

Ministry of Health  
Office of the Deputy Premier  
and Minister of Health

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**RECEIVED**  
**March 31, 2022**

REGION OF PEEL  
OFFICE OF THE REGIONAL CLERK

March 31, 2022

eApprove-182-2022-320

Mr. Nando Iannicca  
Regional Chair and Chief Executive Officer  
The Regional Municipality of Peel  
Peel Regional Paramedic Service  
10 Peel Centre Drive 5th Floor Suite A  
Brampton ON L6T 4B9

Dear Mr. Iannicca:

**Ministry of Health Agreement with The Regional Municipality of Peel effective 31st day of January 2014 (the "Agreement")**

I am pleased to advise you that the Ministry of Health will provide The Regional Municipality of Peel for Peel Regional Paramedic Service one-time funding of up to \$1,268,240. This includes one-time funding of \$928,803 for the 2022 calendar year and \$339,437 for the 2021 calendar year. This funding is to support various Coronavirus Disease (COVID-19) initiatives as part of the COVID-19 response in the emergency health services sector.

I am, therefore, pleased to provide you with the various COVID-19 funding that is reflected in the new budget 'COVID-19 Funding Schedule' along with related program policies, guidelines and reporting requirements attached, pursuant to section 4.2 of the Agreement. All terms and conditions contained in the Agreement remain in full force and effect.

The Assistant Deputy Minister of Emergency Health Services will write to The Regional Municipality of Peel shortly concerning the terms and conditions governing the funding.

REFERRAL TO \_\_\_\_\_  
RECOMMENDED \_\_\_\_\_  
DIRECTION REQUIRED \_\_\_\_\_  
RECEIPT RECOMMENDED  \_\_\_\_\_

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Thank you for your ongoing dedication and commitment to protect the health and safety of the people of Ontario during the COVID-19 pandemic.

Sincerely,

A handwritten signature in cursive script that reads "Christine Elliott".

Christine Elliott  
Deputy Premier and Minister of Health

c: Ms. Janice Baker, Chief Administrative Officer, The Regional Municipality of Peel  
Ms. Susan Picarello, Assistant Deputy Minister, Emergency Health Services Division

## COVID-19 Funding Schedule

### Funding Breakdown

**Re: Ministry of Health Agreement with The Regional Municipality of Peel effective the 31st day of January 2014 (the “Agreement”)**

COVID-19 one-time funding pursuant to section 4.2 of the Agreement. All terms and conditions contained in the Agreement remain in full force and effect.

Recipient Name	TP Recipient #	Funding Initiative	Previously Funded				This Funding Letter			Total Funding to Date	
			FY19-20 Mar 2020	FY20-21 Apr-Dec 2020	FY20-21 Jan-Mar 2021	FY21-22 Apr-Dec 2021	Total Previously Funded	FY21-22 Apr-Dec 2021 Adjustment	FY21-22 Jan-Mar 2022		FY21-22 Net Funding
			A	B	C	D	E = A+B+C+D	F	G		H = F+G
The Regional Municipality of Peel for Peel Regional Paramedic Service	3319	COVID-19 General Expense Funding	109,915	4,189,312	2,281,684	3,517,739	10,098,650	84,330	928,803	1,013,133	11,111,783
		Vaccine Distribution Funding	-	-	-	1,652,135	1,652,135	255,107	-	255,107	1,907,242
		Incident Management System Funding	-	-	262,461	244,797	507,258	-	-	-	507,258
<b>Total</b>			109,915	4,189,312	2,544,145	5,414,671	12,258,043	339,437	928,803	1,268,240	13,526,283

## Funding Related Program Policies and Guidelines

### **COVID-19 General Expenses**

#### 1. Purpose

- To provide one-time funding to support paramedic services and dispatch centres as part of the COVID-19 response in the emergency health services sector.

#### 2. Eligible Expenses

- Eligible expenses include extraordinary costs incurred above and beyond regular ongoing emergency health services operating costs, related to COVID-19 planning, preparation and response activities for suspected and confirmed cases.
- Eligible expenses are to be categorized as follows and supporting documentations will be required:

Salaries, Wages and Benefits	All staff positions' categories of salaries, wages and benefits for duties performed that were directly related to COVID-19.
Training	All categories of training related to COVID-19 training, including development of training, back-fill and overtime for regular staff while on training and travel for training etc.
Equipment, Materials and Supplies	Purchase and related costs for the acquisition of personal protective equipment (PPE - see list below), powered air purifying respirators (PAPRs) with hood barriers and other medical equipment, medication and other supplies, modifications to ambulances (see list below) and workspaces, etc.

- **PPE may include:**

Fit tested, seal-checked N95 respirators, full face shields, supplemental safety eyewear, gloves with extended cuff, single-use (disposable) impermeable aprons, full body barrier protection such as single use (disposable) impermeable gown that extends to at least mid-calf, single-use (disposable) impermeable boot covers that extend to at least mid-calf, and single-use (disposable) surgical hood, single use (disposable) impermeable coveralls with integrated or separate hood and integrated or separate impermeable boot cover.

- **Modifications to ambulances may include:**

Designated ambulances prepared for COVID-19 including draping material, driver compartment barriers, containment supplies such as impermeable bags to protect on-board equipment, disposable containment supplies such as containers for contaminated PPE

### 3. Non-Eligible Expenses

- Any expenses that are not specifically and exclusively related to COVID-19 such as costs related to infrastructure or major equipment expenditures etc.

### 4. Paramedic Services Obligations

- Be required to determine and identify eligible COVID-19 related expenses.
- Make reasonable efforts to set out COVID-19 related expense as a separate line item from other amounts.
- Only use one-time COVID-19 related funding for the purposes of paying eligible COVID-19 expenses.
- Provide the supporting documentation (copies of invoices, general ledger, postings or other documents) for actual expenses incurred.
- The paramedic services will be required to return any funding not used for the intended purpose. Unspent funds are subject to recovery in accordance with the Province's year-end reconciliation policy.

### **Reporting Requirements**

- Annual reconciliation and attestation
- For the purposes of program evaluation and audit, the Province will seek assurances the funds have been disbursed as intended by these terms and conditions, through the submission of a written attestation from the paramedic services.
- All funding recipients will be required to submit such attestation with your actuals at year-end.
- The ministry will then provide or recover the balance owing, as applicable.

## Vaccine Distribution Expenses

### 1. Purpose

- To provide one-time funding to support paramedic services with expenses incurred relating to vaccine distribution costs.

### 2. Eligible Expenses

- Eligible expenses include extraordinary costs incurred above and beyond regular ongoing emergency health services operating costs, related to COVID-19 vaccination planning, preparation and response activities.
- Distribution cost includes incremental paramedic wage and/or overtime, equipment/material/supplies used, and other costs incurred as part of the vaccine distribution effort.
- Eligible expenses are to be categorized as follows and supporting documentations will be required:

Salaries, Wages and Benefits	All staff positions' categories of salaries, wages and benefits for duties performed that were directly related to COVID-19 vaccination.
Equipment, Materials and Supplies	Purchase and related costs directly for the distribution and administration of COVID-19 vaccine.

### 3. Non-Eligible Expenses

- Any expenses that are not specifically and exclusively related to vaccination expenses.
- Expenses that have already been reimbursed from partnership with mass vaccination clinics, hospital clinics, public health units and/or other partnership.

### 4. Paramedic Services Obligations

- Be required to determine and identify eligible vaccine distribution related expenses.
- Make reasonable efforts to set out vaccine distribution related expense as a separate line item from other amounts.
- Only use one-time vaccine distribution related funding for the purposes of paying eligible vaccine distribution expenses.
- Provide the supporting documentation (copies of invoices, general ledger, postings or other documents) for actual expenses incurred.
- The paramedic services will be required to return any funding not used for the intended purpose. Unspent funds are subject to recovery in accordance with the Province's year-end reconciliation policy.

## **Reporting Requirements**

- Annual reconciliation and attestation
- For the purposes of program evaluation and audit, the Province will seek assurances the funds have been disbursed as intended by these terms and conditions, through the submission of a written attestation from the paramedic services.
- All funding recipients will be required to submit such attestation with your actuals at year-end.
- The ministry will then provide or recover the balance owing, as applicable.