



**THE REGIONAL MUNICIPALITY OF PEEL
ACCESSIBILITY ADVISORY COMMITTEE
MINUTES**

Members Present:	Nando Iannicca (Regional Chair) Matt Mahoney (Regional Councillor) Mario Russo (Regional Councillor) Mohammed Ali (Community Member) Michelle Bilek (Community Member) Carol-Ann Chafe (Vice-Chair)	Mary Daniel (Chair) Cecile Gooding (Community Member) Azhar Karim (Community Member) Kathleen Lynch (Community Member) Angela Shaw (Community Member) Priyanka Sheth (Community Member)
Members Absent:	Dennis Keenan (Regional Councillor) Venkatraman Iyer (Community Member)	Kevin Wilson (Community Member)
Staff Present:	Gary Kent, Chief Administrative Officer Davinder Valeri, Chief Financial Officer and Commissioner of Corporate Services Patricia Caza, Regional Solicitor and Commissioner of Legislative Services Juliet Jackson, Director, Office of Culture and Inclusion Aretha Adams, Regional Clerk	Christine Thomson, Deputy Clerk and Manager of Legislative Services Davneet Rai, Legislative Technical Coordinator Matin Monzavi, Legislative Assistant Dayna Obaseki, Committee Clerk

1. CALL TO ORDER/ROLL CALL

Carol-Ann Chafe, Committee Vice-Chair, called the Accessibility Advisory Committee meeting to order on November 2, 2023 at 1:30 p.m., in the Council Chambers, Regional Administrative Headquarters, 10 Peel Centre Drive.

Michelle Bilek, Councillor/Community Member arrived at 1:35 p.m.

2. DECLARATIONS OF CONFLICTS OF INTEREST

Nil.

3. APPROVAL OF AGENDA

RECOMMENDATION AAC-9-2023

That the agenda for the November 2, 2023, Region of Peel Accessibility Advisory Committee meeting, be approved.

4. DELEGATIONS

Nil.

5. REPORTS

5.1 Peel Housing Corporation Accessibility Design Guidelines

(For information)

Presentation by Jeff Tang-Kong, Program Manager, Multi-Residential Asset Manager, and Hitesh Topiwala, Manager, Infrastructure Planning and Servicing, Peel Housing Corporation

Received

Jeff Tang-Kong, Program Manager, Multi-Residential Asset Manager presented an overview on the Accessibility Design Guidelines for the Peel Housing Corporation. The Guidelines focus on key areas within a building including common area wayfinding, visual contrast and signage, and in-suite accessible kitchen and bathroom features.

Members of the Committee discussed and raised questions regarding guidelines for low and mid-rise buildings; the process to request accessibility modifications to units, including timeline and types of retrofits; accessible unit targets; maintenance and contractors; market affordability; and housing application and waitlist timelines.

In response to questions from Members of the Committee regarding the housing application process and waitlist timeline, Lindsay Sieben, Advisor, Peel Housing Corporation undertook to provide a response directly by referring the related questions to the appropriate program area.

The following accessibility considerations were noted, including the material used at the end of stairs that could potentially pose as a trip hazard; location and number of grab bars; colour contrast in common areas; tactile warning indicators in front of the elevators; and accessibility cabinetry in kitchens, such as pull downs for upper cabinets. The Committee also suggested sharing the Accessibility Design Guidelines with the public and industry sectors.

5.2 2023 Accessibility Compliance Report – Ministry for Seniors and Accessibility

(For information)

Presentation by Shauna Marshall, Manager, Marketing and Digital Communications, and Michail Karteros, Supervisor, Digital Marketing

Received

Veronica Montesdeoca, Accessibility Planning Specialist provided an introduction on Peel's compliance with the Ministry for Seniors and Accessibility requirements. Shauna Marshall, Manager, Marketing and Digital Communications, and Michail Karteros, Supervisor, Digital Marketing presented an overview on initiatives underway to meet website compliance and digital accessibility, including the launch of a new Peel website, Accessibility Compliance Report for 2023. They highlighted digital updates pertaining to launching a new website, ongoing PDF remediation, and employee awareness and education.

Members of the Committee discussed and raised questions regarding WCAG (Website Content Accessibility Guidelines) compliance levels and versions; ensuring all disabilities are taken into consideration, including cognitive disabilities; and employee training.

5.3 Accessibility Planning Program Update – November 2, 2023

(For information)

Received

Veronica Montesdeoca, Accessibility Planning Specialist, spoke to the legislative requirements for this year's accessible compliance report; commemorating International Day for Persons with Disabilities on December 3rd; and she congratulated Carol-Ann Chafe; AAC Vice-Chair as a recipient of the David. C. Onley Award for Leadership in Accessibility.

6. COMMUNICATIONS

Nil.

7. OTHER BUSINESS

Nil.

8. NEXT MEETING

Thursday, February 15, 2024
1:30 p.m. – 3:30 p.m.
Council Chamber, 5th Floor
Regional Administrative Headquarters
10 Peel Centre Drive, Suite A
Brampton, Ontario

Please forward regrets to Dayna Obaseki, Committee Clerk, at dayna.obaseki@peelregion.ca.

9. ADJOURNMENT

The meeting adjourned at 2:45 p.m.