
REPORT TITLE: **Provincial Approval of Appointment of Ontario Works Administrator for the Region of Peel**

FROM: Janice Sheehy, Commissioner of Human Services

RECOMMENDATION

That Jacqueline Johnson be appointed as Ontario Works Administrator in accordance with Section 43 of the *Ontario Works Act, 1997*;

And further, that a copy of the resolution be sent to the Central Region Office of the Ministry of Children, Community and Social Services for processing and Provincial approval.

REPORT HIGHLIGHTS

- *The Ontario Works Act, 1997 (Act)*, requires the appointment of an Administrator of Ontario Works to oversee the administration of the *Act* in Peel Region. This appointment must be made through a resolution of Council.
- On September 8, 2020, Jacqueline Johnson will be starting her role as the Director of Community Access, which is responsible for the Ontario Works portfolio. She is recommended for appointment as the Ontario Works Administrator.
- This appointment requires the approval of the Provincial Director of Ontario Works.

DISCUSSION

1. Background

Pursuant to Section 43 of the *Ontario Works Act, 1997*, each delivery agent of Ontario Works must appoint an administrator to oversee the administration of this Act and the provision of assistance in the delivery agent's geographic area. Through a ministerial regulation under the Act, the province has designated the Region of Peel as the delivery agent of Ontario Works. The same section of the Act requires that the Provincial Director of Ontario Works approve the appointment of an Ontario Works Administrator.

In order for the Provincial Director of Ontario Works to approve the appointment of an Ontario Works Administrator for Peel Region, Regional Council must appoint a Regional staff person to this position. It is the usual practice that the Director responsible for Ontario Works in Peel be named Administrator of Ontario Works. The duties of the Administrator are as follows:

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1. Receive applications for basic financial assistance from persons residing in his or her geographical area.
2. Determine the eligibility of each applicant for basic financial assistance.
3. If an applicant is found eligible for financial assistance, determine the amount of this assistance and direct its provision.
4. Determine the eligibility for employment assistance and direct its provision.

CONCLUSION

To ensure that Ontario Works Programs are delivered in compliance with legislation, it is recommended that Regional Council approve the appointment of Jacqueline Johnson as the Administrator of the *Ontario Works Act, 1997*.

For further information regarding this report, please contact Janice Sheehy at Ext. 4939, Janice.sheehy@peelregion.ca.

Authored By: Javeria Ather, Program Support Analyst

Reviewed and/or approved in workflow by:

Department Commissioner and Division Director.

Final approval is by the Chief Administrative Officer.



N. Polsinelli, Interim Chief Administrative Officer