

## **Appendix II Appointments to Committees, Local Boards, Special Purpose Bodies and Conservation Authorities**

### **COMMITTEES AND ADVISORY GROUPS**

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Committees and Advisory Committees are created by Council resolution to investigate and report on a particular matter or concern. Generally, membership is comprised of Regional Councillors however, certain committees may also include residents, staff from the local municipalities, or representatives of organizations based within the Region of Peel. The expanded membership provides these committees with additional technical knowledge and unique perspectives on the issues under discussion.

These committees have no legal identity as part of the Region's organizational structure and, except for the Interim Period Approvals Committee, they look to Regional Council for their authority to act.

**Changes may be required to certain committee mandates and memberships. These will be reported to Regional Council.**

#### **Accessible Transportation Master Plan (ATMP) Council Advisory Group**

**Purpose:** The mandate of the Advisory Group is to provide strategic guidance on the implementation of the Accessible Transportation Master Plan. The Advisory Group will act in an advisory role to support the transitions outlined in the ATMP in consideration of the *Accessibility for Ontarians with Disabilities Act (AODA)* and, provide guidance on policy changes, budget updates and program changes.

The mandate of the Advisory Group shall be fulfilled, and the Advisory Group shall be dissolved upon receipt by Regional Council of the final report from staff on the implementation of the Accessible Transportation Master Plan (ATMP).

**Reports to:** The Public Works section of Regional Council, as needed.

**Membership:** Comprised of the Regional Chair (ex-officio), and between three to six Council members.

**Term:** The term of appointment shall be for a term ending upon the dissolution of the Advisory Group or at the end of the term of Council, whichever comes first.

**Meetings:** Meetings are scheduled as required or upon petition of a majority of members. It is anticipated the Advisory Group will be required to meet approximately quarterly.

#### **Audit and Risk Committee (ARC)**

**Purpose:** The objective of the Audit and Risk Committee is to assist Regional Council and associated Boards and Agencies in the discharge of their governance, accountability, and controllership responsibilities by advising that risks are being appropriately addressed through strong governance, a risk/control and compliance framework, appropriate stewardship, and an effective internal audit activity.

**Reports to:** The Corporate Services section of Regional Council.

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**Membership:** Comprised of the Regional Chair (ex-officio) and up to eight additional members of Regional Council, at least one Regional Councillor from each area municipality and up to two members of the public with expertise in the areas of technology and finance.

**Term:** Members of the Committee shall be appointed for a term ending upon the dissolution of the Committee or at the end of the term of Council, whichever comes first, or until their successors are appointed.

**Meetings:** The Audit and Risk Committee is required to meet at least four times each year, and at other times as needed, or at the call of the Audit and Risk Committee Chair.

#### **Debt Issuance Committee (DEBT)**

**Purpose:** The Debt Issuance Committee is delegated the authority to make the final decisions with respect to the following matters to the extent that the authority has not already been delegated:

- 1) The authority to enact debenture by-laws to authorize the issuance of debentures where the project debt authority has already been approved by Council.
- 2) The entering into of financing and other agreements in connection with long-term borrowings offered through governments and their agencies.

**Reports to:** The Corporate Services section of Regional Council.

**Membership:** Comprised of the Regional Chair (or their designate, who is to be a member of Council), one member of Regional Council, the Chief Administrative Officer (or their designate) and the Chief Financial Officer (or their designate). The Regional Chair (or their designate) shall be the Chair of the Debt Issuance Committee.

**Term:** The Debt Issuance Committee membership is irrevocable and ex-officio and staff members serve by virtue of their positions until a successor is appointed.

**Meetings:** Meetings are scheduled as required, at the call of the Regional Chair.

#### **Diversity, Equity and Anti-Racism Committee (DEAR)**

**Purpose:** The purpose of the Committee is to advise Regional Council about systemic barriers and diversity issues in the community, external and internal, that may impact Regional policies, programs and services. Areas of focus will be: anti-racism, anti-black racism, equity, inclusion, and approaches to training and accountability.

**Reports to:** The Corporate Services section of Regional Council.

**Membership:** Comprised of the Regional Chair (ex-officio) and six additional Regional Councillors (three from Mississauga, two from Brampton and one from Caledon). Three members of the community, preferably one from each local municipality.

**Term:** Members of the Committee shall be appointed for a term ending upon the dissolution of

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the Committee or at the end of the term of Council, whichever comes first, or until their successors are appointed.

**Meetings:** The Committee shall meet a minimum of three times per year.

### **Emergency Management Program Committee (EMPC)**

**Purpose:** The mandate of this Committee is to advise Council on the development and implementation of the Regional Emergency Program. The objectives are to annually review the Regional Emergency Management Program and provide recommendations for its revisions as required as well as to annually review the Region of Peel Emergency Plan.

**Reports to:** The Corporate Services section of Regional Council.

**Membership:** Comprised of the Regional Chair (ex-officio), Members of Council and the Regional Control Group.

**Term:** The term of appointment shall be for the term of Regional Council or until successors are appointed.

**Meetings:** Meetings are scheduled at least once a year.

### **Government Relations Committee (GRC)**

**Purpose:** The mandate of the Governmental Relations Committee (GRC) is to: develop, coordinate, implement and monitor government relations strategies, based on Regional Council endorsed advocacy positions, with Members of the Provincial Legislature, the Provincial Government, members of the Parliament of Canada, the Government of Canada, and related governmental agencies, including lower tier municipalities; organize meetings with the Prime Minister, Premier, Ministers, MPs, MPPs, as well as community stakeholders/organizations; and, monitor activity with major municipal sector associations [e.g. Association of Municipalities of Ontario (AMO), Federation of Canadian Municipalities (FCM), Rural Ontario Municipal Association (ROMA)] and recommend engagement strategies with these organizations.

**Reports to:** The Corporate Services section of Regional Council.

**Membership:** Comprised of the Regional Chair (ex-officio), the Mayor from each of the three local municipalities and other Regional Councillors; however, all members of Regional Council are invited to attend meetings.

**Term:** The term of appointment shall be for the term of Regional Council or until successors are appointed.

**Meetings:** Meetings are scheduled four times a year. Additional meetings may be called by the Committee Chair as required.

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#### **Health System Integration Committee (HSIC)**

**Purpose:** The purpose of the Committee is to advise and provide direction on issues related to Peel's health system in order to advance integration of Regional programs. The priorities of the Committee will be developed through policy discussions about the role that Regional programs play in relation to the province and the Local Health Integration Networks (LHINs), and how the integration of those services that fall outside of the LHIN's framework (e.g. Paramedic Services and Public Health), can be improved to better serve the health requirements of Peel residents across their lifespan.

**Reports to:** The Health section of Regional Council.

**Membership:** Comprised of at least seven members of Regional Council and not more than six external stakeholders in an advisory capacity.

**Term:** Members of the Committee shall be appointed for a term ending upon the dissolution of the Committee or at the end of the term of Council, whichever comes first.

**Meetings:** Meetings are scheduled three times per year. Additional meetings may be called by the Committee Chair as required.

#### **Interim Period Approvals Committee (IPAC)**

**Purpose:** The mandate of this Committee is to provide assurance to the public that continuity of conduct of regional business is administered in an efficient, effective and economical manner during interim periods.

Council's powers and authority is delegated to the Interim Period Approvals Committee during Interim Periods to the full extent permissible by law, with the exception that Council's powers and authority respecting the hiring or firing of employees is not so delegated during any time when there is no regular meeting of Regional Council scheduled for a period of more than 21 days after the date of the previously scheduled regular Regional Council meeting or, when pursuant to section 275 of the *Municipal Act, 2001* there is a period of restricted acts in the year of an election (a "lame duck" period) known as an "Interim Period".

**Membership:** Comprised of the Regional Chair (ex-officio) and 10 Councillors, for a total of eleven members.

**Term:** Members of the Committee shall be appointed for a term ending upon the dissolution of the Committee or at the end of the term of Council, whichever comes first, or until their successors are appointed.

**Meetings:** Meetings are scheduled as required, at the call of the Regional Chair.

#### **Long-Term Utility Financial Plan Working Group**

**Purpose:** The mandate of the Long-Term Utility Financial Plan Working Group (the Working Group) is to provide input relating to the Long-Term Utility Financial Plan regarding the utility

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rate structure, pricing objectives and recommended utility rates which will be brought to Regional Council for approval in 2022 and 2023.

**Reports to:** The Public Works section of Regional Council, as needed.

**Membership:** Three members of Regional Council and an option of one additional Councillor.

**Term:** The term of appointment for all elected members of the Working Group shall be appointed for a term ending upon the dissolution of the Committee or at the end of the term of Council, whichever comes first, or until their successors are appointed.

**Meetings:** The Working Group will meet once per year, with additional meetings to be scheduled if needed.

### **Peel Agricultural Advisory Working Group (PAAWG)**

**Purpose:** The mandate of the Working Group is to keep the Region of Peel informed of issues and concerns of the agricultural community and provides the agricultural sector with an opportunity to learn about and provide input to Regional initiatives. The Working Group plays a major role in providing input to the Regional Official Plan and contributes to the Region's efforts to achieve its agricultural goals, objectives and policies.

**Reports to:** The Planning and Growth Management section of Regional Council.

**Membership:** Comprised of the Regional Chair (ex-officio), three Regional Councillors, two representatives from the Federation of Agriculture, two representatives from the Peel Soil and Crop Improvement Association, two representatives from a Peel Agricultural Society or other special agricultural groups, three citizens-at-large and one representative of a Peel youth organization or an alternative representative of the agricultural community.

**Term:** The term of appointment shall be for the term of Regional Council or until successors are appointed.

**Meetings:** The Working Group shall meet generally on a quarterly basis or more frequently as required.

### **Regional Council Policies and Procedures Committee (PPC)**

**Purpose:** The Regional Council Policies and Procedures Committee is responsible to review the Region's council operational structure, procedures and regulatory tools and provide recommendations to Regional Council regarding: Council transparency and accountability; Council's effective and efficient decision-making structures and procedures; and, methods/tools to build on current practices.

**Reports to:** The Corporate Services section Regional Council.

**Membership:** Comprised of the Regional Chair (ex-officio) the Mayors of Caledon, Brampton and Mississauga (ex-officio), and a minimum of 1 Councillor from each municipality.

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**Term:** Members of the Committee shall be appointed for a term ending upon the dissolution of the Committee or at the end of the term of Council, whichever comes first, or until their successors are appointed.

**Meetings:** Will be determined by the committee in consultation with Regional Staff.

### **Region of Peel Accessibility Advisory Committee (AAC)**

**Purpose:** The Region of Peel Accessibility Advisory Committee (AAC) acts in an advisory capacity to Regional Council on: ways to improve opportunities and remove barriers for persons with disabilities with respect to programs and services delivered by the Region of Peel; the requirements and implementation of the Accessibility Standards under the *Accessibility for Ontarians with Disabilities Act* (AODA); and, the preparation, implementation and effectiveness of the Region of Peels Multi-Year Accessibility Plan. The Committee reviews in a timely manner all site plans and drawings described in section 41 of the *Planning Act* and the Integrated Accessibility Standards Regulations of the AODA as pertaining to the Design of Public Spaces Standards. All other functions will be performed as specified in the *Ontarians with Disabilities Act* (ODA), AODA and subsequent regulations.

**Reports to:** The Corporate Services section of Regional Council.

**Membership:** Comprised of a minimum of ten to a maximum of fourteen members in total. A majority of the members shall be persons with disabilities. To ensure that the AAC is able to carry out its duties each of the three local municipalities in the Region of Peel (Brampton, Caledon and Mississauga) shall have representation: one from among the elected membership and one from among the non-elected membership.

**Term:** The term of appointment shall be for the term of Regional Council or until successors are appointed.

Regional Council may give preference to qualified applicants who have not had a previous opportunity to serve over those who are seeking re-appointment after serving two consecutive terms.

**Meetings:** Meetings are held every two months.

### **Region of Peel Planning and Growth Management Committee (PGMC)**

**Purpose:** The mandate of the Region of Peel Planning and Growth Management Committee (the Committee) is to provide strategic guidance for official plan policy and managing growth. This is to be done in consideration of the need for infrastructure based on the Region's distribution of population and jobs, while ensuring the Region's long-term financial sustainability. The Committee will review and make recommendations to Regional Council on the Region's long-term community vision and initiatives, key land use planning matters, growth management issues, planning and servicing policies, and consider population and employment distribution in the Region.

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**Reports to:** The Planning and Growth Management section of Regional Council.

**Membership:** Comprised of up to 10 members including the Regional Chair as ex-officio member. The Committee membership must include at least one member from each local municipality; ideally, a Councillor who holds the position of Chair or Vice-Chair of the local municipal Planning Committee. In the event the Chair or Vice-Chair is a local Councillor, the local municipal Council could pass a resolution requesting that the local Councillor be appointed to the Region of Peel Planning and Growth Management Committee.

**Term:** Members of the Committee shall be appointed for a term ending upon the dissolution of the Committee or at the end of the term of Council, whichever comes first, or until successors are appointed.

**Meetings:** The Committee meets four to six times per year, as required, or at the call of the Committee Chair. Each meeting will be scheduled for three hours in accordance with the Committee's direction at its meeting held on April 29, 2021.

### **Strategic Housing and Homelessness Committee (SHHC)**

**Purpose:** The Strategic Housing and Homelessness Committee was created to advise on the implementation of the 5 strategies of the Peel Housing and Homelessness Plan and to provide strategic and public policy oversight for housing and homelessness, including recommendations to Council on strategic matters pertaining to the Service Manager, long-term affordable housing development plans and the Peel Housing Corporation.

**Reports to:** The Human Services section of Regional Council.

**Membership:** Comprised of seven members of Regional Council. The Regional Chair will be an ex-officio member. There will be one Regional Councillor representing each local municipality.

**Term:** Members will serve for a term of up to four years, coinciding with the term of Regional Council and may serve consecutive Council terms, subject to Regional Council approval.

**Meetings:** The Committee will be established to meet five times per year. Other orientation or education sessions may be provided as suggested by staff or upon request from the Committee to support the annual work plan.

### **Waste Management Strategic Advisory Committee (WMSAC)**

**Purpose:** The mandate of the Waste Management Strategic Advisory Committee is to provide strategic guidance on the implementation of the Waste Reduction and Resource Recovery Strategy and the Infrastructure Development Plan.

**Reports to:** The Public Works section of Regional Council.

**Membership:** Comprised of the Regional Chair (ex-officio) and at least one member from

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each local municipality.

**Term:** Members of the Committee shall be appointed for a term ending upon the dissolution of the Committee or at the end of the term of Council, whichever comes first, or until their successors are appointed.

**Meetings:** The WMSAC will meet five to six times per year. Meetings may also be held at the call of the WMSAC Chair.