

3rd Floor  
1 Stone Road West, 3SW  
Guelph, Ontario N1G 4Y2  
Tel: 519-826-3318  
[www.ontario.ca/OMAFRA](http://www.ontario.ca/OMAFRA)

3<sup>e</sup> étage  
1 Stone Road West, 3SW  
Guelph (Ontario) N1G 4Y2  
Tél. : 519-826-3318  
[www.ontario.ca/MAARO](http://www.ontario.ca/MAARO)

**RECEIVED**  
**March 17, 2021**  
REGION OF PEEL  
OFFICE OF THE REGIONAL CLERK

## Agriculture Development Branch

Date: March 1, 2021

To: Clerks of County, District, Regions and other Municipalities

From: Mike Cowbrough  
Chief Weed Inspector

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Subject: Weed Control Act R.S.O. 1990 and appointment of Weed Inspectors

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The following requirements of municipalities exist under the *Weed Control Act, R.S.O. 1990, Chapter W.5*:

- Section 6 (1) the council of every upper-tier and single-tier municipality shall by by-law appoint one or more persons as area weed inspectors to enforce this Act in the area within the council's jurisdiction and fix their remuneration or other compensation.
- Section 7 (1) the clerks of each upper-tier and single-tier municipality shall report the names of all area weed inspectors before **April 1, 2021**.
- Section 8 (1) municipalities may by by-law appoint one or more persons as municipal weed inspectors.
- Section 9 (1) the clerks of municipalities who have appointed municipal weed inspectors shall report the names of all municipal weed inspectors before **April 1, 2021**.

**If since last year (2020) there has been no change in personnel appointed as weed inspector in your municipality, then there is no need to fill out the attached form.**

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REFERRAL TO \_\_\_\_\_  
RECOMMENDED \_\_\_\_\_  
DIRECTION REQUIRED \_\_\_\_\_  
RECEIPT RECOMMENDED  \_\_\_\_\_

**If there has been a new person appointed as a weed inspector**, please fill out the attached form and return it to the attention of Vaughan Allan at [vaughan.allan@ontario.ca](mailto:vaughan.allan@ontario.ca) or mail the form the address below **before April 1, 2021**.

Vaughan Allan  
Ministry of Agriculture, Food and Rural Affairs  
1 Stone Road West, 3<sup>rd</sup> Floor SW  
Guelph, Ontario N1G 4Y2

**Please forward on the following information to your appointed weed inspector:**

The annual Weed Inspectors' Conference and Training Day will be transitioning to an online course in place of the in-person event that was previously hosted in Guelph. The online course can be accessed at: <https://adb-omafra.thinkific.com/courses/ontario-s-weed-control-act> . Please contact myself if you have any issues regarding the online training.



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Mike Cowbrough  
Chief Weed Inspector

**1. FILL IN IF YOU ARE AN UPPER TIER MUNICIPALITY  
(e.g. Bruce County, Durham Region)**

Regional Municipality or County of: \_\_\_\_\_

Name of Weed Inspector: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

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Name of Weed Inspector: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

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**2. FILL IN IF YOU ARE A SINGLE TIER MUNICIPALITY  
(e.g. Brant, Chatham Kent)**

Name of municipality: \_\_\_\_\_

Name of Weed Inspector: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

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Name of Weed Inspector: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

**NOTE: If more than two Weed Inspectors, please list on separate page.**

**3. FILL IN IF YOU ARE A LOCAL (lower tier) MUNICIPALITY  
(e.g. Guelph/Eramosa, Tiny, North Perth etc.)**

Name of municipality: \_\_\_\_\_

Name of Weed Inspector: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Section of Municipality served: \_\_\_\_\_

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**CLERK'S INFORMATION**

The municipality of \_\_\_\_\_ in the (county, region, district)

will not be appointing a municipal weed inspector for 2020 and will be using the services of the area weed inspector for the Regional Municipality or County or will be sharing the services of a weed inspector from the single tier municipality (applicable only to municipalities found within districts):

Clerk \_\_\_\_\_

Address \_\_\_\_\_

Date: \_\_\_\_\_

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**PLEASE RETURN before April 1, 2021 via mail or email TO:**

**Vaughan Allan,  
Ministry of Agriculture, Food and Rural Affairs  
1 Stone Road West, 3<sup>rd</sup> Floor S.W.  
Guelph, Ontario N1G 4Y2  
vaughan.allan@ontario.ca  
Fax: 519-826-3567**