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**REPORT TITLE: 2022 Regional Council and Committee Meeting Schedule**

**FROM:** Gary Kent, Chief Financial Officer and Commissioner of Corporate Services

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## **RECOMMENDATION**

**That the 2022 Regional Council and Committee meeting schedule attached as Appendix I to the report of the Chief Financial Officer and Commissioner of Corporate Services, listed on the September 23, 2021 Regional Council agenda titled “2022 Regional Council and Committee Meeting Schedule”, be approved.**

### **REPORT HIGHLIGHTS**

- The proposed 2022 Council and Committee meeting schedule is attached as Appendix I.
  - The Regional Clerk has shared the draft 2022 meeting schedule with local municipal staff and any conflicts will be addressed.
  - All Thursdays (with some exceptions during regular holidays and the municipal election period) are reserved for Regional business.
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## **DISCUSSION**

### **1. Background**

Each year, a schedule of Regional Council and Committee meetings are prepared for approval by Regional Council, pursuant to Region of Peel Procedure By-law 56-2019, as amended.

### **2. March Break**

The Peel District School Board and the Dufferin-Peel Catholic School Board have identified their scheduled March Breaks as being the week of March 14 - 18, 2022. In accordance with section 4.2.2.c. of Procedure By-law 56-2019, as amended, there shall be no Council or committee meetings during the one week designated by the Peel School Boards for the March Break.

### **3. Summer Months**

In accordance with Procedure By-law 56-2019, as amended, a Regional Council meeting has been scheduled for July 7, 2022.

#### **a) Periods with No Scheduled Regular Council Meetings**

Pursuant to By-law 15-2020, Regional Council established the Interim Period Approvals Committee comprised of the Chairs and Vice Chairs of the Enterprise Programs and Services, Public Works, Health, Human Services and Planning and Growth Management

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sections of Regional Council, and the Regional Chair, ex-officio. The Committee is authorized to meet when there is no regular meeting of Council scheduled for a period of more than 21 days after the date of the previously scheduled regular meeting or a period of restricted acts in the year of an election. The Committee was created for the purpose of overseeing any matters requiring Council's approval, as authorized by section 23.1 or section 275 (6) of the *Municipal Act, 2001*, as amended, and to provide assurance to the public that the continuity of conduct of regional business is administered in an efficient, effective and economical manner.

### **4. Election Period**

In accordance with Procedure By-law 56-2019, as amended, no meetings have been scheduled for the month of October as 2022 is a regular election year. The 2022 Municipal Election will be held on Monday, October 24, 2022.

The inaugural meeting of the new Council for the Region of Peel is proposed for Thursday, November 17, 2022, subsequent to the local municipal inaugural meetings.

### **5. Local Municipal Meeting Schedules**

The Regional Clerk has shared the draft 2022 meeting schedule with local municipal staff and any conflicts will be addressed.

### **6. Committee Meetings**

The 2022 Regional Council and Committee schedule attached as Appendix I is not a complete list of all meetings that may be scheduled during 2022. Certain committees meet on an irregular basis or at the call of the Chair and as such, not all meeting dates have been finalized at the time of this report. Staff will make every effort to ensure that Councillors are advised of these meetings in a timely manner.

### **7. Workshops**

On occasion, Council may request or it may be deemed valuable to hold workshops for Council members on particular matters. These are conducted on an as needed basis and, as such, cannot be scheduled in advance.

### **8. Schedule Meeting Information**

Current information regarding scheduled meetings and cancellations are available on the Region of Peel website, [www.peelregion.ca](http://www.peelregion.ca).

### **9. Other Conferences**

In developing the proposed 2022 Council and Committee Meeting Schedule, the following conference dates were considered and have been highlighted on the meeting schedule:

- Rural Ontario Municipal Association Annual Conference – January 23, 2022 to January 25, 2022
- Ontario Good Roads Association Annual Conference – February 27, 2022 to March 2, 2022

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- Federation of Canadian Municipalities Annual Conference – June 2, 2022 to June 5, 2022
- Association of Municipalities of Ontario Annual Conference – August 14, 2022 to August 17, 2022

### **10. Thursdays as Regional Business Days**

To ensure availability of Council members for Special Council or Committee meetings, all Thursdays (with some exceptions during regular holidays and the municipal election period) shall be reserved for Regional Business. The Regional Procedure By-law stipulates that Regional Council meetings may continue until 3:30 p.m. on such meeting days. At the request of the Regional Chair, exceptions may occur resulting in meetings being scheduled on a day other than a Thursday.

### **CONCLUSION**

Pursuant to Procedure By-law 56-2019, as amended, the proposed 2022 Regional Council and Committee meeting schedule is hereby presented to Regional Council for consideration and approval.

### **APPENDICES**

Appendix I – Proposed 2022 Regional Council Committee Meeting Schedule

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*Authored By: Jill Jones, Legislative Specialist*