
REPORT TITLE: **Election of Regional Council Section Chairs and Vice-Chairs; and Appointment of Members to Committees**

FROM: Kathryn Lockyer, Interim Commissioner of Corporate Services

RECOMMENDATION

That the elections and appointments be conducted as are necessary to fill the positions as outlined in the report of the Interim Commissioner of Corporate Services, titled “Election of Regional Council Section Chairs and Vice-Chairs; and Appointment of Members to Committees”.

REPORT HIGHLIGHTS

- The current term of all Regional Council Section Chairs and Vice-Chairs is to November 14, 2020, or until their successors are appointed by Regional Council, in accordance with the Region’s Procedural By-law 56-2019, as amended.
- Membership on the Audit and Risk Committee, Interim Period Approvals Committee, Strategic Housing and Homelessness Committee and the Waste Management Strategic Advisory Committee is, in part, dependent on members who hold Regional Council Section Chair and Vice-Chair positions, membership on these Committees also expire 24 months after the beginning of the term of Council.
- The Debt Issuance Committee membership is also dependent on the member who serves as Regional Council Section Chair of Enterprise Programs and Services and expires 24 months after the beginning of the term of Council.
- Toronto and Region Conservation Authority (TRCA) - Partners in Project Green: Executive Management Committee members are appointed for a two year, renewable term by TRCA.
- The method of electing Section Chairs and Vice-Chairs is attached as Appendix I.

DISCUSSION

1. Background

On December 13, 2018, Council Section Chairs and Vice Chairs and Committee members were appointed to serve until November 14, 2020. Replacements must be appointed for the second half of the Council term, which ends on November 14, 2022.

The following committees have membership that is, in part, dependent on the members who hold the Regional Council Section Chair and Vice-Chair positions:

- Audit and Risk Committee
- Interim Period Approvals Committee

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- Strategic Housing and Homelessness Committee
- Waste Management Strategic Advisory Committee
- Toronto and Region Conservation Authority (TRCA) - Partners in Project Green: Executive Management Committee

2. Regional Council Section Chairs and Vice-Chairs

A memo was circulated to Members of Council on October 14, 2020 seeking interest for appointments. A Member of Council cannot serve in an executive capacity of more than one Section at a time. Regional Council Section Chairs and Vice Chairs to be elected are for: Health Services; Human Services; Enterprise Programs and Services; Public Works; and, Planning and Growth Management.

On March 26, 2020, Regional Council approved Emergency Electronic Meeting Procedures for Regional Council and Committee meetings held during a declared state of emergency. These procedures, set out in Appendix 6 to the Region of Peel Procedure By-law 56-2019, as amended, state that the role of Council Section Chairs shall be discontinued during Emergency Electronic Council meetings, to maintain an effective and efficient meeting flow.

3. Audit and Risk Committee

The objective of the Audit and Risk Committee (ARC) is to assist Regional Council and associated Boards and Agencies in the discharge of their governance, accountability and controllership responsibilities by advising that risks are being appropriately addressed through strong governance, a risk/control and compliance framework, appropriate stewardship and an effective internal audit activity.

Under the current Terms of Reference, the ARC is comprised of the Regional Chair (ex-officio) and up to eight additional members including the Chair and Vice-Chair of the Enterprise Programs and Services Section of Regional Council, at least one Regional Councillor from each local municipality and up to two members of the public with expertise in the areas of technology and finance.

The term of appointment for Regional Councillors is for a period of 24 months, which coincides with the term of appointment of the Regional Council Section Chair and Vice-Chair of Enterprise Programs and Services, or until their successors are appointed by Regional Council. The term of appointment for non-elected members is 48 months, which coincides with the term of Regional Council.

4. Waste Management Strategic Committee

The Waste Management Strategic Advisory Committee (WMSAC) provides strategic guidance on the implementation of the Waste Reduction and Resource Recovery Strategy and the Infrastructure Development Plan.

Under the current Terms of Reference, the WMSAC is comprised of the Regional Chair (ex-officio), the Chair and Vice-Chair of the Public Works Section of Regional Council and must include at least one member from each local municipality.

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The term of appointment for WMSAC members is for a period of 24 months, which coincides with the term of appointment of the Chair and Vice Chair of the Public Works Section.

5. Debt Issuance Committee

The Debt Issuance Committee (DEBT) has delegated authority to make the final decisions with respect to the following matters to the extent that the authority has not already been delegated:

- a. The authority to enact debenture by-laws to authorize the issuance of debentures where the project debt authority has already been approved by Council.
- b. The entering into of financing and other agreements in connection with long-term borrowings offered through governments and their agencies.

The members of DEBT shall serve by virtue of their positions until their successors are appointed. The committee is comprised of the Regional Chair (ex-officio), Chief Administrative Officer, Chief Financial Officer and Regional Council Section Chair of Enterprise Programs and Services, for a period of 24 months, which coincides with the term of appointment of the Chair of the Enterprise Programs and Services Section of Regional Council.

6. Interim Period Approvals Committee

The mandate of the Interim Period Approvals Committee (IPAC) is to provide assurance to the public that continuity of conduct of regional business is administered in an efficient, effective and economical manner during Interim Periods.

Under the current Terms of Reference, the IPAC is comprised of the Regional Chair (ex-officio), the Chairs and Vice-Chairs of the Enterprise Programs and Services, Public Works, Health Services, Human Services, and Planning and Growth Management sections of Regional Council. The term of appointment is for a period of 24 months, which coincides with the term of appointment of the Council Section Chairs and Vice Chairs.

7. Toronto and Region Conservation Authority (TRCA) - Partners in Project Green: Executive Management Committee

Reporting to the TRCA Board, the Executive Management Committee is a subcommittee to TRCA with the purpose of: assisting businesses in the Pearson Eco-Business Zone to improve their financial and environmental performance; retaining and attracting green investment in the Pearson Eco-Business Zone; and, acting as a catalyst for new ideas, innovation, excellence and improvement in the employment lands encompassed by the Pearson Eco-Business Zone.

Executive Management Committee members will be appointed for a two year, renewable term by TRCA. Municipalities and other levels of governments will be formally requested to make appointments and all proposed appointments will be presented to the Authority for formal approval.

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8. Peel Police Service Board

The Regional Municipality of Peel Police Services Board (PPSB) is responsible for the provision of police services, law enforcement and crime prevention within the Region, a duty it discharges through the enactment of policies. The Board acts as the employer and civilian oversight body.

The PPSB is comprised of the Regional Chair (ex-officio), Councillor Crombie appointed until November 14, 2022, Councillor Brown appointed until December 31, 2020 and Councillor Medeiros appointed from January 1, 2021 to November 14, 2022.

As appointments to the PPSB for the duration of the term of Council were previously approved at the December 13, 2018 Regional Council meeting, no election is required.

CONCLUSION

A vote to determine the appointments for the Regional Council Section Chairs and Vice-Chairs; Membership of the Audit and Risk Committee, Interim Period Approvals Committee, Strategic Housing and Homelessness Committee, Waste Management Strategic Advisory Committee, Debt Issuance Committee and the Toronto and Region Conservation Authority (TRCA) - Partners in Project Green: Executive Management Committee will be held at the November 12, 2020 Regional Council Meeting.

APPENDICES

Appendix I - Method to Elect Section Chairs and Vice-Chairs

For further information regarding this report, please contact Aretha Adams, Deputy Regional Clerk and Acting Director of Clerks, aretha.adams@peelregion.ca.

Authored By: Harjit Gill, Legislative Specialist

Reviewed and/or approved in workflow by:

Department Commissioner and Division Director.

Final approval is by the Chief Administrative Officer.



J. Baker, Chief Administrative Officer