



**THE REGIONAL MUNICIPALITY OF PEEL
ACCESSIBILITY ADVISORY COMMITTEE
MINUTES**

Members Present:	M. Ali C. Chafe M. Daniel C. Gooding N. Iannicca V. Iyer A. Karim	D. Keenan K. Lynch M. Mahoney M. Russo A. Shaw P. Sheth K. Wilson
Members Absent:	M. Bilek	R. Reddam
Staff Present:	G. Kent, Chief Administrative Officer P. Caza, Chief Financial Officer and Commissioner of Corporate Services John Zingaro, Regional Solicitor J. Jackson, Director, Office of Culture and Inclusion A. Adams, Regional Clerk and Director of Legislative Services	C. Thomson, Deputy Clerk and Manager of Legislative Services D. Obaseki, Committee Clerk H. Gill, Legislative Technical Advisor D. Rai, Legislative Technical Coordinator

1. CALL TO ORDER/ROLL CALL

Dayna Obaseki, Committee Clerk called the Region of Peel Accessibility Advisory meeting to order on May 4, 2023 at 10:05 a.m., in the Council Chambers, Regional Administrative Headquarters, 10 Peel Centre Drive.

Councillor Mahoney arrived at 10:19 a.m.

2. ELECTION OF CHAIR AND VICE-CHAIR

RECOMMENDATION AAC-1-2023

That Mary Daniel be elected as Chair of the Region of Peel Accessibility Advisory Committee for a 24-month term ending May 4, 2025 or until a successor is appointed.

RECOMMENDATION AAC-2-2023

That Carol-Ann Chafe be elected as Vice-Chair of the Region of Peel Accessibility Advisory Committee for a 24-month term ending May 4, 2025 or until a successor is appointed.

3. DECLARATIONS OF CONFLICTS OF INTEREST

Nil.

4. APPROVAL OF AGENDA

RECOMMENDATION AAC-3-2023

1. *That the agenda for the May 4, 2023 Region of Peel Accessibility Advisory Committee include an oral item regarding Committee related Accommodations, to be dealt with under Other Business as Item 8.1; and*
2. *That the agenda for the May 4, 2023 Region of Peel Accessibility Advisory Committee meeting, be approved, as amended.*

5. DELEGATIONS

Nil.

6. REPORTS

6.1 Accessibility Planning Program Update

(For information)

Received

Veronica Montesdeoca, Accessibility Planning Specialist, provided an update on the activities undertaken by Accessibility Planning Program, in particular the notice of non-compliance received from the Ministry for Seniors and Accessibility as it relates website compliance.

Members of the Committee discussed and raised questions regarding the delay in achieving website compliance, anticipated timeframes, technical components, and next steps to ensure compliance with the *Accessibility for Ontarians with Disabilities Act*.

6.2 Annual Accessibility Status Report 2022

(For information)

Received

7. COMMUNICATIONS

7.1 Christine Zaza, Workplace Accessibility Specialist, University of Waterloo

Email dated March 13, 2023, Providing a copy of the Independent Interim Report of the Fourth Review of the *Accessibility for Ontarians with Disabilities Act* (AODA) (Receipt recommended)

Received

8. OTHER BUSINESS

8.2 Community Member Resignation - R. Reddam (Oral)

RECOMMENDATION AAC-4-2023

That the resignation of community member Ron Reddam from the Region of Peel Accessibility Advisory Committee be received.

Dayna Obaseki, Committee Clerk, noted that the Office of the Regional Clerk received notification of Ron Reddam's resignation from the Committee.

8.1 Committee related Accommodations (Oral)

RECOMMENDATION AAC-5-2023

That staff report back to a future meeting of the Region of Peel Accessibility Advisory Committee (AAC) on the implementation of the following committee related accommodation requests:

- *Include local municipal AAC updates on agendas;*
- *Include in-document links and bookmarks in AAC documents;*
- *Meeting invitations to have meeting links in a 'text-to-display box' instead of displaying long URLs;*
- *Provide access to virtual chat function;*
- *Note member positions/title on agendas and minutes;*
- *Include the AAC Vice Chair in agenda review meetings;*
- *Include additional notations on the Chair's reference sheet, such as delegation timing and the names of members attending in person and virtually; and*
- *Remind members that questions and comments may be submitted via email to the Regional Clerk's Office.*

Carol-Ann Chafe, Community Member, put forth several suggestions to help ensure that Region of Peel Accessibility Advisory Committee (AAC) meetings are inclusive for all members. Staff was requested to report to a future meeting on the implementation of the suggested accommodations. Mary Daniel, Community Member, requested a list for the Chair of the individuals present in-person or online during the meeting and where in the Council Chambers they are seated.

9. NEXT MEETING

Thursday June 15, 2023
 9:30 a.m. – 11:00 a.m.
 Council Chamber, 5th Floor
 Regional Administrative Headquarters
 10 Peel Centre Drive, Suite A
 Brampton, Ontario

Please forward regrets to Dayna Obaseki, Committee Clerk at dayna.obaseki@peelregion.ca.

10. ADJOURNMENT

The meeting adjourned at 11:15 a.m.