

Ministry of the Solicitor General

Ministère du Solliciteur général

Office of the
Fire Marshal and
Emergency Management

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tel: 647-329-1100
Fax: 647-329-1143

Bureau du
commissaire des incendies et
de la gestion des situations d'urgence

25, avenue Morton Shulman
Toronto ON M3M 0B1
Tél. : 647-329-1100
Télé. : 647-329-1143



Date: August 5, 2021

To: Ministry Emergency Management Coordinators (MEMCs)
Community Emergency Management Coordinators (CEMCs)

From: Teepu Khawja
Chief, Emergency Management Ontario
Assistant Deputy Minister, Ministry of the Solicitor General

Re: **2021 EMCPA Requirements re: Annual Emergency Exercise and
CEMC Training**

Dear Colleagues,

Last year, under extraordinary circumstances, *O.Reg 380/04* under the *Emergency Management and Civil Protection Act* (EMCPA) was amended to temporarily exempt ministries and municipalities from the requirements under s. 3(7) and s.12(6) of *O.Reg.380/04* respectively, to conduct their annual practice exercise for a simulated emergency incident in 2020. This temporary exemption recognized that ministries and municipalities actively engaged their emergency management procedures and programs in an unprecedented manner in response to the COVID-19 pandemic.

Due to recent inquiries regarding 2021 practice exercise and training requirements for Community Emergency Management Coordinators (CEMCs), I am providing the following updates.

Exercise Requirements in 2021

The annual practice exercise remains a requirement under the EMCPA.

As such, if they have not already been conducted in the first half of 2021, ministries and municipalities are required to conduct their annual practice exercise for a simulated emergency incident in the remainder of 2021. Emergency Management Ontario (EMO) staff will continue to be available to assist ministries and municipalities in complying with this requirement of the EMCPA, including with guidance as to the range of exercises that could be considered for planning and execution in the remaining months of 2021.

In previous years, ministries and municipalities have applied to the Chief, EMO for individual exemptions to the *O. Reg 380/04* requirement to conduct an annual exercise

Appendix III
Status Update on the 2021 Office of the Fire Marshal and Emergency Management Compliance Requirements
if several criteria had been met. Effective immediately, this process is no longer available.

2021 Training Requirements for CEMCs

In terms of the training requirements contained in the Guidance Note: 2020-06-26, an updated Guidance Note will be distributed shortly confirming an extension for CEMCs who have not yet completed the EM 300 Community Emergency Management Coordinator course. Details will follow shortly, however, it is primarily due to the challenges associated with ensuring sufficient in-person learning opportunities, and uptake, under COVID-19 public health protocols for the number of CEMCs who have not yet completed it.

If you have any questions or concerns, ministries may contact the OPS Emergency Management Program at OPS.EM.Program@ontario.ca and municipalities may contact Randy Reid, Deputy Chief, Field Operations, Training and Education at Randy.R.Reid@ontario.ca.

Thank you for your continued commitment to emergency management in Ontario.



Teepe Khawja
Chief, Emergency Management Ontario
Assistant Deputy Minister, Ministry of the Solicitor General

- c. Ray Lazarus, Director of Emergency Management
Chris Pittens, Deputy Chief, Operations
Randy Reid, Deputy Chief, Field Operations, Training and Education
All EMO Field Officers
OPS EM Program