



**THE REGIONAL MUNICIPALITY OF PEEL
ACCESSIBILITY ADVISORY COMMITTEE
MINUTES**

Members Present:	C. Belleth C. Chafe P. Crawford-Dickinson M. Daniel P. Fortini A. Groves	N. Iannicca A. Karim M. Mahoney I. Sinclair M. Tymkow
Members Absent:	R. Chopra	N. Husain
Staff Present	J. Baker, Chief Administrative Officer S. Baird, Commissioner of Service Excellence and Innovation G. Kent, Chief Financial Officer and Commissioner of Corporate Services P. Caza, Regional Solicitor A. Smith, Chief Planner K. Dedman, Commissioner of Public Works J. Sheehy, Commissioner of Human Services	N. Polsinelli, Commissioner of Health Services Dr. L. Loh, Medical Officer of Health J. Jackson, Director, Office of Culture and Inclusion A. Adams, Deputy Clerk S. Valteau, Legislative Specialist R. Khan, Committee Clerk S. MacGregor, Legislative Technical Coordinator

1. CALL TO ORDER

Mary Daniels, Committee Vice-Chair, called the Accessibility Advisory Committee meeting to order on February 17, 2022 at 1:30 p.m., in the Council Chambers, Regional Administrative Headquarters, 10 Peel Centre Drive. Members of the Committee and staff participated electronically.

Committee Chair Chopra was absent due to a personal matter.

Committee Member Naz was absent due to a personal matter.

2. DECLARATIONS OF CONFLICTS OF INTEREST

Nil.

3. APPROVAL OF AGENDA

RECOMMENDATION AAC-1-2022:

That the agenda for the February 17, 2022 Region of Peel Accessibility Advisory Committee meeting, be approved.

4. DELEGATIONS

Nil.

5. REPORTS

5.1 Launch of the Region's New Accessibility Intranet Portal

(Oral)

Presentation by Shauna Marshall, Manager, AND Yasin Ahmed, Specialist, Marketing and Digital Communications

Received

Shauna Marshall, Manager, and Yasin Ahmed, Specialist, Marketing and Digital Communications, provided an overview and demonstration of the new Region of Peel accessibility intranet portal. Accessibility Peel was launched on February 15, 2022 to increase staff engagement and awareness of accessibility and deliver concise education resources and practical tools for employees. An update was provided on various actions the Region is undertaking to elevate accessibility for staff and residents, including the establishment of an AODA internal cross-functional group to generate synergy across the Region, increase awareness of accessibility and accessibility measures, and encourage employees to consider accessibility in their daily work life. The portal provides access to corporate accessibility training and policies; PDF decision map; AAC highlights, and more. In addition, plans are underway to release content throughout the year to help guide the organization towards actions needed to bring accessibility to the forefront.

In response to questions raised by Committee member Chafe regarding contrast colours, the use of an accessibility checker on documents, and links within documents, Shauna Marshall confirmed that a standardized colour palette is used and that documents follow accessibility guidelines. The Region of Peel strives to meet Triple-A compliance in regards to AODA requirements.

In response to an inquiry raised by Committee member Karim Shauna Marshall confirmed that the portal will be monitored through measurement techniques such as who is accessing the page, where they are accessing it from, and what components of the page are being utilized.

5.2 Site Plan Review Process

(For information)

Received

RECOMMENDATION AAC-2-2022:

That staff be directed to report back to a future Region of Peel Accessibility Advisory Committee meeting on the accessibility requirements under the Planning Act.

In response to a question from Councillor Sinclair regarding the role of the AAC as an approval authority in the site plan review process, Veronica Montesdeoca, Accessibility Planning Specialist, clarified that the role of the Committee is to provide advice on site plans for Region-owned facilities that it chooses to review.

In response to questions from Committee member Chafe regarding a site plan review subcommittee, Juliet Jackson, Director of Culture and Inclusion, advised that scheduling of meetings, achieving quorum and redundancy in the review of site plans posed significant challenges for the previous subcommittee. She noted that the volume of Regional site plans is much lower than at the local municipalities.

Committee member Tymkow suggested that an updated list of accessibility requirements be shared with developers and the Committee when conducting site-plan reviews.

5.3 Accessibility Planning Program Update - February 17, 2022

(For information)

Received

Veronica Montesdeoca, Accessibility Planning Specialist, provided an update on the work of the Accessibility Planning Program to date. The Committee was reminded of the Ability Summit scheduled for May 10, 2022.

6. COMMUNICATIONS

6.1 Ontario Newsroom

Email dated December 20, 2021, Regarding Ontario Making Public Spaces More Accessible
(Receipt recommended)

Received

6.2 Raj Chopra, Chair, Region of Peel Accessibility Advisory Committee

Email dated January 31, 2022, Providing a Copy of a Globe and Mail News Article titled "Our Pandemic Response Must Stop Overlooking People with Disabilities"
(Receipt recommended)

Received

7. OTHER BUSINESS

7.1 Anu Missar, Member, Region of Peel Accessibility Advisory Committee

Email dated January 4, 2022, Advising of Her Resignation from the Region of Peel Accessibility Advisory Committee (Receipt recommended)

Received

8. NEXT MEETING

Thursday, April 21, 2022
1:30 p.m. – 3:30 p.m.
Council Chamber, 5th Floor
Regional Administrative Headquarters
10 Peel Centre Drive, Suite A
Brampton, Ontario

Please forward regrets to Rusha Khan, Committee Clerk rusha.khan@peelregion.ca

9. ADJOURNMENT

The meeting adjourned at 2:28 p.m.