

**From:** Filipovich, Janet (MMAH) <[Janet.Filipovich@ontario.ca](mailto:Janet.Filipovich@ontario.ca)> **On Behalf Of** Manson-Smith, Kate (MMA)  
**Sent:** October 10, 2020 8:31 AM  
**Subject:** Memorandum from MMAH & SOLGEN DMs to Municipal CAOs

Please see the attached Memorandum from Deputy Minister Kate Manson-Smith (Ministry of Municipal Affairs and Housing) and Deputy Minister Mario Di Tommaso (Ministry of the Solicitor General).

Veillez consulter la note de service ci-jointe de la sous-ministre Kate Manson-Smith (ministère des Affaires municipales et du Logement) et du sous-ministre Mario Di Tommaso.

REFERRAL TO \_\_\_\_\_  
RECOMMENDED \_\_\_\_\_  
DIRECTION REQUIRED \_\_\_\_\_  
RECEIPT RECOMMENDED  \_\_\_\_\_

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**October 10, 2020**

**MEMORANDUM TO: Regional and Municipal CAOs/Clerks**

**City of Toronto, City of Ottawa, Region of Peel**

**SUBJECT: Enforcement of Orders under the *Reopening Ontario Act, 2020***

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As you are aware, municipal by-law officers are designated to enforce orders under the *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020* (ROA). We acknowledge that local partners have been working together closely and emphasize the importance of compliance promotion by all enforcement personnel to support the enforcement of orders under the ROA. A shared responsibility and sustained efforts across municipal and provincial partners remain critical to limiting the spread of infection and managing the impact of the pandemic on local communities.

Given the recent rise in COVID-19 cases in the province and specifically in Ottawa, Peel Region and Toronto, these communities have moved from Stage 3 to an amended version of Stage 2. As a result, we would encourage sustained vigilance and collaboration among local by-law enforcement and other enforcement personnel, including police officers, and other provincial offences officers to ensure coordination of local enforcement efforts. A focused approach to enforcement is recommended that considers the severity of the violation of an order and the Government of Ontario's public health intent to limit the spread of COVID-19.

Public health information and data collected through local inspection activities will be applied to help us to continue to focus our efforts on regions with higher rates of infection.

We are working to ensure more provincial resources are also brought forward to address critical enforcement measures locally and encourage you to do the same.

There are several offences, penalties and enforcement mechanisms under the ROA available to police and other designated enforcement personnel, including the authority to issue tickets under Part I and summonses under Part III of the *Provincial Offences Act*.

For information about the orders in effect and enforceable under the ROA, including those orders around businesses and organizations that are permitted to be open, please visit the link to the Act on e-Laws at <https://www.ontario.ca/laws/statute/20r17> and click on the “Regulations under this Act” tab.

To help support enforcement personnel, ministry staff continue to respond to inquiries via email, at [EssentialWorkplacesSupport.SolGen@ontario.ca](mailto:EssentialWorkplacesSupport.SolGen@ontario.ca). Through this channel, assistance is available Monday to Friday, from 8:30 a.m. – 5:00 p.m. EST. Enforcement personnel may also continue to monitor [www.ontario.ca/alert](http://www.ontario.ca/alert) for information and updates on emergency orders.

Thank you again for your continued support and collaboration during this challenging time.

Sincerely,

Original Signed by

Deputy Mario Di Tommaso, O.O.M  
Deputy Minister, Community Safety

Original Signed by

Deputy Kate Manson-Smith  
Deputy Minister, Municipal Affairs and Housing