

From: ON-PD-EP-NHSP-PNHA-GD@hrsdc-rhdcc.gc.ca <ON-PD-EP-NHSP-PNHA-GD@hrsdc-rhdcc.gc.ca>
Sent: March 3, 2021 9:53 AM
To: Warren, Andrea <andrea.warren@peelregion.ca>
Subject: New Horizons for Seniors Program (NHSP) Project Notification / Nouveaux Horizons pour les aînés (PNHA) - Notification de Projet

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March 3, 2021

Andrea Warren
Peel Housing Corporation
10 Peel Centre Drive, Suite "B P.O Box 2800, STN "B"
Brampton, ON L6T0E7

RECEIVED
March 3, 2021
REGION OF PEEL
OFFICE OF THE REGIONAL CLERK

**Subject: NHSP – Seniors Connect Collaborative - Health Services and Senior Link
- Project Number: 017430315**

We are pleased to inform you that your application submitted under the New Horizons for Seniors Program (NHSP) has been approved for funding in the amount of \$24667.00. Please note that the amount we have approved for funding may differ from the amount you requested in your application. The next step is to set up the legal Grant Agreement. This is a two-step process.

Step one:

The first step is to ensure your organization is in a position to start the activities as soon as possible. In order to achieve this, we need you to respond to questions 1 to 5 below, **by sending an e-mail to ON-NHSP-PNHA@servicecanada.gc.ca, before March 10, 2021. If you do not respond by this deadline, your organization may not be able to receive the funding.**

1. Have any of the activities outlined within the project proposal started? ☐ Yes or ☐ No
If yes, please explain what activities have started.
2. Have you received funding for the same activities and/or the same expenses as those requested from NHSP from other levels of government (provincial, municipal) or from other federal programs (e.g. Enabling Accessibility Fund)? ☐ Yes or ☐ No
3. Are you still able to carry out the planned activities in your funding application within the proposed timeframe? If 'No', please explain.
☐ Yes or ☐ No

REFERRAL TO _____
RECOMMENDED _____
DIRECTION REQUIRED _____
RECEIPT RECOMMENDED ☒ _____

4. Are the address and name of the organization's contact person, as indicated above, still accurate? ☐ Yes or ☐ No

If no, please provide the new information:

Organization's address:

Name of contact person:

Position Title:

Phone Number:

E-mail

address:

5. It is important to note that your project is scheduled to begin on 3/29/2021 and ends 3/28/2022. Note that all expenditures incurred prior to the start date of the project will be deemed ineligible. Are these dates still accurate? ☐ Yes or ☐ No

Upon receipt of a response to this e-mail, Service Canada will send an Agreement signed by the Department for your consent and signature. Once it has been signed by both parties (authorized signatories for the organization and Service Canada), it will become the legal Grant Agreement for your project. While the letter accompanying the Grant Agreement states that you have ten business days to submit the signed Agreement, due to the tight timelines to finalise the agreement and provide the funds to you by March 31, 2021, **we are seeking your collaboration in helping to expedite the process if possible by sending the signed agreement back within five business days.**

Step two:

Once the signed Agreement is received by Service Canada, the grant payment will be issued in a single installment at the beginning of the project. The most efficient and preferred method of payment by the Department is through direct deposit into your organization's bank account. To set-up the direct deposit, you must complete, sign and return the Grants and Contributions Direct Deposit Request form, which is available at the following link: <http://www.servicecanada.gc.ca/cgi-bin/search/eforms/index.cgi?app=prfl&frm=nas5050&ln=eng>

You must also complete, sign and submit the Signing Officers legal form for authorized signatories of your organization, which is available at the following link: <https://catalogue.servicecanada.gc.ca/apps/EForms/pdf/en/ESDC-EMP5566.pdf>

We also remind you that the **contact person identified by your organization** must communicate with us about any proposed changes to the project activities **before** any changes are actioned.

Important dates to submit required documents	
Deadlines	Activities
By March 10, 2021	Please respond to questions 1 to 5, as indicated above.
Within 5-10 Business Days from the Date of Received Service Canada Signed Agreement (we are seeking your collaboration in helping to expedite the process if possible by responding as close to the 5 days as possible)	<ol style="list-style-type: none"> 1. Submit your signed agreement within 5 business days, if possible, to help expedite the process. 2. In addition to your signed agreement, please complete and return the following documents: <ul style="list-style-type: none"> • the Signing Officers legal form • the Grants and Contributions Direct Deposit Request form (if applicable)

For further information, please send us an e-mail with your project number, at the following address: ON-NHSP-PNHA@servicecanada.gc.ca.

Sincerely,

New Horizons for Seniors Program - Ontario
Government of Canada
PO Box 538, Station Don Mills
North York, ON M3C 0N9
E-mail: ON-PD-EP-NHSP-PNHA-GD@hrsdc-rhdcc.gc.ca
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