



**THE REGIONAL MUNICIPALITY OF PEEL
REGIONAL COUNCIL POLICIES AND PROCEDURES
COMMITTEE MINUTES**

Members Present:	B. Crombie D. Damerla C. Early A. Groves N. Iannicca	M. Medeiros C. Parrish G.S. Toor P. Vicente
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Members Absent:	P. Brown
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Staff Present	G. Kent, Chief Administrative Officer P. Caza, Chief Financial Officer and Commissioner of Corporate Services J. Zingaro, Regional Solicitor A. Adams, Regional Clerk and Director of Legislative Services C. Thomson, Deputy Clerk and Manager of Legislative Services	D. Obaseki, Committee Clerk H. Gill, Legislative Technical Advisor D. Rai, Legislative Technical Coordinator S. MacGregor, Legislative Technical Coordinator
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1. CALL TO ORDER/ROLL CALL

Councillor Medeiros, Committee Vice-Chair, called the Regional Council Policies and Procedures Committee meeting to order on May 4, 2023 at 1:03 p.m. in the Council Chambers, Regional Administrative Headquarters, 10 Peel Centre Drive.

Councillor Groves arrived at 1:06 p.m.

Councillor Toor arrived at 1:07 p.m.

Other Councillors present: Councillor Fortini

2. DECLARATIONS OF CONFLICTS OF INTEREST

Nil.

3. APPROVAL OF AGENDA

RECOMMENDATION PPC-6-2023

1. *That the agenda for the May 4, 2023 Regional Council Policies and Procedures Committee include an oral item regarding Personal Matters About an Identifiable Individual, Including Municipal or Local Board Employees, to be dealt with under Closed Session – Item 8.1; and*
2. *That the agenda for the May 4, 2023 Regional Council Policies and Procedures Committee include an oral item regarding Personal Matters About an Identifiable*

Individual, Including Municipal or Local Board Employees, to be dealt with under Closed Session – Item 8.2; and

3. *That the agenda for the May 4, 2023 Regional Council Policies and Procedures Committee meeting be approved, as amended.*

4. DELEGATIONS

Nil.

5. REPORTS

5.1 Direct Negotiation Approvals Within the Procurement By-law

RECOMMENDATION PPC-7-2023

1. *That authority be granted to the Chief Financial Officer under the Procurement By-law to approve Direct Negotiations greater than \$100,000 and up to \$250,000; and*
2. *That the necessary by-law to amend the Procurement By-law be presented to Regional Council for enactment.*

Patricia Caza, Chief Financial Officer (CFO) and Commissioner of Corporate Services provided an overview of previous Procurement By-law changes related to delegated authority to approve Direct Negotiations, the rationale for recommending an increase to the CFO's delegated authority, and municipal benchmarking.

Members discussed and raised questions regarding further increasing the authorized limit, the rationale for the previous amendment to lower the authorized amount, and controls that are in place.

6. COMMUNICATIONS

6.1 Terri Brenton, Legislative Coordinator, City of Brampton

Letter dated April 11, 2023, Providing a City of Brampton Resolution Regarding the Prioritization of the Alternate Member at Regional Council

RECOMMENDATION PPC-8-2023

That the communication listed as item 6.1 on the May 4, 2023 Regional Council Policies and Procedures Committee agenda be referred to staff for report to a future committee meeting as to the conformity of the City of Brampton's resolution to prioritize the use of alternate members over the designation of a proxy with the Region of Peel Procedure By-law.

7. OTHER BUSINESS

7.1 Discussion Regarding Use of Cameras when Participating Virtually at Regional Council and Committee Meetings

RECOMMENDATION PPC-9-2023

That a by-law to amend the procedure by-law to require that members participating in meetings remotely have their cameras on, when possible, when voting in closed session, be presented to Regional Council for enactment.

Members discussed expectations for active participation and engagement in meetings; best practices from other jurisdictions with respect to the use of cameras, internet connectivity issues, and concerns that requiring the use of cameras could be perceived as a lack of flexibility and trust.

In response to a question regarding the proxy voting at Committee meetings, Aretha Adams, Regional Clerk and Director of Legislative Services advised that a Committee Member who is unable to attend a meeting may designate another Regional Councillor, who is not a member of the Committee, to attend and vote on their behalf. A member of Council may appoint another member as proxy to act in their place when they are absent from a meeting of Regional Council.

8. CLOSED SESSION

RECOMMENDATION PPC-10-2023

That the Regional Council Policies and Procedures Committee move into closed session to consider two oral items regarding Personal Matters About an Identifiable Individual, Including Municipal or Local Board Employees.

RECOMMENDATION PPC-11-2023

That the Regional Council Policies and Procedures Committee move out of closed session.

Committee moved into closed session at 1:46 p.m.

Committee moved out of closed session at 2:02 p.m.

8.1 Personal Matters About an Identifiable Individual, Including Municipal or Local Board Employees (Oral)

RECOMMENDATION PPC-12-2023

That the closed session direction to staff related to the confidential oral item listed as item 8.1 on the May 4, 2023 Regional Council Policies and Procedures Committee Agenda, be approved and voted upon in accordance with section 239(6)b of the Municipal Act, 2001, as amended.

8.2 Personal Matters About an Identifiable Individual, Including Municipal or Local Board Employees (Oral)

Received

9. NEXT MEETING

Thursday, September 21, 2023
 1:00 p.m. – 2:30 p.m.
 Council Chamber, 5th Floor
 Regional Administrative Headquarters
 10 Peel Centre Drive, Suite A
 Brampton, Ontario

Please forward regrets to Dayna Obaseki, Committee Clerk, at dayna.obaseki@peelregion.ca.

10. ADJOURNMENT

The meeting adjourned at 2:05 p.m.