
REPORT TITLE: **2021 Regional Council and Committee Meeting Schedule**

FROM: Kathryn Lockyer, Interim Commissioner of Corporate Services

RECOMMENDATION

That the 2021 Regional Council and Committee meeting schedule attached as Appendix I to the report of the Interim Commissioner of Corporate Services titled “2021 Regional Council and Committee Meeting Schedule”, be approved.

REPORT HIGHLIGHTS

- Attached as Appendix I is the proposed Council and Committee meeting schedule for the upcoming year, 2021.
 - The proposed schedule has been circulated to the local municipalities for consideration.
 - All Thursdays (with some exceptions during regular “holiday” periods) are reserved for Regional Business.
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DISCUSSION

1. Background

Each year, a schedule of Regional Council and Committee meetings are prepared for approval by Regional Council, pursuant to Region of Peel Procedure By-law 56-2019, as amended.

2. March Break

The Peel District School Board and the Dufferin-Peel Catholic School Board have identified their scheduled March Breaks as being the week of March 15 – 19, 2021.

3. Summer Months

In accordance with Procedure By-law 56-2019, as amended, a Regional Council meeting has been scheduled for July 8, 2021.

Pursuant to By-law 15-2020, Regional Council established the Interim Period Approvals Committee comprised of the Chairs and Vice Chairs of the Enterprise Programs and Services, Public Works, Health, Human Services and Planning and Growth Management sections of Regional Council, and the Regional Chair, ex-officio. The Committee is authorized to meet when there is no regular meeting of Council scheduled for a period of more than 21 days after the date of the previously scheduled regular meeting or a period of restricted acts in the year of an election. The Committee was created for the purpose of overseeing any matters requiring Council’s approval, as authorized by section 23.1 or section 275 (6) of the Municipal Act, 2001, as amended, and to provide assurance to the

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public that the continuity of conduct of regional business is administered in an efficient, effective and economical manner.

4. Local Municipal Meeting Schedules

The Regional Clerk has shared the draft 2021 meeting schedule with local municipal staff and there are no conflicts with the proposed schedule.

5. Committee Meetings

The 2021 Regional Council and Committee schedule attached as Appendix I is not a complete list of all meetings that may be scheduled during 2021. Certain committees meet on an irregular basis or at the call of the Chair and as such, not all meeting dates have been finalized at the time of this report. Staff will make every effort to ensure that Councillors are advised of these meetings in a timely manner.

6. Workshops

On occasion, Council may request or it may be deemed valuable to hold workshops for Council members on particular matters. These are conducted on an as needed basis and, as such, cannot be scheduled in advance.

7. Scheduled Meeting Information

Current information regarding scheduled meetings and cancellations are available on the Region of Peel website, www.peelregion.ca.

8. Other Conferences

In developing the draft 2021 Council and Committee Meeting Schedule, the following schedules were considered and have been highlighted on the meeting schedule:

- Rural Ontario Municipal Association Annual Conference – January 23, 2021 to January 26, 2021
- Ontario Good Roads Association Annual Conference – February 21, 2021 to February 24, 2021
- Federation of Canadian Municipalities Annual Conference – June 3, 2021 to June 6, 2021
- Association of Municipalities of Ontario Annual Conference – August 15, 2021 to August 18, 2021

9. Thursdays as Regional Business Days

In order to ensure availability of Council members for Special Council or Committee meetings, all Thursdays (with some exceptions during regular “holiday” periods) shall be reserved for Regional Business. Members are reminded that the Procedure By-law stipulates that Regional Council meetings may continue until 3:30 p.m. on such meeting days. At the request of the Chair, exceptions may occur resulting in meetings being scheduled on a day other than a Thursday.

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CONCLUSION

Pursuant to Procedure By-law 56-2019, as amended, the 2021 Regional Council and Committee meeting schedule is hereby presented to Regional Council for consideration and approval.

APPENDICES

Appendix I - 2021 Regional Council and Committee Meeting Schedule

For further information regarding this report, please contact Aretha Adams, Deputy Clerk and Acting Director, Clerk's Division, at Aretha.adams@peelregion.ca.

Authored By: Sabrina Valleau

Reviewed and/or approved in workflow by:

Department Commissioner and Division Director.

Final approval is by the Chief Administrative Officer.



N. Polsinelli, Interim Chief Administrative Officer