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**REPORT TITLE: Terms of Reference for the 9-1-1 Advisory Committee**

**FROM: Sean Baird, Commissioner of Digital and Information Services**

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## **RECOMMENDATION**

**That the 9-1-1 Advisory Committee Terms of Reference attached as Appendix I to the report of the Commissioner of Digital and Information Services, titled “Terms of Reference for the 9-1-1 Advisory Committee”, be approved;**

**And further, that Corporate Policy G10-03 “9-1-1 Advisory Committee”, be rescinded;**

**And further, that The Greater Toronto Airports Authority be recognized as a member of the 9-1-1 Advisory Committee.**

## **REPORT HIGHLIGHTS**

- The 9-1-1 Advisory Committee was established by Regional Council under Corporate Policy G10-03.
  - It is recommended that the Corporate Policy be replaced with Terms of Reference.
  - That the Greater Toronto Airports Authority be included as participating members on the 9-1-1 Advisory Committee.
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## **DISCUSSION**

### **1. Background**

The 9-1-1 Emergency Telephone system has been operational since February, 1988 and an advisory committee is responsible to ensure collaborative communications between all the partners within the operating 9-1-1 system in Peel. The 9-1-1 Advisory Committee reports annually to the Emergency Management Program Committee.

The 9-1-1 Advisory Committee was established by Corporate Policy G10-03 which applies to all staff that work in collaboration within the Region of Peel’s 9-1-1 service system. Membership of the 9-1-1 Advisory Committee includes representatives from police, local municipal fire and emergency services and paramedic services within the Region of Peel.

Over time the committee has invited other first responders within the Region to the table so that total collaboration and participation is inclusive. For example, the Greater Toronto Airports Authority was invited as a non-official member of the committee so that any emergency at the airport is communicated and shared with the 9-1-1 Advisory Committee.

The 9-1-1 Advisory Committee recognizes the contributions and value to membership that the Greater Toronto Airports Authority brings to the committee, therefore, it is recommended

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that Greater Toronto Airports Authority Manager, Airport Operations Control and Greater Toronto Airports Authority Manager, Operational Continuity & Emergency Management be appointed as formal members of the 9-1-1 Advisory Committee.

## 2. Proposed Direction

To be consistent with other advisory committees established by Regional Council, it is proposed that Corporate Policy G10-03 be rescinded and that Terms of Reference for the 9-1-1 Advisory Committee, attached as Appendix I be approved. The proposed Terms of Reference are based on and are consistent with the Corporate Policy attached as Appendix II.

## CONCLUSION

The Peel Regional 9-1-1 service was implemented in 1988 and a 9-1-1 Advisory Group was established to ensure collaboration and coordination of the 9-1-1 system. The 9-1-1 Advisory Committee meets quarterly to share concerns, plan coordinated outreach efforts and to ensure good communications and partnerships among the members. The recommendations in this report will bring consistency to the 9-1-1 Advisory Committee similar to other advisory committees established by Regional Council and recognition of all participating members invested in Peel's 9-1-1 system and response to residents.

## APPENDICES

Appendix I – Terms of Reference

Appendix II – Corporate Policy G10-03 "9-1-1 Advisory Committee"

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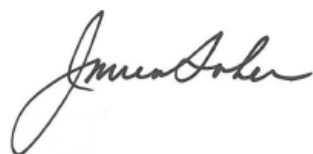
*For further information regarding this report, please contact Karla Hale, Director, Community Connections, x4998, [karla.hale@peelregion.ca](mailto:karla.hale@peelregion.ca).*

*Authored By: Karla Hale, Director, Community Connections.*

***Reviewed and/or approved in workflow by:***

Department Commissioners and Division Director.

Final approval is by the Chief Administrative Officer.



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J. Baker, Chief Administrative Officer