\_  
RECOMMENDED \_\_\_\_\_  
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RECEIPT RECOMMENDED

**CAUTION: EXTERNAL MAIL. DO NOT CLICK ON LINKS OR OPEN ATTACHMENTS YOU DO NOT TRUST.**

This e-mail is going to many individuals in government and other organizations. To those office assistants that censure the mail, **I ask that you pass this on with attachments to the person to whom it is addressed.** Some MP and councillors tell me this doesn't always happen. Thank you.

I am reaching out in many direction to find people who understand homelessness and are willing to do actual things to help alleviate it, here in Peel Region and everywhere.

**HOMELESSNESS** is the subject and I am looking for suggestions, support and action.

The first attachment (1) a copy and also the u-tube link of a presentation to Peel Regional Council, <https://www.youtube.com/watch?v=Jjh4FEJEfCM&list=PLQ7Ujo--TZOQoC7PjOhov5WZynhTfJJ-J&index=6&t=0s> \* about 32 minutes in.

1. Cut off due to more important items than homelessness on the agenda. I apologize for my speech but it has worsened in the last two years.
2. This attachment is a reply to council and the councillor in particular.
3. What Is Homelessness? Some questions and answers - Please add comments to these.
4. Building Buddy Program – one suggested solution

**THE OBJECTIVE:** I am trying to **change people's perception** of the homeless person. I am looking for people that people see and recognize such as those announcers doing the news or weather who would devote a few minutes a day to interviewing a homeless person.

Ask them questions, such as:

Who are you?, what do I call you?, Where are you from?, What did you do in the past?, What jobs did you do?, What are your skills?, Have you any family?, Do you see them?, How did you

become homeless?, What do you need to get back on your feet, to get a job and be on your own again?, How can people help?

Who can you suggest to help with this? Please pass this on to your e-mail list. Maybe you have a contact that can help.

Please contact me with your feedback on [what you can do](#).

Thank you

William Graham

*William H. Graham, M.S.Ed, CFOS/I*



Master instructor, Director, The Fiber Optic Association,

[www.thefoa.org](http://www.thefoa.org)

President, *Grounded* Connections

**Bill and Shirley Graham,**

March 6<sup>th</sup>., 2020

RE: Deposition to Peel Council February 27<sup>th</sup>., 2020 – HOMELESS

Thank you for allowing me the time to give you my thoughts on Homelessness and some suggested solutions.

I was puzzled by Councillor Seto's comments questioning whether people were aware of what Peel Region does. Not sure if she meant my being aware, or the public being aware. Does Councillor Seto really think the general public should be aware that people are sleeping outside in the winter and the older lady with one leg who is in a wheelchair living outside trying to get around through the snow when one night the end of December it was -14 deg. I supplied 14 sleeping bags to people, mostly in Brampton, who were sleeping outside. A CBC article says that Brampton officials say that when the shelters are full, they put people in a hotel. I cannot get my head around the fact that Councillors and civic officials seem to be able to sleep well knowing this is happening to citizens to whom they do owe some responsibility.

That being said: I know of a lot of good Peel programs and good people in the Peel system. However, Peel, I feel has the resources, ability and heart do better.

While I am a member of St. Vincent DePaul, The Knights of Columbus and the Royal Canadian Legion, what we do is entirely on our own, with other resources. Through the year we regularly receive a ton of Pasta at a time, Canned good, often in large quantities and other items as well as gift cards and whatever else we need for those we serve. Religion has no relation to what we do. I neither know the religion of those we serve or of our generous benefactors.

For example: Between early December and the first week of January we served the following groups:

- **Our Place Peel** in Mississauga - A shelter for early teen youths (20) for up to 2 wks.
- **Peel Youth Village** - 99 Acorn Place in Mississauga - a Shelter for 48 older teens shelter for up to two years
- **Angela's Place**, Glen Hawthorne in Mississauga. - Transition apts for 21 mothers for up to 12 months
- **The Open Door** - Square 1 - food, meals for homeless
- **First Baptist Church** in Brampton - Serve a meal on Tuesdays to homeless persons - about 40 - 60 each time. Also give food and clothes
- **St Paul's United Church**, Brampton - Gives food and clothes every second Tuesday afternoon
- **Hope Place** – Trafalgar Rd., - Addiction Ctr. for men up to 45 days
- **St Peters Anglican** (Deacon's Cupboard) - Dundas St., Mississauga serve a lunch and give food and clothing every Wed from 9 - 1:00
- **Scott Mission**, Spadina Ave. - Serve daily meal (140 at a sitting) give food and clothing

- **Sacred Heart Catholic Church**, Commissioner Rd., London - Serve families with food and food cards.
- **Mary Star of The Sea Catholic Church** - Mississauga - They serve a meal and give out food.
- **The Compass** on Dundas St. They serve an evening meal on Friday and give out food and necessities.

We serve groups further away such as Chatham and Sudbury through the year.

We also served individual families for Christmas with food and gifts up to the morning of December 25<sup>th</sup>. These families (mostly single moms) were in Mississauga and Brampton. Got some Gingerbread House Kits after Church Christmas morning and went back to two moms with them.

We are so grateful to the donors who make this possible. We are just the delivery people. Without the help of generous donors we could do nothing.

While we do this, I realize we are just putting band aids on the situation. I don't understand why People are homeless and on the street. Is homelessness and poverty a big business providing employment for others? I'm not the one to answer that.

My suggestion is simple:

I Look at homeless people as being in two groups:

- a) Those with mental health issues ( probably about 20%) who will probably not progress from where they are now. I feel we have an obligation to have this group live securely with adequate housing, food, resources and care.
- b) The second group (probably about 80%) have the potential. For these individuals the goal should be to get them flying again. Get them working, supporting themselves and families and paying taxes. I fail to see how councils cannot support this concept.

How do we do this?

- 1) Put the person in a safe secure spot where they can lock the door and sleep in comfort. Shelters do not provide this. They can be beaten, Robbed, Raped and bullied and not allowed to take in their pets. \*( Pets have been allowed in Vancouver shelters since 1998)
- 2) Give the person adequate resources for food, Clothes and necessities.
- 3) Provide a councillor to work with the person, have and agreed plan, at their pace and on their terms in a patient and compassionate manner.

I believe that people in Peel believe in this system but just can't get it working.

And the person must be patient, have the resources and the support from their superiors if this is to work as it is intended. \* People on contract work are not always the most effective workers.

I know this will work because we have done this on our own with individuals who are now working, raising their families and paying taxes. Should this not be the most economical and humane situation?

I suggest the next **“Point in Time Survey”** should give the number of people who are off the street and leading normal lives.

That should be the goal of every Council. I also propose another program for consideration called **“ The Building Buddy Program”**. **It can work if we want it to.**

**(1) Isn't it true that some people choose to be homeless? It is their choice.**

**(1) People don't choose or want to be Homeless. Many factors cause this: LACK OF EMPLOYMENT, EVICTION, NO AFFORDABLE HOUSING, MENTAL ILLNESS, ADDICTION.**

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**(2) People Experiencing homelessness are LAZY - They must be or they would be working.**

**(2) Homeless people constantly search for ways to survive such as FOOD, SHELTER, EMPLOYMENT. Being lazy isn't an option. The challenge increases when you don't have a PHONE, COMPUTOR, FIXED ADDRESS.**

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**(3) I am told that most people who are homeless are also ADDICTS.**

**(3) Homeless people have no higher percentage of ADDICTION than the General Population. Only a small percentage are addicts and the addictions are often caused by homelessness and the loneliness that comes with it.**

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**(4) People experiencing Homelessness should just find a job. We hear there is lots of work.**

**(4) Finding a job for the homeless has additional challenges such as; NO PERMANENT ADDRESS, NO REGULAR ACCESS TO SHOWERS, NO TRANSPORTATION, MENTAL ILLNESS, ADDICTIONS, SOMEONE TO CARE FOR THEIR PET.**

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**(5) We are lucky to have so many services supporting people who are Homeless.**

**(5) Many solutions focus on EMERGENCY SERVICES such as SHELTERS, FOOD BANKS, FREE DINNERS.**

**The Larger Systemic factors, including LACK OF AFFORDABLE HOUSING - CRIMINALIZATION OF HOMELESSNESS prevent people from getting permanent and suitable & secure shelter.**

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**(6) Our property values will go down if we allow shelters and food banks in our neighbourhoods.**

**(6) This is a total myth. Downtown Toronto has many places supporting homeless people and there is no evidence of any decrease in housing values.**

**This myth and misconception is a result of our (PERCEPTION) of the homeless. This is called : "NOT IN MY BACKYARD" (NIMBY)**

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**(7) A high percentage of homeless people have pets. They can't afford to feed themselves so it doesn't make sense to have to feed a pet also.**

**(7) The Reality is that 12.8% of homeless youth in Toronto have a pet.**

**As one youth said "She is all I have in the world. I'm here for her - she is here for me, Sleeping under the bridge in the winter, when I wake up at 4:00 AM it is nice to have her next to me, keeping each other warm and warning me of danger.**

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**(8) I heard that Young people are homeless because they leave home because they don't want to follow the rules.**

**(8) More often, these young people are escaping mental or physical abusive situations that are dangerous or unsafe.**

**Youth only account for 19% of shelter users. Adults over 55 account for 24%**

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**(9) Homeless people are homeless because of poor choices - and have only themselves to blame for their poor choices.**

**(9) About 1/3 of homeless people have mental health or addiction issues that have never been addressed. Homeless affects seniors, precariously employed, newcomers and families that can't afford high rent and low vacancy rates. These are hardly choices!**

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**(10) There is no excuse for people living on the streets. We have lots of shelters.**

**(10) SHELTERS ARE NOT HOMES!**

**Some communities don't have them or are over-capacity. Dangerous for people with special needs and health issues. Other issues include: No pets allowed, Theft of belongings, Bullying, Rape, no privacy, etc. Living on the street can be a more viable, safer option.**

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**(11) Housing for homelessness is expensive. How can the public be expected to afford this?**

**(11) Housing can cost \$20,000.00 a year for a homeless person, Emergency medical, police costs etc., can cost the city or town \$100,000.00 a year - every year.**

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**(12) What can we do to help homelessness?**

**(12) Advocate for the homeless. Try to change the perception of homelessness. Go to a shelter, share a meal with a homeless person, talk to them. Listen to their story. You will be surprised.**

**Talk to your friends, your children, your pastor, your teachers. Change their perception of the homeless.**

- (13) I have a hard time giving to the homeless person because I don't know if they are telling the truth.**
- (13) As Christians we were all confirmed and received the 7 gifts of the Holy Spirit. Trust that you are not making decisions on your own. The Holy Spirit will guide you - if you have faith and are serving for the right reasons.**
- 

**(14) If a homeless person wants my tel number or e-mail is it safe to give it to them?**

**(14) Many homeless people have my number and some my e-mail - for 15 or more years. This has never been a problem. I have their information and often will call them to ask how they are doing - especially at Christmas.**

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**(15) Homeless people often look scary. Should I be afraid of them?**

**(15) Yes, just as afraid as Frederick Ozanam was going to the Paris streets after the French Revolution. We are doing the Lord's work and we are well protected. Do not fear.**

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**(16) If the homeless person can afford a cell phone do they really need my help?**

**(16) Studies show that 94% of homeless people have a cell phone.**  
**55% Have a smart phone**  
**85% use the phone daily**  
**76% use Text Messaging THE PHONE IS A NECESSARY LIFELINE for Shelter, Food, Safety and Work Information.**

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**(17) People complain that homeless people are often belligerent and leave a mess.**

**(17) If homeless people are treated with respect and asked to clean up their mess they generally will.**  
**They are used to being abused and bullied. Your treating them with respect will get their respect in return.**


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## The “**BUILDING BUDDY**” Program

The intent of this proposal is to buddy a person up with a building that has space and also can use some part time help in exchange of the room.

### **Fact:**

Most high rise buildings have rooms as single bedrooms to rent to owners that have company and don't have enough room. Most hotels & Motels rarely have 100% occupancy. They are all potential places for this to work.

 Many people are homeless on the street or in a room which is taking all their funds with little left. Most of these persons have good skills that could be utilized.

### **Proposal:**

To connect them with a building with a spare room would make sense. This could be a Condo building, a motel, seniors home, college, or any building with a spare room and people that need some help.

A deal only works on the long term if it is good for both sides.

**The Condo, motel** or whatever building would agree than in exchange for a room with a bed, bathroom, TV, dresser, Microwave, small fridge and table and two chairs as well as any building amenities. The Condo address would allow the person to apply for financial assistance should they still qualify for programs.

**The individual** would commit to an agreed number of daily or weekly hours doing tasks as defined by building management. The person would also agree to adhere to all building rules and to keep himself or herself in a presentable manner. The person would be expected to maintain their premises in a neat manner and not to make any alterations without management approval. The building would have a support contact should issues arise.

A **social worker** would keep in close contact with the individual, encouraging the person to sort their needs and better their lives. \* The Outcome Star program or similar might be ideal in this situation.

**The Ultimate Goal:** would be to help the individual become stable and secure, eventually being able to maintain their own salary and apartment and contributing to their community as a tax paying citizen.

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**REPORT TITLE:** External Legal Services for Regional Official Plan Review Matters, Transportation Corridor Protection and Related Hearings

**FROM:** Patrick O'Connor, Regional Solicitor  
Andrew Farr, Interim Commissioner of Public Works

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## **RECOMMENDATION**

**That the Contract (Document 2011-239N) awarded to Garrod Pickfield LLP for External Legal Counsel Services to defend Peel Region Official Plan Review, Regional Official Plan Amendments at the Ontario Municipal Board, now Local Planning Appeals Tribunal, and related hearings be increased by \$85,957.34 (exclusive of applicable taxes) for a new total commitment of \$847,957.34 (exclusive of applicable taxes), in accordance with Procurement By-law 30-2018, as amended;**

**And further, that authority be granted to the Director of Procurement, upon the advice of the Regional Solicitor, to approve further increases to the contract for retention of legal and other services that may be required to the limit of the approved capital budget, in order to achieve the completion of litigation or, subject to the approval of Regional Council, a settlement.**

## **REPORT HIGHLIGHTS**

- In April 2011, Regional Council awarded a contract to Garrod Pickfield LLP for external legal services for the Peel Region Official Plan Review, Ontario Municipal Board hearings.
- In December 2012, a further \$333,200.00, was approved by Regional Council to fund remaining appeals and other related matters associated with this contract.
- An increase of \$85,957.34 is now required to address additional appeals that have occurred and that need to be addressed by external legal counsel within the scope of the contract awarded to Garrod Pickfield LLP.
- Authorization for a further extension or extensions within budget constraints to see the matter and any related work to completion is also requested.

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## **DISCUSSION**

### **1. Background**

In April 2011, Regional Council awarded Garrod Pickfield LLP (Garrod Pickfield) a contract of \$364,000 for external legal services for the Peel Region Official Plan Review Ontario Municipal Board (OMB) hearings and related hearings (Resolution 2011-379).

## **External Legal Services for Regional Official Plan Review Matters, Transportation Corridor Protection and Related Hearings**

On April 19, 2011, the appellant to Peel Region Official Plan Review, Regional Official Plan Amendments (ROPAs) 20 (Sustainability and Energy), 22 (Transportation), 23 (Housing), 24 (Managing Growth, Employment Areas, and Greenbelt Conformity), and 25 (Performance Measurement and *Planning Act* Conformity) withdrew its entire appeals of ROPA 23 and 25. The appellant partially withdrew its appeals of ROPA 20 and 22. On June 25, 2012, the OMB approved the settlement of most of the appealed policies from ROPA 20, 22, and 24. Only a few policies from the Strategic Infrastructure Study Area, which protects the Greater Toronto Area (GTA) West Corridor in Caledon and the North-South Corridor in West Brampton, were deferred to a later date.

In December 2012, Council approved a further \$333,200.00 for Garrod Pickfield's work on the remaining appeals of ROPA 20, 22, and 24 Strategic Infrastructure Study Area policies and other related matters including the five appeals to Peel Region Official Plan Review ROPA 21B (Natural Heritage and Agriculture) (Resolution 2012-1398).

### **Additional work**

Since that time, additional related appeals occurred and are being dealt with under this contract. ROPA 26, which includes GTA West Corridor protection policies and the Transportation Schedules, was appealed and consolidated with the Strategic Infrastructure Study Area policies of ROPA 20, 22, and 24 to consist of the Transportation Corridor Protection Policy Appeals. Garrod Pickfield is monitoring the GTA West Corridor developments and attending to the resolution of these appeals since that time, including meetings with staff and parties, attending prehearings, and drafting required materials.

In relation to the Transportation Corridor Protection Policy appeals, Garrod Pickfield has also been involved with other GTA West Transportation Corridor-related matters, including Brampton OPA 105, and site-specific applications, including Orlando and Caveze. This work involves monitoring the area Environmental Assessment; and having meetings and discussions with City of Brampton and other parties. This work is anticipated to continue through the spring, summer and fall of 2020, including preparation and attendance of Local Planning Appeals Tribunal motions and appeal hearings, as necessary.

Ongoing uncertainty around the alignment of the GTA West corridor has also given rise to the need for legal advice on private development application appeals within the transportation corridor as part of this retainer.

For these reasons noted above, the approved contract was expended prior to the resolution of all appeals.

Garrod Pickfield has provided a quotation in the amount of \$85,957.34 for the aforementioned additional legal services, including the settlement discussions, preparation of witness statements, and preparation and attendance of pre-hearings and hearings of the matters outlined above.

Authority is being sought for the Director of Procurement, upon the advice of the Regional Solicitor, to approve any further increases to the contract for retention of legal and other services to the limit of the approved budget, that may include disbursements, additional expert reports, attendance at mediations, meetings with staff and other parties, and preparing for and attending further pre-hearings and hearings. Any additional costs incurred will be reported through the Finance Department's triannual procurement activity report to Council.

## External Legal Services for Regional Official Plan Review Matters, Transportation Corridor Protection and Related Hearings

### 2. Proposed Direction

Staff is recommending an increase of the current Contract to cover additional services. It is recommended that the contract amount be increased by \$85,957.34 to cover the current and additional work required to resolve these appeals, for a total revised contract amount of \$847,957.34.

### FINANCIAL IMPLICATIONS

There are sufficient funds available in Capital Account 20-7708 to carry out the direction recommended in this report.

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*For further information regarding this report, please contact Rachel Godley at ext. 7189 or via email at [rachel.godley@peelregion.ca](mailto:rachel.godley@peelregion.ca).*

*Authored By: Rachel Godley, Legal Counsel, Dispute Resolution*

#### ***Reviewed and/or approved in workflow by:***

Department Commissioners, Division Directors, Financial Support Units, Legal Services and Procurement.

Final approval is by the Chief Administrative Officer.



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N. Polsinelli, Interim Chief Administrative Officer

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**For Information**

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**REPORT TITLE: 2019 Treasury Report**

**FROM:** Stephen Van Ofwegen, Commissioner of Finance and Chief Financial Officer

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**OBJECTIVE**

To provide the annual results of Treasury activities in accordance with the Region of Peel's Investment Goals and Policies (F20-05) and Debt Management Policy (F20-06); and, to provide the annual results of energy commodity hedging performance in accordance with the Energy Commodity Procurement Policy.

**REPORT HIGHLIGHTS**

- For the year ended December 31, 2019, the General Fund generated gross earnings of \$78.2 million, representing a yield of 3.2%, outperforming the portfolio's inflation target by 1.3%.
- Approximately 90% of earnings are allocated to Regional reserves and less than 10% allocated to operations and bank accounts related to PHC operations.
- All investments were in accordance with the Region of Peel's Investment Goals and Policies and statutory requirements.
- All commodity price hedging agreements during 2019 were in accordance with the Energy Commodity Procurement Policy.
- A task force has been formed to undertake a review of the Region's capital plan to ensure long term financial sustainability.

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**DISCUSSION**

**1. Background**

In accordance with Ontario Regulation 438/97 (as amended) of the *Municipal Act, 2001*, as amended, and the Region of Peel's ("Region") Investment Goals and Policies, the Treasurer is required to report annually on the Region's investment portfolio, including the performance of the portfolio and its consistency with the Investment Goals and Policies set out by the Region of Peel.

On April 14, 2016, Regional Council approved the adoption of the Energy Commodity Procurement Policy which outlines the framework and guidelines of the overarching strategy to manage and mitigate the risks associated with competitive energy markets.

In accordance with Ontario Regulation 653/05 (as amended) of the *Municipal Act, 2001*, as amended, and the Region's Energy Commodity Procurement Policy, the Treasurer is required to report annually on the Region's commodity hedging performance.

## 2019 Treasury Report

This report is provided in compliance with Ontario Regulation 438/97 (as amended) of the *Municipal Act, 2001*, Ontario Regulation 653/05 (as amended) of the *Municipal Act, 2001*, the Region of Peel's ("Region") Investment Goals and Policies and the Region's Energy Commodity Procurement Policy.

### 2. Treasurer's Discretionary Authority

Policy F20-05 Investment Goals and Policies provides the Treasurer with discretionary authority to temporarily exceed investment limitations within the Region's Investment Goals and Policies. Details are provided below:

#### Sinking Fund EB:

In October 2018, a tactical overallocation was approved by the Treasurer, increasing Bank sector holdings to 55% (50% standard limit). Upon receipt of the June 2019 provision payment, the allocation to the Bank sector moved back within standard limits.

#### Sinking Fund EQ:

In July 2019, the Province of Newfoundland was downgraded to A1 from Aa3; therefore, reducing the allowable exposure for the issuer to 30% from 55%. Series EQ holdings of Newfoundland bonds were 34% at the time of the downgrade. Following the rating change, the Treasurer approved Treasury's recommendation to maintain the existing exposure (i.e. 34%) as the December 2019 provision payment would bring the exposure down to ~20% and back within standard limits. This above action avoided the need to sell Province of Newfoundland bonds at an inopportune time and recognizes the long-term objective of the Sinking Fund.

### 3. Market Summary

Market conditions generally improved in 2019, following a volatile end to 2018. Improving investor sentiment through the course of the year led to strong performance across stocks and bonds. Global growth was approximately 3.0% in 2019, while Canada and the United States posted GDP of 1.6% and 2.3% respectively. Inflation remained well anchored around 2.0%.

The Bank of Canada held overnight rates steady at 1.75%, following three 0.25% rate increases in 2018. Government bonds with maturities of two to ten years trended lower, declining between ~0.2% and ~0.4%. Provincial, municipal, and corporate bonds were further supported by improving (i.e. tighter) spreads, driving a general outperformance vis-à-vis Government of Canada bonds. Overall, the broad Canadian fixed income market experienced a total return of 6.9% during 2019. Global equities, including the S&P/TSX also experienced very strong growth during 2019, with returns ranging between ~20% and 25%.

Initial forecasts for 2020 estimated global GDP to remain around the 3.0% level, while Canadian GDP was expected to remain stable at ~1.6%. Markets and economists were forecasting overnight policy rates to remain mostly unchanged, with most expecting longer term rates to move gradually higher, albeit by modest amounts. However, as the impact of COVID-19 increased dramatically during March 2020, initial forecasts became largely irrelevant.



## 2019 Treasury Report

The immediate impact on the economy appears significant, as it also is on financial markets. Expectations for growth have been dramatically reduced, with most forecasts now pointing to negative GDP for Q2, globally and in Canada. Significant policy responses on both fiscal and monetary fronts have been rolled out in order to combat the impacts of COVID-19. The Bank of Canada lowered the overnight policy rate from 1.50% to 0.25% through three rate cuts in March and has implemented a number of monetary stimulus programs to ease the impact of COVID-19.

It is expected that financial markets will remain volatile for at least the first half of 2020, while the full impact on business and individuals will likely not be known for some time. Given the nature of the COVID-19 health crisis, the ultimate range of outcomes appears very difficult to predict in terms of severity and length.

### 4. Cash Management

Treasury Staff are responsible for ensuring adequate liquidity to meet the Region's day-to-day operating needs. Collaboration with the Region's program areas to develop longer term cash flow forecasts assists the team in optimizing the Region's cash position over time.

As at December 31, 2019, the General Fund portfolio carrying value (amortized book value), including cash holdings was \$2,440 million and the Sinking Fund portfolio carrying value, including cash was \$327 million. Cash holdings for the General Fund totalled \$551 million as at December 31, 2019, up from \$461 million as at December 31, 2018. Additional details are provided in Appendix I.A.

Earnings on cash holdings were enhanced as Treasury staff were able to source more attractive short-term deposit rates.

In response to the COVID-19 pandemic, increased oversight of cash management activities has been implemented to ensure sufficient liquidity to meet key business needs. A task force has been formed to review the Region's current capital plan to ensure long term financial sustainability.

### 5. Debt

Under the *Municipal Act, 2001* sections 401 to 417, the Region has the authority to issue debt for its own municipal purposes, and also, as an upper-tier municipality, acts to issue debentures on behalf of its lower-tier municipalities, if/when required. A summary of 2019 activity and outstanding debt is as follows:

- On March 15, 2019, the Region re-opened the existing \$300 million 2042 debenture for an additional \$23 million on behalf of the City of Brampton.
- On October 15, 2019, the Region issued serial debentures in the amount of \$51.8 million (\$48.2 million for City of Mississauga & \$3.6 million for the Town of Caledon).
- In 2019, the Region did not issue external debt for its own purposes.

## 2019 Treasury Report

- As at December 31, 2019, net Region own source debt totalled approximately \$1,288 million, including \$133 million in PHC related debt. Total Sinking Fund assets were approximately \$327 million. Appendix I.B contains additional details.

### 6. Investments

#### General Fund

The General Fund is comprised of cash and investments held for working capital, reserves and reserve funds, and other funds of the corporation. The fund targets a return greater than inflation. During 2019, the General Fund generated gross earnings of \$78.2 million, on a weighted average portfolio value of \$2,436.8 million, resulting in an investment yield of 3.2%.

The majority of earnings were allocated to reserves (\$71.1 million), and \$3.1 million was allocated to operations, with \$4.0 million to bank accounts related to PHC operations.

#### Performance

For the year ending December 31, 2019, the General Fund earned \$78.2 million, representing a gross yield of 3.2%, compared to the portfolio's inflation target of 1.9%. Fixed income holdings generated \$62.0 million of earnings with the remaining \$16.2 million from deposit interest earned on cash holdings. Included in the \$62.0 million of fixed income earnings, was \$6.1 million in realized gains on securities that were sold during the year. This represents 7.8% of total earnings. The Region continues to manage the portfolio with a long-term view and balances the trade off between realizing capital gains in the short-term and the impact it may have on future earnings.

Additional performance and portfolio characteristics are provided in Appendix I.C.

#### Portfolio Costs

The Treasury Division's management expense ratio (MER) was approximately 4.2 basis points (0.042%) in 2019, which was slightly higher than the five-year average of 3.9 basis points. The MER represents the direct operational cost of the investment portfolio relative to the size of the assets under management. This represents excellent value for money relative to alternative options.

By comparison, the ONE Fund charges a management fee of 40 basis points (0.40%) for their bond fund. If the Region were to invest the General Fund fixed income holdings into ONE Fund's portfolio, as opposed to managing internally, the additional cost is estimated to be approximately 25 basis points (0.25%) higher, equivalent to an additional annual budget outlay of \$6.5 million.

#### Sinking Funds

Sinking Funds are established upon issuance of sinking fund debentures, and managed separately, per *Municipal Act, 2001 (section 409)*, with an estimated amount contributed annually to the Sinking Fund which, with interest compounded annually, will be sufficient to pay the principal of the debentures at maturity.

During 2019, the six Sinking Funds generated total gross earnings of \$9.9 million, with the total aggregate value of the Funds increasing from \$270 million to approximately

## 2019 Treasury Report

\$327 million, inclusive of annual provision payments. The investment returns outperformed the target returns for four Sinking Funds while two generated returns less than their respective targets during 2019. Sinking Fund EP has a deficit of \$17,871 at the end of 2019 as it continues to underperform the target return. Market interest rates have fallen significantly since the debenture issuance, making it difficult to invest contributed provision payments at yields equal to or greater than target. As required by *Municipal Act, 2001*, the Region will contribute the shortfall during 2020. Further details for individual Sinking Funds are contained in Appendix I.C.

### 7. Energy Procurement Performance

The objectives of the Energy Commodity Procurement Policy are to establish commodity price hedging agreements that ensures regulatory compliance, provide financial flexibility and maximize procurement opportunities. In accordance with Ontario Regulation 653/05 (as amended) of the *Municipal Act, 2001*, and the Energy Commodity Procurement Policy, the Treasurer is required to annually apprise Council of the hedging performance.

#### Electricity

No hedge volumes were procured for 2019 because projections showed that 2019 market conditions would be relatively stable and the Region's exposure to the spot market is minimal (approximately 14% of total annual energy bill). This strategy allowed the Region to take advantage of the low spot market prices that averaged \$0.01672/kWh in 2019, which was approximately 16% lower than the most competitive forward market price for 2019 and 49% less than the Region's 2017 transaction price (the Region has remained unhedged since January 1, 2018).

#### Natural Gas

The Region of Peel and Housing Services Corporation hedged 58% of its approximately 16.10 million m<sup>3</sup> of natural gas requirements for 2019. The hedged volume of 9.28 million m<sup>3</sup> and index volume of 6.82 million m<sup>3</sup> was purchased from both the Region of Peel's gas supplier and the Housing Services Corporation at various delivery points at an average price of \$0.1902/m<sup>3</sup> inclusive of transaction fees, or a total hedge cost of approximately \$1.74 million and a total index cost of approximately \$1.32 million. The total risk mitigated from volatility in the natural gas market for the year was approximately \$621,593.

The fixed price hedged volumes for energy that were purchased for 2019 were consistent with the Region of Peel's policies and goals to address risks on commodity price volatility and were in alignment with the Region's level of risk tolerance.

Further details on energy procurement performance are in Appendix I.E.

### 8. Compliance

All investments were in accordance with the Region's Investment Goals and Policies and statutory requirements. All commodity price hedging agreements during 2019 were in accordance with the Energy Commodity Procurement Policy. Ontario Regulation 438/97 requires that a municipality report on investments held in its own securities. From time to time, the Region invests in its own securities no different than any other Portfolio investments where the Region sees value relative to other similar securities. Appendix I.D contains details of holdings and transactions throughout 2019.

## 2019 Treasury Report

### 9. Cash Management Strategy – Update

During 2019, Treasury Services continued to focus on the multi-year implementation of the Cash Management Strategy. The implementation focused on three critical work streams:

- (1) Risk Management
- (2) People
- (3) Processes

Key initiatives completed in 2019 are:

#### **Risk Management (foundational)**

- Established Treasury Risk Oversight Committee to strengthen governance and risk management practices;
- Enhanced internal controls over banking activities;
- Improved analytics for the investment portfolio to support investment decisions; and,
- Pursuing debt and investment risk management strategies to hedge the volatility of interest rates.

#### **People (foundational)**

- Defined Treasury Services' mandate and its roles and responsibilities;
- Eliminated key person risk and succession planning through a structural organizational change and addition of four team members; and,
- Segregated duties through clearly defined front office, middle office and back office roles.

#### **Processes (outcomes)**

- Improved investment research increasing diversification of investment instruments held;
- Implemented a more strategic approach to the investment decision making process, helping optimize portfolio positioning, improving monitoring and management of risk exposure within the portfolio, and capture relative value opportunities where available;
- More efficient liquidity management, generating additional returns on cash;
- Cost savings of approximately \$8,000 by year end through operational efficiencies; and,
- Issuance of RFP for Custodial Services (August) and a Treasury Management System (December) to enhance automation and realize process efficiencies.

The Region continues to seek opportunities to further expand the investment opportunities and borrowing strategies which is expected to reduce the Region's financial vulnerability as it strives to meet the needs of the community.

### 10. Prudent Investor Status – Update

Effective January 1, 2018, amendments to *Municipal Act, 2001* and O. Reg. 438/97 came into force, allowing Ontario municipalities to 'opt-in', at the earliest, January 1, 2019, to the Prudent Investment framework. Prior to this change, the only option for municipal investment activities were through a prescribed list under O. Reg. 438/97: Eligible Investments and Related Financial Agreements, which restricts municipal investments to highly rated Canadian bonds, money market instruments and other similar debt instruments, and equity exposure through the ONE Investment Fund.

The inclusion of Prudent Investment would allow municipalities greater investment authority than what was previously prescribed under the *Municipal Act, 2001*. Municipalities now have the option to continue to invest through the prescribed list or choose to expand their investment opportunities under the Prudent Investment framework.

Through the course of 2019, the Region has engaged in several initiatives related to existing investment guidelines and policy, as well as further researching the Prudent Investment alternative.

- Staff completed a comprehensive review of the Region's Investment Goals and Policies, allowing for additional investment flexibility consistent with the prescribed list and the Region's Treasury Risk Appetite Framework approved by Council on October 10, 2019.
- Process improvements were made on data analysis, reporting, and governance, including the establishment of the Treasury Oversight Committee.
- A municipal working group collaborated to undertake a comprehensive analysis of available options under Prudent Investment, industry best practices, and governance options.
- Analysis and advocacy for additional implementation options with respect to Prudent Investment, with the objective of reducing barriers to entry, and providing municipalities with more flexibility.
- Consultations with ONE Investment on their potential solution/offering for Prudent Investment.
- Ongoing discussions and research with investment industry experts to identify best practices across the investment industry.

To date, we are not aware of any municipality that has implemented Prudent Investment, with the exception of City of Toronto. With the landscape still evolving, the Region continues to evaluate the options. Staff will continue to keep Council updated with findings/recommendations. As the Region has not implemented Prudent Investment, all investments continue to be governed by the prescribed list under Ontario Regulation 438/97 and the Region's Investment Goals and Policies.

### 11. Treasurer's Comments

It is the opinion of the Treasurer and Director of Corporate Finance that all transactions and investments during 2019 were in compliance with the Region's Investment Goals and Policies and Ontario Regulation 438/97. Commodity hedging was also in compliance with the Region's Energy Commodity Procurement Policy and Ontario

## 2019 Treasury Report

Regulation 653/05. This report satisfies the Treasurer's legislative requirements per Ontario Regulations 438/97 and 653/05.

### FINANCIAL IMPLICATIONS

The revenue generated through investment activities in 2019 was allocated to reserves (91%), operations (4%) and bank accounts related to PHC operations (5%).

### CONCLUSION

The Region's Investment Goals and Policies provide the Region with an effective and efficient investment management operation which maximizes the rate of return on investment while ensuring safety of principal and liquidity.

### APPENDICES

Appendix I.A – Cash Management

Appendix I.B – Debt

Appendix I.C – Investments

Appendix I.D – Investments Held in Region of Peel Securities

Appendix I.E – Energy Procurement

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*Authored By: Tony Liu, Operations Manager*

*For further information regarding this report, please contact Julie Pittini, Director, Treasury Services, Ext. 7120, [julie.pittini@peelregion.ca](mailto:julie.pittini@peelregion.ca).*

#### ***Reviewed and/or approved in workflow by:***

Department Commissioner and Division Director.

Final approval is by the Chief Administrative Officer.

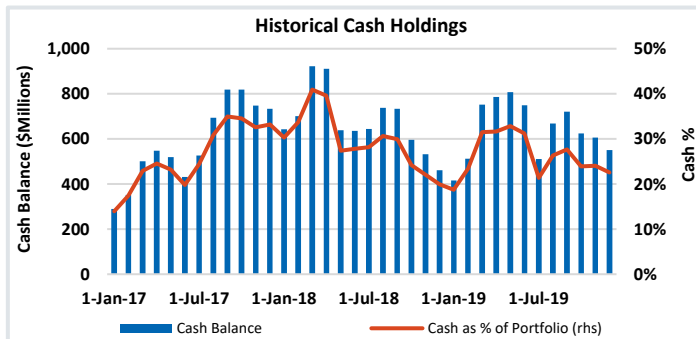


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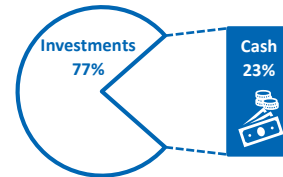
N. Polsinelli, Interim Chief Administrative Officer

# 2019 Treasury Report

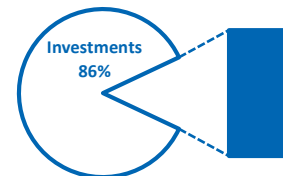
## Appendix I.A: Cash Management



2019 General Fund cash holdings totaled \$551M, up from \$461M at the end of 2018



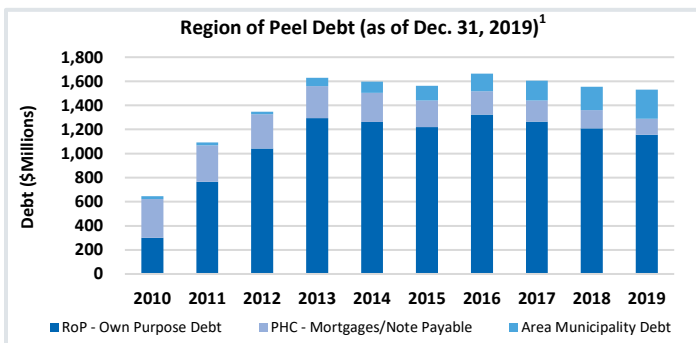
2019 Sinking Fund cash holdings were \$46M, up from \$13M at the end of 2018



General Fund average cash balances have trended lower since 2017

- Cash levels are closely monitored to optimize earnings on short-term investments
- Treasury staff continue to collaborate with the Region’s program areas to develop longer term cash flow forecasts to optimize the Region’s cash position over time.

## Appendix I.B: Debt



In 2019, the Region had own source net debt of \$1,288M



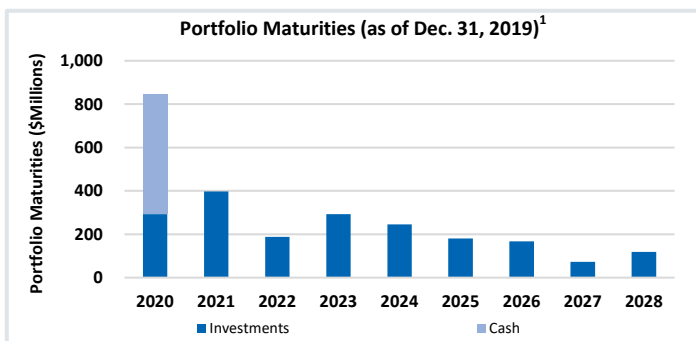
This includes \$133M in PHC related debt.

The Region had a \$71M decrease in net debt

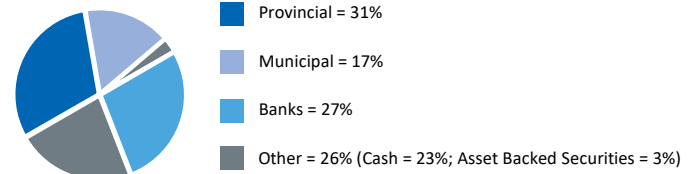


Debt is split by the Region of Peel “own purpose debt”, Peel Housing Corporation (PHC) debt, and area municipality debt.

## Appendix I.C: Investments – General Fund



Sector Distribution<sup>2</sup>



Investment Returns vs. Market Benchmark <sup>2</sup>	2019	2018	2017	2016
Annual Investment Earnings (\$Millions)	\$78.2	\$67.5	\$57.7	\$56.0
Annual Investment Returns <sup>3</sup> (gross)	3.2%	2.9%	2.6%	2.8%
Market Benchmark <sup>4</sup>	1.8%	2.1%	1.5%	1.4%
Value Add (returns – benchmark)	1.4%	0.8%	1.0%	1.4%

- The Region continues to structure the portfolio using a laddered approach (i.e. similar level of maturities in all years) where possible, to match the timing of maturities to the Region’s cash requirements.

➔ Portfolio returns exceeded the benchmark by +1.4%

➔ Increased earnings by +\$10.7M

<sup>1</sup> Maturities are expressed using par value.

<sup>2</sup> Values may not add due to rounding.

<sup>3</sup> The gross fixed income investment yield is based on earned revenues (interest income, realized capital gains/losses, amortized premiums/discounts and securities lending income) as a percentage of the weighted average value net of expenses.

<sup>4</sup> Blend of FTSE TMX Indices based on target term and sector exposures.

## Appendix I.C: Investments – General Fund (cont.)

Investment Returns vs. Inflation <sup>2</sup>	2019	2018	2017	2016
4-year Average Investment Returns <sup>3</sup> (gross)	2.9%	2.8%	3.0%	3.2%
4-year Average Inflation <sup>5</sup>	2.1%	2.1%	2.1%	1.8%
Value Add (returns – inflation)	0.8%	0.7%	0.9%	1.4%

➔ Portfolio returns exceeded inflation by **+0.8%**

➔ A major goal of the General Fund is the preservation of purchasing power over the long run. Inflation is used as a barometer of the Portfolio's long-term minimum return requirement.

## Appendix I.C: Investments – Sinking Funds

## Sinking Fund Holdings and Surplus/Deficit (as of Dec. 31, 2019)

Series	Issue Date	Maturity Date	(Millions)		Holdings (Millions)			Earnings Surplus / (Deficit)		
			Annual Provision Payments	Total Provision Payments (Cumulative)	Investments (Amortized Book Value)	Cash	Total	Region of Peel	City of Brampton	Town of Caledon
DQ	Jun 29/10	Jun 29/40	\$8.9	\$80.2	\$73.4	\$22.9	\$96.3	\$113,535	n/a	\$1,234
EB	Oct 06/11	Dec 01/21	\$7.8	\$70.5	\$60.5	\$9.8	\$70.3	\$1,063,929	n/a	\$2,652
EC (RoP)	Oct 30/12	Oct 30/42	\$6.8	\$47.8	\$54.9	\$0.1	\$55.0	\$3,362,457	n/a	n/a
EC (Brampton)	Apr 15/19	Oct 30/42	\$0.7	\$0.7	\$0.7	\$0.0	\$0.7	n/a	\$521	n/a
EP	Jun 20/13	Jun 20/53	\$0.3	\$2.1	\$0.9	\$1.4	\$2.3	(\$17,871)	n/a	n/a
EQ	Aug 23/13	Dec 02/33	\$9.1	\$54.5	\$49.8	\$9.9	\$59.7	\$614,054	n/a	n/a
FX	Nov 02/16	Nov 02/26	\$13.7	\$41.1	\$42.2	\$0.0	\$42.2	\$510,268	n/a	n/a
<b>TOTALS</b>			<b>\$47.4</b>	<b>\$296.8</b>	<b>\$282.4</b>	<b>\$44.1</b>	<b>\$326.5</b>			

➔ 4 of 6 Sinking Funds had investment returns exceeding the target in 2019.

➔ The objective of each Sinking Fund is to meet or exceed the target return. The target return is the estimated return requirement necessary to ensure that each Sinking Fund is fully funded at maturity to repay its obligation.

## Appendix I.D: Investments Held in Region of Peel Securities

## Region of Peel Bonds – Holdings

Date	Par Value		% of Portfolio
	Portfolio <sup>6</sup>	RoP Bonds <sup>7</sup>	
Dec. 31/19	\$2,880,347,215	\$71,189,000	2.5%
Dec. 31/18	\$2,752,357,130	\$70,711,000	2.6%
Yr. over Yr. Change	\$127,990,085	\$478,000	

## Region of Peel Bonds – Transactions

Portfolio	Transaction	Date	Coupon	Par Value	Price		Yield
					Purchase	Sale	
GF	Buy	Oct. 15/19	2.05%	\$5,361,000	99.94		2.06%
GF	Sell	Nov. 04/19	2.05%	\$5,361,000	99.94	99.34	2.17%
GF	Maturity	Jun. 29/19	4.35%	\$510,000	99.71	100.00	4.39%
GF	Maturity	Dec. 14/19	6.65%	\$2,473,000	99.45	100.00	6.70%
DQ				none			
EC				none			
EP				none			
EQ				none			
FX	Purchase	Nov. 04/19	2.05%	\$5,361,000	99.34		2.17%

## Appendix I.E: Energy Procurement Performance

No electricity hedge volumes were procured for 2019



Projections showed that 2019 market conditions would be relatively stable and the Region's exposure to the spot market is minimal. This strategy allowed the Region to take advantage of low market prices which were 16% lower than the most competitive forward market price for 2019 and 49% less than the Region's 2017 transaction price.

The total risk mitigated from volatility in the natural gas market in 2019 was **\$621,593**



The Region of Peel and Housing Services Corporation hedged 58% of its natural gas requirements for 2019. The fixed price hedge volumes for energy that were purchased for 2019 were consistent with the Region of Peel's policies and goals to address risks on commodity price volatility and were in alignment with the Region's level of risk tolerance.

<sup>2</sup> Values may not add due to rounding.

<sup>3</sup> The gross fixed income investment yield is based on earned revenues (interest income, realized capital gains/losses, amortized premiums/discounts and securities lending income) as a percentage of the weighted average value net of expenses.

<sup>5</sup> Toronto CPI

<sup>6</sup> Total of General Fund and six Sinking Fund portfolios.

<sup>7</sup> RoP bonds held in portfolios.



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REPORT TITLE: **2020 Tax Capping Policy – Selection of Options**

FROM: Stephen Van Ofwegen, Commissioner of Finance and Chief Financial Officer

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## RECOMMENDATION

That a by-law be presented for enactment authorizing the Region of Peel to apply the optional tools for tax capping available to it under subsection 329.1(1) of the *Municipal Act, 2001*, as amended, (“*Act*”) and Ontario Regulation 73/03, as amended, as recommended in the report of the Commissioner of Finance and Chief Financial Officer titled “2020 Tax Capping Policy-Selection of Options”;

And further, that the subject by-law remove property in the commercial, industrial and multi-residential property classes from capping and clawback of 2020 taxes for municipal and school purposes, by exempting property from the application of Part IX of the *Act* in accordance with Ontario Regulation 73/03, as amended and as recommended in the subject report.

## REPORT HIGHLIGHTS

- Regional Council is required to pass a by-law each year to apply one or more of the optional tools in subsection 329.1(1) of the *Municipal Act, 2001*, and Part II.1 of O. Reg. 73/03 as amended, in calculating the amount of property taxes for properties in the commercial, industrial and multi-residential (capped) property classes.
- Regional Council has consistently adopted the use of all available optional tools/enhancements at its disposal, as applicable.
- A preliminary analysis shows that using the recommended optional capping tools/enhancements will result in 4 properties being capped, while 11 properties in the capped property class will have their tax decreases reduced or clawed back.
- Regional and local municipal Finance staff endorse the continued application of all applicable optional tools/enhancements as a fair means of moving properties in the capped property classes toward full Current Value Assessment (CVA) tax levels.
- The strategy to adopt all applicable optional capping tools/enhancements for the 2020 taxation year will promote a fairer property taxation system.

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## DISCUSSION

### 1. Background

Since 1998, municipalities have been mandated to cap assessment related tax increases on properties in the commercial, industrial and multi-residential property classes (i.e. capped property classes). In response to requests from the municipal sector, the provincial government introduced optional tools/enhancements and provided municipalities with increased flexibility respecting the property tax capping program in order to move more

## 2020 Tax Capping Policy – Selection of Options

properties to full CVA based taxation. Regional Council has consistently adopted all available optional tools/enhancements at its disposal, as applicable.

### Tools Available Under Part II.1 of O. Reg. 73/03

In response to municipal advocacy, the provincial government amended O. Reg. 73/03 to allow municipalities to annually exempt properties from the application of Part IX of the *Act* (capping and clawback provisions) for a taxation year. This allowed municipalities to tax properties in the capped property classes at their full CVA levels as follows:

1. A property that reached CVA level taxes in the previous year is eligible to be removed from the capping program for the current taxation year.
2. A property that crosses over from being a capped property in the previous year to a clawback property in the current year will be eligible to be removed from the capping program for the current taxation year.
3. A property that crosses over from being a clawback property in the previous year to a capped property in the current year will be eligible to be removed from the capping program for the current taxation year.

Additional amendments were made to O.Reg. 73/03 in 2016 as a result of continued advocacy from many municipal and business stakeholders. These amendments included increasing the annual cap to a new maximum of 10 percent (up from its previous level of 5 per cent) of the property's previous year's CVA level taxes, as well as increasing the threshold to a maximum of \$500 (up from its previous maximum threshold of \$250). The amendments apply to properties that are capped or clawed above and beyond the increase or decrease resulting from the application of all available tools, so that these properties are able to move to full CVA based taxation faster.

The enhancements to O. Reg. 73/03 also included options to exit the program immediately if no properties remained in the capping program, which does not apply to Peel. Additionally, there is an option for a four-year phase-out from the capping program once no capped properties were being taxed at less than 50 percent of their CVA level taxes in a capped property class.

### Increased Flexibility and Additional Enhancement Tools

The Province provided municipalities with the following additional flexibility for 2017 and subsequent years:

1. A municipality is eligible to exclude vacant land from the phase-out eligibility criteria where all capped properties are taxed at 50 per cent or more of their CVA level taxes.
2. A municipality is eligible to exclude reassessment related increases, for the current year, from the capping calculation.

The Region utilizes all options as applicable.

## 2. Findings

The Region of Peel is currently in the final year of its four-year phase-out for multi-residential and industrial capping programs, where all properties in these capping programs will be taxed at full CVA tax for the 2020 and future taxation years. Additionally, the four-year

## 2020 Tax Capping Policy – Selection of Options

phase-out will be implemented for commercial capping program starting in 2020. The Region is not eligible to exit the capping program in 2020 as there remained capped properties in the commercial capping program in the previous taxation year (i.e. 2019).

The use of the following optional capping tools/enhancements is being recommended for 2020:

1. Set the annual cap of the previous year's annualized taxes (i.e. allowed tax increase) to a 10 per cent cap;
2. Set an upper limit on annual increases at the greater of the amount calculated under 1. above or 10 per cent of the property's previous year's CVA level taxes;
3. Establish a maximum \$500 threshold for increasing (capped) properties or decreasing (clawback) properties above and beyond the increase or decrease resulting from the application of the above tools in order to promote the movement of more properties to full CVA based taxation;
4. A property that reached CVA level taxes in the previous year will be removed from the capping program for the current taxation year;
5. A property that crosses over from being a capped property in the previous year to a clawback property in the current year will be removed from the capping program for the current taxation year;
6. A property that crosses over from being a clawback property in the previous year to a capped property in the current year will be removed from the capping program for the current taxation year;
7. Implementation of four-year phase-out programs for the capped property classes;
8. Exclude vacant land from the phase-out eligibility criteria in determining whether all properties are within 50 per cent of CVA level taxes as required; and
9. Exclude reassessment related increases, for the current year, from the capping calculation.

The preliminary analysis of using the recommended optional capping tools/enhancements available under subsection 329.1(1) of the *Act* and O. Reg. 73/03 as amended, shows the following:

	<b>Capped</b>	<b>Clawed Back</b>	<b>At Full CVA</b>
Number of Properties	4	11	17,824
Percentage of Properties	0.0%	0.1%	99.9%
Change from 2019	-0.1%	-0.1%	0.2%

The final capping calculation for 2020 will be completed later this month (i.e. targeted for May 28<sup>th</sup>) and will be the subject of a subsequent report. Regional and local municipal Finance staff are in agreement to use all of the recommended optional capping tools/enhancements as the best available strategy to move as many properties as possible towards full CVA based taxation.

## 2020 Tax Capping Policy – Selection of Options

### CONCLUSION

Regional and local municipal Finance staff propose that all recommended optional tools/enhancements continue to be applied in 2020 as part of the capping program for properties in the commercial, industrial and multi-residential classes to promote a fairer property taxation system.

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*For further information regarding this report, please contact Stephanie Nagel, Ext. 7105, [stephanie.nagel@peelregion.ca](mailto:stephanie.nagel@peelregion.ca).*

*Authored By: Kavita McBain*

#### ***Reviewed and/or approved in workflow by:***

Department Commissioner, Division Director and Legal Services.

Final approval is by the Chief Administrative Officer.



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N. Polsinelli, Interim Chief Administrative Officer



**THE REGIONAL MUNICIPALITY OF PEEL**  
**AUDIT AND RISK COMMITTEE**  
**MINUTES**

Members Present:	S. Dasko N. Fairhead C. Fonseca N. Iannicca K. Ras	R. Santos I. Sinclair R. Starr H. Zuberi
Staff Present	N. Polsinelli, Interim Chief Administrative Officer S. Baird, Commissioner of Digital and Information Services K. Lockyer, Acting Commissioner of Corporate Services S. VanOfwegen, Commissioner of Finance and Chief Financial Officer P. O'Connor, Regional Solicitor A. Smith, Chief Planner A. Farr, Acting Commissioner of Public Works J. Sheehy, Commissioner of Human Services	C. Granger, Acting Commissioner of Health Services M. Morris, Director, Enterprise Risk and Audit Services S. Nagel, Director Corporate Finance and Treasurer A. Macintyre, Deputy Clerk and Manager of Legislative Services J. Jones, Legislative Specialist H. Gill, Legislative Specialist R. Khan, Legislative Technical Coordinator

**1. CALL TO ORDER**

The Region of Peel Audit and Risk Committee met on April 16, 2020 at 11:03 a.m., in the Regional Council Chamber, 5th Floor, Regional Administrative Headquarters, 10 Peel Centre Drive, Suite A, Brampton, ON. The Committee Chair attended in-person. Members of the Committee and staff participated electronically.

**2. DECLARATIONS OF CONFLICTS OF INTEREST**

Nil

**3. APPROVAL OF AGENDA**

*That the agenda for the April 16, 2020 Audit and Risk Committee meeting be approved.*

**4. DELEGATIONS**

**4.1 Trevor Ferguson, Audit Partner, Deloitte LLP**

Presenting the 2019 Deloitte Audit Results Report  
(Related to 5.2)

**Received**

Trevor Ferguson, Audit Partner, Deloitte LLP, provided a high-level overview of the 2019 Deloitte Audit Results Report for the external audit of the financial statements of The Regional Municipality of Peel and the Peel Housing Corporation. He stated that no significant deficiencies were identified. He noted that Appendix 3 of the Deloitte report provides a summary of misstatements related to the reporting of tangible capital assets consisting of linear assets that were disposed of in prior years.

Stephanie Nagel, Director of Corporate Finance and Treasurer, noted that the misstatements account for one-third of one percent of all tangible capital assets and, therefore, the amount would not cause a material miscommunication. She noted that the misstatements were the result of Public Works linear asset abandonment related to projects such as the QEW/410 extension. She confirmed that a process to ensure future financial reporting related to this type of work is now in place.

In response to a concern from Councillor Ras, regarding staff access to systems such as the Customer Care and Billing (CC&B) application, Sean Baird, Commissioner of Digital and Information Systems, stated there are procedures in place to address access to controls within the systems and the revocation of accounts; and staff have committed to review those processes to ensure timely communication is in place. With respect to controls for access to CC&B profiles, he noted that the Region has a partially decentralized model for this particular application whereby, operational staff with access to the application is a distinct group from those who perform the transactions and the operational team segregates that access.

Councillor Ras requested that staff report back to a future meeting with additional detail on how the Region is managing these processes.

## 5. REPORTS

### 5.1 Quality Assessment Results

(For information) (Related to 6.1)

**Received**

This item was dealt with later in the meeting.

### 5.2 2019 Deloitte Audit Results Report

(For information) (Related to 4.1)

**Received**

### 5.3 2019 Region of Peel Consolidated Financial Statements

(For information)

**Received**

**5.4 2019 Peel Housing Corporation Financial Statements**

(For information)

**Received****5.5 2019 Region of Peel Sinking Funds Financial Statements**

(For information)

**Received****5.6 2019 Region of Peel Trust Funds Financial Statements**

(For information)

**Received****5.7 Emergency Shelter Operations Contract Management Audit**

(For information)

Presentation by Janice Sheehy, Commissioner of Human Services, Aileen Baird, Director, Housing Services and Jennifer Weinman, Manager, Enterprise Audit Services

**Received**

Jennifer Weinman, Manager, Enterprise Audit Services, and Aileen Baird, Director, Housing Services presented the results of the Emergency Shelter Operations Contract Management audit including a review of the Audit objective, observations and management response. Janice Sheehy, Commissioner of Human Services provided overall management context, noting that changes have been made within the Human Services department organizational structure, ensuring there are clear accountabilities for all functions and outcomes.

In response to a question from Councillor Ras regarding oversight of shelter contracts, Aileen Baird clarified that oversight occurs through informal meetings between Regional staff and the Salvation Army. The Region will formalize processes and documentation with all shelter operations as a result of this audit.

Councillor Fonseca requested that a future emergency shelter operations audit consider management controls with respect to the Salvation Army food safety practices.

In response to a question from Councillor Fonseca regarding a recent family shelter fire, Aileen Baird noted that staff will include a review of lessons learned, with respect to fire safety, in the next report to the Committee.

In response to a request from Councillor Starr regarding the need to improve the system of administration and monitoring of emergency shelter contracts, staff took direction to provide an operational progress report to the Committee within six to eight months; and to include an audit of the Shelter Contract management in the 2021 work plan to allow sufficient time for the controls that have been put

in place to be audited. Councillor Starr further requested that the operational progress report include an organizational flow chart, processes in place to monitor the emergency overflow system, and any changes accomplished to date.

**5.8 Land Use Development – Development Services Division Audit – Preliminary Objective and Scope**

(For information)

**Received**

*Councillor Santos departed at 12:30 p.m.*

**Item 5.1 was dealt with**

**6. COMMUNICATIONS**

**6.1 Elaine Maheu, Validator and Tracy Darakjian, Director, Quality, The Institute of Internal Auditors**

Certificate dated January 22, 2020, Providing a Quality Assessment Letter as Issued by the Institute of Internal Auditors Quality Services, LLC (Receipt recommended) (Related to 5.1)

**Received**

**6.2 Michele Mark Levine, Director, Technical Services Centre, Government Finance Officers Association**

Letter dated December 17, 2019, Awarding the Regional Municipality of Peel with the 2018 Canadian Award for Financial Reporting (Receipt recommended)

**Received**

**6.3 Michele Mark Levine, Director, Technical Services Centre, Government Finance Officers Association**

Letter dated January 31, 2020, Awarding the Regional Municipality of Peel with the Popular Annual Financial Reporting Award (Receipt recommended)

**Received**

**7. OTHER BUSINESS**

Michelle Morris, Director, Enterprise Risk and Audit Services, noted that the Enterprise Audit Services Work Plan, as approved in February 2020, will be revised as a result of the COVID-19 emergency and the resulting redeployment of staff. An update report will be brought forward at the next Committee meeting.

**8. IN CAMERA**

Nil



**9. NEXT MEETING**

The next meeting of the Audit and Risk Committee is scheduled for October 1, 2020 at 11:00 a.m. to 12:30 p.m. in the Council Chamber, 5th floor, Regional Administrative Headquarters, Suite A, 10 Peel Centre Drive, Brampton, Ontario.

Please forward regrets to Jill Jones, Committee Clerk, and (905) 791-7800 ext. 4330 or at [jill.jones@peelregion.ca](mailto:jill.jones@peelregion.ca).

**10. ADJOURNMENT**

The meeting adjourned at 12:40 p.m.

**To:** Regional Council **Date:** April 30, 2020  
**From:** Janice Sheehy, Commissioner of Human Services **Subject:** Region of Peel Response to the Ontario Poverty Reduction Strategy Consultation

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Please find attached for your information, the Region's written submission to the consultation on the renewal of *Ontario's Poverty Reduction Strategy*. The submission was provided to the Ministry of Children, Community and Social Services on April 30.

### **Background**

On December 16, 2019, the Minister of Children, Community and Social Services announced that the Province was assessing its poverty reduction strategy and launching consultations on the renewal of the Strategy. Under the *Poverty Reduction Act, 2009*, the Ontario government is legislated to assess its poverty reduction strategy every five years.

On January 30, 2020, the Minister announced that an online survey was available for comment and was accepting written submissions until March 30, 2020. This deadline was then extended to April 30, 2020 due to the COVID-19 emergency.

Region of Peel staff in co-ordination and collaboration with the Peel Poverty Reduction Strategy Committee, a community-based partnership table, drafted a written submission that is largely based on themes, solutions and best practices found in the *2018-2028 Peel Poverty Reduction Strategy*. The themes in the *Strategy* touch on income security, economic opportunities, well-being and social inclusion, and evidence-based decision making.

### **Summary of the Region of Peel Submission**

The Region of Peel's submission contains ideas about job creation and connections to employment, implementing the right supports and services, and making life more affordable. Framed by the *2018-2028 Peel Poverty Reduction Strategy*, which was endorsed by Regional Council on May 10, 2018, the recommendations in the attached submission focus on four key areas:

1. Income security
2. Economic opportunities
3. Wellbeing and social inclusion
4. An Evidence-Based Approach

### **Next Steps**

Regional staff will continue to monitor developments on the creation and release of the Province's renewed poverty reduction strategy and keep Council apprized. Given the current COVID-19 emergency and continued focus of the Province on efforts related to the lifting of the emergency, it is uncertain when the new strategy will be released. The Region, working with the Peel Poverty Reduction Strategy Committee and community partners, will continue to look for opportunities to advance the proposals in its submission with the Province.

April 29, 2020

Ministry of Children, Community and Social Services  
Poverty Reduction Strategy  
3<sup>rd</sup> Floor, 315 Front Street West  
Toronto, ON M7A 0B8

**Human  
Services**

10 Peel Centre Dr.  
Suite B  
Brampton, ON  
L6T 4B9  
tel: 905-791-7800

[peelregion.ca](http://peelregion.ca)

**Re: Region of Peel Submission - Ontario Poverty Reduction Strategy  
Consultation**

Thank you for the opportunity to participate in the development of a new Ontario Poverty Reduction Strategy. The Region of Peel appreciates the provincial government's efforts to consult on the establishment of this new strategy to help alleviate poverty in Ontario.

The Region of Peel's submission contains ideas about job creation and connections to employment, implementing the right supports and services, and making life more affordable. Framed by the Peel Poverty Reduction Strategy, the recommendations in the attached submission focus on four key areas:

**1. Income security**

- Set a socially accepted living standard
- Financially empower marginalized and low-income Ontarians
- Partner with financial institutions to create affordable and accessible banking options
- Build consumer awareness and protection
- Implement changes and increase access to social assistance programs and rates

**2. Economic opportunities**

- Provide training for emerging fields of employment (e.g., cleantech)
- Promote skilled trades and apprenticeships
- Expand community benefit agreements
- Make childcare more affordable and accessible

**3. Wellbeing and social inclusion**

- Continue to prioritize affordable housing
- Expand inclusionary zoning
- Make transit more affordable
- Get children on a trajectory for success

**4. An Evidence-Based Approach**

- Invest in programs and policies that demonstrate a reduction in poverty
- Collect and share provincial and local poverty related data

**Human  
Services**

10 Peel Centre Dr.  
Suite B  
Brampton, ON  
L6T 4B9  
tel: 905-791-7800

[peelregion.ca](http://peelregion.ca)

The Region of Peel is committed to collaborating with the Province, our local municipal partners and other key stakeholders towards meeting our shared objective to develop an effective strategy. We look forward to working with all partners to build a poverty-free future in Ontario. For any questions regarding the Region's submission or for more information, please contact Adaoma Patterson at 416-524-6026 or [adaoma.patterson@peelregion.ca](mailto:adaoma.patterson@peelregion.ca).

Sincerely,



Janice Sheehy  
Commissioner of Human Services  
Region of Peel

Enclosure:  
Encl. 1 - Region of Peel Submission



# Region of Peel Submission

Ontario Poverty Reduction Strategy

The Region of Peel is pleased to contribute to the development of a renewed Ontario Poverty Reduction Strategy that will better reflect the changing socio-economic landscape that has occurred since the last strategy was released five years ago. It is critical that a comprehensive plan is implemented that will make a real difference in reducing poverty. Now more than ever as COVID-19 detrimentally affects Ontarian's ability to make ends meet and potentially drives more people into poverty, it is essential that the Province's strategy also include robust measures to address this new economic reality that Ontarians are and will be experiencing over the short and medium term.

## Poverty in Peel

Peel has grown into a diverse and economically prosperous region. However, underlying this rapid growth are signals that not all residents have been experiencing its benefits. In recent years, the Peel community has experienced a rise of precarious and unstable employment, changes in the types of jobs available, long wait lists for many services and higher costs of housing, transportation and food, which are all contributing to the complex, changing nature of poverty.

### About the Region of Peel

The Region of Peel serves close to 1.5 million residents and approximately 175,000 businesses in Brampton, Caledon and Mississauga. The Region delivers a wide range of services across Peel including waste management, water and wastewater, public health, senior support services. The Region is also a service manager for housing and homelessness prevention, early learning and childcare and social assistance.

Poverty impacts many Peel residents. Here is a current snapshot of poverty (low-income) in Peel:

- 13 per cent (175,980 residents) live in poverty
- 18 per cent of Peel's children 0 to 17 years live in poverty
- 16 per cent of racialized (visible minority) communities live in poverty
- Approximately 20 per cent of Peel youth are unemployed.

### Region of Peel's Actions to Address Poverty

The Region of Peel's vision is of a Community for Life, where everyone in Peel has access to the services and opportunities they need to thrive throughout each stage of their lives. To help achieve this vision and the long-term objectives in the Strategic Plan, Regional Council established Term of Council priorities for 2018-2022, three of which align with poverty reduction initiatives in Peel:

#### 1. Transform housing service delivery

Peel's housing market is becoming unaffordable, causing more people to leave the community for less expensive housing or turn to the community housing sector for options and support.

#### 2. Enhance supports for employment

In Peel, there has been a fundamental shift to underemployment, precarious and part time employment, contributing to the inability of some residents to afford the cost of living.

#### 3. Advance community safety and well-being

The community is increasingly concerned about safety. Factors that negatively affect the safety and well-being of Peel residents are not adequately addressed.

## Peel Poverty Reduction Committee & 2018-2028 Peel Poverty Reduction Strategy

Partnerships are an important aspect in the effort to address poverty. The Region works closely with communities through the Peel Poverty Reduction Committee. The Peel Poverty Reduction Committee is a multi-stakeholder collaboration of various sectors, municipal governments, networks, community agencies and residents working collectively to reduce and mitigate the impact of poverty and advocate to all levels of government and systems for investments that decrease poverty in Peel.

The Peel Poverty Reduction Committee is the first community-based partnership to develop a 10-year plan, the *2018-2028 Peel Poverty Reduction Strategy*, aimed at creating a community where everyone works together to build a poverty-free future. The Strategy intentionally focuses on the following three priority areas: Income security, economic opportunity and well-being and social inclusion.

### **Priority Area 1: Income security**

Income security increases the ability of individuals and families to thrive and contribute to the social and economic well-being of the community. It includes broad safety net programs delivered by all levels of government to address low-income and related needs.

### **Priority Area 2: Economic opportunity**

Economic opportunity is access to stable employment and entrepreneurial opportunities for all Peel residents. Economic opportunity is not only about job creation, but also about the impact of the changing nature of the labour market, the effect of technology and climate change on current and future jobs.

### **Priority Area 3: Wellbeing and social inclusion**

Poor mental and physical health prevents residents from fully participating in activities at home, work, school and in the community. Social inclusion and access to equitable supports and services increase well-being for individuals, families, and communities.

The Strategy also includes goals, outcomes and actions to be accomplished and tracked over 10 years.

## Overarching Themes

The Region's recommendations are shaped by the Peel Poverty Reduction Strategy and should be considered through the following perspectives:

- **Working poor** – The Ontario Poverty Reduction Strategy should focus on the working poor and those living on the margins and not just on those who are on social assistance. Single individuals make up a significant portion of those in poverty and/or in need of social housing (e.g. 53 per cent of applicants on the centralized wait list are single individuals), however they are unable to access many income support programs (e.g. Canada Child Benefit).
- **Health and wellbeing** – Poverty negatively impacts the mental and physical health of individuals, families and communities. People with the lowest income levels are nearly twice as likely to report having multiple chronic conditions in comparison with the highest income levels<sup>1</sup>. In addition,

they are more likely to become a high user of costly health care resources<sup>2</sup>. Reducing poverty will lead to better health outcomes over the long term and reduce the costs of health care.

- **Climate change** – Extreme weather worsens homelessness and inequity and compounds the affordable housing crisis. Recent research from the U.S. suggests<sup>3</sup> that when affordable housing stock is damaged, homes are often demolished rather than rebuilt, leaving people displaced and resulting in a reduction of housing supply. Furthermore, vulnerable populations are more likely to live in communities that are less resilient to extreme weather and natural disasters as these locations are typically less desirable to live in and are therefore more affordable.

Energy poverty is also a growing concern. Energy poverty refers to the inability of individuals, households, or communities to afford adequate energy/fuel for necessities of life, such as heating and cooling. Building complete communities that are energy efficient ensures that those with low-income are not spending a disproportionate amount of their income towards the cost of energy for their homes or fuel for personal vehicles and reduces greenhouse gas emissions.

## Recommendations

The Region of Peel recognises that the causes of poverty are varied and that many of the challenges faced by people who live in poverty are interdependent. That is why a successful poverty strategy will require cross ministry and cross strategy collaboration and coordination. It will also need to integrate and create synergies with local, regional, and federal poverty strategies and initiatives to address the root causes of poverty.

The following are the Region of Peel’s recommendations, grouped into the four areas of focus:

### 1. Income security

Many Peel residents who struggle with income insecurity can attribute their challenges to benefit systems and regulatory structures that are out-dated and ineffective. The Region commends the Province for exempting those earning less than \$30,000 per year from paying provincial income tax. While this is a helpful start, the Region offers additional suggestions to enhance income security. As part of the Ontario Poverty Reduction Strategy, the Province should:

- **Set a socially accepted living standard** that is informed by quality data collection, evaluation and analysis. The standard will help measure progress and guide investments and where to target income supports. Income levels need to be adequate to cover the basic necessities of life. The Province should encourage the adoption and payment of a Living Wage in the private sector and provincially funded income support programs. Working full-time hours should provide sufficient income to afford the basic necessities.
- **Financially empower marginalized and low-income Ontarians** by improving access to benefits and tax credits, safe and affordable financial products and services, and advancing financial literacy. The strategy should focus on upstream solutions that may prevent people from falling into financial challenges. The Region applauds the Province’s newly adopted career curriculum for Grade 10 students to learn about financial literacy to prepare for their



future in the workforce. Financial empowerment interventions have been proven to improve financial wellbeing for people with low-income<sup>4</sup>. Financial literacy has the potential to assist low-income individuals and families in accessing relevant information and resources to improve their financial situation and learn how to make more informed financial choices and progress toward their life goals<sup>5</sup>.

- **Partner with financial institutions** to create affordable and accessible banking options including short term loans, credit and bank accounts that offer reduced interest rates and increased subsidized programs for low-income families<sup>6</sup>.
- **Build consumer awareness and protection** by enhancing regulation of pay day loan lenders, lowering the fees and/or interest rates charged by pay day loan lenders, and promoting the use of pay day loan maps to inform income security programs of lending businesses in the community. These financial empowerment practices can improve access to safe and affordable mainstream financial services and products that meet the needs of low-income people and reduce their reliance on fringe and predatory financial services.
- **Implementing changes and increasing access to social assistance programs** by providing more integrated supports for families in need. Helping people break the cycle of poverty, re-enter the workforce and get back on track is a priority for both the Region and the Province. As a part of a new system transformation of the Ontario Works Program, the Province is proposing to help provide “life stabilization” support to those with barriers to employment that cannot be addressed through traditional employment and training. The Province should adopt an integrated service delivery model for these programs. The Province should also consider increasing social assistance rates.

## 2. Economic opportunities

The rise of precarious and unstable employment has changed the types of jobs available in Peel. Many residents also experience systemic barriers to high quality education and work experience. The Region encourages the Province to prioritize economic opportunities by:

- **Providing training for emerging fields of employment** such as in the cleantech sector. According to the *A Made-in Ontario Environment Plan*, Ontario has the largest and fastest-growing cleantech sector in Canada. Actions are needed to build on this success and to address existing precarious employment, underemployment or skills-mismatch challenges that vulnerable populations face.

The Region encourages the Province to work with the federal government to ensure that policies and training opportunities are designed to enable the growth of new and innovative employment sectors while targeting vulnerable, at risk, racialized and marginalized youth. The creation of future-ready, more secure and stable employment opportunities can lead to increased income and employment and fairer income distribution.

- **Promoting skilled trades and apprenticeships** to address the issues prevalent in Peel such as skills-mismatch, precarious employment, older worker phenomenon and youth unemployment.

The Region is pleased with the Province's recent \$500,000 funding to the Sheridan College Pre-Apprenticeship program in Brampton. However, with a youth unemployment rate of nearly 20 per cent, the Peel Poverty Reduction Strategy has made increasing employment opportunities a priority. Continued efforts are needed to modernize employment programs and apprenticeships to address challenges people face in navigating the existing employment and training landscape.

- **Expanding community benefit agreements** into a provincial public procurement process in Ontario<sup>7</sup>. A provincial community benefits policy can take advantage not only of Ontario's infrastructure investments, but also of related provincial and federal initiatives on infrastructure and social procurement. Such a policy can create employment, training opportunities and other benefits for Ontarians through the procurement process for large public sector projects.
- **Making childcare more affordable and accessible.** Affordable childcare plays an important role in helping people, particularly women, participate in the workforce and it directly affects social inclusion. For many families in Peel, the affordability of childcare remains a major challenge. Therefore, the Region of Peel recommends that the Province continue to make childcare more affordable by:
  - updating the income test formula to reflect the current cost of living,
  - expanding affordability investments in childcare, and
  - Implementing enhancements to Childcare Access and Relief from Expenses (CARE) tax credit.

These strategies would allow more families to afford childcare and help them stay employed, enter the workforce, or further their education and skills to enhance their employability. Also, to avoid reductions in the availability of quality childcare, EarlyON and Special Needs services, the Region of Peel recommends that the Province cease or cautiously phase-in provincial funding reductions for early years and childcare over a longer period of time.

### 3. Wellbeing and social inclusion

Barriers in mental and physical health, and in social and economic systems can prevent people from being part of and contributing to their community. A socially inclusive society is one where all people feel valued, differences are respected, and basic needs are met so they can live with dignity. It is important for the Province to work with municipalities to provide support to help people overcome barriers to social inclusion and employment. The Region commends the Province for its funding of the senior dental program.

The Province can create the conditions that allow people to participate fully in society by:

- **Continuing to prioritize affordable housing** as a key strategy in the Province's renewed poverty reduction strategy. Incomes, especially social assistance rates are not keeping up with steeply rising rents and housing costs. The cost of living in general is making it more difficult for Ontarians of all incomes but especially low- and middle-income earners to afford a place to live. In the Region of Peel, 80 per cent of households cannot afford to buy a home or move into a new rental unit in Peel, based on a 30 per cent of household income affordability threshold<sup>8</sup>.

To address housing affordability, the Province should focus on:

- supporting a variety of incentives to increase affordable rental housing supply including the Region's planned incentives pilot program and favourable tax treatments
  - enhancing tenant protections to ensure stability and affordability for renter households
  - making more rent supplements available and expanding the new Canada-Ontario Housing Benefit
  - lowering development charges /fees to incentivize the development of affordable rental properties
  - ensuring that the Regional Service Manager has the funding and flexibility to provide housing for low and middle-income households
  - ensuring that the next generation of affordable housing incorporates environmental, social and economic sustainability considerations, and
  - including key elements of complete communities which prioritize energy efficiency, resilience, inclusivity and connectedness in the development of affordable rental housing.
- **Expanding inclusionary zoning** to permit municipalities the flexibility to implement this affordable housing tool beyond Major Transit Station Areas. The Region recognizes the connection between transit access and affordability and supports the use of inclusionary zoning and development of affordable housing in Major Transit Station Areas to enable healthy, complete communities. However, restricting the use of inclusionary zoning to Major Transit Station Areas limits municipalities' choice in planning for affordable housing, especially for municipalities where there are few or no Major Transit Station Areas currently planned. Inclusionary zoning should not be "one size fits all". Municipalities are unique and in the best position to understand the local context and determine where affordable housing is needed.
  - **Making transit more affordable** for people with low-income. Persons with low-income have difficulty affording transportation, which is essential to getting to work, to school or to medical appointments. Their social mobility is often hindered because of the lack of transportation resources. To enhance the participation of low-income people in the economy, education system and broader society, the Region used its own funds to establish an affordable transit program.

The Province should consider making transit more affordable by entirely subsidizing transit programs or at least cost sharing them with municipalities. Provincial investment in an affordable transit program would enable an expansion of an important and essential support for low-income Ontario families in need of affordable transit.

## **Affordable Transit Program**

Similar to other jurisdictions, in 2017, Region of Peel Council approved a permanent Affordable Transit Program for transit fare subsidies for eligible residents in the cities of Brampton and Mississauga. The Affordable Transit Program provides a 50 per cent discount on a monthly adult pass for 12 months. The Program has been a proven success in making transit more accessible for residents who are most in need. In less than two years, many participants report that it enables them to get to appointments, employment and other essential services.

Since 2018 there has been a steady uptake in demand for the program. Regional Council voted to increase the budget to \$1.6 million, however, if sales continue at the current (pre-COVID-19) rate, the cost of the program will exceed the Region of Peel's fiscal capacity to fund it over the long-term.

- **Getting children on a trajectory for success.** Research demonstrates the significance of the early years to children's growth and development. Many facets of early development shape an individual's lifelong educational achievement, economic productivity, health related behaviors, and physical and mental health<sup>9</sup>. The Province should provide ongoing investment in programs that help to put and keep kids on a trajectory for lifelong success. The Healthy Babies Healthy Children (HBHC) Program helps children get a healthy start in life by providing them with opportunities to reach their potential. It is recommended that the Province address inadequate funding for the HBHC program and provide adequate supports for EarlyON programs so more children can access these enriching programs<sup>10</sup>.

## 4. An evidenced-based approach

Effective programs are designed when governments make policy decisions based on evidence and have assurance that investments are delivering impactful results. The Region of Peel undertook an evidenced-based approach to its strategic planning and decision-making process. The Region's Strategic Plan leverages evidence to evaluate the success of the plan as a whole and the various strategies that were used.

In the report *Managing Transformation: A Modernization Action Plan, Line-by-line Review of Ontario Government Expenditures 2002/03 - 2017/18*, Ernst & Young recommended that the Province make a strong and direct commitment to evidence-based decision making<sup>11</sup>.

The Province can strengthen its evidence-based approach by:

- **Investing in programs and policies that measurably demonstrate a reduction in poverty and improvement in the health and well-being of Ontarians.** The Province's policy development across the whole of government should be evidence-based, use sound analysis, data and research to set clear goals, evaluate programs and determine financial and social return on investment.

- **Collecting and sharing provincial and local poverty related data to produce informed decisions.**  
As part of its open data and open government strategy, the Province has committed to a more open and transparent government by sharing data and information. It would be more effective, efficient and consistent for the provincial government to collect and disseminate local and provincial poverty related data.

Local and regional municipal governments often lack sufficient data to design and assess local poverty reduction strategies and programs. Data is often available at larger geographic levels, but not the local level. For example, food insecurity data is available at the Toronto Census Metropolitan Area level, but not at the regional (Peel) or local (Brampton, Caledon, Mississauga) municipality levels. The Province should commit to collecting poverty-related data at the local and provincial geographic levels.

## Conclusion

Thank you for the opportunity to provide input into the development of the Ontario Poverty Reduction Strategy.

The key factors towards the development of a successful strategy seek to understand and address the root causes of poverty, focusing on providing supports and solutions for income security, economic development as well as the promotion and protection of well-being and social inclusion for people living in poverty in Ontario.

The Region of Peel is interested in continuing to engage with the Ministry of Children, Community and Social Services and supporting the government's efforts as it develops and releases the Ontario Poverty Reduction Strategy.

For any questions regarding the Region's submission or for more information, please contact:

Adaoma Patterson  
Manager - Poverty Reduction & Community Engagement  
Human Services  
Region of Peel  
[Adaoma.patterson@peelregion.ca](mailto:Adaoma.patterson@peelregion.ca)  
416-524-6026

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<sup>3</sup> NPR. March 5, 2019. 'How Federal Disaster Money Favors the Rich' Retrieved from <https://www.npr.org/2019/03/05/688786177/how-federal-disaster-money-favors-the-rich>

<sup>4</sup> Prosper Canada. 2020. Financial Empowerment. Retrieved from <http://prospercanada.org/Financial-Empowerment/Overview.aspx>

<sup>5</sup> Peel Poverty Reduction Committee. 2018. Retrieved from <http://www.povertyinpeel.ca/include/Peel-Poverty-Reduction-Strategy-2018-2028.pdf>

<sup>6</sup> Peel Poverty Reduction Committee. 2018. Retrieved from <http://www.povertyinpeel.ca/include/Peel-Poverty-Reduction-Strategy-2018-2028.pdf>

<sup>7</sup> Peel Poverty Reduction Committee. 2018. Retrieved from <http://www.povertyinpeel.ca/include/Peel-Poverty-Reduction-Strategy-2018-2028.pdf>

<sup>8</sup> The 80 per cent figure was determined by comparing the housing affordability income-based threshold to December 2019 Toronto Regional Real Estate Board (TREB) resale prices and third quarter 2019 TREB rental prices. Housing is considered affordable if it costs less than 30 percent of a household's before-tax income. The figure does not take into account pre-existing equity/savings/secondary mortgages for ownership that could be used to lessen the monthly carrying cost of housing.

<sup>9</sup> Peel Public Health. June 2017. 'Nurturing the Next Generation Foundation Report'. <https://www.peelregion.ca/health/resources/pdf/NTNG-foundational-report.pdf>

<sup>10</sup> Peel Public Health. June 2017. 'Nurturing the Next Generation Foundation Report'. <https://www.peelregion.ca/health/resources/pdf/NTNG-foundational-report.pdf>

<sup>11</sup> Ernst & Young. September 21, 2018. *Managing Transformation: A Modernization Action Plan for Ontario Line-by-line Review of Ontario Government Expenditures 2002/03 - 2017/18* Retrieved from [https://files.ontario.ca/ey\\_report\\_2018\\_en.pdf](https://files.ontario.ca/ey_report_2018_en.pdf)

THE REGIONAL MUNICIPALITY OF PEEL

BY-LAW NUMBER 37-2020

**A by-law to adopt the optional tools for calculating the amount of taxes for municipal and school purposes payable in respect of property in the commercial classes, industrial classes and multi-residential property class for 2020.**

WHEREAS Part IX of the *Municipal Act*, 2001, as amended (hereinafter referred to as the "*Act*") makes provision for limitation on taxes for certain property classes;

AND WHEREAS, the *Act* provides that a municipality, other than a lower-tier municipality, may pass a by-law to have one or more of the optional tools in subsection 329.1(1) of the *Act* and Ontario Regulation 73/03 as amended apply in the calculation of the amount of taxes for municipal and school purposes payable in respect of property in the commercial classes, industrial classes or multi-residential property class for a taxation year;

AND WHEREAS, the Council of The Regional Municipality of Peel deems it desirable to adopt the optional tools available to it under subsection 329.1(1) of the *Act* and Ontario Regulation 73/03 as amended for the 2020 taxation year, and to apply them equally to the applicable property classes to promote fairer property taxation;

AND WHEREAS, Ontario Regulation 73/03 as amended provides that a property is exempt from the application of Part IX of the *Act* for a taxation year if a by-law has been enacted by a municipality that provides that section 8.0.2 of the regulation applies within the municipality for the year, which by-law may provide for certain conditions to be met in order for a property to be exempt;

AND WHEREAS, the Council of The Regional Municipality of Peel deems it desirable that section 8.0.2 of Ontario Regulation 73/03 as amended apply within the municipality and that certain conditions of exemption apply;

AND WHEREAS, Ontario Regulation 73/03 as amended provides for a phase out of the application of Part IX of the *Act* for a taxation year if a by-law has been enacted by a municipality, other than a lower-tier municipality, that provides that section 8.3 of the regulation applies within the municipality for the year, which by-law may provide for certain conditions to be met in order to phase out the application of Part IX of the *Act*;

AND WHEREAS, the Council of The Regional Municipality of Peel deems it desirable that section 8.3 of Ontario Regulation 73/03, as amended apply within the municipality;

AND WHEREAS, section 15.0.1 of Ontario Regulation 73/03 as amended provides for an exclusion from the determination of taxes under section 329 of the *Act* of reassessment related increases, if a by-law has been enacted by a

municipality, other than a lower-tier municipality, that provides that section 15.0.1 of the regulation applies within the municipality for the year, which by-law may provide for certain conditions to be met in order to exclude reassessment related increases;

AND WHEREAS, the Council of The Regional Municipality of Peel deems it desirable that section 15.0.1 of Ontario Regulation 73/03 as amended apply within the municipality;

AND WHEREAS, the Council of The Regional Municipality of Peel has by resolution adopted on May 14, 2020 authorized the presentation of this by-law for enactment;

NOW THEREFORE, the Council of the Regional Corporation enacts as follows:

1. In this by-law:

"capped taxes" and "capped" mean the taxes for municipal and school purposes that are imposed for the taxation year as a result of the application of Part IX of the *Act*;

"clawed-back" means the percentage by which tax decreases are limited for a taxation year in respect of properties in the commercial, industrial and multi-residential property classes in order to recover all or part of the revenues forgone as a result of the application of section 329 of the *Act* and Ontario Regulation 73/03 as amended to other properties in the property class;

"previous year" means 2019;

"taxation year" means 2020;

"uncapped taxes" means the taxes for municipal and school purposes that would be imposed for the taxation year but for the application of Part IX of the *Act*.

2. The following optional tools shall be applied in determining the amount of taxes for municipal and school purposes payable in respect of property in the commercial classes, industrial classes and multi-residential property class for the taxation year:

(1) In determining the amount of taxes for municipal and school purposes for the taxation year under subsection 329 (1) of the *Act* and the amount of the tenant's cap under subsection 332 (5) of the *Act*,

- i. 10 per cent shall be used, instead of 5 per cent, in determining the amount to be added under paragraph 2 of subsection 329 (1) of the *Act*, and



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- ii. 10 per cent, instead of 5 per cent, shall be used in increasing under paragraph 2 of subsection 332 (5) of the *Act* the amount calculated under paragraph 1 of that subsection.
- (2) In determining the amount of taxes for municipal and school purposes for the taxation year under subsection 329 (1) of the *Act* and the amount of the tenant's cap under subsection 332 (5) of the *Act* and Ontario Regulation 73/03, as amended,
- i. the amount to be added under paragraph 2 of subsection 329 (1) of the *Act* shall be the greatest of,
    - A. the amount of the taxes for municipal and school purposes that would have been levied in respect of the property for the previous year but for the application of Part IX of the *Act*, subject to the adjustments stipulated in section 15.1 of Ontario Regulation 73/03 as amended or such other adjustments that may be prescribed under the *Act*, multiplied by 10 per cent,
    - B. the amount that would be added under paragraph 2 of subsection 329 (1) of the *Act* for the taxation year using 10 per cent as specified under paragraph 2(1) i of this by-law, and
    - C. 5 per cent of the amount determined under paragraph 1 of subsection 329 (1) of the *Act* for the property for the taxation year, and
  - ii. the amount determined under paragraph 1 of subsection 332 (5) of the *Act* shall be increased under paragraph 2 of that subsection by the amount determined under the following, instead of the amount specified in paragraph 2 of that subsection:
    - A. the amount on account of taxes levied for municipal and school purposes that the tenant would have been required to pay under the tenant's lease in the previous year but for the application of section 332 of the *Act* multiplied by 10 per cent as specified in subparagraph 2(2) i. A of this by-law if the amount determined under subparagraph 2(2) i. A of this by-law is the greatest of the amounts determined under paragraph 2(2) i. of this by-law.
    - B. the amount calculated under paragraph 1 of subsection 332(5) of the *Act* multiplied by 10 per cent as specified in subparagraph 2(2) i. B of this by-law, if the amount determined under subparagraph 2(2) i. B of this by-law is the greatest of the amounts determined under paragraph 2(2) i. of this by-law, or

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- C. the amount calculated under paragraph 1 of subsection 332(5) of the *Act* multiplied by 5 per cent as specified in subparagraph 2(2) i. C of this by-law if the amount determined under subparagraph 2(2) i. C of this by-law is the greatest of the amounts determined under paragraph 2(2) i. of this by-law.
  - (3) The amount of the taxes for municipal and school purposes for a property for the taxation year shall be the amount of the uncapped taxes for the property for the year if the amount of the uncapped taxes exceeds the amount of the taxes for municipal and school purposes for the property for the taxation year as determined under section 329 of the *Act* by \$500 or a lesser amount.
  - (4) The amount of the taxes for municipal and school purposes for a property for the taxation year shall be the amount of the uncapped taxes for the property for the year if the amount of the taxes for municipal and school purposes for the property for the taxation year as determined under section 330 of the *Act* exceeds the amount of the uncapped taxes by \$500 or a lesser amount.
3. The optional tools established by section 2 of this by-law shall be applied in the calculation of the amount of taxes for municipal and school purposes payable in respect of the applicable property classes, for the taxation year, in order to maximize the taxes imposed for properties that are capped and to maximize decreases for properties for which taxes are clawed-back.
4. For the purposes of sections 2 and 3, paragraphs 1-4 of section 329.1 of the *Act* apply in the calculation of the amount of taxes for municipal and school purposes in respect of the property in the commercial classes, industrial classes or multi-residential property class for the taxation year.
5. Section 8.0.2 of Ontario Regulation 73/03 as amended applies within the Regional Municipality of Peel for the 2020 taxation year.
6. A property is exempt from the application of Part IX of the *Act* for the 2020 taxation year pursuant to Section 8.0.2 of Ontario Regulation 73/03, if the property meets any of the following conditions:
  - (1) The taxes for the property in the previous year were equal to its uncapped taxes for that year.
  - (2) As a result of Part IX of the *Act*, the taxes for the property in the previous year were lower than the property's uncapped taxes for that year, but in the current year, if Part IX of the *Act* applied, the property's taxes would be equal to its uncapped taxes, or a tax decrease for the property would be limited.
  - (3) A tax decrease for the property in the previous year was limited under Part IX of the *Act*, but in the current year, if Part IX of the *Act* applied,

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the property's taxes would be equal to its uncapped taxes, or a tax increase for the property would be limited.

7. Section 8.3 of Ontario Regulation 73/03 as amended applies within the Regional Municipality of Peel in respect of property in the commercial classes, industrial classes or multi-residential property class where the requirements of Section 8.3 of Ontario Regulation 73/03 as amended are met for the 2020 taxation year.
8. Section 15.0.1 of Ontario Regulation 73/03 as amended applies within the Regional Municipality of Peel in respect of property in the commercial classes, industrial classes or multi-residential property class where the requirements of the Section 15.0.1 of Ontario Regulation 73/03 as amended are met for the 2020 taxation year.

READ THREE TIMES AND PASSED IN OPEN COUNCIL this 14<sup>th</sup> day of May, 2020.

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Regional Clerk

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Regional Chair